

Faculty Senate

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1978 Agendas

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A. Agenda for the Senate Meeting: Thursday, January 12, 3:30 p.m., Withycombe 101

As published in the January 5 issue of the Staff Newsletter, the agenda will include the reports and other items below. To be approved are the minutes of the November 17 Special Senate meeting (77-342) and the December 1 regular Senate meeting (77-343) as published in the December 1 and 8 issues, respectively, of the Staff Newsletter Appendix.

1. Installation of the Senate President, the Senate President Elect, and the Newly Elected Members of the Executive Committee for 1978

As reported to the Senate on December 1, 1977, C. Warren Hovland is the elected Senate President for 1978, and Bill Wilkins the Senate President Elect.

The new members of the Executive Committee, elected by the Senate on December 1 are Glenn A. Klein, Sara E. Malueg, and Owen D. Osborne, each to serve for 2-year terms. Continuing members of the Executive Committee include Leo W. Parks, Solon A. Stone, and Patricia A. Wells, whose terms end after 1978.

The newly elected officers and members of the Executive Committee will be presented to the Senate. The chairman will then invite the new Senate President to take the chair.

On behalf of the Faculty Senate, the new and continuing members of the Executive Committee express their appreciation and sincere thanks to the elected members whose terms are ending: Dean Booster, Roger Petersen, and Kenneth Patterson.

2. Welcome and Instructions to New Senators (pp. '7, 8)

Attached is a list of the Members of the Faculty Senate for 1978, which includes 37 newly elected Senators and 5 re-elected for a second consecutive term. In accordance with Section 5, Article XIV of the Senate's Bylaws, appropriate materials are enclosed with these reports including the Senate's Bylaws, the Standing Rules of Senate Committees and Councils, and a list of their membership for 1977-78. The vice chairman and secretary for 1977 have also sent to the new Senators information concerning their specific duties and responsibilities and regarding the schedules and conduct of Senate meetings.

3. Appointments of Executive Secretary, Recording Secretary, and Parliamentarian for 1978

The Executive Committee intends to report its plans for recruitment and appointment of an Executive Secretary and of a Recording Secretary for 1978. Interested faculty are invited to apply for the Executive Secretary position (see January 12 issue of the Staff Newsletter). These appointments, however, may be delayed until final arrangements can be made with and approved by President MacVicar for the location and budget for the new Faculty Senate Office and for released time appointments for the new Senate officers. Until these new appointments are made, Harold C. Dorn has kindly consented to continue his services as Senate Secretary for which the Executive Committee is most grateful. Dorn has

served most ably in this capacity since he replaced Sam Bailey in 1968.

Subject to the Senate's approval, the Executive Committee will name Thurston E. Doler as Parliamentarian for 1978. The Senate is most grateful for his guidance and competent professional services during the past five years since he replaced Carlyn Winger in October 1972.

4. Reports from the Curriculum Committee
and Graduate Council

- J. P. Galloway
- Dean Newburgh

a. Category I Curricular Proposals (pp. 9-12)

As reported to the Senate on December 1, two Category I Curricular Proposals for 1978-79, still under review, were expected to be ready for the Senate's consideration and action on January 12. These included:

- (1) MA/MS degree program in Economics
- (2) M.S. degree program in Counseling

By separate mail, revised and final copies of these two proposals, as approved by the Graduate Council and the Curriculum Committee, have been forwarded to Senators with a cover memorandum dated December 22, 1977.

Also by separate mail, a revised proposal dated December 23, 1977 (replacing an earlier draft dated November 28) has been forwarded to Senators for the establishment of an

- (3) OSU Foreign Study Program in London (please note one error on page 5 of the proposal: in the footnote, delete "English Department" and substitute "School of Education.")

Attached is a fourth Category I proposal dated January 3, 1978 from the College of Liberal Arts (see pp. 9, 10)

- (4) To Discontinue the Manpower Management Certificate Program.

The Executive Committee encourages the Senate to consider and act on each of the above four proposals on January 12. If approved both by the Senate and the Executive Office, they may still be included with other Category I proposals to be considered by the Chancellor's Office and the State Board of Higher Education for implementation in 1978-79.

The Curriculum Committee has also forwarded to Senators a fifth Category I proposal dated December 14, 1977 for a "Joint OSU/UO/PSU Ed.D. Program for School Administrators and Community College Personnel." This proposal is still under review and is not ready for Senate action on January 12.

b. Vocational/Technical Transfer Agreement (pp. 11, 12)

Attached is a report dated January 3, 1978 for a proposed block transfer agreement between Central Oregon Community College and the OSU Department of Industrial Education. In accordance with the Senate's guidelines, action by the Senate is not required but not precluded.

c. Category II Curricular Proposals

Also by a separate mailing, Category II Curricular Proposals for 1978-79 (new courses, course changes and deletions) will be forwarded to Senators but, possibly, not before the January 12 meeting. In accordance with the Senate's guidelines, formal action by the Senate on the Category II proposals is not required, but not precluded. The Senate will be given the opportunity to discuss these proposals on January 12 (or on February 2) and to take formal action if it so desires. However, if Senators have questions or need further information regarding any of the Category II proposals, they are encouraged to consult the appropriate department prior to the Senate meeting at which they are presented.

5. Reports from the Executive Committee and from the Executive Office

B. Reports from the Executive Committee

1. Faculty Senate Bylaws Updated

Enclosed are the Bylaws of the Faculty Senate as last revised on November 3, 1977. In addition to the changes approved by the Faculty Senate, several additional editorial changes have been made and are proposed for the Senate's acceptance. These include the following:

- a. Article V, Sec. 4., near the end of the second paragraph: insert "Executive" before "Secretary."
- b. Article V, Sec. 6., line 2: Same as above.
- c. Article XVI, Sec. 1., first line of second paragraph: as in a. above, insert "Executive" before "Secretary."
- d. Article V, Sec. 7., in both subsections (1) and (4), replace "chairman of the Faculty Senate" by "Senate President" (the Senate's action was to substitute "Senate President" for only the word "chairman").
- e. Article VII, Sec. 2, second paragraph: in the date of September 14 replace "14" by "15." (The academic year or pay-period for 9-month faculty is from September 16 through June 15.)
- f. Article IX, Sec. 2., last word of first paragraph: replace word "members" by "Senators" (otherwise, "members" might be misinterpreted to refer only to the members of the Executive Committee).

This draft of the Senate Bylaws, including the proposed editorial changes, have been forwarded for review by the Bylaws Committee and others. If approved by the Bylaws Committee and unless there are objections from the Senate, the Executive Committee believes that the editorial changes listed above can be incorporated in the Senate's Bylaws without further formal action by the Senate (formal amendments to the Bylaws require the procedures prescribed in Article XVI of the Bylaws).

2. Standing Rules for Senate Committees and Councils Updated

Enclosed are the Standing Rules of all Senate Committees and Councils as last revised by the Senate on December 1, 1977. In addition to all changes approved by the Senate, a few additional editorial changes have been included and proposed for acceptance by the Senate. These editorial changes include the following:

- a. Bylaws Committee, 3rd line: replace "chairman" by "Senate President."
- b. Research Council, 5th line: replace "Vice President for Research and Graduate Studies" by "Dean of Research."
- c. Nominations Committee: add a footnote to indicate that appropriate changes are needed because of the 10-6-77 revisions in the Senate's Bylaws. (The Committee on Committees has been advised of the need for these changes.)

These revisions have been reviewed by the Committee on Committees. If there are no objections by the Senate, the Executive Committee believes these editorial changes may be accepted without formal Senate action.

3. List of Members of Senate Committees and Councils Updated

At the October 6 Senate meeting, a complete membership list dated September 1977 was distributed. At that time, the names of student members were not included. Since that time, a number of other changes in membership have been made.

Enclosed is an updated membership list in which all positions are filled as of January 1978. In fact (due to the Dean of Faculty's error), one extra faculty member has been appointed to the Student Recognition and Awards Committee (this error will be corrected for 1978-79). Also, as of January 4, Jo Anne Trow '79 has been appointed to the Graduate Admissions Committee, replacing M. L. Durham who is on sabbatical leave.

4. Joint Meeting with U of O Faculty Advisory Committee

A verbal report will be presented on a recent joint meeting between the Executive Committee, including the new Senate officers for 1978, and the U of O Faculty Advisory Committee.

5. IFS Meeting Scheduled for January 13, 14

The January IFS meeting is scheduled at the Health Sciences Center in Portland. If appropriate, the IFS representatives will report on the agenda for the meeting.

6. Patterson's Request Referred to Committee on Committees (p. 13)

Attached is a memorandum dated December 5, 1977 from K. D. Patterson which the Executive Committee has referred to the Committee on Committees. That committee has been asked to consult with the Committee on Fiscal Priorities and Long Range Planning and to consider and develop any appropriate changes in the committee's Standing Rules and designation. The Committee on Committees has been asked to report to the Senate on this matter by at least April 6.

C. Reports from the Executive Office

1. Results of the ERB Election

An unofficial report of the faculty bargaining election was published in the December 15, 1977 issue of the Staff Newsletter. The Employment Relations Board has issued an official "Certification of the Results of Election" dated December 14, 1977, reporting that "...a majority of the valid ballots have been cast for NO REPRESENTATION..."

The principal parties in the election, OSU, AAUP, and OSEA, submitted a joint request to ERB for access to the Excelsior List and to the ballots cast in the election in order to identify the rank and major administrative unit of all persons who voted and to make an unofficial tally of the second part of the ballot. The data obtained is being shared by OSEA, AAUP, and OSU (also with the State officers of OFT/AFT).

The Presidents of the OSU Chapters of AAUP and OSEA (Frank Shaw and Matt Amano) tabulated the second part of the election ballots and reported the following: 663 for AAUP, 627 for OSEA, 80 for AFT, 4 for other agents (not listed on the ballot), and 42 for no agent. This tally excludes all challenged ballots, but includes three in which part one of the ballot was not marked.

The Executive Office has checked the ERB's official Excelsior List of eligible voters and is still in the process of compiling the data. The percentages of eligible voters in each faculty rank who voted are as follows:

<u>Faculty Rank</u>	<u>Number of Eligible Voters</u>	<u>Number (and Percentage) who Voted</u>	
Professor	414	367	(88.6%)
Associate Professor	442	394	(89.1)
Assistant Professor	409	342	(83.6)
Instructor	183	125	(68.3)
Senior Instructor	18	15	(83.3)
Research Asst. Uncl.	239	176	(73.6)
Research Associate	<u>88</u>	<u>51</u>	<u>(58.0)</u>
Totals	1793	1470	(82.0%)

The above data cover all eligible voters, both on- and off-campus, and including the challenged ballots which were not counted.

Another tabulation which is still in preparation is the percentage of eligible voters who voted in each school, college or other major administrative unit. If available, these data will be reported to the Senate on January 12. A complete Summary report of these data will also be published in the Staff Newsletter.

2. Annual Review of Faculty for 1977-78

The 1977-78 Annual Review of Faculty and Recommendations for Promotion and/or Tenure will be conducted following the same policies and guidelines used previously, which include:

- a. General Instructions (last revised 1-16-74; and new Appendix B added 10-23-74).
- b. Supplemental Guidelines of January 21, 1976 (based on the OSU Faculty Records Policy of June 30, 1975).
- c. Guidelines of December 1, 1976 (for Student Input in Faculty Evaluation).

Copies of the above documents may be obtained from the Dean of Faculty's Office and should be available in each departmental office and in the Reserve Book Room of the Library.

3. Academic Staff Statistics for 1977-78 as of 12/31/77

The mid-year academic staff statistics for 1977-78 have been completed and as soon as copies are reproduced, one copy will be placed in the Reserve Book Room in the OSU Library (together with the other materials on faculty salaries).

These academic staff statistics include data (for the entire university and for each of the colleges, schools, or other major administrative units) showing for each academic rank both by head count and by percentages: Highest academic degree; sex; age distributions; 9/12 month service; tenure status; years service; high, average, and low annual salary rates for both 12 and 9 month appointments; budgeted FTE for both 12 and 9 month positions.

(Exclusive of the Senate President & Senate President Elect and, ex-officio, the University President & Dean of Faculty)

Underlined names are newly elected or re-elected for term starting in January 1978. *Names marked by asterisk are serving for a second consecutive term. Year in parentheses after name indicates year present continuous membership began, in January unless otherwise indicated. Term expires on December 31 of the year indicated at the head of each column.

1978

1979

1980

AGRICULTURE

W. D. Hohenboken, An Sci (76)
*G. A. Klein, Extension (73)
K. E. Rowe, Statistics (76)
W. E. Sandine, Micro (76)
*R. E. Wrolstad, Food Sci & Tech (75)
*C. T. Youngberg, Soil Sci (75)

*F. W. Adams, Ag Chem (75)
P. R. Cheeke, Animal Sci (77)
L. A. McGill, Food Sci & Tech (77)
A. G. Nelson, Ag & Res Econ (77)
*R. G. Petersen, Statistics (74)
T. H. Sidor, Extension (77)
V. V. Volk, Soil Sci (77)

F. W. Bodyfelt, Food Sci & Tech-Ext (78)
J. C. Buckhouse, Rangeland Res (78)
M. H. Chaplin, Horticulture (78)
J. A. Edwards, Ag & Res Econ (78)
N. R. Goetze, Ext Crop Sci (78)
W. H. Kennick, Animal Sci (78)
R. A. Scanlan, Food Sci & Tech (78)
H. H. Stoevener, Ag & Res Econ (78)

BUSINESS

P. A. Wells, Adm Office Mgmt (76)
W. W. Widicus, Bus Adm (76)

J. F. Nielsen, Bus Adm (77)
L. B. Strickler, Bus Adm (77)

K. K. Motamedi, Bus Adm (78)

EDUCATION

*M. C. Lumpkin (75)
W. N. Suzuki (76)

C. E. Carpenter (77)
*R. E. Stiehl (74)

E. L. Anderson (78)

ENGINEERING

*J. C. Campbell, Ind & Gen Engr (74)
O. D. Osborne, Elect & Comp Engr (76)
C. K. Sollitt, Civil Engr (76)

*R. J. Zaworski, Mech Engr (74)

John Seaders, Civil Engr (78)
*S. A. Stone, Elect Engr (75)
L. J. Weber, Elect & Comp Engr (78)

FORESTRY

D. P. Lavender, For Sci (76)
T. D. Brown, Forest Products (78)

D. P. Dykstra, For Engr (77)
W. L. Webb, For Sci (77)

L. L. Streeby, Forest Mgmt (78)
R. L. Krahmer, Forest Products (78)

HEALTH & PHYSICAL EDUCATION

*Lois Pye Petersen, Phys Educ (73)

G. W. Anderson, Health (77)

*D. E. Campbell, Phys Educ (75)
K. F. Heath, Phys Educ (78)

1978

HOME ECONOMICS

A. C. Keast, Home Ec Educ (77)

LIBERAL ARTS

D. F. Cruse, Psychology (76)
Geza Horvath, History (77)
S. E. Malueg, For Lang & Lit (76)
T. C. McClintock, History (76)
T. P. Perkins, Comm Skills (vice Hovland)
S. E. Shively, Sociology (76)

OCEANOGRAPHY

J. S. Allen, Jr (76)

PHARMACY

L. R. Strandberg (76)

SCIENCE

R. R. Becker, Biochem (76)
Joel Davis, Math (76)
F. W. Decker, Atmos Sci (76)
C. W. Field, Geology (77)
T. H. Norris, Chemistry (78)

VETERINARY MEDICINE

N. M. Patton (76)

LIBRARY

ROTC

D. F. Snow, Mil Sci (77)

1979

J. E. Leklem, Foods & Nutr (77)
J. M. Weber, Ext Home Mgmt (77)

Marlan Carlson, Music (77)
T. M. Madden, Psych (78) (vice Wilkins)
E. G. McGrath, Pol Sci (77)
F. G. Norris, English (78)
C. O. Sjogren, For Lang & Lit (77)
A. R. Taylor, English (77)

H. F. Frolander (78)

K. L. Chambers, Botany (77)
D. J. Griffiths, Physics (77)
*F. L. Hisaw, Zoology (Apr 76)
R. Y. Morita, Micro (77)
F. R. Rickson, Botany (77)
D. L. Willis, Gen Sci (77)

R. E. Lawrence (78)

D. M. Randerson, Aerospace Stud (78)

1980

G. V. Barte, Foods & Nutr (78)
A. E. Gravatt, Fam Life (78)

M. Y. Bowman, Art (78)
G. B. Carson, History (78)
F. B. McFarland, Econ (78)
*A. A. Munro, Art (75)
[C. W. Hovland, Rel Stud (78) - to serve
as CLA senator during 1979 & 1980]

A. G. Carey (78)
J. E. McCauley (78)

D. S. Fullerton (78)

Malcolm Daniels, Chemistry (78)
H. E. Goheen, Math (78)
R. J. Morris, Gen Sci (78)
*L. W. Parks, Micro (75)
D. J. Reed, Biochem (78)
M. B. Williams, Chemistry (78)

I. E. Voit (78)

Curriculum Coordination



Corvallis, Oregon 97331 (503) 754-3711

January 3, 1978

TO: Executive Committee of the Faculty Senate, Graduate Council,
Academic Deans and Department Chairmen

FROM: University Curriculum Committee
Joel Galloway, Chairman

SUBJECT: Enclosed Proposal

The University Curriculum Committee has just received and approved a proposal from Dean David King, College of Liberal Arts, to discontinue the Manpower Management Certificate Program, initiated in 1975 under the direction of Dr. Gary Sorenson. The Manpower Management section and courses now listed on page 200 in the 1977-78 Catalog would be deleted in 1978-79.

Dean King's reasons and the Curriculum Committee's recommendation are enclosed.

If the Faculty Senate can add this item to its January 12 agenda and if the request is approved, it will be included with the other Category I proposals to be forwarded to Vice Chancellor Romney.

JG/klh
Enclosure

OREGON STATE UNIVERSITY

COLLEGE OF LIBERAL ARTS

Proposal to Discontinue the
Manpower Management Certificate ProgramRequest

Because of low enrollment and the termination of the federal grant which has funded the program, the College of Liberal Arts proposes that the Manpower Management Certificate Program, initiated in 1975, be discontinued.

Rationale

The rationale presented by Dean David King is as follows:

In view of the termination of federal funding and the decision to phase out the office of Manpower Studies, the certificate program in Manpower Studies should also be terminated. The certificate program has been a very small one and without federal assistance it is difficult to see the enrollment increasing. In discussion with the various departments that work with the Manpower Office, they indicated they would need two-thirds of an additional FTE in order to service the students in the certificate program. Considering the very small number of students involved, this is simply not a satisfactory investment. While no new students will be accepted into the certificate program, those students presently enrolled will be accommodated.

Recommendation

The University Curriculum Committee and the program director concur in Dean King's request and recommend to the Faculty Senate that the Manpower Management Certificate Program be discontinued.



January 3, 1978

TO: Executive Committee and members of the Faculty Senate
FROM: University Curriculum Committee
Joel Galloway, Chairman
SUBJ: Approval of Vocational/Technical Transfer Agreement

The Curriculum Committee on January 3 reviewed and approved an agreement for block transfer of vocational-technical course credit from the Vocational-Technical Division, Central Oregon Community College, to the Department of Industrial Education, School of Education, Oregon State University. The summary page of the agreement is attached for the Senate's information.

This transfer agreement has been prepared and reviewed in accordance with the guidelines for such agreements adopted by the Faculty Senate on October 5, 1972 (minutes #289-2, #289-2A), and revised on February 1, 1973. As stipulated by those guidelines, the agreement is now being reported to the Faculty Senate and the Academic Regulations Committee. If the Senate concurs, the agreement will be forwarded immediately to President MacVicar for his approval and transmission to Vice Chancellor Romney for approval by the Chancellor's Office.

FL/mn

encl.

OREGON STATE UNIVERSITY
PROPOSAL FOR
VOCATIONAL-TECHNICAL CREDIT TRANSFER AGREEMENT
FROM
CENTRAL OREGON COMMUNITY COLLEGE TO OREGON STATE UNIVERSITY

PROPOSED AGREEMENT

Transfer of vocational-technical credit from Central Oregon Community College to the Department of Industrial Education of the School of Education at Oregon State University.

DESCRIPTION OF AGREEMENT: (Summary)

The program provides for associate degree transfer of a maximum of 108 credit hours for vocational teacher education candidates from Central Oregon Community College to Oregon State University. Requirement for admission to the Central Oregon Community College program is graduation from high school or equivalent. The program of course work consists of the following:

- (a) Approved vocational-technical course work and/or credits for work experience as evaluated by an occupational competency examination (for trade and industrial-technical teacher education candidates) or approved vocational-technical courses in the areas of electronics, graphic communication, mechanical power, or materials-processes (for industrial arts teacher education candidates) up to 45 credit hours (Academic Regulation 2b).
- (b) Prescribed Central Oregon Community College courses in fundamentals of teaching, up to 15 credit hours.
- (c) Prescribed lower division courses applicable to a baccalaureate degree in industrial education at Oregon State University, to include course work in the sciences, liberal arts, communications, and physical education and health, up to 48 credit hours (Academic Regulation 2a). If less than 45 hours of vocational-technical credit is transferred under (a), or less than 15 hours of fundamentals of teaching is transferred under (b), additional lower division credit may be transferred under (c), but the total of (a), (b), and (c) is not to exceed 108 hours.

Department of
Economics



Corvallis, Oregon 97331

December 5, 1977

TO: D.B. Nicodemus, Chairman, Faculty Senate

FROM: K.D. Patterson *KD*

I request that the Executive Committee ask the Committee on Committees to review the name and standing **rules of the** Fiscal Priorities and Long Range Planning Committee. The review should be directed at the merit of a title such as "Budget and Planning" committee. It appears to me that the faculty would benefit by a committee which is knowledgeable about budget preparation and implementation and which stays informed about budget problem areas. It is not beneficial to have a committee standing by to react to occasional budget "crises" without prior acclimation to the budget process. The long-range planning function, which was originally considered to involve budgetary adjustments to change in program, emphasis, enrollment, etc. could remain as an assignment of the Committee.

In short, I believe the Faculty Senate should have a group as continually informed on budget matters as we do on faculty economic welfare questions.

Reports to the Faculty Senate

February 2, 1978

A. Agenda for the Senate Meeting: Thursday, February 2, 3:30 p.m., Withycombe 101

As published in the January 26 issue of the Staff Newsletter the agenda will include the reports and other business items listed below. To be approved are the minutes of the January 12 Senate meeting as published in the January 19 issue of the Staff Newsletter Appendix.

Because President MacVicar may not be able to remain after about 4:00 p.m., and if the Senate does not object to a change in order of the published agenda, the Reports from the Executive Office, item C. 1. below, may be presented first.

1. Reports from the Curriculum Committee

- J. P. Galloway

a. Report on Category I Proposals (pp. 4-6)

Attached is a Memorandum dated January 18, 1978 which lists corrections and changes in the Category I proposals which the Senate considered and approved on January 12. These changes include some which are in response to questions raised by the Senate and others which were reported to the Senate, including those approved by the Graduate Council.

b. Category II Curricular Proposals for 1978-79

Enclosed are the Category II Curricular Proposals for 1978-79. According to the Senate's policies adopted on November 19, 1970 [motion (268-2); see Minutes 268, pp. X and XI], the Senate is expected to take formal action only on the Category I proposals, but the Senate may review and discuss the Category II requests if it wishes.

The Executive Committee encourages Senators to review these proposals and prior to the Senate meeting to consult directly the appropriate department chairman or dean if there are specific questions or if more information is desired regarding detailed items in the Category II proposals.

c. Procedures for Review of Courses and Programs

On January 10, the Curriculum Committee appointed a subcommittee (J. R. Dilworth, Chrm.) to "develop criteria and means of generating data for initial and periodic review of courses and programs." In view of the Senate's recommendation of January 12 that each curricular proposal presented to the Senate include more information about the review and approval process in the department and/or college or school and, specifically, about the scope of faculty participation in the review, this subcommittee will consider and recommend ways in which the Senate's specific request can be implemented.

2. Report of the Committee on Committees

Roger Peterson
- E. H. Heath

At its January 12 meeting, the Senate received copies of the Standing Rules of Faculty Senate Committees and Councils with revisions approved by the Senate and with several proposed editorial changes. At the request of the Executive Committee, the Committee on Committees will report to the Senate whether or not the proposed editorial changes are appropriate and acceptable (see "Reports to the Faculty Senate" of January 12, agenda item B. 2.).

At a later date, the committee intends to report and recommend to the Senate appropriate revisions in the Standing Rules for the Nominations Committee and for the Committee on Fiscal Priorities and Long Range Planning.

3. Report of the Faculty Economic Welfare Comm. (pp. 7, 8) - O. D. Osborne ^{wen}

On November 3, 1977, the Senate received a brief report of a recommendation to change insurance carriers for OSU's term life insurance program, but without details regarding the basis for this recommendation (see Minutes 341, p. VI).

Attached is a report dated January 23, 1978 regarding the committee's search for a suitable carrier for OSU's term life insurance program.

4. Reports from the FEWC & FP&LRP Committees - - R. E. Towey
1979-81 Budget Program and Policy Issues (pp. 9-14) - O. D. Osborne

At its meeting on December 1, 1977, the Senate received reports requested by the IFS from the Senate's committees on Faculty Economic Welfare and on Fiscal Priorities and Long Range Planning. Included in these reports were nine budget policy issues which the Senate approved for transmittal to the Chancellor's Office through the IFS (Motion 77-343-2).

Attached is a Memorandum dated January 18 from IFS Representative Sally Malueg with attachments which report on the status of the Board's consideration of 1979-81 Budget Program and Policy Issues. IFS has requested additional recommendations from OSU regarding its positions on these issues.

The Executive Committee has invited the committees on Faculty Economic Welfare and on Fiscal Priorities and Long Range Planning to consider this request and, if possible, to draft recommendations for the Senate's consideration on February 2. IFS representatives may also report.

At its meeting on January 27, the OSBHE will make further attempts to identify the principal issues to be considered in the biennial budget planning process. When the Board meets on February 23 as a Committee of the Whole, the focus will be on the responses or positions on these issues. The IFS has requested faculty responses by February 3 and the Chancellor's Office by February 10.

The above dates for receiving requested responses do not necessarily preclude subsequent consideration of faculty inputs. The staff report from the Chancellor's Office to the Board includes the following statements regarding the budget planning process: "...the review of this item by the Board on January 27, 1978, is one step in a continuing, open, and flexible process.... It is expected that other questions will emerge during the ensuing months and that tentative responses to the questions so far identified may suggest other important issues."

5. Reports from the Executive Committee and the Executive Office

B. Reports from the Executive Committee

1. Status of Budgets/Staffing for the Office of the Faculty Senate

The report will include the status of a tentative budget which has been

3.

approved by President MacVicar for released time for the new Senate officers and for a new Office of the Faculty Senate.

2. Search Committee to be Established

The Executive Committee has been requested by President MacVicar to nominate faculty members (or others) to be appointed to a Search Committee for the position of Vice President for Administration. The composition of Search Committees is outlined in the Standing Rules for the Senate's Committee on Administrative Appointments.

Vice President M. Popovich has announced his intention of retiring on December 31, 1978. His replacement is to be selected after a nationwide search has been conducted which, President MacVicar hopes, may be completed by summer or early fall.

The Executive Committee plans to meet with the University President and the chairman of the Administrative Appointments Committee to consider (1) the structure of the Search Committee (what areas should be represented on the committee other than the faculty-at-large? - such as business affairs, budgets and personnel services, or other administrative service departments, one or more officers of academic administration, etc.) and (2) procedures for soliciting nominations of persons to be appointed to the Search Committee. The Executive Committee would welcome suggestions from Senators regarding either the structure of the Search Committee or procedures for soliciting the names of persons to serve on it.

3. Special Senate Meeting Actions Forwarded

On January 25, the Senate President reported to President MacVicar the actions taken by the Senate at its Special Meeting on January 24 and encouraged his favorable consideration of and appropriate action on the Senate's recommendations.

C. Reports from the Executive Office

1. Report on the OSBHE Meeting of January 27

The report will include actions by the OSBHE on January 27 and specifically any items or developments related to the matters of underfunding considered by the Faculty Senate at its Special Meeting held on January 24. If available, the report will include the Emergency Board's response to the Chancellor's request for additional funds.

2. Results of the ERB Election (cont.)

In addition to the data reported to the Senate on January 12, the January 26 issue of the Staff Newsletter contains a table showing the distribution of voters by college, school or major administrative unit.

Curriculum Coordination



Corvallis, Oregon 97331 (503) 754-3711

January 18, 1978

TO: Executive Committee and Members of the Faculty Senate

FROM: University Curriculum Committee
Joel Galloway, Chairman

SUBJECT: Report on Category I Proposals

The Curriculum Committee wishes to report actions in response to the concerns expressed by the Faculty Senate during its review of Category I program proposals on January 12.

The Committee has sent a letter to the colleges/schools expressing the Senate's desire for maximum faculty and student input into the process of program and course development, and requesting a summary of the review process now followed by each college and school.

The following corrections have been made in the documents reviewed on January 12:

MA/MS in Economics:

- Page 2: The numbers 10-11 were inserted in the blank space at the bottom of paragraph 2.
- Page 5: Home Management has been corrected to Family Resource Management, 2 places.
- Page 9, bottom: The Schools of Education and Health and Physical Education are added to the list of schools.
- Page 17: A corrected Table 4 has been inserted. [See attached]. Four OSU specializations are identified.

Joint OCE/OSU MS in Counseling

- Page 1, Section 1b: "See Section 3d, page 3, for particular areas of preparations." Added as list sentence of section.
- Section 1d: "No." inserted as first sentence of section.
- Page 4: The following courses are added to the Human Growth and Development subsection:
 - FL 413G. Development in Middle Childhood and Adolescence.
 - FL 446 (g). Adult Development and Aging.
 - FL 533. Topics in Child Development.

Report on Category I Proposals
January 18, 1978
Page 2

Page 5: The following courses are added to Social and Cultural Foundations:

Anth 470, 471, 472g. Selected Topics in Anthropology.
FL 423G. Parent Education.
FL 481G. Selected Topics in Family Relationships
 (a) Family Crises
 (b) Minority Families

Page 6: Under Life Style and Career Development, Ed 533 will not be changed to Coun 533. It will be listed third in the section as Ed 533. Psychological and Social Aspects of Vocations (OSU).

Page 7: The following course is added to Research and Evaluation:
FL 511. Methods of Behaviorial Research.

Foreign Study Program in London

Page 5, bottom footnote: "School of Education" substituted for "English Department."

The proposals with the above corrections have been approved by President MacVicar and forwarded to Vice Chancellor Romney.

FL/k1h

enclosure: Table 4 of the MA/MS Degree in Economics Proposal

TABLE 4.

The graduate degree programs in Economics at the University of Oregon and Portland State University cover the broad range of traditional subject areas in the discipline. Their respective Bulletin listings are as follows, with X indicating the fields of specialization offered at the 500 level. The adjacent column displays the current proposal for Oregon State University

Fields of Specialization	Ph.D., MA/MS University of Oregon	MA/MS Portland State University	Proposed MA/MS Oregon State University
Economic Theory	X	X	X
Economic Development	X	X	
Economic History	X	X	
History of Economic Thought	X	X	
Human Resource Economics			X
Industrial Organization and Control	X	X	
International Economics	X	X	
Labor Economics	X	X	
Mathematical Economics/Econometrics/ Quantitative Methods	X	X	
Money and Credit/Monetary and Banking Theory	X	X	
Public Finance	X	X	
Public Policy			X
Urban and Regional Economics	X	X	
Regional/Locational Economics			X

Office of Energy
Research &
Development



Corvallis, Oregon 97331 (503) 754-3003

January 23, 1978

TO: C. Warren Hovland, President, Faculty Senate
FROM: Owen D. Osborne, Chairman, Faculty Economic Welfare Committee
SUBJECT: A new carrier for OSU's Term Life Insurance Program

The purpose of this memorandum is to report to the Senate recent action taken by the FEWC to find an acceptable carrier for OSU's Term Life Insurance Program currently underwritten by the Northwestern National Life Insurance Company. First, however, let me review briefly the history of the program. OSU's Term Life Insurance Program was initiated by the FEWC in December 1969, after a 1968 faculty and staff survey had revealed the need for and likely acceptance of a term life insurance program. Since that time, the program has grown so that today approximately 900 OSU employees participate in the program carrying an aggregate insurance amount in excess of \$22,000,000.

In December 1978 the FEWC requested a report of the program's experience from our broker. Put simply, this report showed that OSU's program was indeed a "good deal" for the carrier. The committee immediately set out to secure lower premiums, greater coverage, or other benefits for the employees from the carrier which would bring the costs of the program more in line with the benefits.

The ensuing negotiations took months and included visits by our broker and Northwestern National Life executives to Corvallis to meet with the FEWC and a visit by Jack Danley (Staff Benefits Officer) and Don Econe (our broker) to the company's home office in Minneapolis. In June 1977 it was determined that Northwestern National Life would not sufficiently alter its program to warrant its continuation and the committee requested that our broker "search the market" for a better plan. Acting on our instructions, our broker submitted to the committee bids from three companies in November 1977.

After carefully evaluating the proposals of each company the committee voted (on 11/2/77) to "conditionally" accept an offer made by the Washington National Life Insurance Company and reported this action to the Faculty Senate at its November meeting. The Washington National Life offer duplicated our current plan -- with an approximate 25 percent decrease in premiums. The conditions included approval by the Insurance Commissioner and an opportunity to examine the plan in detail for any modifications.

C. Warren Hovland
January 23, 1978
Page 2

While waiting for action by the Commissioner, Jack Danley sought the assistance of Mr. Dick Sturdivan, Consultant to the State Employees Benefits Board, in evaluating Washington National Life's offer.

In reviewing the plan, Mr. Sturdivan pointed out that bids had not been received from Oregon insurance carriers and indicated that they enjoy a 2.25 percent premium tax advantage over out-of-state carriers. Subsequently an offer was made by First Farwest Insurance Company, an Oregon firm, which indicated their ability to insure our group for 12 percent less premium than Washington National Life. The committee immediately asked that Mr. Econe hold the offer on Washington National Life in abeyance until the committee could examine the First Farwest offer more closely.

This examination was completed in January 1978 with the committee taking the necessary action to effect a transition to the new carrier in April 1978. This action is also subject to approval by the Insurance Commissioner. In order to avoid confusion with the First Farwest Life Insurance Plan available to all state employees through the State Employee Benefit Board, OSU's plan will be underwritten by a sister company, Farwest American Assurance Company.

The new carrier has commenced to prepare a revised booklet and enrollment material which will be available in sufficient time to effect a smooth transition of carriers.

In the future, the committee intends to obtain experience reports on the plan on a quarterly basis and will bid the program again in three years.

This has been a long and difficult task which the committee believes has resulted in a program of substantial benefit to OSU faculty and staff.

Questions about the program or actions of the committee may be addressed to myself or Jack Danley, Staff Benefits Officer.

ODO:kt

Department of
Foreign Languages
and Literatures



Corvallis, Oregon 97331

MEMORANDUM

January 18, 1978

TO: Warren Hovland, President
Faculty Senate

FROM: Sally Malueg
IFS Representative

A handwritten signature in cursive script that reads "Sally Malueg".

SUBJECT: IFS Request for Recommendations from Faculty at OSU

At the IFS meeting on January 14, 1978, the Finance Committee Chairman Hacik Erzurumlu reported on the status of the preparation of the 79-81 biennial budget. Issues identified as important by the various OSSHE faculty groups had been passed on to Freeman Holmer who had incorporated them into the staff report prepared for the December 16, 1977 meeting of the Committee on Finance, Administration, and Physical Plant of the Board of Higher Education (see pages 4-7 attached).

Chairman Erzurumlu (Cik) then informed us of the next deadline of February 10 for giving Vice Chancellor Holmer faculty recommendations for position's on the issues. Cik asked each institution delegation to see that faculty recommendations, in writing, reach him by February 3.

I would like to ask the cooperation of the Executive Committee of the Faculty Senate in planning how best we might formulate OSU recommendations. Assuming involvement of the two committees which helped to identify budget issues last fall, I am sending copies of this request and the Board documentation to Professors Towey and Osborne.

I would also request that you place this item on the agenda of the Executive Committee meeting scheduled for January 23 and of the full Senate meeting scheduled for February 2.

ddb
Enc.

cc: R. Towey
O. Osborne

1979-1981 Budget
Program and
Policy Issues

In planning the budget request of the Department of Higher Education it is necessary to consider whether current policies and programs should be continued, as well as the effectiveness and efficiency of current operations. It is necessary to consider the relative costs and effectiveness of alternatives. It is necessary to consider the most pertinent and persuasive way to present the budget request for Executive and Legislative review. It is the purpose of this agenda item to begin the process of considering the policy and program issues. The recommendation that is offered is clearly a preliminary one, subject to modification at any time during the budget process.

Staff Recommendation to the Committee

It is recommended that the Board adopt a comprehensive agenda of policy and program topics on which it directs staff effort to provide descriptions of advantages and disadvantages, costs and benefits, and alternative modes of response.

COMMITTEE RECOMMENDATION:

Staff Report to the Committee

As the Board is aware, the Educational Coordinating Commission has developed a series of recommendations to the Executive Department concerning what is titled the "Board of Higher Education Operating Formula -- 1979-81." The recommendations relate primarily to questions of process and format, rather than program and policy. Accordingly, the bulk of the proposals will be discussed in the subsequent agenda item, rather than at this point.

Some of the items included in this agenda item, however, do reflect response to recommendations of the Educational Coordinating Commission. These are presented here because they are policy matters that warrant Board involvement prior to staff discussion with the Executive Department of the Educational Coordinating Commission recommendations.

It is inevitable that the Department of Higher Education budget request incorporate decisions about every element of the Department's operation. Implicitly or explicitly, the Board bears the responsibility for the budget decisions.

It is not necessary for the Board to reaffirm during the budget process every one of its prior program or policy decisions. However, it is imperative that the Board endeavor to identify and address any program or policy decision that is, for any reason, deserving of change or special reaffirmation.

The following list of topics is presented by staff as a basis for discussion and modification. Additions, deletions, and modifications will assure that the Board does, in fact, control the development of the budget request for the Department. Staff will prepare for consideration in February and March a presentation of specific recommendations on the policy and program elements identified by the Board.

Education and General Services

A. Enrollment Issues

1. Should there be any change in present enrollment targets for the several institutions?
2. Should the budget anticipate "open access" or greater direction of student enrollment? E.g.

5.

- a. Encouragement of enrollment at the colleges through tuition differentials or other means?
- b. Encouragement of enrollment of more or fewer freshmen?
- c. Graduate students?
- d. Postbaccalaureate students taking only undergraduate courses?
- e. Maintain, reduce, or increase the range of academic offerings?
- f. Encourage or discourage nonresident students?
 - (1) Foreign?
 - (2) Other U.S.?
- 3. Continue acceptance of federal "capitation" support for Medical School students?
- 4. Should the budget request include consideration of possible interstate reciprocity of enrollment at resident tuition rates?

B. Tuition Issues

- 1. Should the cost of instruction continue to serve as the basis for instruction fee rate calculations, following the legislative direction established for 1979-1981?
- 2. Should instruction fees be calculated on the established rates for:
 - a. Resident and nonresident undergraduates?
 - b. Resident and nonresident graduates?
 - c. Part-time fee policy (6 hours or less)?
 - d. Differential policy between colleges and universities?
 - e. Rate basis for medical and dental students increased by percentage factor (currently based on percentage of WICHE exchange rate)?
 - f. International student fee remission limits?
- 3. Should instruction fee rates be based upon the new cost by level of course or continue on the existing cost by level of student?

C. Budget Issues

- 1. Should program maintenance measures authorized by the 1977 Legislature (maximum reduction of 1% per year for enrollment declines) be continued as a stability feature of the 1979-1981 request?
- 2. If budget analyses provided by the Board's staff reflect appropriate use of resources, is a cost calculation based on per student cost acceptable for establishing requests to continue existing services to projected enrollments?

3. Should budgets be prepared to reflect cost by level of course (as is included in the recommendation by the Educational Coordinating Commission)? The alternatives are to continue an existing cost by student level or a new approach.
4. Should any workload increase factors other than enrollment change be identified in the budget recommendation? E.g., should administrative costs be expected to vary with the number of students?
5. Are program improvements and new programs to be elements of the request? If so, what constraints are desired?
 - a. School of Veterinary Medicine operations, OSU?
 - b. School of Nursing, Health Sciences Center (Budget Note)?
 - c. School of Medicine, Health Sciences Center (Budget Note)?
 - d. Improved levels of support for technical services?
 - e. Other?
6. Is it appropriate to incorporate in the request elements intended to restore the amount by which salaries, Social Security and other salary-related costs of the Department of Higher Education were underfunded for 1977-1979?
7. Should the budget request seek restoration of the treatment of indirect cost recoveries as a "reduction of expense"?
8. Alternatively, should the budget request seek restoration of the General Fund support removed by the decision in 1977 to increase indirect cost recoveries income required for base budget support?
9. To what extent should the equipment replacement program recommended by FORE and initiated during 1977-1979 be pursued in 1979-1981? Should a comparable program be undertaken for library acquisitions?
10. Should a building rehabilitation schedule (as outlined by Mr. Hunderup at the November meeting) be included in the request?
 - a. Capital Construction element?
 - b. Operating Expenditure element?
11. Does the Board wish to undertake a separate review of the Educational Coordinating Commission's recommendation on the 1979-1981 budget presentation?
12. How does the Board wish to review program improvement requests?
 - a. Priority assignments?
 - b. Relationship of statewide public service requests to Education and General Services?
13. Should policy guidelines applicable to Education and General Services be applied uniformly to all programs?

7.

- a. Statewide public service divisions?
- b. Auxiliary activities?
- 14. What price indices are acceptable as the bases on which to seek allowances for inflation? Higher Education price index? Library book price trends? Energy price trends?
- 15. Should academic salary increases be included in the Board recommendations to the Executive Department? If so, is the 19-institution averaging methodology employed in past years to be continued?
- 16. Does the Board wish to become more deeply involved in budgeting of Medical School faculty salaries?
- 17. What techniques does the Board wish to employ in reviewing institution and division budget requests?
- 18. Does access for the handicapped warrant a request for supplemental funding? Should it be undertaken jointly with other state agencies?

Statewide Public Services

A. Oregon Educational and Public Broadcasting Service

- 1. Are there changes in policy direction to be incorporated in the budget request?
- 2. Are there specific program improvement requests which the Board wishes to pursue?

B. Cooperative Extension Service

- 1. In light of declining federal support, should the level of state support be altered to maintain program levels?
- 2. Are any of the base budget activities to be reviewed in detail?
- 3. Does the Board wish to review program reduction decisions, if resources will not maintain programs?
- 4. Does the Board have specific program improvements to recommend?

C. Agricultural Experiment Station

- 1. Is the level of state support appropriate?
- 2. Are any of the base budget activities to be reviewed?
- 3. What program improvements are needed?

D. Forest Research Laboratory

- 1. Is the relationship of the Forest Products Harvest Tax to State General Fund resources appropriate?
- 2. Are any of the base budget activities to be reviewed?

3. What program improvement guidance does the Board wish to provide?

E. Crippled Children's Division

1. What level of patient fees federal funds, and State General Fund support is appropriate?
2. What is the responsibility of the Division in meeting the statewide backlog?
3. What base budget programs are to be reviewed?
4. What program improvement guidelines does the Board wish to ponder?

F. University Hospital

1. How many patient beds should be operated?
2. What is a reasonable level of patient fee support?
3. Should the budget request seek specific General Fund support for:
 - (a) The patients unable to pay for care (charity allowance)?
 - (b) The additional costs imposed by the educational mission of the hospital?
4. Does the Board wish to examine whether the hospital is:
 - (a) Appropriately staffed?
 - (b) Appropriately equipped?
 - (c) Appropriately supplied?

G. Dental Clinics

1. Should the clinics continue to be fully self-supporting from fees?
2. Is a program review to examine the base budget to be conducted?

H. Division of Continuing Education

1. Should the Division of Continuing Education program be reevaluated to determine whether:
 - (a) The Division's instructional program should be continued or redistributed to the institution?
 - (b) The film library and other services should be continued or re-assigned to an institution?
 - (c) The self-support concept should be altered?
 - (d) The non-urban course offering should be resubmitted for Legislative review and funding?

Reports to the Faculty Senate

A. Agenda for the Senate Meeting, Thursday, April 6, 3:00 p.m., Withycombe 101

As published in the March 30 issue of the Staff Newsletter, the agenda will include the reports and other items of business listed below. To be approved are the Minutes of the March 2 Senate Meeting 347, as published in the March 9 issue of the Staff Newsletter Appendix.

1. Report of the Faculty Recognition and Awards Committee - G. H. Tiedeman

The committee's report dated March 24, 1978 is being sent separately to Senators by campus mail marked Confidential. The Senate will meet in executive session to consider this report. In accordance with the Senate's Bylaws (Article IX, Sec. 3), the Senate President may call an executive session which excludes all but elected and ex-officio members or their designated substitutes. Before going into executive session the Senate President must also announce the statutory authority for such action (Attorney General's Public Meeting and Records Manual - 1973, Attorney General's Opinion #6996, Section I., D.).

The purpose of the executive session is to consider nominees for OSU Distinguished Service Awards for 1978. Those approved by the Senate are recommended to President MacVicar for his final approval and conferral at the June 4 Commencement. The Senate's consideration of the nominees in executive session is to provide confidentiality, without which the possible rejection of a candidate by the Senate would be inappropriate public information.

2. Report of the Executive Committee (pp. 4-6) - C. W. Hovland

Attached is a report dated April 6, 1978 listing the Executive Committee's slate of nominees for election (by the Senate on May 4) to a Faculty Panel to serve for a three-year term starting July 1, 1978. Additional nominations may be made on April 6 (see Item D. of the attached report).

3. Report of the Academic Regulations Committee (pp.7-11)- R. W. Bergstrom

Attached is the committee's report dated March 22, 1978 recommending revisions in Academic Regulations AR 5, AR 17, AR 11, and the deletion of AR 12.

This report includes a response to the Senate's request of November 4, 1976 for a review of grading practices in the use of I, E, and W grades and to recommend appropriate changes (motion 76-330-1 A).

4. Preliminary Status Report of the Faculty Economic Welfare Committee (pp.13-22) - O. D. Osborne
- D. C. Mumford

Attached are reports dated October 1977, January 1978, and February 1978.

5. Reports of the Executive Committee and the Executive Office
[See B. & C. below.]

B. Reports from the Executive Committee1. Bylaws

The Executive Committee will poll the Senate to determine whether Senators prefer electing the President-elect by mail ballot.

C. Reports from the Executive Office1. Status of Curricular Proposals for 1978-79

The Board of Higher Education, at its meeting on March 24, approved the following Category I curricular proposals to be effective for 1978-79:

- a. Certificate program in Women Studies
- b. MS degree program in Counseling (Joint program with OCE)
- c. To be discontinued:
 - (1) Certificate Program in Manpower Management
 - (2) Bachelor of Forestry Degree
- d. To be suspended temporarily: BA in Russian Studies

As reported to the Senate on March 2 (see Minutes 346, p. XXIV), other Category I proposals, approved by the Faculty Senate on November 17 and January 12, will be acted on by the Board's office (approval has already been received for the Foreign Study Program in London).

2. Status of the Proposed Revisions in the Administrative Rules

The repeal, revisions and re-enactment of the Administrative Rules were reviewed by the Board on February 23, as reported to the Senate on March 2 (see Minutes 347, p. XXV). On March 24, the Board held a public hearing on these proposals but deferred formal action until probably its May meeting.

When the Board met (as a committee of the whole) on February 23, President MacVicar and others cautioned the Board against moving too quickly on a proposed revision of AR 41.040 (Professional Activities - Outside Employment) - which included substantive, rather than purely editorial, changes. At the Board meeting on March 24, the President provided the Board's staff with a list of other questions and concerns regarding several of the proposed revisions and also reported that the Faculty Status Committee had not had an adequate opportunity to review the proposed revisions.

The Executive Office hopes that the Faculty Status Committee and the Executive Committee will bring these matters to the attention of the Faculty Senate at an early date. A copy of the proposed revisions of the Board's Rules is available in the Dean of Faculty's Office and in the Office of the Faculty Senate, MU 205.

3. Status of the Search Committee for the Position
of Vice President for Administration

The March 30 issue of the Staff Newsletter includes a notice from the Search Committee and lists its membership. The structure of the committee was reported to the Senate on March 2 but, at that time, its membership was not confirmed (see Minutes 374, p. XXV).

* * * * *

Parliamentary "Tip" of the Month: (This is a feature which we have elected to present monthly as general information.)

The Role of the Parliamentarian:

The Parliamentarian is a resource person whose primary role is to advise the President upon the latter's request. Any Senator, however, may raise a "point of parliamentary inquiry" to the President, who may elect to seek the advice of the parliamentarian before answering the inquiry. All parliamentary authority, however, lies with the Senate. This authority may be exercised by any Senator by rising and saying, "I appeal from the decision of the chair." This procedural motion, if seconded, is voted on and the chair's decision stands unless over-ruled by a majority vote.

April 6, 1978

M E M O R A N D U M

To: Members of the Faculty Senate

From: Executive Committee
C. Warren Hovland, Senate President

Subject: Nominations of Faculty Members to be elected to a Faculty Panel from which Faculty Hearing Committees are Selected when needed (Election to be held at the May 4 Senate Meeting)

A. Procedures to Establish Faculty Panels:

The Board's Administrative Rules define criteria and procedures for the imposition of sanctions for cause, including terminations of appointment (AR 41.325-41.395). If such a sanction is to be imposed, the faculty member may request a formal hearing of charges by a hearing committee to be selected from a faculty panel which has been duly established.

Procedures for establishing faculty panels were adopted by the Faculty Senate on December 3, 1970 (motion 269-3) and amended on May 4, 1972 (motion 286-2). Panels serve concurrently, each for a three-year term on a rotating basis with one new panel to be elected each year. Nominees for each new panel are randomly selected from the faculty roster by the Faculty Senate's executive committee. These nominees are presented to the Senate at the April Senate meeting at which time additional nominations may be made from the floor or by any faculty member. The new panel is elected by the Faculty Senate at its May meeting.

Originally, three panels served concurrently, but at the April 8, 1976 Senate meeting, the Executive Committee proposed that two panels rather than three would be adequate to accommodate possible future requests to review appeals (see Minutes 76-326, p. XXII). Since the establishment of the first faculty panel in 1970, only one hearing committee has been appointed to hear an appeal against charges for termination for cause. Only two panels are serving currently. One is to be replaced on July 1, 1978 and the second on July 1, 1980.

B. Members (and Alternates) of the two current Faculty Panels:

Members and alternates of the two current panels are listed below. Each panel when elected included ten panel members but, since then, one or two of the original members have resigned or retired. Panel A. is to be replaced on July 1 by a new Panel B. to be elected by the Senate on May 4. As of July 1, 1978, current Panel B. will be designated as Panel A. which will serve through June 30, 1980. As needed, Panels A. and B. would be called to serve in alphabetical order.

Alternates for each panel are listed in the order in which they would be asked to serve if needed. Their number (originally ten) is also reduced by retirements or terminations.

Panel MembersPanel A (1977-78)
(term ends 6/30/78)

Edwin L. Anderson
John A. Crawford
R. Kenneth Godwin
Mary J. Lewis
Edgar S. Reynolds
Maryanne Staton
Thomas L. Yates
Robert J. Zaworski

Panel B (1977-78)
(will be Panel A. for 78-79;
term ends 6/30/80)

David S. Burch
William K. Crozier, Jr.
Norman R. Goetze
Lise S. Hedberg
Paul H. Krumpnerman
Dale D. McFarlane
Karl Moltmann
Larry S. Slotta
David R. Thomas

Alternates

(Listed in the order they would be called to serve, if needed)

Panel A.

Miriam E. Carlson
Robert L. Jarvis
Dennis Lohr
Hasong Pak
Robert S. Baker
Frances Harvey
Gary L. Benson
John Faudskar

Panel B.

James W. Ayres
Bruce A. Weber
Roy O. Morris
Jacquelyn R. Hammer
Joe B. Stevens
Harry S. Nakau
Norman C. Eburne
Gary H. Sander
Duane P. Johnson
Darrell C. Maxwell

C. Nominations by the Executive Committee

The Executive Committee presents the following slate of nominees from which a new Faculty Panel is to be elected by the Senate on May 4. Ten nominees are to be elected to the new Panel B. to serve from July 1, 1978 through June 30, 1981. Nominees who are not elected are to be designated as alternates. This slate of nominees was selected by a random selection process from the faculty roster. Each nominee has been contacted and has agreed to serve if elected, except as noted below:

1. Kenneth M. Ahrendt, associate professor, education
2. *Arthur W. Anderson, professor, microbiology
3. Douglas R. Caldwell, professor, oceanography
4. Eve-Mary Doudoroff, assistant professor, foreign languages & literatures
5. Louise E. Garrison, instructor, English
6. Willard M. Holsberry, assistant professor, student services
7. Richard S. Johnston, associate professor, agricultural & resource economics
8. Paul C. Katen, research associate, air resources center
9. LaVerne D. Kulm, professor, oceanography
10. Steven L. Lindsey, instructor, architecture & landscape architecture

11. Walter D. Loveland, associate professor, chemistry
12. Vicki J. Osis, assistant professor, marine science extension
13. Mariol R. Peck, assistant professor, library
14. Robert L. Rackham, associate professor, Jackson county extension
15. Charles L. Rosenfeld, assistant professor, geography-science
16. Helmut G. Schreima, professor, business
17. Cyrana Stadsvold, instructor, pharmacy
18. Billie K. Stevens, instructor, Crook county extension
19. Linda A. Thiel, assistant professor, clothing, textiles & related arts
20. Ian J. Tinsley, professor, agricultural chemistry

(*nomination pending acceptance)

D. Additional Nominations from the Floor:

Additional nominations may be made by any Senate member at the April 6 Senate meeting or by any faculty member by letter addressed to the Faculty Senate and received by the Senate President at or prior to the April 6 Senate meeting. All additional nominees should be consulted in advance to determine their willingness to be nominated.

E. Profile of the Randomly Selected Slate of 20 Nominees:
(The numbers in parentheses show last year's distributions)

1. <u>Ranks</u>	Instructor	4 (1)	2. <u>Tenure</u>	Indefinite	13 (14)
	Research Associate	1 (1)		Annual	3 (3)
	Assistant Professor	6 (4)		Fixed-term	4 (3)
	Associate Professor	4 (10)			
	Professor	5 (4)	3. <u>Sex</u>	Female	7 (3)
				Male	13 (17)
4. <u>Years of Service</u>	1-5	6 (5)			
	6-10	7 (4)			
	11-15	4 (4)			
	16-20	2 (4)			
	21	1 (3)			
5. <u>Major Academic/Administrative Unit:</u>					
	Liberal Arts	3 (2)		Health & PE	0 (1)
	Science	3 (3)		Home Economics	1 (0)
	Agriculture			Oceanography	2 (0)
	RI/AES	2 (5)		Pharmacy	1 (1)
	Extension	3 (3)		Vet. Medicine	0 (0)
	Business	1 (1)		Library	1 (0)
	Education	1 (1)		Student Services	1 (0)
	Engineering	0 (2)		Other	1 (0)
	Forestry	0 (1)			

DBN/ss

cc: Nominees for Panel Membership

School of Health and
Physical Education



Corvallis, Oregon 97331 (503) 754-2643

March 22, 1978

To: Warren Hovland, President
Faculty Senate

From: Academic Regulations Committee
Robert W. Bergstrom, Chairman

A handwritten signature in dark ink, appearing to read "RW Bergstrom".

Subject: Proposed Revisions of Academic Regulations

1. The Academic Regulations Committee recommends the proposed revision of AR 5 for Faculty Senate consideration.

Present

AR 5. Transfer from one school to another
(undergraduate students)

Registered students may process transfer of college or school (effective for the next term) during a period beginning Monday of the seventh week of the term and ending Wednesday of the week before Dead Week. Returning but not registered students may transfer colleges/schools between the dates of readmission and registration.

Proposed

AR 5. Transfer from one school to another
(undergraduate students)

Registered students may transfer from one college or school to another beginning with the day after the latest day to add a course and ending Wednesday of the week before registration or preregistration. Returning but not registered students may transfer colleges/schools between the dates of re-admission and registration.

The Academic Requirements Committee pointed out that the short period for students to change colleges/schools seemed unnecessarily restrictive. After consultation with the Head Advisers Committee, the proposed revision is presented. The transfer period is extended from the last day to add courses until the Wednesday prior to registration or preregistration.

Warren Hovland, President, Faculty Senate

Page 2

March 22, 1978

2. The Academic Regulations Committee recommends the proposed revision of AR 17 for Faculty Senate consideration.

Present

AR 17. Grades

The grading system consists of five basic grades, A, B, C, D, F. The grade of A denotes exceptional accomplishment; B, superior; C, average; D, inferior; F, failure. Other marks are E, final examination not taken; I, incomplete; W, withdrawal; R, thesis in progress; P, pass; N, no-credit; S, satisfactory; U, unsatisfactory.

A student who has done acceptable work to the time of the final examination but who does not take it will receive an E grade. The student must petition the Academic Requirements Committee for permission to remove the E grade and must present an acceptable reason for having missed the examination. If the petition to remove the E is denied by the Committee, the student will be assigned an F for the course or the Committee may direct the instructor to submit a grade for the course on the basis of an F for the final examination. An E not removed within the first term after the student's return to the institution will be changed to an F for the course unless a petition for extension of time is approved.

When the quality of the work is satisfactory and the scheduled final examination has been taken but some essential minor requirement of the course has not been completed for reasons acceptable to the instructor, a report of I may be made and additional time granted. The instructor states the deficiency on the grade card. An incomplete not removed within one calendar year following its receipt becomes a W.

An instructor may move to correct a grade erroneously given by filing a change of grade card in the Office of the Registrar.

Proposed

AR 17. Grades

The grading system consists of five basic grades: A, B, C, D, and F. The grade of A denotes exceptional accomplishment; B, superior; C, average; D, inferior; F, failure. Other marks are I, incomplete; W, withdrawal; R, thesis in progress; P, pass; N, no-credit; S, satisfactory; U, unsatisfactory.

A student who has done acceptable work in the principal portion of a course but did not complete one or more specific requirements may be given a grade of I. A provisional term grade (A, B, C, D, or F), to be determined on the basis of a failing grade for the uncompleted portion of the course, will be reported to the Registrar with the I grade. The provisional grade must be A, B, C, D, or F, except in P/N-authorized courses, where the provisional grade must be P or N. Provisional grades will not be entered on the student's permanent record unless activated as specified in the following paragraph.

If the incomplete work is made up within one calendar year, the instructor will report to the Registrar a final grade which will replace the I. An incomplete not removed within one calendar year following its receipt will be replaced by the provisional grade.

An instructor may move to correct a grade erroneously given by filing a change-of-grade card in the Office of the Registrar.

Warren Hovland, President, Faculty Senate

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The Executive Committee of the Faculty Senate referred the matter of E, I, W grades to the Committee in November 1976 with the following notation, "to specify review of "W" grading (beyond mechanics), and exploration of the suitability of a common penalty for not removing I or E grades." (These matters related to AR 12, 13 and 17).

The Committee determined that the use of the E grade for all cases where the final examination was not taken was confused with the use of the I grade where some portion of the course was not completed. Both students and faculty had difficulty with the difference, particularly when different actions were required to remove the grades. The Committee proposes that the circumstances where a course is not completed be designated with a single grade of I.

The Committee next considered the circumstances of the W grade which can be used from the end of the sixth week to the beginning of Dead Week, commonly a period of two to three weeks. The Committee proposes that the drop period be extended to the end of the seventh week and that the W grade be dropped. Thus, the present AR 12 Withdrawal from Individual Courses would be eliminated.

The Committee proposes that a provisional grade be submitted with an I to be determined on the basis of a failing grade for the uncompleted portion of the course. The provisional grade would not appear on the student's transcript but would be activated if it were not removed in one calendar year. When the lacking portion of the course is satisfactorily completed within one calendar year, the instructor would report the course grade to the Registrar.

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3. The Academic Regulations Committee recommends revision of AR 11, Section e, for Faculty Senate consideration.

Present

Proposed

AR 11. Adding and dropping courses

a. Official forms for adding and dropping courses are obtained in the Registrar's Office and, when properly signed, must be filed with the Registrar within three days of issue.

b. A fee of \$1 per course add and \$1 per course drop is charged the student for each such change of program accepted by the Registrar's Office. (Please note "Course Change Policies and Procedures," page 4.)

c. A student is permitted to add a course anytime during the first week of classes, depending on the nature of the course and the availability of space, by notifying (obtaining signature) the appropriate department of his or her intention. During the second week, permission (signature) of the instructor is required in addition to department notification. Thereafter courses may not be added.

d. When there is evidence that an undergraduate student has been incorrectly placed in a course being taken for the first time, he or she may change course or subject area level with the approval of the instructors concerned, the head of the department, and the student's dean. Such change in course level must be made within the first six weeks of the term.

e. A student may drop a course without responsibility for grades until the end of the sixth week of any term. In each case the student must notify the appropriate department by obtaining a signature in the departmental office. After the sixth week courses may not be dropped.

e. A student may drop a course without responsibility for grades until the end of the seventh week of any term. In each case the student must notify the appropriate department by obtaining a signature in the departmental office. Courses may not be dropped after the seventh week.

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f. Failure to drop a course properly will result in an F grade being recorded; courses properly dropped never appear on the student's transcript.

4. The Academic Regulations Committee recommends the deletion of the present AR 12 for Faculty Senate Consideration.

Present

AR 12. Withdrawal from individual courses

a. Official forms for withdrawing from individual courses are obtained in the Registrar's Office; instructions to be followed are shown on each form.

b. After consultation with his or her academic adviser, a student may withdraw from a course with a W grade after the end of the sixth week and up to but not including Dead Week. In each case the student must notify the appropriate department by obtaining a signature in the departmental office. One copy of the signed slip is retained by the department and the other by the student as evidence that he or she has officially withdrawn from the course.

c. Departments will provide instructors with names of students who have withdrawn in order that W grades for such students will be submitted on grade cards at the end of the term; the transaction will be recorded on the student's records by a W grade.

Proposed

AR 12. Withdrawal from individual courses

D
 E
 L
 E
 T
 E

1976-77 Academic Statistics: Full-time Faculty, Average Annual Salary by Academic Rank (9-month basis)

Source: AAUP Bulletin, Summer Issue, August, 1977, pp. 176-217

Note: Includes 9- and 12-month staff teaching 50% or more. Factor of 1.22 used to convert 12- to 9-month equivalent.

	Professor				Associate Professor				Assistant Professor			
	Dollars	% of Average			Dollars	% of Average			Dollars	% of Average		
		"21"	"10"	"19"		"21"	"10"	"19"		"21"	"10"	"19"
"10" Other Land Grant Universities												
California (entire)	2 \$ 27,900	109.8		109.4	7 \$ 19,500	103.0			4 \$ 16,100	102.4		
Idaho	20 21,700	85.4		85.1	20 16,900	89.2			20 14,200	90.4		
Illinois	6 26,800	105.5		105.1	13 18,800	99.3			10 15,800	100.5		
Purdue	7 26,600	104.7		104.3	9 19,200	101.4			15 15,300	97.4		
Iowa State	16 24,700	97.2		96.9	16 18,600	98.2			16 15,300	97.4		
Michigan State	15 24,800	97.6		97.3	8 19,200	101.4			8 15,900	101.2		
Minnesota	8 26,400	103.9		103.5	1 20,500	108.2			1 17,700	112.6		
Ohio State	4 27,300	107.4		107.1	2 20,500	108.2			2 17,200	109.4		
Washington State	19 23,200	91.3		91.0	19 17,600	92.9			18 15,200	96.7		
Wisconsin	11 25,300	99.6		99.2	18 18,100	95.6			9 15,900	101.2		
TOTAL	254,700				188,900				158,600			
Average of "10"	25,470	100.2	100.0	99.9	18,890	99.7	100.0	99.8	15,860	100.9	100.0	100.9
"9" Other Non-Land Grant Universities												
Colorado	17 \$ 24,300	95.6		95.3	15 \$ 18,700	98.7			17 \$ 15,300	97.4		
Indiana	14 25,000	98.4		98.0	17 18,500	97.7			19 15,100	96.1		
Iowa	9 25,900	101.9		101.6	5 19,700	104.0			7 16,100	102.4		
Michigan	1 28,000	110.2		109.8	3 20,100	106.1			3 16,300	103.7		
Montana	21 20,700	81.5		81.2	21 16,600	87.6			21 14,000	89.1		
North Carolina (Chapel Hill)	3 27,700	109.0		108.6	4 19,800	104.5			5 16,100	102.4		
Texas	5 27,100	106.7		106.3	6 19,600	103.5			6 16,100	102.4		
Utah	13 25,200	99.2		98.8	11 19,000	100.3			11 15,800	100.5		
Washington	10 25,800	101.5		101.2	14 18,800	99.3			14 15,400	98.0		
TOTAL	229,700				170,800				140,200			
Average of "9"	25,522	100.4	100.2	100.1	18,978	100.2	100.5	100.2	15,578	99.1	98.2	99.1
Average of "19 Others"	\$ 25,495	100.3	101.1	100.0	\$ 18,932	100.0	100.2	100.0	\$ 15,726	100.1	99.2	100.0
University of Oregon	12 25,200	99.2	98.9	98.8	10 19,000	100.9	101.1	100.9	13 15,500	98.6	97.7	98.6
Oregon State University	18 24,000	94.5	94.2	94.1	12 18,900	99.8	100.1	99.8	12 15,700	99.9	99.0	99.8
AVERAGE OF ENTIRE "21"	\$ 25,410	100.0	99.8	99.7	\$ 18,938	100.0	100.3		\$ 15,714	100.0	99.1	99.9

Figure 1. 1976-77 Average Annual Faculty Salaries for FULL PROFESSORS at 21 Universities. Selected universities are those used by OSBHE for comparisons. Source: AAUP data appearing in the August 1977 issue of the AAUP Bulletin, pp. 176-217. (Salaries are on a 9-month basis.)

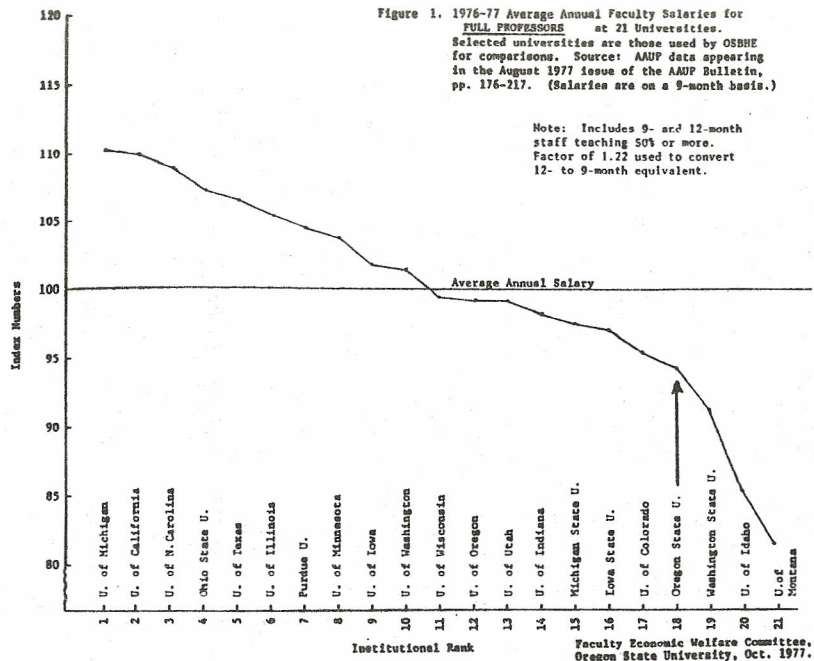


Figure 2. 1976-77 Average Annual Faculty Salaries for ASSOCIATE PROFESSORS at 21 Universities. Selected universities are those used by OSBHE for comparisons. Source: AAUP data appearing in the August 1977 issue of the AAUP Bulletin, pp. 176-217. (Salaries are on a 9-month basis.)

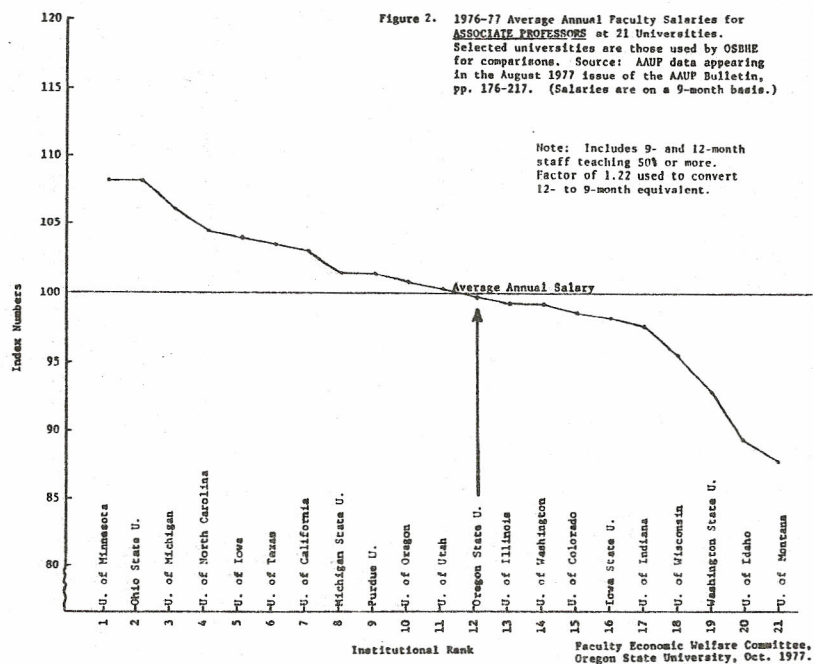
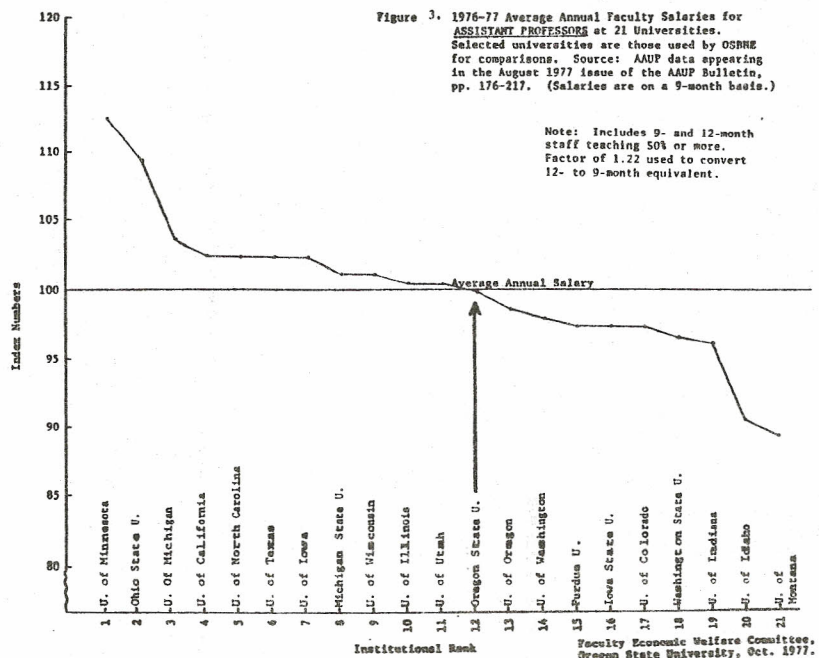


Figure 3. 1976-77 Average Annual Faculty Salaries for ASSISTANT PROFESSORS at 21 Universities. Selected universities are those used by OSBHE for comparisons. Source: AAUP data appearing in the August 1977 issue of the AAUP Bulletin, pp. 176-217. (Salaries are on a 9-month basis.)



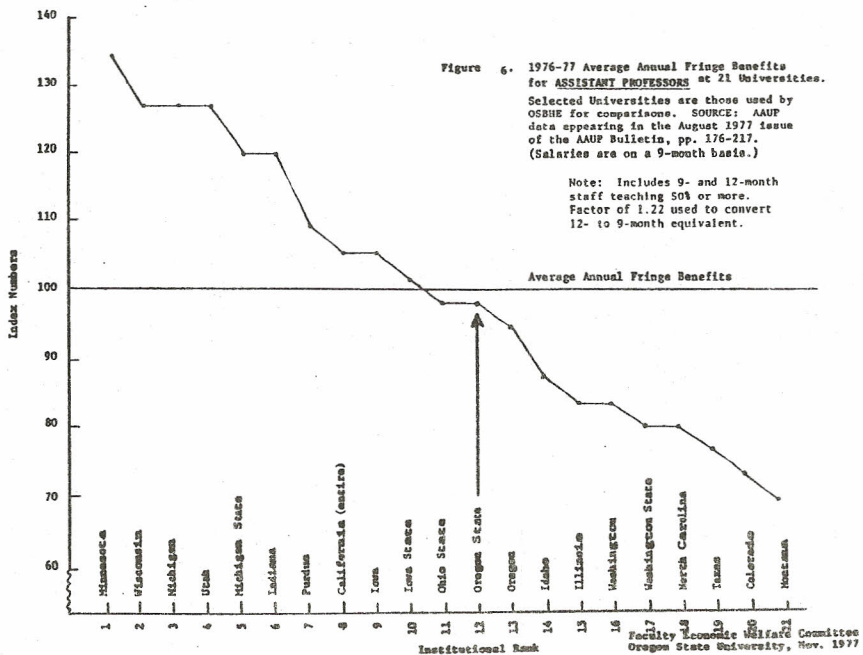
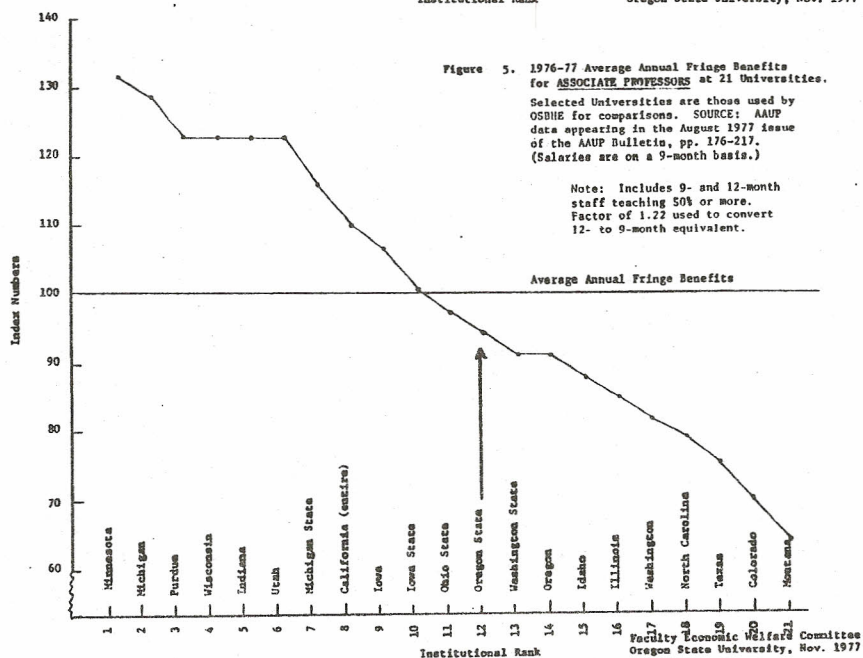
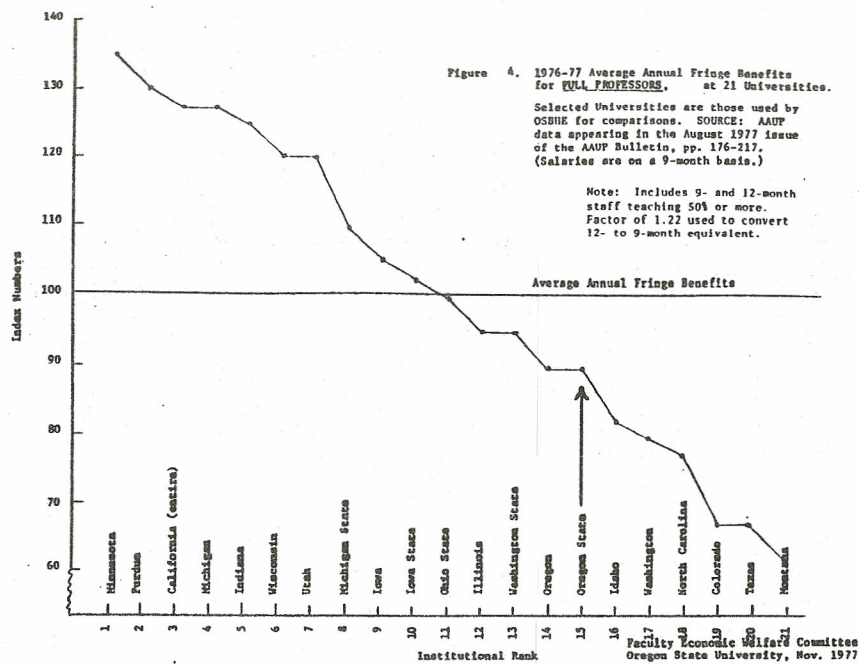
1976-77 Academic Statistics: Full-time Faculty, Average Annual Fringe Benefits
by Academic Rank, 9-month Basis.

Note: Includes 9- and 12-month
staff teaching 50% or more.
Factor of 1.22 used to convert
12- to 9-month equivalent.

Source: AAUP Bulletin, Summer Issue, August, 1977, pp. 176-217

	Professor				Associate Professor				Assistant Professor			
	Dollars	% of Average "21"	"10"	"19"	Dollars	% of Average "21"	"10"	"19"	Dollars	% of Average "21"	"10"	"19"
"10" Other Land Grant Universities												
California (entire)	3 \$ 5,000	127.6			8 \$ 3,500	109.9			8 \$ 2,900	105.4		
Idaho	16 3,200	81.7			15 2,800	87.9			14 2,400	87.2		
Illinois	12 3,700	94.4			16 2,700	84.7			15 2,300	83.6		
Purdue	2 5,100	130.1			3 3,900	122.4			7 3,000	109.0		
Iowa State	10 4,000	102.1			10 3,200	100.4			10 2,800	101.7		
Michigan State	8 4,300	109.7			7 3,700	116.1			5 3,300	119.9		
Minnesota	1 5,300	135.2			1 4,200	131.8			1 3,700	134.4		
Ohio State	11 3,900	99.5			11 3,100	97.3			11 2,700	98.1		
Washington State	13 3,700	94.4			13 2,900	91.0			17 2,200	79.9		
Wisconsin	6 4,700	119.9			4 3,900	122.4			2 3,500	127.2		
Average of "10"	\$ 4,290	109.5	100.0	108.3	\$ 3,390	106.4	100.0	105.6	\$ 2,880	104.7	100.0	104.2
"9" Other Non-Land Grant Universities												
Colorado	19 \$ 2,600	66.3			20 \$ 2,200	69.1			20 \$ 2,000	72.7		
Indiana	5 4,900	125.0			5 3,900	122.4			6 3,300	119.9		
Iowa	9 4,100	104.6			9 3,400	106.7			9 2,900	105.4		
Michigan	4 5,000	127.6			2 4,100	128.7			3 3,500	127.2		
Montana	21 2,400	61.2			21 2,100	65.9			21 1,900	69.0		
North Carolina (Chapel Hill)	18 3,000	76.6			18 2,500	78.5			18 2,200	79.9		
Texas	20 2,600	66.3			19 2,400	75.3			19 2,100	76.3		
Utah	7 4,700	119.9			6 3,900	122.4			4 3,500	127.2		
Washington	17 3,100	79.1			17 2,600	81.6			16 2,300	83.6		
Average of "9"	\$ 3,600	91.9	83.9	90.8	\$ 3,011	94.5	88.8	93.8	\$ 2,633	95.7	91.4	95.3
Average of "19 Others"	\$ 3,963	101.1	92.4	100.0	\$ 3,211	100.8	94.7	100.0	\$ 2,763	100.4	95.9	100.0
University of Oregon	14 3,500	89.3	81.6	88.3	14 2,900	91.0	85.5	90.3	13 2,600	94.5	90.3	94.1
Oregon State University	15 3,500	89.3	81.6	88.3	12 3,000	94.2	88.5	93.4	12 2,700	98.1	93.8	97.7
AVERAGE OF ENTIRE "21"	\$ 3,919	100.0	91.4	98.9	\$ 3,186	100.0	94.0	99.2	\$ 2,752	100.0	99.6	95.6

Prepared by D. Curtis Mumford for the Faculty Economic Welfare Committee, Oregon State University, October, 1977.



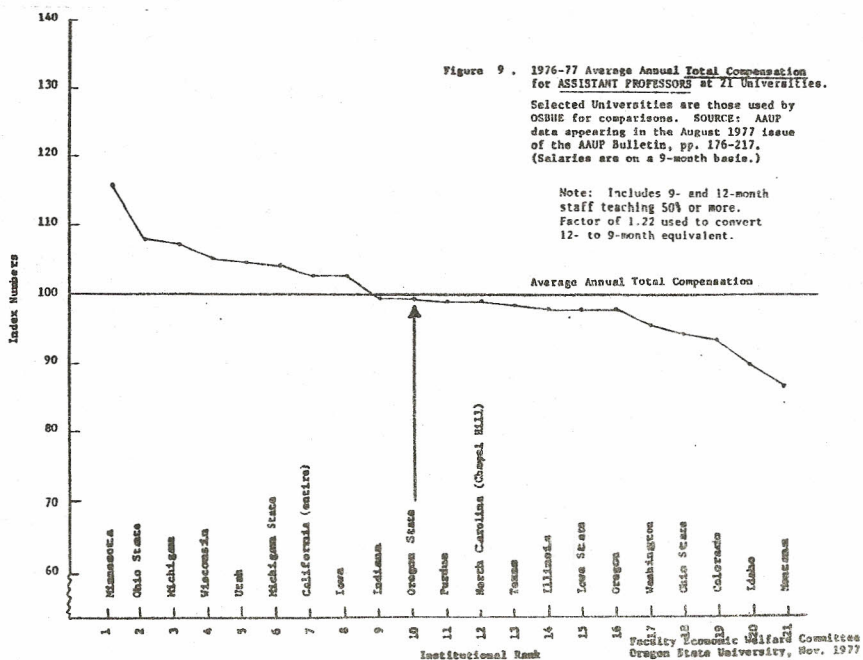
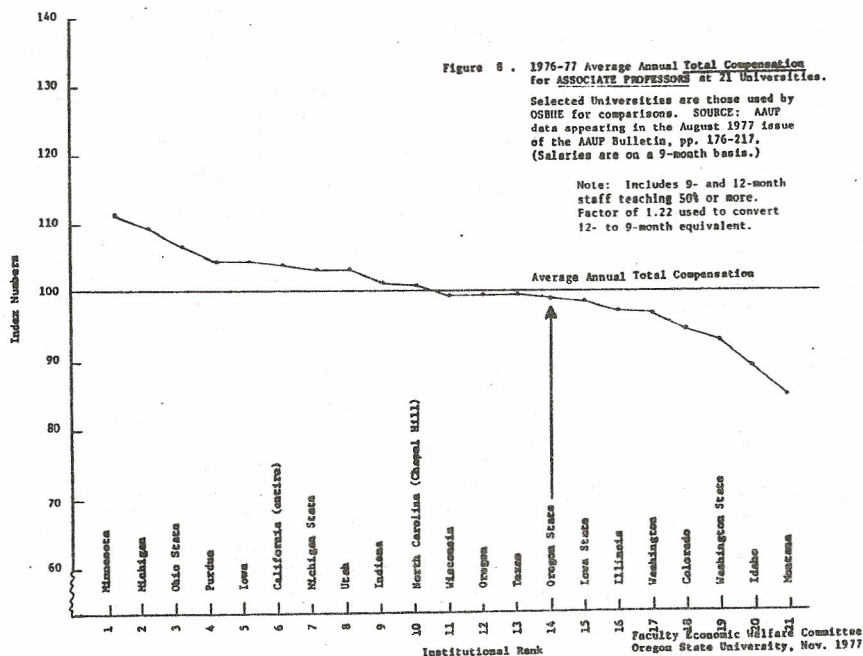
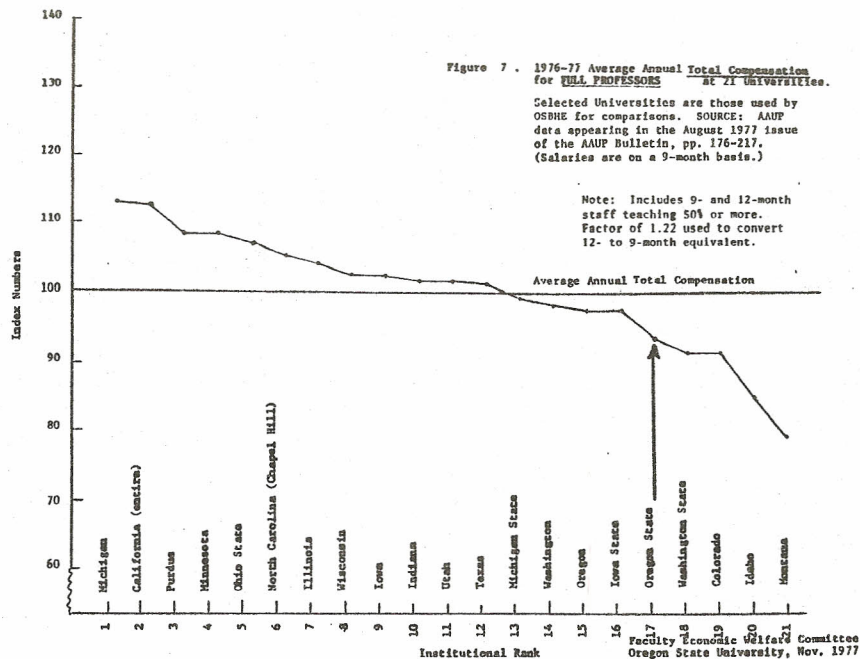
1976-77 Academic Statistics: Full-time Faculty, Average Annual Total Compensation (salary plus countable fringe benefits) by Academic Rank, 9-month Basis.

Source: AAUP Bulletin, Summer Issue, August, 1977, pp. 176-217

Note: Includes 9- and 12-month staff teaching 50% or more. Factor of 1.22 used to convert 12- to 9-month equivalent.

	Professor				Associate Professor				Assistant Professor			
	Dollars	% of Average			Dollars	% of Average			Dollars	% of Average		
		"21"	"10"	"19"		"21"	"10"	"19"		"21"	"10"	"19"
"10" Other Land Grant Universities												
California (entire)	2 \$32,900	112.2			6 \$23,000	104.0			7 \$19,000	102.9		
Idaho	20 24,900	84.9			20 19,700	89.0			20 16,600	89.9		
Illinois	7 30,500	104.0			16 21,500	97.2			14 18,100	98.0		
Purdue	3 31,700	108.1			4 23,100	104.4			11 18,300	99.1		
Iowa State	16 28,700	97.9			15 21,800	98.5			15 18,100	98.0		
Michigan State	13 29,100	99.2			7 22,900	103.5			6 19,200	104.0		
Minnesota	4 31,700	108.1			1 24,700	111.6			1 21,400	115.9		
Ohio State	5 31,200	106.4			3 23,600	106.7			2 19,900	107.8		
Washington State	18 26,900	91.7			19 20,500	92.7			18 17,400	94.2		
Wisconsin	8 30,000	102.3			11 22,000	99.4			4 19,400	105.1		
Average of "10"	\$29,760	101.5	100.0	101.0	\$22,280	100.7	100.0	100.6	\$18,740	101.5	100.0	101.4
"9" Other Non-Land Grant Universities												
Colorado	19 \$26,900	91.7			18 \$20,900	94.5			19 \$17,300	93.7		
Indiana	10 29,900	101.9			9 22,400	101.2			9 18,400	99.6		
Iowa	9 30,000	102.3			5 23,100	104.4			8 19,000	102.9		
Michigan	1 33,000	112.5			2 24,200	109.4			3 19,800	107.2		
Montana	21 23,100	78.8			21 18,700	84.5			21 15,900	86.1		
North Carolina (Chapel Hill)	6 30,700	104.7			10 22,300	100.8			12 18,300	99.1		
Texas	12 29,700	101.3			13 22,000	99.4			13 18,200	98.6		
Utah	11 29,900	101.9			8 22,900	103.5			5 19,300	104.5		
Washington	14 28,900	98.5			17 21,400	96.7			17 17,700	95.8		
Average of "9"	\$29,122	99.3			\$21,989	99.4	98.7	99.3	\$18,211	98.6	97.2	98.5
Average of "19 Others"	\$29,458	100.4	99.0	100.0	\$22,142	100.1	99.4	98.7	\$18,489	100.1	98.7	100.0
University of Oregon	15 28,700	97.9	96.4	97.4	12 22,000	99.4	98.7	99.4	16 18,100	98.0	96.6	97.9
Oregon State University	17 27,500	93.8	92.4	93.4	14 21,900	99.0	98.3	98.9	10 18,400	99.6	98.2	99.5
AVERAGE OF ENTIRE "21"	\$29,329	100.0	98.6	99.6	\$22,124	100.0	99.3	99.9	\$18,467	100.0	98.5	99.9

Prepared by D. Curtis Mumford for the Faculty Economic Welfare Committee, Oregon State University, October, 1977.



Oregon State University
Table 1. 1977-78 Average Annual Academic Salaries for Various School and Colleges
(9-month equivalents as of December 31, 1977)*

Full Professor			Associate Professor			Assistant Professor		
FTE	School or College	Annual Salary	FTE	School or College	Annual Salary	FTE	School or College	Annual Salary
66.93	Science	\$26,383	18.03	Business	\$21,518	19.97	Business	\$18,303
3.00	Pharmacy	25,650	8.60	Forestry	20,487	6.22	Pharmacy	17,595
6.58	Oceanography	25,487	25.57	Engineering	20,158	5.11	Forestry	17,554
22.32	Engineering	24,655	7.50	Pharmacy	19,776	12.20	Education	17,306
6.08	Business	24,626	14.29	Forest Research Lab	19,715	18.41	Engineering	17,297
5.37	Health and Phys. Ed.	24,117	55.12	Science	19,656	10.30	Forest Research Lab	16,826
12.33	Education	23,861	6.86	Oceanography	19,640	44.49	Agriculture (A.E.S.)	16,062
21.72	Agriculture (R.I.)	23,554	18.75	Education	19,383	11.06	Home Economics	15,998
57.08	Agriculture (A.E.S.)	23,012	9.79	Home Economics	19,172	5.19	Oceanography	15,686
9.95	Forestry	22,924	17.59	Health and Phys. Ed.	19,146	12.33	Agriculture (R.I.)	15,605
58.87	Liberal Arts	22,803	41.77	Agriculture (A.E.S.)	19,103	9.31	Health and Phys. Ed.	15,580
2.96	Home Economics	22,760	10.57	Agriculture (R.I.)	18,996	52.73	Liberal Arts	15,376
9.96	Forest Research Lab	22,685	55.42	Liberal Arts	18,808	38.93	Science	15,340
41.08	Agriculture (Ext.S.)	21,783	58.34	Agriculture (Ext. S.)	17,887	86.66	Agriculture (Ext. S.)	14,373
All	University	\$23,906	All	University	\$19,324	All	University	\$15,636

* 12-month salaries were converted to a 9-month equivalent through use of conversion factor of 1.22. All "administrative staff" have been excluded, namely, and for purposes of this analysis, those staff members whose salaries are believed to be significantly influenced upward because of their assigned administrative responsibilities.

Source of data: Office of Budgets, Oregon State University.

OSU Faculty Economic Welfare Committee, January 1978.

Oregon State University
Table 1 (a). 1977-78 Average Annual Academic Salaries for Various Schools and Colleges
(9-month equivalents as of December 31, 1977)*

Full Professor			Associate Professor			Assistant Professor		
FTE	School or College	Annual Salary	FTE	School or College	Annual Salary	FTE	School or College	Annual Salary
10.15	Business	\$27,764	18.03	Business	\$21,518	19.97	Business	\$18,303
5.44	Pharmacy	27,517	8.60	Forestry	20,487	6.22	Pharmacy	17,595
80.45	Science	27,001	25.57	Engineering	20,158	5.11	Forestry	17,554
8.58	Oceanography	26,979	7.50	Pharmacy	19,776	18.41	Engineering	17,297
31.33	Engineering	26,207	14.29	Forest Research Lab	19,715	15.59	Education	17,218
10.75	Health and Phys. Ed.	25,695	56.12	Science	19,649	10.30	Forest Research Lab	16,826
7.33	Home Economics	25,439	6.86	Oceanography	19,640	45.71	Agriculture (A.E.S.)	16,086
27.58	Agriculture (R.I.)	25,201	19.84	Education	19,445	11.06	Home Economics	15,998
14.48	Forestry	25,035	13.04	Home Economics	19,264	5.19	Oceanography	15,686
14.54	Forest Research Lab	24,691	18.59	Health and Phys. Ed.	19,217	9.92	Health and Phys. Ed.	15,697
75.66	Agriculture (A.E.S.)	24,590	45.99	Agriculture (A.E.S.)	19,126	12.33	Agriculture (R.I.)	15,605
15.03	Education	24,172	10.93	Agriculture (R.I.)	19,001	53.73	Liberal Arts	15,408
71.41	Liberal Arts	23,397	59.38	Liberal Arts	18,909	38.93	Science	15,340
70.42	Agriculture (Ext. S.)	22,621	78.14	Agriculture (Ext. S.)	17,932	96.42	Agriculture (Ext. S.)	14,472
All	University	\$25,147	All	University	\$19,382	All	University	\$15,703

* 12-month salaries were converted to a 9-month equivalent through use of conversion factor of 1.22. This tabulation represents all academic staff including President, Deans, Directors, Department Heads, Department Chairmen, etc. None of the administrative staff has been excluded.

Source of data: Office of Budgets, Oregon State University.

OSU Faculty Economic Welfare Committee, January 1978.

Oregon State University
Academic Salary Statistics: Average Annual Salaries
1977-78 Compared with 1976-77
Including and Excluding the Administrative Staff
(9-Month Equivalent Basis)

Academic rank	Average Annual Salaries					
	1976-1977 ^{2/}		1977-1978 ^{3/}		Increase	
	Including admin. staff	Excluding admin. staff	Including admin. staff	Excluding admin. staff	Including admin. staff	Excluding admin. staff
Professor.....	\$23,913	\$22,746	\$25,147	\$23,906	+5.2%	+5.1%
Associate Professor...	18,602	18,542	19,382	19,324	+4.2%	+4.2%
Assistant Professor...	15,113	15,072	15,703	15,636	+3.9%	+3.7%
Entire Academic Staff ^{1/}	15,724	14,891	16,541	15,652	+5.2%	+5.1%

SOURCE: Office of Budgets, Oregon State University.

^{1/} Includes Professor, Associate Professor, Assistant Professor, Instructor, Research Associate, Research Assistant, Unclassified, Graduate Research Assistant, and Graduate Teaching Assistant.

^{2/} File date 3/15/77.

^{3/} File date 12/31/77.

NOTE: Administrative staff are those staff members whose salaries are believed to be significantly influenced upward because of their assigned administrative responsibilities.

OSU Faculty Economic Welfare Committee, 2/6/78.

Comparison of 1977-78 Average Annual Academic Salaries at Oregon State University
with Salaries One Year Earlier, 1976-77. (File dates as of December 31.)

Academic Rank	1976-77		1977-78		Difference	
	FTE	Average Salary	FTE	Average Salary	FTE	Salary
	no.	\$	no.	\$	no.	%
<u>Professor</u>						
9-month.....	181.62	23,459	190.78	24,605	+ 9.16	+ 4.89
12-month.....	269.67	29,458	272.74	31,059	+ 3.07	+ 5.43
9-month Basis.....	510.62	23,901	523.52	25,147	+ 12.90	+ 5.21
<u>Associate Professor</u>						
9-month.....	219.32	18,871	216.92	19,598	- 2.40	+ 3.85
12-month.....	233.36	22,445	229.70	23,443	- 3.66	+ 4.45
9-month Basis.....	504.02	18,604	497.15	19,382	- 6.87	+ 4.18
<u>Assistant Professor</u>						
9-month.....	183.57	15,582	179.77	16,092	- 3.80	+ 3.27
12-month.....	231.09	18,084	233.70	18,858	+ 2.61	+ 4.28
9-month Basis.....	465.50	15,122	464.88	15,703	- 0.62	+ 3.84
<u>Instructor</u>						
9-month.....	100.34	11,949	89.65	12,475	- 10.69	+ 4.40
12-month.....	124.98	15,138	119.80	15,791	- 5.18	+ 4.31
9-month Basis.....	252.82	12,226	235.81	12,765	- 17.01	+ 4.41
<u>All 4 above Ranks</u>						
9-month.....	684.85	18,192	677.12	19,135	- 7.73	+ 5.18
12-month.....	859.10	22,410	855.94	23,547	- 3.16	+ 5.07
9-month Basis.....	1732.96	18,299	1721.36	19,235	- 11.60	+ 5.12
<u>Research Associate</u>						
9-month.....	0.00	---	1.00	19,569	+ 1.00	---
12-month.....	84.82	14,912	78.15	15,461	- 6.67	+ 3.68
9-month Basis.....	103.48	12,223	96.34	12,745	- 7.14	+ 4.27
<u>Research Assistant</u> <u>Unclassified</u>						
9-month.....	0.77	10,334	0.58	10,008	- 0.19	---
12-month.....	222.05	12,185	224.99	12,840	+ 2.94	+ 5.38
9-month Basis.....	271.67	9,988	275.07	10,523	+ 3.40	+ 5.36
<u>Graduate Research</u> <u>Assistant</u>						
9-month.....	15.31	11,090	11.50	11,174	- 3.81	+ 0.76
12-month.....	179.94	9,469	186.37	9,772	+ 6.43	+ 3.20
9-month Basis.....	234.84	7,978	238.87	8,162	+ 4.03	+ 2.31
<u>Graduate Teaching</u> <u>Assistant</u>						
9-month.....	121.81	11,159	117.62	11,457	- 4.19	+ 2.67
12-month.....	4.92	10,843	1.97	11,051	- 2.95	+ 1.92
9-month Basis.....	127.81	11,053	120.02	11,409	- 7.79	+ 3.22
<u>Entire Academic Staff</u>						
9-month.....	822.74	17,011	807.82	17,898	- 14.92	+ 5.21
12-month.....	1350.83	18,492	1347.42	19,367	- 3.41	+ 4.73
9-month Basis.....	2470.76	15,775	2451.66	16,541	- 19.10	+ 4.86

SOURCE: Academic Staff Statistics, Office of Budgets, Oregon State University.

OSU Faculty Economic Welfare Committee
February 1978.

4/27/78

Reports to the Faculty Senate

A. Agenda for the Senate Meeting, Thursday, May 4, 3:00 p.m., Withycombe 101

As published in the April 26 issue of the Staff Newsletter, the agenda will include the reports and other items listed below. Also to be approved are the minutes of the last regular meeting of the Senate (78-348) of April 6, as corrected, and published in the April 13 issue of the Staff Newsletter Appendix. (Please note the earlier starting time of 3:00 p.m.)

1. Election of a Faculty Panel for Faculty Hearing Committees

At the Senate meeting on April 6, the Executive Committee nominated 20 faculty members from which the Senate is expected to elect a panel of ten to serve from July 1, 1978 through June 30, 1981 replacing current Panel A. At the April 6 Senate meeting, there were no other nominations from the floor. (See pp. 4-6 of "Reports to the Faculty Senate" of April 6, 1978, and Minutes 78-348, p. XXVII.)

In accordance with procedures adopted by the Senate on December 3, 1970, (Motion 269-3) and amended May 4, 1972 (Motion 286-2), voting will be conducted by a written ballot. The teller's report will be reviewed and approved by the Executive Committee. The individuals receiving the highest number of votes shall be elected. In case of a tie vote, the president shall vote by drawing names from a hat. Those not elected shall be designated as alternates to serve if replacements are needed; the selection of alternates will be in the order of the number of votes received.

2. Report of the Nominations Committee (p. 4) - K. D. Patterson

Attached is the Report of the Nominations Committee dated April 24, 1978 with the following nominations for the positions of Interinstitutional Faculty Senate Representatives to serve from June 1, 1978 through May 31, 1980, and June 1, 1978 through May 31, 1981. We wish to extend thanks to Professor Walter Hopkins (who served one year replacing David Carlson, who has been on leave), and Professor Robert Zaworski (who will be going on leave), for their service.

For the two year term:

Leo Parks, Microbiology
Walter Hopkins, Forestry

For the three year term:

Solon Stone, Engineering
Alan Munro, Art

These candidates have agreed to serve if elected. Continuing IFS representative is Sara E. Malueg '79 (Foreign Languages and Literatures).

Additional nominations may be made from the floor at the May 4 Senate meeting. In accordance with established procedures, approved by the Faculty Senate (see Minutes 262 of April 9, 1970) and by the OSU Faculty, the election will be conducted by an on-campus faculty mail ballot. The teller's report will be reviewed and approved by the Executive Committee. The nominees receiving the highest number of votes will be elected. Nominees not elected may be asked to serve as alternates.

3. Report of the Bylaws Committee (pp. 5, 6) - R. Weaver

Attached are items that will be voted on at the June meeting:

- a. Amendments to Articles VI, Section 3, and VII, Section 3 to delete the provision for the Executive Committee to appoint the Nominations Committee. (p. 5)
- b. Amendment to Article VII, Section 4, to provide for the Executive Committee to fill temporary absences in the Executive Committee. (p. 6)
- c. Amendment to Article VI, Section 3, to provide for electing the President-Elect by mail ballot. (p. 6)

4. Report of the Faculty Status Committee (pp. 7-9) - W. C. Johnson

Attached is the report of the Faculty Status Committee relating to the proposed changes in the Administrative Rules. The committee has a concern about the meaning of Section 41.205 "Sabbatical Leave" and wishes to discuss this with the Senate.

5. Academic Regulations Committee Report (pp. 10-22) - R. W. Bergstrom

Attached are statistical data on University comparisons of grades, and the Academic Regulations Committee Report of March 22, 1978 (pp. 10-16) with proposed revisions of AR 11, 12 and 17. Also attached are an alternative proposal by Senator T. C. McClintock and an additional proposal by Senator R. J. Zaworski relating to AR 11, 12, and 17. (pp. 17-22)

6. Reports on Intercollegiate Athletics

Annual reports on Intercollegiate Athletics were initiated by the Senate's action of January 15, 1970 (see Minutes 258, p. xxiii). Last year's reports were presented on February 3, 1977 (see Minutes 77-334, p. XV).

a. Women's Intercollegiate Athletics - S. L. Moore

The Acting Director of Women's Intercollegiate Athletics, Sylvia L. Moore, will report on the status of programs and policies for Women's Intercollegiate Athletics at OSU.

b. Men's Intercollegiate Athletics - J. A. Davis

The Institutional Representative for Men's Intercollegiate Athletics, Dr. Jack R. Davis, will report on the status of programs and policies affecting OSU and its relationships with the PAC 8/10 and the NCAA.

B. Reports from the Executive Committee

1. Status of Faculty Economic Welfare Committee Report

The FEWC report presented to Senators in the April "Reports to the Faculty Senate" is in the process of being distributed to all members of the OSU faculty. Since the publication of the material in April, additional information has been received and two additional pages will be incorporated into the mailing to all faculty by direction of the Executive Committee. Also, at the request of the Executive Committee, copies of this report are being placed in the Reserve Book Room of the Library.

2. Interinstitutional Faculty Senate (pp. 23-26)

Attached is a Proposal for a Faculty Lobbyist to serve the O.S.S.H.E. faculties. This proposal was adopted by the IFS on April 14, 1978. Oregon State University has been asked to designate a representative to serve on the Steering Committee. The Executive Committee has asked Professor Robert R. Becker to serve and he has consented to do so.

3. Status of Tri-University Ed.D. Program Proposal

At the January 12, 1978 Senate meeting, the Curriculum Committee reported that a fifth Category I proposal dated December 14, 1977 for a "Joint OSU/UO/PSU Ed.D. Program for School Administrators and Community College Personnel" had been forwarded to Senators but was still under review and was not ready for Senate action (see Minutes 344, p. XIV). This proposal was later reviewed and approved with some revisions by the Graduate Council and by the Curriculum Committee, and was to be forwarded to the Senate for its consideration and action. There is some question as to whether the original proposal was actually "forwarded to Senators" in December.

The December 14, 1977 proposal has now been revised and separated into two separate proposals: A Tri-University Doctoral Program in Education (Ed.D.) for Community College Personnel; and a Joint UO/PSU Doctoral Program in Education (Ed.D.) for the Preparation of School Administrators. The revised "Tri-University" program proposal has not been reviewed by the Graduate Council or the Curriculum Committee; however, it is essentially identical to the December 14, 1977 proposal with the deletion of the parts of the original proposal for "School Administrators." It is expected that the proposal will be ready for presentation to the Faculty Senate at its June 1 meeting.

4. Referrals to Standing Committees

- a. ASOSU Senate Resolution for Amendment to Section IV, part 5, of the Student Rights, Freedoms, and Responsibilities Code, referred to the Academic Regulations and Registration and Scheduling Committees for their recommendations.
- b. ASOSU Senate Resolution for a change in Administrative Rule 16a, referred to the Faculty Status Committee for their review and recommendations.

5. Parliamentary Tip of the Month (p. 6)

(To save space, the parliamentary tip is with the Bylaws Comm. Report)

C. Reports from the Executive Office

Department of
Economics



Corvallis, Oregon 97331

April 24, 1978

TO: Executive Committee, Faculty Senate

FROM: K.D. Patterson, Nominations Committee

The Nominations Committee suggests the following candidates for election to positions on the Inter-institutional Faculty Senate:

- 2 year position
 - Leo Parks, Microbiology
 - Walter Hopkins, Forestry
- 3 year position
 - Solon Stone, Engineering
 - Alan Munro, Art

The individuals named above have consented to stand and serve if elected. Biographical sketches appear below.

Nominees for IFS Representative Positions

May 4, 1978

Walter S. Hopkins, Associate Professor of Forest Management (at OSU since 1971). Faculty Senate 74-76; Administrative Appointments Committee 75-78, chrm. 76-78; IFS Representative 77-78.

Alan A. Munro, Professor, Art (at OSU since 1962). Faculty Senator 75-77, 78-80; Academic Advising Committee 74-77; Campus Plan Committee 74-75.

Leo W. Parks, Professor, Microbiology (at OSU since 1958). Faculty Senator 71-72, 75-77, 78-80; Executive Committee 78, 79; Graduate Council 66-69; Research Council 75-77.

Solon A. Stone, Professor, Electrical & Computer Engineering (at OSU since 1956). Faculty Senator 68-73, 75-77, 78-80; Executive Committee 76, 78; Vice Chairman 77; Advancement of Teaching Committee 64-67, chrm. 65-67; Faculty Status Committee 69-72, chrm. 69-71; Fiscal Priorities & Long Range Planning Committee 74-76.

To: Committee on Committees, Executive Committee, and the Faculty Senate
From: Roger Weaver, Chairman, Bylaws Committee
Subject: Disposition of the matter of the Executive Committee's not wanting to appear to appoint itself to the Nominations Committee

In weighing the concern of the Executive Committee together with the ideas of the Committee on Committees, the Bylaws Committee chose not to unravel the fabric of the present Bylaws which provide for the appointment of all committees by the Executive Committee. It therefore recommends to the Faculty Senate that the Executive Committee's concern be accommodated in the Standing Rules drafted by the Committee on Committees, and that the following phrase be deleted from the Bylaws: "consisting of four members appointed by the Executive Committee" . . . (This phrase appears in the first sentences of the third sections of Articles VI and VII.)

Thus revised, these sections would respectively read:

Article VI. Section 3, 1st paragraph. "Election Procedures for Senate President-Elect. The Nominations Committee shall nominate at least two candidates from the academic staff for the office of Senate President-Elect."

Article VII. Section 3, 1st paragraph. "Election Procedure for Elected Members of the Executive Committee. The Nominations Committee shall nominate from the Senate Membership at least two more candidates for elective positions on the Executive Committee than there are elective positions open. The Nominations Committee shall report to the regular November meeting of the Faculty Senate. Additional nominations may be made from the floor and the nominations shall be closed. The Recording Secretary shall publish the names of the nominees in the Staff Newsletter no later than November 14th."

In drafting appropriate restrictions to cover Executive Committee discretion in the Standing Rules, the Committee on Committees might wish to consider the following:

1. That the same wisdom of appointing, not electing, the members of all committees other than the Nominations Committee also applies to it;
2. That the Standing Rules can restrict the number of committee members;
3. That the incumbent President and no other member of the Executive Committee serve on the Nominations Committee.

April 20, 1978

April 27, 1978

To: Faculty Senate
 From: Bylaws Committee, Roger Weaver, Chairman
 Subject: A: Executive Committee Membership in the Transition Period
 B: Election Procedure Change to Mail Ballot (President-Elect)

A. Executive Committee Membership in the Transition Period

1. Bylaws Committee recommends:

- a. That Glenn Klein be permitted to complete his term on the Executive Committee although he was not re-elected to the Senate, this would aid passage to the new Bylaws, or smooth the transition period.
- b. That the Standing Rules stipulate that the Nominations Committee would nominate for Executive Committee membership persons whose Senate terms will continue for two years, or who will have the opportunity to run for re-election should their terms end in one year.

2. Bylaws Committee offers the following changes for the Bylaws:

- a. that Article VII, Executive Committee, Section 4, Paragraph 3, be deleted in its entirety;
- b. that Paragraph 3 now read "The Senate President shall fill temporary absences in the elected member positions by appointment from the Senate membership."

B. Election Procedure Change to Mail Ballot (President-Elect)

In order to facilitate the election of the Faculty Senate President-Elect, the following changes in the Bylaws are recommended:

1. Deleting the last two paragraphs, page 4, Article VI, Section 3;
2. adding the following as the third and last paragraph, Section 3 -

"Election shall be by mail ballot in the month of November in a manner designated by the Executive Committee, which shall report the election results at the regular December meeting. All persons eligible to vote in Faculty Senate elections shall be eligible to vote for a Senate President-Elect. A method for absentee voting shall be designated by the Executive Committee."

Parliamentary "Tip" of the month: Getting on the Senate Agenda

Senate Bylaws, Article XII, give the Executive Committee the authority to formulate agendas for the Senate's meetings. Individual faculty may call or write Senate President Warren Hovland at the Faculty Senate Office, MU 205, and suggest items for the Agenda. Any member of the Executive Committee may, however, receive suggestions for agenda items. Any Senator may, in addition, take steps to place an item on the agenda. First, as outlined above, the suggestion may be given to the Executive Committee. Secondly, a Senator may present the proposed agenda item from the floor of the Senate. Thirdly, a Senator may, upon being recognized at an appropriate time, make a motion (see Article X, Sec. 1, paragraph 2) which becomes immediately pending before the Senate. Be reminded, however, that the request of a single senator requires the postponement to a later meeting of a vote on the latter motion.

Department of
Biochemistry and
Biophysics



Corvallis, Oregon 97331 (503) 754-4511

APR 21 REC'D

MEMORANDUM

TO: Members of the Executive Committee of the Faculty Senate

FROM: W.C. Johnson, Chairman of the Faculty Status Committee WCS

RE: The New Administrative Rules

At the direction of the governor, the State Board of Higher Education is rewriting the Administrative Rules. The idea is to shorten and simplify the rules without changing their meaning. Of course, in some places the new rules may not be clear or they may in fact have been changed.

The Faculty Status Committee has reviewed the New Administrative Rules, and in general we find no problem. However, the meaning of section 41.205 "Sabbatical Leave" has been altered by eliminating any reference to the purposes of such leaves. Our committee would like to put this topic on the agenda of the next faculty senate meeting.

The old wording of section 41.205 is attached. The new wording is as follows:

41.205 Sabbatical Leave

- (1) Sabbatical leave is a privilege and not a right and is granted to staff members of academic rank only when it can be shown that the applicant is capable of using this period in a manner which will provide greater service to the institution and to the state.
- (2) The policy on sabbatical leaves shall be uniform for all Department institutions insofar as possible.

The Faculty Status Committee suggests the following wording:

41.205 Purposes of Sabbatical Leave

- (1) Sabbatical leave is granted to staff members of academic rank for purposes of research, writing, advanced study, travel undertaken for observation and study of conditions

in our own or in other countries affecting the applicant's field or related scholarly or professional activities. Since sabbatical leave is a privilege and not a right, it is granted only when it can be shown that the applicant is capable of using this period in a manner which will provide greater service to the institution and to the state.

- (2) The policy on sabbatical leaves shall be uniform for all Department institutions insofar as possible.

Section 41.200 - Sabbatical Leave41.205 Purposes of Sabbatical Leave

Sabbatical leave is granted to staff members of academic rank (instructor or above) for purposes of research, writing, advanced study, travel undertaken for observation and study of conditions in our own or in other countries affecting the applicant's field or related scholarly or professional activities. Such leave is granted for a maximum of one year and only when it can be shown that the applicant is capable of using his period of sabbatical leave in a manner which will make him of greater service to his institution and to the state.

The policy on sabbatical leaves shall be uniform for the several institutions of the System insofar as possible.

Since the granting of sabbatical leave is considered to be a privilege and not a right, the institutional executive shall consider the benefit accruing to the institution before recommending sabbatical leave.

41.210 Eligibility for Sabbatical Leave

An academic staff member may be considered for sabbatical leave only after he has been employed full time in the continuous service of the System for six academic or fiscal years with the rank of instructor or above. Academic staff members employed on successive academic year appointments are considered as serving continuously. Academic staff members employed full time on academic-year appointments may be considered for a second sabbatical leave, and succeeding leaves thereafter, after completing six years of full time continuous service following return from the last sabbatical leave. Academic staff members employed full time on twelve-month appointments may be considered for a second sabbatical leave, limited to four months, after four-and-one-half years of full time continuous service following return from the last sabbatical leave, or, after six years of full time continuous service following return from the last sabbatical leave, they may be considered for any one of the three types of sabbatical leaves listed in AR 41.235. Cases involving mixed types of service, or other irregular conditions, shall be subject to adjustment by administrative officers in accordance with the principles set forth in the foregoing provisions.

OREGON STATE UNIVERSITY GRADES

Comparisons Since 1962-63

	-----Percentages-----					Ave. GPA	-----Total Number-----						
	% A	% B	% C	% D	% F		Total Grades	E	I	S/P	U/N	F	W
¹⁹⁷⁷ FALL	26	32	23	5	2	2.80	66344	377	1838	5866	460	1327	2766
1976	26	31	23	5	2	2.80	67086	391	2070	6038	410	1300	2609
1975	28	32	22	4	2	2.83	69327	330	2130	5833	378	1269	2602
1974	29	32	22	4	2	2.85	67357	376	1952	5069	334	1085	2169
1973	28	31	23	4	1	2.85	65933	324	1979	5961	372	971	1823
1972	25	31	24	4	2	2.78	65803	406	1927	6610	468	1009	1664
1971	24	32	26	5	2	2.77	67900	385	1735	5024	350	1137	1248
1970	23	32	28	6	2	2.69	69614	380	1583	4076	318	1563	
1969	21	34	30	6	3	2.64	70186	523	1334	2202	168	1941	
1968	20	34	33	6	2	2.60	69458	520	989	1979	85	1671	
1967	19	35	34	7	2	2.59	65405	742	752			1491	
1966	19	34	35	7	3	2.57	62481	307	636			1590	
1965	18	35	35	8	3	2.54	58605	273	612			1529	
1964	18	35	36	7	2	2.58	52310	265	523			990	
1963	17	34	37	8	2	2.53	52210	259	525			1134	
1962	18	34	37	8	2	2.54	50232	207	458			1059	
¹⁹⁷⁸ INTER	28	31	21	4	2	2.86	66794	463	1981	6744	442	1114	2160
1977	28	31	21	4	2	2.87	66758	317	2153	6831	450	1082	2207
1976	29	31	20	4	2	2.89	68923	398	2173	6837	409	1066	2233
1975	31	31	21	4	1	2.92	67787	382	2170	5775	384	962	2031
1974	30	31	21	4	1	2.91	65649	272	2170	5733	425	910	1350
1973	28	31	22	4	1	2.86	65123	272	1925	6709	475	885	1355
1972	26	32	24	4	1	2.82	66385	415	1781	5431	364	957	1243
1971	25	33	26	5	2	2.77	68175	412	1783	4249	291	1291	
1970	23	34	28	5	2	2.71	68651	456	1462	2837	169	1450	
1969	22	35	31	6	2	2.86	66871	431	1343	1761	84	1215	
1968	20	36	34	6	2	2.58	63304	506	787			1296	
1967	20	35	35	7	2	2.62	59291	327	662			1216	
1966	19	35	35	7	2	2.59	56793	442	683			1123	
1965	20	36	35	6	2	2.62	50806	229	514			901	
1964	19	35	36	7	2	2.60	49802	263	536			882	
1963	19	34	37	7	2	2.59	49487	258	518			879	

Oregon State University Grades - Comparisons Since 1962-63 (continued)

	Percentages					Ave. GPA	Total Number						
	% A	% B	% C	% D	% F		Total Grades	E	I	S/P	U/N	F	W
SPRING													
1977	30	31	20	4	2	2.91	62009	248	1471	6518	444	1017	2207
1976	31	31	19	3	1	2.95	63528	264	1727	6456	388	952	2029
1975	34	30	19	3	1	2.99	63920	234	1668	6192	337	858	1678
1974	33	31	19	3	1	2.99	61250	224	1368	5562	404	689	1665
1973	31	33	23	4	1	2.89	62013	240	1337	3546	167	927	1230
1972	29	32	21	4	1	2.91	62080	218	1228	6197	456	710	1230
1971	30	32	23	4	1	2.90	63429	269	1156	4573	274	736	822
1970	26	35	26	4	2	2.81	64859	378	1090	3203	208	1059	
1969	24	36	29	5	1	2.76	63144	241	870	2192	101	896	
1968	23	36	32	6	2	2.70	60413	256	699			1065	
1967	22	36	33	5	2	2.68	56196	173	594			956	
1966	21	36	34	6	2	2.64	52955	218	504			984	
1965	21	36	34	5	2	2.67	47900	145	472			790	
1964	21	37	34	6	1	2.67	46657	132	379			691	
1963	21	35	35	6	2	2.64	45128	98	362			706	

School of Health and
Physical Education



Corvallis, Oregon 97331 (503) 754-2643

March 22, 1978

To: Warren Hovland, President
Faculty Senate

From: Academic Regulations Committee
Robert W. Bergstrom, Chairman

RWB

Subject: Proposed Revisions of Academic Regulations

1. The Academic Regulations Committee recommends the proposed revision of AR 5 for Faculty Senate consideration.

Present

AR 5. Transfer from one school to another
(undergraduate students)

Registered students may process transfer of college or school (effective for the next term) during a period beginning Monday of the seventh week of the term and ending Wednesday of the week before Dead Week. Returning but not registered students may transfer colleges/schools between the dates of readmission and registration.

Proposed

AR 5. Transfer from one school to another
(undergraduate students)

Registered students may transfer from one college or school to another beginning with the day after the latest day to add a course and ending Wednesday of the week before registration or preregistration. Returning but not registered students may transfer colleges/schools between the dates of readmission and registration.

The Academic Requirements Committee pointed out that the short period for students to change colleges/schools seemed unnecessarily restrictive. After consultation with the Head Advisers Committee, the proposed revision is presented. The transfer period is extended from the last day to add courses until the Wednesday prior to registration or preregistration.

AR 5 PASSED BY SENATE ACTION ON APRIL 6, 1978

Warren Hovland, President, Faculty Senate

Page 2

March 22, 1978

2. The Academic Regulations Committee recommends the proposed revision of AR 17 for Faculty Senate consideration.

Present

AR 17. Grades

The grading system consists of five basic grades, A, B, C, D, F. The grade of A denotes exceptional accomplishment; B, superior; C, average; D, inferior; F, failure. Other marks are E, final examination not taken; I, incomplete; W, withdrawal; R, thesis in progress; P, pass; N, no credit; S, satisfactory; U, unsatisfactory.

A student who has done acceptable work to the time of the final examination but who does not take it will receive an E grade. The student must petition the Academic Requirements Committee for permission to remove the E grade and must present an acceptable reason for having missed the examination. If the petition to remove the E is denied by the Committee, the student will be assigned an F for the course or the Committee may direct the instructor to submit a grade for the course on the basis of an F for the final examination. An E not removed within the first term after the student's return to the institution will be changed to an F for the course unless a petition for extension of time is approved.

When the quality of the work is satisfactory and the scheduled final examination has been taken but some essential minor requirement of the course has not been completed for reasons acceptable to the instructor, a report of I may be made and additional time granted. The instructor states the deficiency on the grade card. An incomplete not removed within one calendar year following its receipt becomes a W.

An instructor may move to correct a grade erroneously given by filing a change of grade card in the Office of the Registrar.

Proposed

AR 17. Grades

The grading system consists of five basic grades: A, B, C, D, and F. The grade of A denotes exceptional accomplishment; B, superior; C, average; D, inferior; F, failure. Other marks are I, incomplete; W, withdrawal; R, thesis in progress; P, pass; N, no credit; S, satisfactory; U, unsatisfactory.

A student who has done acceptable work in the principal portion of a course but did not complete one or more specific requirements may be given a grade of I. A provisional term grade (A, B, C, D, or F), to be determined on the basis of a failing grade for the uncompleted portion of the course, will be reported to the Registrar with the I grade. The provisional grade must be A, B, C, D, or F, except in P/N-authorized courses, where the provisional grade must be P or N. Provisional grades will not be entered on the student's permanent record unless activated as specified in the following paragraph.

If the incomplete work is made up within one calendar year, the instructor will report to the Registrar a final grade which will replace the I. An incomplete not removed within one calendar year following its receipt will be replaced by the provisional grade.

An instructor may move to correct a grade erroneously given by filing a change of grade card in the Office of the Registrar.

Warren Hovland, President, Faculty Senate

Page

March 22, 1978

The Executive Committee of the Faculty Senate referred the matter of E, I, W grades to the Committee in November 1976 with the following notation, "to specify review of "W" grading (beyond mechanics), and exploration of the suitability of a common penalty for not removing I or E grades." (These matters related to AR 12, 13 and 17).

The Committee determined that the use of the E grade for all cases where the final examination was not taken was confused with the use of the I grade where some portion of the course was not completed. Both students and faculty had difficulty with the difference, particularly when different actions were required to remove the grades. The Committee proposes that the circumstances where a course is not completed be designated with a single grade of I.

The Committee next considered the circumstances of the W grade which can be used from the end of the sixth week to the beginning of Dead Week, commonly a period of two to three weeks. The Committee proposes that the drop period be extended to the end of the seventh week and that the W grade be dropped. Thus, the present AR 12 Withdrawal from Individual Courses would be eliminated.

The Committee proposes that a provisional grade be submitted with an I to be determined on the basis of a failing grade for the uncompleted portion of the course. The provisional grade would not appear on the student's transcript but would be activated if it were not removed in one calendar year. When the lacking portion of the course is satisfactorily completed within one calendar year, the instructor would report the course grade to the Registrar.

Warren Hovland, President, Faculty Senate
 Page 4
 March 22, 1978

3. The Academic Regulations Committee recommends revision of AR 11, Section e, for Faculty Senate consideration.

Present

Proposed

AR 11. Adding and dropping courses

- a. Official forms for adding and dropping courses are obtained in the Registrar's Office and, when properly signed, must be filed with the Registrar within three days of issue.
- b. A fee of \$1 per course add and \$1 per course drop is charged the student for each such change of program accepted by the Registrar's Office. (Please note "Course Change Policies and Procedures," page 4.)
- c. A student is permitted to add a course anytime during the first week of classes, depending on the nature of the course and the availability of space, by notifying (obtaining signature) the appropriate department of his or her intention. During the second week, permission (signature) of the instructor is required in addition to department notification. Thereafter courses may not be added.
- d. When there is evidence that an undergraduate student has been incorrectly placed in a course being taken for the first time, he or she may change course or subject area level with the approval of the instructors concerned, the head of the department, and the student's dean. Such change in course level must be made within the first six weeks of the term.
- e. A student may drop a course without responsibility for grades until the end of the sixth week of any term. In each case the student must notify the appropriate department by obtaining a signature in the departmental office. After the sixth week courses may not be dropped.
- e. A student may drop a course without responsibility for grades until the end of the seventh week of any term. In each case the student must notify the appropriate department by obtaining a signature in the departmental office. Courses may not be dropped after the seventh week.

cont'd

Warren Hovland, President, Faculty Senate

Page 5

March 22, 1978

f. Failure to drop a course properly will result in an F grade being recorded; courses properly dropped never appear on the student's transcript.

4. The Academic Regulations Committee recommends the deletion of the present AR 12 for Faculty Senate Consideration.

Present

AR 12. Withdrawal from individual courses

a. Official forms for withdrawing from individual courses are obtained in the Registrar's Office; instructions to be followed are shown on each form.

b. After consultation with his or her academic adviser, a student may withdraw from a course with a W grade after the end of the sixth week and up to but not including Dead Week. In each case the student must notify the appropriate department by obtaining a signature in the departmental office. One copy of the signed slip is retained by the department and the other by the student as evidence that he or she has officially withdrawn from the course.

c. Departments will provide instructors with names of students who have withdrawn in order that W grades for such students will be submitted on grade cards at the end of the term; the transaction will be recorded on the student's records by a W grade.

Proposed

AR 12. Withdrawal from individual courses

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Department of History



Corvallis, Oregon 97331

(503) 754-3421

April 21, 1978

TO: Warren Hovland, President, Faculty Senate

FROM: Thomas C. McClintock, Member, Faculty Senate *TCMc*

SUBJECT: Alternative proposed changes in AR 11., AR 12. and AR 17.

At the April 6th meeting of the Faculty Senate the Academic Regulations Committee presented proposed changes in several academic regulations including AR 11., AR 12. and AR 17. These are regulations on dropping and withdrawal from courses and on the E and I grades. In the discussion of these proposed changes by members of the Faculty Senate it became quite apparent that there was considerable dissatisfaction with at least certain features of the proposed changes. As a result final action on them was postponed until the May meeting of the Faculty Senate.

I share many of the concerns that were expressed about the proposed changes and have several alternative proposals that I wish to make. However, making changes in academic regulations is a very difficult and complicated process and members of the Faculty Senate, if they are to make intelligent decisions, should receive proposed changes in writing and in advance of the Senate meeting at which the changes are to be considered. As a result, I am submitting to you and the other members of the Senate Executive Committee copies of my proposed changes and the rationale on which they are based. If time permits you may wish to forward them to members of the Academic Regulations Committee for their reaction. In any case, I would hope that copies could be sent to members of the Faculty Senate prior to the May meeting.

jb

Rationale for alternative proposal on AR 17

In the discussion at the April 6th Faculty Senate meeting of the changes in AR 17 proposed by the Academic Regulations Committee it seemed to me that there was considerable agreement that 1) the E grade should be dropped, 2) the proposed changes, however, could lead to large numbers of students not taking the final examination since it would be treated as any other deficiency, and 3) the proposed provisional grade would be cumbersome. In my alternative proposal I have attempted to address these considerations. My proposal includes the dropping of the E grade. However, if the deficiencies that result in an I grade include the final examination, the student not only must petition the Academic Regulations Committee for permission to make up the examination but also must do so within the next term in which he/she is enrolled and, if the petition is approved, take the examination within that term. As presently, all deficiencies other than a final examination would have to be completed within one calendar year following the receipt of an I or the grade would become a W. Finally, I have dropped the proposed provisional grade as much too cumbersome.

Rationale for alternative proposals on AR 11 and AR 12

Among the Academic Regulation Committee's proposed changes discussed at the April 6th Faculty Senate Meeting were the deletion of AR 12 (Withdrawal from individual courses) and, in AR 11 (Adding and dropping courses), the extension of the deadline for dropping a course from the end of the sixth week to the end of the seventh week. In the discussion of these proposed changes, there was a great deal of sentiment expressed for having even more restrictive drop and withdrawal deadlines. In particular, members of the Senate expressed concern about students being able to drop or withdraw at a late date in a term in courses for which there is a great demand or in courses in which student participation is a crucial feature. What I am proposing is that students have only until the end of the second week to drop a course which, hopefully, would 1) create openings in closed courses for students wishing to add them and 2) would force students, in courses involving student participation, wishing to drop to do so at an earlier date. In my alternative proposal, I have retained AR 12. (Withdrawal from individual courses). However, students would be permitted to withdraw from a course from the drop deadline (end of the 2nd week) to only the end of the seventh week.

PresentAR 11. Adding and dropping courses

e. A student may drop a course without responsibility for grades until the end of the sixth week of any term. In each case the student must notify the appropriate department by obtaining a signature in the departmental office. After the sixth week courses may not be dropped.

ProposedAR 11. Adding and dropping courses

e. A student may drop a course without responsibility for grades until the end of the seventh week of any term. In each case the student must notify the appropriate department by obtaining a signature in the departmental office. Courses may not be dropped after the seventh week.

Alternative ProposalAR 11. Adding and dropping courses

e. A student may drop a course without responsibility for grades until the end of the second week of any term. In each case the student must notify the appropriate department by obtaining a signature in the departmental office. Courses may not be dropped after the second week.

PresentAR 12. Withdrawal from individual courses

b. After consultation with his or her academic adviser, a student may withdraw from a course with a W grade after the end of the sixth week and up to but not including Dead Week. In each case the student must notify the appropriate department by obtaining a signature in the departmental office. One copy of the signed slip is retained by the department and the other by the student as evidence that he or she has officially withdrawn from the course.

ProposedAR 12. Withdrawal from individual courses

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Alternative ProposalAR 12. Withdrawal from individual courses

b. After consultation with his or her academic adviser, a student may withdraw from a course with a W grade after the end of the second week and until the end of the seventh week. In each case the student must notify the appropriate department by obtaining a signature in the departmental office. One copy of the signed slip is retained by the department and the other by the student as evidence that he or she has officially withdrawn from the course.

PresentAR 17. Grades

The grading system consists of five basic grades, A, B, C, D, F. The grade of A denotes exceptional accomplishment; B, superior; C, average; D, inferior; F, failure. Other marks are E, final examination not taken; I, incomplete; W, withdrawal; R, thesis in progress; P, pass; N, no credit; S, satisfactory; U, unsatisfactory.

A student who has done acceptable work to the time of the final examination but who does not take it will receive an E grade. The student must petition the Academic Requirements Committee for permission to remove the E grade and must present an acceptable reason for having missed the examination. If the petition to remove the E is denied by the Committee, the student will be assigned an F for the course or the Committee may direct the instructor to submit a grade for the course on the basis of an F for the final examination. An E not removed within the first term after the student's return to the institution will be changed to an F for the course unless a petition for extension of time is approved.

When the quality of the work is satisfactory and the scheduled final examination has been taken but some essential minor requirement of the course has not been completed for reasons acceptable to the instructor,

ProposedAR 17. Grades

The grading system consists of five basic grades: A, B, C, D, and F. The grade of A denotes exceptional accomplishment; B, superior; C, average; D, inferior; F, failure. Other marks are I, incomplete; W, withdrawal; R, thesis in progress; P, pass; N, no credit; S, satisfactory; U, unsatisfactory.

A student who has done acceptable work in the principal portion of a course but did not complete one or more specific requirements may be given a grade of I. A provisional term grade (A, B, C, D, or F), to be determined on the basis of a failing grade for the uncompleted portion of the course, will be reported to the Registrar with the I grade. The provisional grade must be A, B, C, D, or F, except in P/N-authorized courses, where the provisional grade must be P or N. Provisional grades will not be entered on the student's permanent record unless activated as specified in the following paragraph.

If the incomplete work is made up within one calendar year, the instructor will report to the Registrar a final grade which will replace the I. An incomplete not removed within one calendar year following its receipt will be replaced by the provisional grade.

An instructor may move to correct a grade erroneously given by filing a

Alternative ProposalAR 17. Grades

The grading system consists of five basic grades: A, B, C, D, and F. The grade of A denotes exceptional accomplishment; B, superior; C, average; D, inferior; F, failure. Other marks are I, incomplete; W, withdrawal; R, thesis in progress; P, pass; N, no credit; S, satisfactory; U, unsatisfactory.

A student who has done acceptable work in the principal portion of a course but has not completed one or more specific requirements for reasons acceptable to the instructor may be given an I and additional time granted. The instructor shall state the deficiencies on the grade card. However, if the final examination is one of those deficiencies, the student must petition the Academic Requirements Committee for permission to take the examination and must present an acceptable reason for having missed it. Such a petition must be submitted and, if approved, the final examination must be taken within the next term in which the student is enrolled in the institution.

All deficiencies other than a final examination must be completed within one calendar year following the receipt of an I or it becomes a W.

An instructor may move to correct a grade erroneously given by filing a change of grade card in the Office of the Registrar.

AR 17. Grades (Cont.)Present

a report of I may be made and additional time granted. The instructor states the deficiency on the grade card. An incomplete not removed within one calendar year following its receipt becomes a W.

An instructor may move to correct a grade erroneously given by filing a change of grade card in the Office of the Registrar.

Proposed

change of grade card in the Office of the Registrar.

Department of
Mechanical Engineering



Corvallis, Oregon 97331

April 20, 1978

TO: Warren C. Hovland, President
Faculty Senate

FROM: Robert J. Zaworski

SUBJECT: These are the changes I propose for the AR's dealing with
drops and withdrawals.

AR 11. Adding and dropping courses

Except as noted in paragraph g,
e./ A student may drop

- g. Courses listed in the schedule of classes as "restricted drop" courses may not be dropped after the first week of classes. These are courses from which students have been regularly turned away in the registration process because the class was filled and courses in which the students are arranged in small groups which must work as teams, and have been designated as "restricted drop" courses by the departments offering them.

AR 12. Withdrawal from individual courses

Except as noted in paragraph d,
b./ After consultation with his or her academic adviser, a student may withdraw from a course with a W grade

- d. A student may not withdraw from a course listed in the schedule of classes as a "restricted drop" after the first week of classes. These are courses from which students have been regularly turned away in the registration process because the class was filled and courses in which the students are arranged in small groups which must work as teams, and have been designated as "restricted drop" courses by the departments offering them.

Proposal For A Faculty Lobbyist

1. Antecedents

Various groups of O.S.S.H.E. faculty have discussed the advisability of supporting a lobbyist to argue the case for higher education with the legislative and executive branches of the State government. The success of other groups, and particularly the success of the Student Lobby has gradually convinced many faculty members of the need for a faculty voice that will be heard consistently in Salem. The I.F.S., acting on the same conviction, conducted an informal poll on the various campuses. The results convinced us that the need was felt by a large number of our constituents and that we should proceed to develop means whereby such a lobbyist might represent the faculty of the O.S.S.H.E. We hereby propose the following as a preliminary statement and starting point for further action.

2. Rationale

There are currently only two channels whereby the opinions of faculty members reach the executive and legislative decision-making bodies. The first is by a relatively complex set of channels beginning with institutional administrations, by way of the Chancellor, and ending with the State Board of Higher Education. The second is direct action, from citizen-professor to elected official. Whatever the merits of the first system, it is cumbersome and often tends to reflect institutional and administrative views rather than those of a faculty which are often different but clearly crucial to education. The second system is, almost by definition, slow and uncoordinated.

Collective bargaining is a third possibility, but some faculties in Oregon have rejected this form of interaction. There is, nevertheless, a widespread feeling that faculty views are not now well represented either to the Governor's

Proposal For A Faculty Lobbyist
Page 2

office nor to the Legislature, whereas other views have more direct and successful impact. Faculty have viewed the appointment of student members to the State Board and the activities of the Student Lobby as forceful and successful ways of increasing the role of students in determination of policy. Faculty and students share many basic concerns about education, but their views are not identical, and we feel that the absence of specifically faculty-oriented input is detrimental not only to faculty, but to higher education in general. As a result the I.F.S. has come to the conclusion that the time has come to make faculty views more effective by creating a faculty lobby in Salem. There are shortcomings and difficulties in this course of action, but we feel that it is a necessary and inevitable course given the context of Oregon's way of dealing with higher education.

3. Definition of a Faculty Lobbyist

The duties of a faculty lobbyist are theoretically simple. He or she has three roles: 1) to ascertain the concerns of faculty in the various institutions, specifically those concerns that require action by the Executive or Legislature; 2) to press for adequate solutions to these problems of higher education with the appropriate elected officials; and 3) to explain faculty views on higher education to the communication media and opinion-makers. In practice none of the roles is easy to satisfy. The first role can be reduced to administrative organization and, indeed, must be so specified (see section , below), but it requires a lobbyist willing and able to discover grass-root sentiments, needs, and proposed solutions, as well as being able to generalize a plan of action based on a variety of problems. Clearly the lobbyist ought to be a person with sympathy and understanding for the whole system of higher education. He or she should be able to operate

Proposal For A Faculty Lobbyist
Page 3

independently when required, even though overall guidance will be provided by elected representatives of the faculty.

The lobbyist's second role requires the development of a long-range and consistent program: (1) to make faculty views known to the Legislature and the appropriate State officials, (2) to convince them of the value of these views, and (3) to suggest desirable execution or legislative action. The development and execution of this program will require almost all of the lobbyist's time not only during legislative sessions but at other times as well. Faculty views need to be made clear, consistently and forcefully, not only to Legislators, but to all State officials who are charged with educational responsibilities.

The third role is one which is carried out in some states by a Board of Regents. The Oregon State Board of Higher Education has not often chosen to accept that role. There is therefore a need for faculty views to be expressed not only in Salem, but to all the citizens of Oregon. This role also requires a long-range and consistent program of educating Oregonians to the accomplishments of the O.S.S.H.E. and to the need for elimination of deficiencies.

In addition to these three roles, the faculty lobbyist would be required to report periodically on the general climate of opinion, on programs developed and progress made, and on suggestions for new or expanded activities.

The ideal faculty lobbyist is clearly a faculty member of impeccable academic qualifications with a professional record of successful lobbying activity. In practice the choice probably lies between a capable lobbyist willing to learn about higher education, and a respected faculty member willing to learn the job of a lobbyist. A truly outstanding person in either field could no doubt learn enough about the other to become an effective spokesman for higher education, but it seems clear that it would be easier for a

representative faculty body to educate a capable and sympathetic lobbyist than for a faculty member to learn the intricacies of a job entirely foreign to his experience. We therefore suggest that the group charged with selecting a faculty lobbyist should look for a person with experience as a lobbyist, willing to work full-time or nearly so and having some a priori interest in and sympathy with higher education.

4. Organizational Procedure

We suggest the following procedure to start:

- a) The I.F.S. will forward a copy of this statement to the appropriate body on each campus, requesting that it designate a faculty member to represent it in the preliminary stages of establishing a position of faculty lobbyist. The representative can, but need not, be an I.F.S. senator. These representatives together with the executive committee of the I.F.S. will constitute a steering committee.
- b) The lobbyist's salary and duties will be specified by the committee.
- c) At each institution, the I.F.S. senators and local representative proceed to get pledges from the faculty for annual contributions to support a lobbyist.
- d) As soon as \$20,000 has been pledged, the steering committee will form a non-profit corporation and proceed to select and hire a faculty lobbyist. The lobbyist will be expected to consult with the committee.
- e) Review of the program and the effectiveness of the lobbyist will thereafter be made periodically by the interinstitutional Faculty Senate and the presiding officers of the appropriate faculty body meeting as a group.

REPORTS TO THE FACULTY SENATE
October 5, 1978

A. Agenda for the Senate Meeting, Thursday, October 5, 3:00 p.m., The Forum (Snell)

As published in the September 27 issue of the Staff Newsletter, the Agenda will include the reports and other items of business listed below. To be approved are the Minutes of the June 1, 1978 Senate meeting, as published in the June 8 issue of the Staff Newsletter Appendix. The Index to the 1977-78 Faculty Senate Minutes is in preparation and will be distributed soon. PLEASE NOTE THE CHANGE IN LOCATION FOR THIS MEETING TO "THE FORUM" IN SNELL HALL. (Map attached) (p. 5)

1. Reports from the Curriculum Committee

- Paul Krumperman

a. Revised Guidelines for Development and Review of
Certificate Programs at OSU (pp. 6-11)

Attached are the original Guidelines, adopted by the Faculty Senate on April 10, 1975, and the proposed Revised Guidelines. The Curriculum Committee approved the revisions to the guidelines on February 28, 1978. They are now being presented to the Senate for appropriate action.

b. Status of Curricular Proposals for 1979-80

Preliminary drafts of the Category I and Category II curricular proposals for 1979-80 have been distributed to the Colleges/Schools, Departments and Senators. These proposals are being reviewed by the Curriculum Committee and Graduate Council, and their recommendations to the Senate will be reported at a meeting to be held no later than mid-November.

2. New Committee Appointments for Senate Approval

Subject to the Senate's approval, as required by the Standing Rules, the Executive Committee will make the following appointments:

a. Faculty Reviews & Appeals Committee

Lois Pye Petersen, H&PE, to replace Dan Panshin, Oceanography, who is going on leave during 1978-79.

b. Administrative Appointments Committee

Peter List, Philosophy, to replace Jim McCauley, Oceanography, deceased.

3. Committee Reports for 1977-78

Attached are Committee reports received after the June 1 meeting. No Senate action is required, they are for your information.

a. Library Committee (p. 12)

b. International Education Committee (p. 13)

4. Interinstitutional Faculty Senate Report

- Sally Malueg

Senator Malueg will provide an up-date on the activities of the IFS.

5. Faculty Economic Welfare Committee

- Fred Obermiller

Plans are moving ahead for the December 1 increase which was included in the package discussed with the Senate during Winter term. The Guidelines which were prepared and presented are currently being refined by the FEWC and the administration within the framework agreed on earlier.

6. Library: Spring Inventory & Faculty Fines (pp. 14, 15) - R. Waldron

Recommendation from the Director of Libraries, Rod Waldron, with Library Committee concurrence, for imposition of fines on faculty who fail to return books. Questions regarding the new Library storage facilities at Adair Village will be answered if Senators so desire.

B. Reports from the Executive Committee1. Appointments to Senate Committees and Councils

The Executive Committee has made all appointments of chairmen and new faculty members to the Senate's Committees and Councils. Student members are in the process of being identified and will be added to the Rosters as they become available. A complete faculty membership roster will be ready for distribution at the October 5 Senate meeting.

2. Bylaws Revisions (p. 16)

- Mary Kelsey

Attached are two items to be voted on that were presented at the June 1 Senate meeting:

- a. Amendment to Article XIV, Section 3, to insert the word Senate between the words "individual" and "meeting" to clarify the intent of that section.
- b. Amendment to Article XII, Section 1, to bring the Bylaws into conformity with present procedures of the new Administrative Council and the Council of Deans.

Because of recent revisions in the Bylaws and Standing Rules of Faculty Senate Committees and Councils, new documents will be prepared and distributed to the committees.

3. Faculty Senate Conference

- Bill Wilkins

President-Elect Bill Wilkins will present a report on the status of the Faculty Senate Conference to be held at the Inn at Spanish Head on November 3 and 4, 1978.

4. Schedule of Faculty Senate Meetings during 1978-79

Regular meetings of the Faculty Senate, scheduled by the Executive Committee, are normally held on the first Thursday of each month. Exceptions are made if that date falls during the first week of classes. Below are the proposed dates for Senate meetings during the balance of the 1978-79 academic

year. Senators will be polled on October 5 as to the desirability of starting at 3:00 or 3:30 p.m. this year.

Proposed meeting dates are: November 2, November 16 (tentative - special meeting to review Curricular Proposals for 1979-80), December 7, January 11, February 1, March 1, April 12 (second week of spring term), May 3, June 7.

5. Schedule of Elections of New Senate Members

The Executive Committee is preparing an apportionment table to be presented to the Senate on November 2, providing for elections of new Senators in each college/school during November.

In addition, the Nominations Committee is to prepare a slate of nominees for the positions of President-Elect and three (3) new members of the Executive Committee to be elected after the selection of new Senators is completed.

6. Report on Status of Search Committees

a. Dean of Agriculture Search Committee

On June 26, Dr. Hovland was apprised that the following people were appointed to serve on this Search Committee representing the areas indicated:

Resident Instruction	Ronald Wrolstad
Extension Staff Chairmen	Wilbur Bluhm
Experiment Station Faculty	Margy Woodburn
Crop Science	Norman Goetze (Chairman)
Off-campus Extension Faculty	Wayne Mosher
Agr. Research Advisory Council	Dudley Sitton
Extension Advisory Council	Mary Sorber
Administrative Appts. Comm.	John Fryer
Administrative Appts. Comm.	T. C. Moore
Administrative Appts. Comm.	Kathleen Heath
Agr. Research Council	Frank Conklin
Veterinary Medicine	Dean E. E. Wedman
Agricultural Research Foundation	Fred Phillips
Undergraduate in Ag. Education	Mrs. Robin Jones
Graduate in Soil Science	Kenneth Munson

b. Dean of Undergraduate Studies Search Committee

Plans are being developed for creating a committee to conduct a search for a Dean of Undergraduate Studies. The Executive Committee, in cooperation with the Dean of Faculty and the Administrative Appointments Committee, is seeking suggestions from the Senate regarding the structuring of this committee and for individuals to serve on it. The Dean of Faculty and others will provide information regarding the description of the position.

c. Vice President for Administration Search Committee

With the appointment of Dr. Clifford V. Smith as the new Vice President for Administration at OSU, this search committee has finished its job. The Executive Committee appreciates the opportunity afforded it to

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meet with the final candidates and to supply input to the search committee. Sincere thanks are extended to the Committee for a job well done.

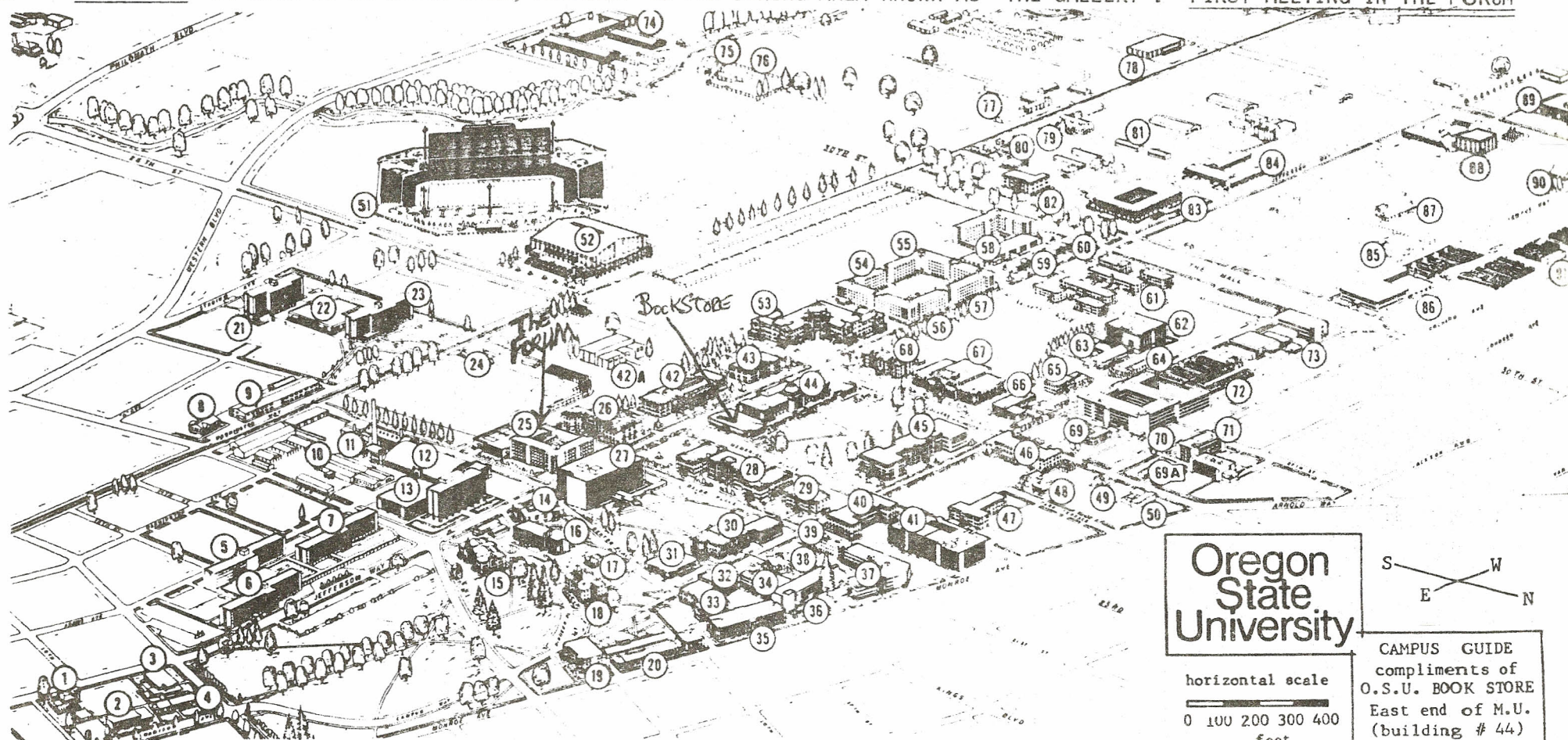
C. Reports from the Executive Office

1. Faculty Salary Data to be Placed in Library

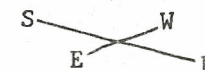
As soon as the information becomes available from the Office of Budgets an updated report on faculty salaries will be placed in the Library and a notice will appear in the Staff Newsletter indicating this has been done.

PARLIAMENTARY TIP OF THE MONTH: Elections

In the election of Officers or committee members, whether voting by voice, standing, show of hands, ballot, or by mail ballot, a majority of those "present and voting" is required to elect unless some other provision for an exception is made. First, the Bylaws may prescribe that elections take place with a plurality vote. Secondly, the assembly, by two-thirds vote of those present and voting, may suspend the majority vote proviso and prescribe a plurality vote. The Faculty Senate has, on several occasions, resorted to this latter practice.



Oregon
State
University



CAMPUS GUIDE
compliments of
O.S.U. BOOK STORE
East end of M.U.
(building # 44)

horizontal scale
0 100 200 300 400
feet

ALPHABETICAL LISTING

Administrative Services Building	13
Aero Jet Laboratory	75
Agricultural Utilities Building	63
Agriculture Hall	28
Animal Science Research Farm	93
Apperson Hall	19
Arnold Dining Hall	22
Avery Lodge	2
Azalea House	4
Batcheller Hall	32
Benton Hall	18
Bezell Hall	40
Bioscience Building	32
Bloss Hall	21
Buxton Hall	56
Callahan Hall	7
Cauthorn Hall	55
Chemical Engineering Building	39
Coed Cottage	50
Cordley Hall	70
Covell Hall	33
Cyclotron Building	76
Dearborn Hall	34
Dixon Lodge	3
Dormitory Service Building	78
Dryden Hall	82
Earth Sciences	68A
Education Hall	15
Extension Hall	46
Fairbanks Hall	68

Farm Crops Annex	64
Farm Crops Building	65
Farrier's School Building	90
Finley Hall	23
Food Technology Building	86
Forestry Building (Old)	43
Forest Research Laboratory	74
Forestry Sciences Laboratory (USDA)	84
Gilbert Hall	37
Gill Coliseum	52
Gilmore Hall & Annex	66
Graf Engineering Laboratory	35
Greenhouses—East	72
Greenhouses—West	91
Hawley Hall	57
Heating Plant	11
Heckart Lodge	59
Home Economics Building	45
Industrial Building	9
Intramural Recreation Building	42 A
Kent House	49
Kerr Library	27
Kidder Hall	30
McAlexander Fieldhouse	12
McNary Hall & Dining Hall	6
Meats Laboratory	87
Memorial Union	44
Men's Gymnasium	42
Milne Hall (Computer Center)	31
Mitchell Playhouse	14
National Environmental Research Ctr	69
Naval ROTC Armory	24

Oceanography Buildings	71
Orchard Street Nursery School	69
Oxford House	1
Paleontology Laboratory	17
Park Terrace Nursery School	48
Parker Stadium	51
Peavy Hall (Forestry)	83
Pharmacy Building	16
Physical Plant Office Building	6
Physical Plant Shops	10
Plageman Hall	47
Poling Hall	54
Poultry Science Research Facility	81
Production Technology Building	20
Radiation Center & Nuclear Reactor	88
Reed Lodge	60
Rogers Hall	36
Sackett Hall	61
Shepard Hall	38
Snell Hall & Dining Hall	25
Social Science Hall	29
University Motor Pool	85
Veterinary Dairy Barn	79
Veterinary Diagnostic Laboratory	80
Veterinary Sheep Barn	77
Waldo Hall	26
Weatherford Hall & Dining Hall	53
Wenger Hall	41
West Hall & Dining Hall	56
Wilson Hall	5
Withycombe Hall	73
Women's Building	67

NUMERICAL LIST

1 Oxford House
2 Avery Lodge
3 Dixon Lodge
4 Azalea House
5 Wilson Hall
6 McNary Hall & Dining Hall
7 Callahan Hall
8 Physical Plant Office Building
9 Industrial Building
10 Physical Plant Shops
11 Heating Plant
12 McAlexander Fieldhouse
13 Administrative Services Building
14 Mitchell Playhouse
15 Education Hall
16 Pharmacy Building
17 Paleontology Laboratory
18 Benton Hall
19 Apperson Hall
20 Production Technology Building
21 Bloss Hall
22 Arnold Dining Hall
23 Finley Hall
24 Naval ROTC Armory
25 Snell Hall & Dining Hall
26 Waldo Hall
27 Kerr Library
28 Agriculture Hall
29 Social Science Hall
30 Kidder Hall
31 Milne Hall (Computer Center)

32 Batcheller Hall
33 Covell Hall
34 Dearborn Hall
35 Graf Engineering Laboratory
36 Rogers Hall
37 Gilbert Hall
38 Shepard Hall
39 Chemical Engineering Building
40 Bezell Hall
41 Wenger Hall
42 Men's Gymnasium
42 A Intramural Recreation Building
43 Forestry Building (old)
44 Memorial Union
45 Home Economics Building
46 Extension Hall
47 Plageman Hall
48 Park Terrace Nursery School
49 Kent House
50 Coed Cottage
51 Parker Stadium
52 Gill Coliseum
53 Weatherford Hall & Dining Hall
54 Poling Hall
55 Cauthorn Hall
56 Buxton Hall
57 Hawley Hall
58 West Hall & Dining Hall
59 Heckart Lodge
60 Reed Lodge
61 Sackett Hall
62 Bioscience Building
63 Agricultural Utilities Building
64 Farm Crops Annex
65 Farm Crops Building
66 Gilmore Hall and Annex
67 Women's Building
68 Fairbanks Hall
69 Orchard Street Nursery School
69A Earth Sciences
70 Cordley Hall
71 Oceanography Buildings
72 Greenhouses—East
73 Withycombe Hall
74 Forest Research Laboratory
75 Aero Jet Laboratory
76 Cyclotron Building
77 Veterinary Sheep Barn
78 Dormitory Service Building
79 Veterinary Dairy Barn
80 Veterinary Diagnostic Laboratory
81 Poultry Science Research Facility
82 Dryden Hall
83 Peavy Hall (Forestry)
84 Forestry Sciences Laboratory (USDA)
85 University Motor Pool
86 Food Technology Building
87 Meats Laboratory
88 Radiation Center and Nuclear Reactor
89 National Environmental Research Ctr.
90 Farrier's School Building
91 Greenhouses—West



Curriculum Coordination

Corvallis, Oregon 97331

(503) 754-3711

GUIDELINES FOR DEVELOPMENT AND REVIEW OF CERTIFICATE PROGRAMS AT OSU

Definition

For purposes of development, review, and administration at Oregon State University, a "certificate program" is defined as a program on a topic area or problem area providing a specified interdisciplinary program of study of less than major dimension, leading to an official certificate and an official notation on the transcript that the student has successfully completed the specified requirements of the program.

The certificate program is drawn from the applicable course offerings of two or more departments, but it is separate and apart from the major degree program. Consequently, it provides opportunities for directions of study not readily available within the structure of a formalized major degree program. In conjunction with the student's formal degree program, the certificate will provide breadth in the general subject area of the certificate to accompany the depth of the major program. A certificate program might enhance the student's opportunities for employment by providing an official recognition not otherwise visible of a particular background or expertise, over and above the student's formal degree training, applicable to a number of professional areas. A certificate program may also serve a general education purpose rather than or as well as a vocational purpose.

A "certificate program" is distinguished from a "minor" in that the courses constituting the certificate program are from more than one department rather than from a single department. It is distinguished from an "option," "area of concentration," or "area of emphasis" in that the certificate program is separate from but complementary to a specific major degree program rather than providing an alternative series of courses within the framework of a single major degree program. A "certificate program" is also distinguished from other designations in that an official certificate is issued and an official notation is entered on the student's transcript for the certificate program but not for the other designations. Furthermore, a "certificate program" is not to be confused with state teacher certification or other licensing by outside agencies based on completion of formal programs at OSU.

Recommendation

Within the framework of the above definitions and purposes, the Curriculum Committee believes that, if properly planned and administered, certificate programs are appropriate to Oregon State University and may provide various academic and administrative advantages. With revision, some of the present options or emphases now offered might fit into the certificate pattern described, and additional opportunities might be appropriately developed in the future. The following procedures are recommended for the development, implementation, and administration of certificate programs.

Administration

At the baccalaureate level, the certificate program must be taken in conjunction with a formal degree program of the University. An official certificate of completion is awarded after the Commencement ceremony at which the student's degree has been conferred, certifying that the graduating student has successfully completed the specified requirements of the program. A student not completing a certificate program by the time of conferral of the baccalaureate degree, but wishing to do so at a later time, must be admitted into some graduate category if future registrations are required for other than Summer Term for completion. At the graduate level, the certificate may be awarded either separately from or in conjunction with a major graduate degree program, according to the certificate's design.

The certificate program may be combined with a degree in one of the departments contributing courses to the program, or in any department in the University with the approval of the student's major department chairman, dean of the student's school, dean of the Graduate School if appropriate, and the director/coordinating committee of the certificate program.

At the time when the certificate is officially awarded, a notation to that effect will also be entered on the student's transcript. Although the procedures for notifying the Registrar of those who have met the requirements for certification may vary somewhat according to the design of the certificate program, ordinarily the recommendation should follow the general route from the director/program committee, to the chairman of the student's major department, to the dean of the student's school, to the dean of the Graduate School if appropriate, to the Registrar, who prepares and issues the certificate and enters the notation on the transcript.

Preparation and Review of Proposals

A formal proposal for a certificate program should be presented as a Category I item and should follow all the regular collegiate procedures for such proposals. In following the format for a Category I proposal, the discussion of the second section, "Department, School, or College Responsible," should also include statements relative to proposed organizational structure and placement within the University including designation of the responsible dean or deans; plans for program implementation and administration; and procedures for authorizing the Registrar to issue the certificate and enter the notation on the student's transcript. Available and needed resources for supporting the proposed program should be clearly detailed, including funding, faculty, library, facilities, and equipment.

Depending upon whether more than one dean is responsible for the program, authorization to the Registrar should proceed according to one of the following models:

1. Chairman of Certificate Program Committee --- Dean of college or school responsible/Dean of Graduate School --- Registrar --- certificate/transcript
2. Chairman of Certificate Program Committee --- Chairman of student's major department --- Dean of student's major school/Dean of Graduate School --- Registrar --- certificate/transcript

Future certificate proposals should spell out this route of authorization.

APPENDIX

Certificate Programs in OregonUniversity of Oregon

Ethnic Studies
Women's Studies

Portland State University

(in operation)

Urban Studies
International Business
Public Health Studies

Social Services
Black Studies
English as a Second Language

(proposed)

Women's Studies

Oregon State University

A Latin American Affairs certificate program was implemented at Oregon State University fall term 1974-75, with a formal enrollment of eight students from Modern Languages [Spanish], Liberal Studies, Forestry, and Mechanical Engineering. The certificate is offered by the College of Liberal Arts in cooperation with the College of Science and the professional schools. Requirements include proficiency in Spanish and/or Portuguese, and a minimum of 30 hours of approved courses from agriculture, anthropology, economics, geography, history, political science, sociology, and Spanish.

A Manpower Management certificate program is currently under review by the State Board of Higher Education. The program is funded by the U. S. Department of Labor and is being offered on an experimental basis during 1974-75 with approximately 20 students. Requirements include knowledge of the fundamentals of accounting, data processing, and statistics; 17-26 hours in a core of Manpower Management (MM) courses; and 8-16 hours from an approved list of courses from Agricultural Economics, Business, Economics, Education, Counseling and Guidance, Vocational Education, Political Science, Psychology, Sociology, and Statistics.

Curriculum Coordination



Corvallis, Oregon 97331

(503) 754-3711

GUIDELINES FOR DEVELOPMENT AND REVIEW
OF CERTIFICATE PROGRAMS AT OSU
(adopted Faculty Senate meeting #317, April 10, 1975;
italicized portions subject to Faculty Senate approval in April or May)

Introduction

For purposes of development, review, and administration at Oregon State University, a "certificate program" is defined as a program on a topic area or problem area providing a specified interdisciplinary program of study of less than major dimension, leading to an official certificate and an official notation on the transcript that the student has successfully completed the specified requirements of the program.

The certificate program is drawn from the applicable course offerings of two or more departments, but it is separate and apart from the major degree program. Consequently, it provides opportunities for directions of study not readily available within the structure of a formalized major degree program. In conjunction with the student's formal major degree program, the certificate will provide breadth in the general subject area of the certificate to accompany the depth of the major program. A certificate program might enhance the student's opportunities for employment by providing an official recognition not otherwise visible of a particular background or expertise, over and above the student's formal degree training, applicable to a number of professional areas. A certificate program may also serve a general education purpose rather than or as well as a vocational purpose.

A "certificate program," available to any university student, is distinguished from a departmental minor in that the courses constituting a certificate program are from more than one department rather than from a single department. It is distinguished from an "option," "area of concentration," or "area of emphasis" in that the certificate program is separate from but complementary to a specific major degree program rather than providing an alternative series of courses within the framework of a single major degree program. A "certificate program" is also distinguished from other designations in that an official certificate is issued and an official notation is entered on the student's transcript for the certificate program but not for the other designations. Furthermore, a "certificate program" is not to be confused with state teacher certification or other licensing by outside agencies based on completion of formal programs at OSU.

Within the framework of these definitions and purposes, properly planned and administered certificate programs are appropriate to Oregon State University and may provide various academic and administrative advantages. With revision, some of the present options or emphases now offered might fit into the certificate program described, and additional opportunities might be appropriately developed in the future. The following procedures are recommended for the development, implementation, and administration of certificate programs.

Administration

At the baccalaureate level, the certificate program must be taken in conjunction with a formal degree program of the University. An official certificate of completion is awarded after the Commencement ceremony at which the student's degree has been conferred, certifying that the graduating student has successfully completed the specified requirements of the program. A student not completing a certificate program by the time of conferral of the baccalaureate degree, but *who at a later time wishes to do so, must have the permission of the certificate program director/committee and satisfy the admission requirements as a special, post-baccalaureate, or graduate student.*

The certificate program may be combined with a degree in one of the departments contributing courses to the program, or in any department in the University with the approval of the student's major department chairman, dean of the student's school, dean of the Graduate School if appropriate, and the director/coordinating committee of the certificate program. *The Dean(s) of the School(s) initiating the certificate program, and responsible for it, will be expected to demonstrate the availability of resources for the program for an initial trial period of reasonable length (e.g., four years), and to monitor it closely during the trial period.*

At the time when the certificate is officially awarded, a notation to that effect will also be entered on the student's transcript. Although the procedures for notifying the Registrar of those who have met the requirements for certification may vary somewhat according to the design of the certificate program, ordinarily the recommendation should follow the general route from the director/program committee, to the chairman of the student's major department, to the dean of the student's school, to the dean of the Graduate School if appropriate, to the Registrar, who prepares and issues the certificate and enters the notation on the transcript.

Preparation and Review of Proposals

A formal proposal for a certificate program should be presented as a Category I item and should follow all the regular collegiate procedures for such proposals. In following the format for a Category I proposal, the discussion of the second section, "Department, School, or College Responsible," should also include statements relative to proposed organizational structure and placement within the University including designation of the responsible dean or deans; plans for program implementation and administration; and procedures for authorizing the Registrar to issue the certificate and enter the notation on the student's transcript. Available and needed resources for supporting the proposed program should be clearly detailed, including funding, faculty, library, facilities, and equipment.

Depending upon whether more than one dean is responsible for the program, authorization to the Registrar should proceed according to one of the following models:

1. Chairman of Certificate Program Committee -- Dean of College or School responsible/Dean of Graduate School -- Registrar -- certificate/transcript.
2. Chairman of Certificate Program Committee -- Chairman of student's major department -- Dean of student's major school/Dean of Graduate School -- Registrar -- certificate/transcript.

Future certificate proposals should spell out this route of authorization.

APPENDIX

Certificate Programs in OregonUniversity of Oregon

Ethnic Studies
 Russian and East European Area Studies
 Women's Studies

Portland State University

Black Studies
 Central European Studies
 Dance
 English as a Second Language
 International Business
 Latin American Studies
 Middle East Studies
 Public Health Studies
 Urban Studies
 Women's Studies

Oregon State University

A Human Services certificate program is offered by the College of Liberal Arts. Students will be expected to demonstrate proficiency in three skill areas: information collection, understanding and dealing with people, and effective communication. The curriculum includes 36-37 hours of courses from business, psychology, sociology, and speech communication, etc.

A Latin American Affairs certificate program is offered by the College of Liberal Arts in cooperation with the College of Science and the professional schools. Requirements include proficiency in Spanish and/or Portuguese, and a minimum of 30 hours of approved courses from agriculture, anthropology, economics, geography, history, political science, sociology, and Spanish.

A certificate program in Women Studies, administered through the College of Liberal Arts, is expected to begin Fall Term, 1978. Students will be given two options: (1) a Technical Option, for students preparing for a career in Affirmative Action (7 hours), and which will emphasize computer fundamentals, data processing, and practical experience; and (2) a Graduate School Preparatory Option (requiring 7 hours of thesis). In addition, students must complete 27 hours of core courses and 6 hours of electives chosen from history, political science, speech communication, women studies, and education.

A Manpower Management certificate, funded by the U. S. Department of Labor, will be discontinued at the end of the 1977-78 academic year.

Report of the Faculty Senate Library Committee
For the 1977-1978 Academic Year

The Committee members believe that the Kerr Library budget should be increased. The need for this increase, the amount required, and a reasonable time scale were presented in the Committee's report of 17 February 1977.

The Committee members also believe that the users desire improvement of the Kerr Library but have not voiced this desire. Therefore, a survey questionnaire has been developed. It will be circulated at the start of Fall Quarter as part of the Library Letter to the Faculty.



R.K. Johnson
Chairman

International Education



Corvallis, Oregon 97331 USA (503) 754-3006

MEMORANDUM**September 5, 1978****To: Faculty Senate Executive Committee****Fr: R. E. Wrolstad, Chairman, International Education Committee****Re: 1977-78 International Education Report**

The International Education Committee held three meetings during the 1977-78 academic year. The committee serves as a sounding board for activities and programs relating to international education at OSU. The committee reviewed reports prepared by the Office of International Education on foreign student enrollment trends and overseas study programs in Mexico, Nigeria and England. The committee gave their support to the efforts of the Office of International Education to establish an International House at OSU and to initiate an OSU International Seminar Series.

REW/ft

William Jasper Kerr
Library



Corvallis, Oregon 97331

17 July 1978

MEMORANDUM TO: C. Warren Hovland, President, Faculty Senate
FROM: Rodney K. Waldron, Director of Libraries
SUBJECT: Spring Inventory and Faculty Fines

A handwritten signature in dark ink, appearing to read "R. Waldron", written over the "FROM:" line of the memorandum.

You may recall in my May 1978 LIBRARY LETTER TO THE FACULTY that "The Faculty Senate Library Committee has agreed that the University Library should institute the policy for fining faculty members who keep overdue books..."

As I indicated in THE LIBRARY LETTER TO THE FACULTY, there is a physical return of all books charged to faculty members on indefinite loan. Normally this inventory period is ended on June 30th and each year we find there are a few faculty members who decide that our ending date is inconsequential and as a result we wind up still trying to get some books back in the middle of October. I cited that on October 3, 1977 twenty-four faculty members still had forty-three books in their possession which they allegedly could not account for, but when they were billed, they suddenly discovered that they had merely been mislaid.

We have never made a major issue out of this but rather have absorbed the costs. We have done a cost analysis, however, and discovered it is costing us between \$18 to \$23 per item listed on the inventory list to take care of the billing as lost book, service charge, and then the attendant paper work involved in refunding this money when the "lost" items miraculously surface after bills are sent. We don't feel that we can absorb this kind of cost any longer.

Admittedly about ninety-seven percent of the faculty do whatever they need to do to get their materials in, and the intent of the recommendation was aimed at those people who just willfully refuse to return these things on time because they couldn't be bothered or for whatever reason.

This year we had about forty-four people who were unable to meet the June 30th deadline.

We feel that we give them ample time to get the materials back to the Library. The first notice goes out in the middle of April, immediately followed by a second notice. The inventory begins on May 8th,

Page 2
C. Warren Hovland
17 July 1978

lists are mailed to the faculty on May 12th. We ask that they get the material back in by June 30th. This year we mailed out notices to 862 faculty members who had long-term loans; only 40 to 45 failed to respond on time.

I notified them that the threat of fining was only a recommendation of the Faculty Senate Library Committee and would require action by the Faculty Senate before we could implement the recommendation. I am wondering if it would be possible for the Faculty Senate to debate (discuss?) this particular issue in the Faculty Senate this next year. Not everyone should be fined; it should be a judgment situation for the most part. What do I need to do to get it on the Faculty Senate agenda?

RKW:m

May 18, 1978

To Warren Hovland, the Executive Committee, and the Faculty Senate

From Roger Weaver, Chairman, Bylaws Committee

At the May 17 meeting of the Bylaws Committee, the members decided to recommend the following changes in the Bylaws to the Faculty Senate:

- 1) to insert the word "Senate" in Article XIV, Section 3, third par. between the words Individual and meeting;

(If amended, the paragraph would read "Minutes of all Faculty Senate meetings and of its Executive Committee shall be open to inspection by the faculty, and individual Senate meeting minutes shall be published and distributed to all academic staff members with the earliest feasible Staff Newsletter issued following each Faculty Senate Meeting.")

- 2) to bring the Bylaws in line with present procedure in regard to the new Administrative Council and the Council of Deans. This would be done by inserting the following replacement of sentence 2, Section 1, Article XII, the sentence beginning "Included on the agenda. . ." which would be deleted in its entirety. This sentence would replace it: "As liaison the Dean of Faculty apprises, for agenda consideration, the Senate Executive Committee of all items from meetings of the Administrative Council and the Council of Deans relating to the object of the Faculty Senate."

The entire third paragraph, Article XIV, Section 3, beginning "Individual Minutes of Administrative Council.. ." should be deleted in its entirety.

Since these items are not pressing, I recommend they be presented at the next meeting of the Faculty Senate, to be voted on this Fall.

10/23/78

REPORTS TO THE FACULTY SENATE
November 2, 1978

A. Agenda for the Senate Meeting, Thursday, November 2, 3:30 p.m., Withycombe 101

As published in the October 26 issue of the Staff Newsletter, the agenda will include the reports and other items of business listed below. To be approved are the minutes of the October 5, 1978 Senate meeting as published in the October 12 issue of the Staff Newsletter. Special Note should be given to the Senate meeting scheduled for November 16 to discuss the Curriculum Proposals. Information will be sent to Senators from the Curriculum Office prior to the scheduled meeting.

1. Apportionment Table for 1978 (p. 4) - Solon A. Stone

Attached is the Table of on-campus FTE in the rank of instructor or above for Faculty Senate apportionment for 1979. This table has been prepared and approved by the Executive Committee following the same guidelines used in previous years and reported to the Senate as outlined in the Memorandum of October 11, 1978 to "Members of the OSU Faculty." (Apportionment Tables for the past three years are published in the Minutes 77-341, p. VIII; 76-330, p. VII; and 75-322, p. VIII.)

2. Report of the Nominations Committee (p. 5) - Solon A. Stone

The Committee's report is attached to this report. It includes nominees for the 1979 Senate President-Elect and for new members of the Executive Committee.

As provided in the Senate's Bylaws, as amended on October 6, 1977, "additional nominations may be made from the floor and the nominations shall be closed." (See Section 3 of Article VI.) The Executive Committee recommends that if such nominations from the floor are made, the nominator should obtain, in advance, the nominee's willingness to serve if elected. The names of all nominees will be published in the November 9 Staff Newsletter.

As provided in the Senate's Bylaws as amended (Motions 77-340-5) and the Senate's action (77-340-6A) on October 6, 1977, and amended further on June 6, 1978 (78-350-2), faculty who expect to be absent from the campus during the period of November 15 to 23 may cast absentee ballots for President-Elect (in the Faculty Senate Office, Memorial Union 205, between the hours 9:00 and 11:00 a.m., and 2:00 and 4:00 p.m., November 13-17 only). This election will be conducted campus-wide in each college or school prior to November 24. The election of new members of the Executive Committee will take place at the December 7 meeting of the Faculty Senate by written ballot. Both elections will be by plurality vote.

3. Report of the Executive Committee - C. Warren Hovland

Election procedures have been implemented by the Faculty Senate Office which seeks the cooperation of the Deans in providing lists of eligible voters. Eligibility for voting in the elections of Senators is the same as participating in the election of a President-Elect. A sample of the proposed Ballot for President-Elect is attached. (p. 6)

4. Report of the IFS (p. 7) [on Modification of "Internal Management Directives" (formerly Academic Regulations)] - Sally Malueg

In recent months, the OSBHE has been involved in updating academic regulations through the revision of language. The IFS submitted suggestions for wording and these were acted upon by the Senate (see Minutes 77-335, p. XX, "The OSBHE Administrative Rules Revision proposed by IFS;" 77-336, p. XXIV, which refers to a report distributed under date of 3/21/77 for proposed revisions of AR's; motion 77-336-4 approved IFS recommend AR revisions; also, 77-338, p. XXXIII records distribution of a report dated 5/20/77 regarding OSBHE's rules on faculty governance.) The attached document is a final version of some of this action.

B. Reports from the Executive Committee

1. Joint Advisory Council Meeting

On October 9, the Executive Committee met with the Joint Advisory Council in Eugene. Representatives from the University of Oregon and Portland State University were also present. Among the topics discussed was retirement. The question of how to "phase into" retirement without working full time to 65 and still earn a maximum retirement was central among the questions raised. In seeking ways to generate ideas for improvement and to implement improvements, the decision was made to create on each campus a Retirement Task Force to seek answers. The ideas generated by these several on-campus Task Forces would be combined with the view of finding ways of presenting them to the Legislature. The Executive Committee will seek volunteers for this Task Force.

2. Dean of Undergraduate Studies Search Committee

The Executive Committee asked some of the programs responsible to the Dean of Undergraduate Studies for recommendations for people to serve on the Search Committee. Input was also requested from the faculty-at-large. The responses to these requests are being reviewed and recommendations will be made to the University President soon.

3. Student Appointments to Committees

The Executive Committee has reviewed proposed ASOSU student appointments to Faculty Senate committees. The names of student appointees are being distributed to committee chairmen in the near future for inclusion on committee rosters and to enable them to notify students of meeting dates and to send appropriate meeting agenda materials.

4. Referral of Apportionment Question to Bylaws Committee (p. 8)

Some concern has been expressed in past apportionment processes about the numbers of unaffiliated faculty who choose a particular school, college, or division for purposes of voting. The special Task Force earlier noted this in its report to the Senate. The Executive Committee has referred to the Bylaws Committee the matter of recommending to the Senate an amendment which would change this situation. The special Task Force recommendation is attached to this report (the Task Force has been dissolved, so it will not give further consideration to the matter).

5. Election Procedures for President Elect (pp. 9)

Between the dates of November 15 and 23, Ballots will be sent to faculty who are eligible to vote in Senate elections. Faculty who will be absent from the campus during that period of time may vote in absentia by coming to the Faculty Senate Office during the hours noted in A-3 on page 1 of this report between the dates of November 9 and 17. See the sample copy of the Ballot attached as page 6 and Schedule for Election, page 9.

The Senate Bylaws, as amended 6/1/78 (Motion 78-350-2) provide the following: Article VI, Section 3: Election Procedures for Senate President-Elect. The Nominations Committee shall nominate at least two candidates from the academic staff for the office of Senate President Elect.

Each nominee shall be or shall have served as a Senator. The Committee shall report to the regular November meeting of the Faculty Senate. Additional nominations may be made from the floor and the nominations shall be closed. The Recording Secretary shall publish the names of the nominees in the Staff Newsletter no later than November 14th. Election shall be by mail ballot in the month of November in a manner designated by the Executive Committee, which shall report the election results at the December meeting. All persons eligible to vote in Faculty Senate elections shall be eligible to vote for a Senate President-Elect. A method for absentee voting shall be designated by the Executive Committee. *****

A direct mail ballot will be distributed to faculty with instructions to vote their Ballot, seal it in an envelope identified by the words SECRET BALLOT, which is then to be placed in a second envelope bearing their name with a place to affix their signature. In order to be counted, the Ballots must conform to this procedure.

C. Reports from the Executive Office

1. Academic Salary Adjustments

President MacVicar has issued a Memorandum dated October 25 to all members of the academic staff regarding the status of academic salary adjustments scheduled for December 1 and during the 1977-79 biennium. Attached to the President's memorandum is a copy of the Guidelines (dated October 13) for December 1 adjustments.

Drafts of these Guidelines were sent to the Council of Deans, the Faculty Senate President, and to the Chairman of the Faculty Economic Welfare Committee. Their comments were most helpful in preparing the October 13 guidelines.

The complete Guidelines include seventeen pages of appendices which include background materials and "how-to-do-it" information to calculate salary adjustments. These appendices have not been distributed with the President's memorandum, but copies are available in every department office, the Library Reserve Book Room, or in the Office of the Dean of Faculty.

D. New Business from the Floor

(To save space, the Parliamentary Tip this month is located on page 8)

On Campus Academic FTE - Rank of Instructor and Above - for Faculty Senate Apportionment for 1979
 (Based on July 1, 1978 budget except Contract Research FTE is as of October 3, 1978)

College/School	Instruction	Research*	Extension	Misc.** Budgets	Total	No. of Senators	Gain or Loss
Agriculture	49.30	175.70	66.43	15.99	307.42	22	+1
Business	69.80	0.19		3.09	73.08	5	
Education	51.95	2.31		14.59	68.85	5	
Engineering	87.00	11.05	0.50	5.48	104.03	7	
Forestry	28.15	48.71	7.35	3.64	87.85	6	
Health & PE	44.83	1.61		3.14	49.58	4	
Home Economics	41.00	4.31	9.15	5.41	59.87	4	-1
Liberal Arts	209.25	3.70		6.89	219.84	16	
Oceanography	13.78	33.58		6.39	53.75	4	
Pharmacy	20.00	2.18		3.47	25.65	2	
Science	191.56	46.18	0.75	6.26	244.75	17	
Vet. Medicine	1.90	11.48	1.00	4.29	18.67	1	
Library		1.38		31.34	32.72	2	
ROTC	26.00				26.00	2	
TOTALS	<u>834.52</u>	<u>342.38</u>	<u>85.18</u>	<u>109.98</u>	<u>1372.06</u>	<u>97</u>	<u>0</u>
(1978 totals)	830.97	328.46	87.95	111.82	1359.20	97	0)
(1977 totals)	823.95	341.87	85.83	108.95	1361.60	97	+1)
(1976 totals)	814.52	326.15	86.79	120.99	1348.45	96	-2)

*Agricultural Experiment Station, Forest Research Laboratory and Contract Research.

**Miscellaneous budgets include other instructional, research, and extension programs, such as the Library, Museums, Tech. Advisory Services, Summer Term, Honors Program, Women Studies, CTV, IRAM, International Education, Upward Bound, EOP, Curriculum Coordination, Radiation and Computer Centers, Sea Grant Programs, and other "unassociated" FTE; allocations are made to some or all units.



School of Engineering

Corvallis, Oregon 97331

(503) 754-1525

October 23, 1978

Prof. Warren Hovland
Faculty Senate President
Campus

The Nominations Committee has functioned to select the following persons as nominees for President-Elect or Executive Committee member as indicated below. All those selected have agreed to serve if elected.

President Elect

L. W. Parks, Microbiology
P. A. Wells, Administrative Office
Management

Executive Committee

K. F. Heath, Physical Education
K. K. Motamedi, Business Adminis-
tration
D. J. Reed, Biochemistry and
Biophysics
R. A. Scanlon, Food Science and
Technology
D. L. Willis, General Science

As indicated in the current bylaws, the individuals for the Executive Committee were chosen from the Faculty Senate members whose terms expire in 1979 or 1980. Any nominations from the floor must come from this same list.

Nominations Committee

Marian Bowman
Wilbert Gamble
Solon Stone, Chairman *JS*
Lister Strickler

SAS:ls

FACULTY SENATE ELECTION

SAMPLE BALLOT

BALLOT

BALLOT

BALLOT

BALLOT

BALLOT

Ballot for President-Elect

Vote for one by placing an "X" in the blank space in front of the name of the candidate of your choice.

_____ Leo W. Parks

_____ Patricia A. Wells

(do not detach)

* * * * *

INSTRUCTIONS FOR RETURNING BALLOT:

1. After marking your Ballot, place this sheet in the small envelope marked SECRET BALLOT and seal the envelope.
2. Place this sealed envelope in the larger envelope which is addressed to the Faculty Senate Office, MU 205.
3. SIGN YOUR NAME on the label which has your name printed on it.
4. Seal the large envelope and place it in the Campus Mail.

IMPORTANT - ONLY THOSE BALLOTS WHICH CONFORM TO THE PRESCRIBED VOTING PROCEDURES AND INSTRUCTIONS WILL BE COUNTED.

COUNTING PROCEDURE:

Upon receipt of the Ballot, the outer envelope will be checked-off and destroyed. The inner envelope will be preserved unopened until all Ballots are received. These envelopes will then be opened and the Ballots tallied by a Counting Committee appointed by the Executive Committee.

* * * * *

Oregon State University
Faculty Senate Office
10/23/78

Interinstitutional Faculty Senate Proposals
For Modification of Internal Management Directives
September 29, 1978

Authority and Responsibilities of the Presidents

1.115 Relationship of President to Chancellor and Board

- (1) The President or a designee shall approve all recommendations transmitted to the Chancellor from the institution.
- (2) The President or a designee is encouraged to attend all meetings of the Board (except executive sessions) and its committees, and is expected to attend those meetings at which matters affecting the institution are to be considered.

1.120 General Responsibilities

The President is delegated full authority and responsibility to administer the affairs of the institution in accordance with Board policies, plans, budgets and standards, including the management and expenditure of all institutional funds, within budgetary and other limitations imposed by the Board.

1.125 Authority Over Faculties and Committees

The President shall have the right to convene and preside over [the deliberations-of-the-institutional-faculty-legislative-bodies] the faculties of the institution. [and-shall-have-the-right-of-veto-over their-decisions] Decisions of the faculty as a whole or its representative body shall be considered advisory to the President unless otherwise provided in the internal governance statement. [subject-to review-by-the-Chancellor-] The President shall have the right to define the scope of authority of faculties, councils, committees and officers of the institution, subject to review by the Chancellor when not otherwise specifically defined by Board action[-] or established in the internal governance statement (IMD 1.301).

1.301 Internal Governance

Each institution shall have the right to formulate a statement of internal governance expressed as a constitution or in other appropriate format, which shall be ratified as the official statement of internal governance by those included in the internal governance structure of the institution and by the President.

The internal governance statement is subject to review and modification when a new President assumes office and at such other times as shall be provided for in the internal governance statement; any amendatory action shall also be subject to ratification by those included in the internal governance structure and by the President.

EXCERPT FROM SPECIAL TASK FORCE RECOMMENDATION ON UNASSOCIATED FTE:

Representation of Unassociated Faculty

Recognizing that an inordinate number of unassociated faculty affiliating themselves with a particular academic unit might unduly alter the interests and representation of that unit, it is proposed that a new University Services unit be created. Reasonable criteria for membership might include the following. Ordinarily an individual must have some F.T.E. in an academic unit in order to be classified in that unit. However a person holding no F.T.E. in the unit, but possessing professional ties, could request consideration and be accepted by the unit. Otherwise, and in most instances, the unassociated faculty member would be classified with the new University Services unit. It may be feasible to expand the present Library Services Unit into the proposed University Services Unit.

* * * * *

Parliamentary Tip of the Month:

A session on Parliamentary Procedure will be offered at the Faculty Senate Conference on November 3 and 4. We will review basic procedures for handling Senate business and answer as many questions about procedures as we have time for. Bring your questions with you.

Senators are also reminded that they may present from the floor items for Senate consideration. That action is provided for under the heading of "New Business from the Floor."

SCHEDULE OF NOMINATION/ELECTION
OF
FACULTY SENATE PRESIDENT-ELECT

1. November 3: Report of Nomination Committee
 2. November 9: List of Nominees and their Vita to be published in the Staff Newsletter.
 3. November 13-17: Absentee Ballots may be cast in the Office of the Faculty Senate between the hours of 9:00-11:00 a.m., and 2:00-4:00 p.m., by those eligible voters who will be off-campus between November 20 and 23.
 4. November 17: Ballots to be mailed to all faculty who are eligible to participate in the Faculty Senate elections.
 5. November 24: All Ballots to be returned to the Office of the Faculty Senate to be counted by a Counting Committee to be appointed by the Faculty Senate Executive Committee.
 6. December 7: Results of the Election to be announced in the Staff Newsletter.
 7. December 4: Results to be announced in the December Reports to the Faculty Senate.
-

REPORTS TO THE FACULTY SENATE
December 7, 1978

A. Agenda for the Senate Meeting, Thursday, December 7, 3:30 p.m., Withycombe 101

As published in the November 30 issue of the Staff Newsletter, the Agenda will include the reports and other items of business listed below. To be approved are the Minutes of the November 2 Senate Meeting as published in the November 9 issue of the Staff Newsletter Appendix.

1. Agriculture Caucus Proposal (p. 5)

- C. W. Hovland

At the November 2nd meeting, a Resolution was introduced to create a committee to study the matter of 9- vs. 12-month appointments. This motion was presented from the floor by Senator Adams and was postponed to the regular December meeting. A substitute motion (attached) is being offered by the School of Agriculture caucus.

2. Motion presented by Senator Rohde (p. 6)

A motion was presented from the floor by Senator Rohde regarding the functions of Senate Committees at the Special Senate meeting held on November 16. The motion was postponed to the regular December meeting for action.

3. Report of the Curriculum Committee

- Paul Krumperman

The Category II proposal to be presented will be mailed separately from this Report to each Senator directly from the office of the Curriculum Coordinator. Please bring your copy of the Category II Proposal to the December 7 meeting.

4. Faculty Economic Welfare Committee

- Fred Obermiller

The FEWC wishes to make a presentation to the Senate regarding faculty salaries for the next biennium.

B. Reports from the Executive Committee

1. Faculty Forum/Lobbyist Session

- Solon A. Stone

A meeting of the Faculty Forum was called on November 14 in Withycombe 101 to discuss the matter of a Faculty Lobbyist. Those in attendance at that session passed a motion which stated: "Resolved, that this Faculty Forum is in favor of the Faculty Lobbyist Proposal as presented in the document dated October, 1978 (and circulated to "All Faculty in OSSHE")."

2.

~~Substitute~~

2. Interinstitutional Faculty Senate

- Sally Malueg

Senator Malueg will present an update on the Faculty Lobbyist proposal and some preliminary figures on the status of support being obtained through the letter being distributed to all OSSHE faculty.

3. Faculty Senate Conference

- Bill Wilkins

The Conference was held at the Inn at Spanish Head on November 3 and 4. Reports from individual groups will be forthcoming. The Executive Committee will study the reports in an attempt to discover issues that the Senate should consider. In addition, Senators are encouraged to evaluate their participation and to initiate proposals that they consider appropriate.

4. December 1 Pay Adjustments

- Fred Obermiller

The Faculty Economic Welfare Committee will report regarding availability of data on the pay adjustments scheduled to go into effect on 12/1/78.

5. Oregon State Board of Higher Education -
Oregon Student Lobby "Trade-Off"

- C. W. Hovland

The Executive Committee voiced concern regarding the report of a meeting between the Oregon Student Lobby and the chairman of the Educational Coordinating Committee. That report indicated that there would have to be a "trade-off" in the matter of increases in faculty salaries and student tuition. The Executive Committee believes it would be desirable to have the chairman of the ECC appear on the OSU campus to clarify his position in this matter.

6. Retirement Resolution - Vice President Popovich (p.7) - C. W. Hovland

The attached Resolution commending Vice President Milosh Popovich for his 32 years of service to Oregon State University is offered on behalf of the Faculty Senate.

7. Research Assistant Unclassified Representation

- Sally Malueg

The question of enfranchisement of Research Assistants Unclassified by the Faculty Senate was brought to the Executive Committee. Data are being collected through the Dean of Faculty to determine the distribution of this rank, the longevity of those holding it, and their frequency in the several schools prior to referring the question to an appropriate committee.

8. University Honors Program Recommendation (p.8)

- Steve Neshyba

Attached is a letter from the University Honors Program Committee stating policy recommendations regarding the position of Director of the Honors Program. This recommendation is presented for review and approval of the Senate.

9. AAUP-OSEA Letters to Senate President (pp. 9, 10)

Letters from AAUP and OSEA regarding the article in the October 19 Staff Newsletter "Restrictions on Political Activities" are attached. These

letters were referred to the Faculty Status Committee, with a report requested at the March 1979 Senate meeting.

10. Elections to the Executive Committee (p. 11) - C. W. Hovland

At the regular meeting in November, the Nominations Committee placed the names of Kathleen F. Heath, Kurt Motamedi, Donald J. Reed, Richard A. Scanlan, and David L. Willis in nomination for election to the Executive Committee of the Faculty Senate. Three people are to be elected to two-year positions, with the three receiving the highest number of votes to be declared elected. Vita information on all candidates is attached. Balloting will take place at the December 7 meeting.

11. Request to Revise Academic Regulation 9-C (pp. 12-15) - ~~Solon Stone~~

A recommendation was received by the Executive Committee from the School of Engineering to revise Academic Regulation 9-c (AR 9-c) to provide for the dropping of students from classes (courses) if they do not "claim" their place in the course. The recommendation was referred to the Academic Regulations Committee and a copy was sent to the ASOSU President.

In addition, a verbal request from the School of Business reintroducing the issue of withdrawal and drop dates for classes was referred back to the School of Business for its initiative action.

12. Inauguration of New Senate Officers and Members - C. W. Hovland

There will be a get-acquainted Reception preceeding the January 11 meeting between the hours of 3:00 and 3:30 p.m., just prior to the regular Senate meeting. All Senators, both incoming and outgoing, are invited to participate. Refreshments will be served. Since Senators whose terms end in December will not receive the January "Reports to the Faculty Senate", you are especially invited to reserve the date and time stated above (January 11, 3:00-3:30 p.m., The Forum). You should not feel obligated to attend the entire Senate meeting on Jan. 11 if you do not wish to do so.

13. Election of Senate President-Elect

61 ballots In the on-campus election conducted during the week of November 20-24, 1357 faculty were eligible to cast ballots. Of that number, 814 (60%) voted in the secret ballot election conducted by mail. Results were that Leo Parks (Microbiology) received 467 (58%) of the votes and Patricia Wells (Administrative Office Management) received 340 (42%). Leo Parks is declared President-Elect designate and will take office in January when Bill Wilkins becomes President and members of the Executive Committee yet to be elected also are installed in office. The above figures do not include 45 ballots which were received three days after the deadline for counting the votes.

The Executive Committee extends its thanks to those faculty who have been candidates for the positions of President-Elect and those who are candidates for the Executive Committee. We realize that the quality of our organization is dependent upon your willingness to take part and we assure you that we are grateful.

4.

C. Reports from the Executive Office

1. Category I Curricular Proposals

The Curricular Proposals which the Faculty Senate approved at the Special Senate meeting on November 16 have been approved by the Executive Office and are being forwarded to the Chancellor's Office with recommendations for their approval.

As reported to the Senate in the Curriculum Committee's Memorandum of October 31 some, but not all, of these Category I proposals are likely to require review and action by the Board of Higher Education. The remaining proposals may be subject only to approval by the Chancellor's Office.

2. Upon the recommendation of the Faculty Economic Welfare Committee and the Senate's Executive Committee, a second set of academic salary data is being prepared which will reflect the new salary rates effective December 1, 1978. A notice in the Staff Newsletter will advise faculty after the new salary data are available and have been placed in the Library's Reserve Book Room.

D. New Business from the Floor

Rohde motion II

PARLIAMENTARY TIP OF THE MONTH:

VOTING BY THE PRESIDING OFFICER

If the presiding officer is a member of the assembly, he/she normally votes when balloting occurs. In other situations where the votes are counted, the chair may vote when it will affect the outcome. That is, to break a tie, or to create one (i.e., tie vote, motion lost). In situations requiring a two-thirds vote, the same principle applies. The chair may vote to create or destroy a two-thirds vote thereby causing a motion to be passed or defeated.

EXTENSION SERVICE



Oregon
State
University

Corvallis, Oregon 97331

November 27, 1978

TO: Thurston Doler, Executive Secretary
Faculty Senate

Gene Nelson
FROM: Gene Nelson, Ag & Resource Economics

The motion made by Frank Adams with the support of the Agriculture Caucus at the Senate meeting of November 2, 1978, has been rewritten for clarification. Following is the revised version which will be introduced as a substitute motion at the meeting scheduled for December 7, 1978:

An ad hoc all-university committee will be appointed to analyze the issues involved with nine-month and twelve-month appointments.

The committee will consist of 7 members with representation as follows:

- Two faculty members on nine month appointments
- Two faculty members with twelve month appointments
- One dean or department head (chairman) from a school with predominantly nine month appointments
- One dean or department head (chairman) from a school or college with predominantly twelve month appointments
- One dean or vice president at a higher administration level responsible for schools and colleges with both nine and twelve month appointments.

The Faculty Senate Executive Committee will appoint the four faculty members, one of whom would be chairman of the ad hoc committee. The Executive Office of the University will be asked to appoint the three administrators to serve on the committee.

The charge to this committee will be as follows:

1. Define, contrast, and evaluate the characteristics of these two appointments, i.e., fringe benefits, dates and methods of salary adjustments, position responsibilities, summer term appointments, etc.
2. Make recommendations through the Faculty Senate to the Executive Office of the University as follows:
 - a. Suggest what changes, if any, in the policies regarding appointments should be implemented at Oregon State University assuming no changes in the current policies of the State System of Higher Education.
 - b. Suggest what changes, if any, should be proposed in the procedures and policies for the State System of Higher Education as they affect the characteristics of these two types of appointment.

The Committee will complete its work and report prior to June 1, 1979

md

Motion presented by Senator Rohde:

The Senate should spend its time in session discussing and passing on policy matters rather than devoting much time to reports and explanations.

Faculty Senate committees should exist for and operate as committees which facilitate the legislating function of the Senate.

To promote these ends I move that:

- 1A. The committee on committees shall examine the Faculty Senate Minutes for the past five years and identify those of its standing committees which have not brought to the Faculty Senate at any time during that period a motion to be acted upon by the Senate, and recommend to the Senate the abolishment of such a committee.
- 1B. Annually thereafter, the committee on committees shall repeat this process and shall at the January Senate meeting either recommend abolishment of standing committees according to the standard set above or state that all existing standing committees deserve to be continued.
2. The Senate adopt the policy that reports from Senate committees which contain no recommendation for action by the Senate shall be made to the Senate only in writing, and that comments on such reports shall, while the Senate is in session, not only not be solicited but also shall be discouraged.
3. Adopt a rule that any motion sent to a committee without instruction can be revised or amended within that committee.

Office of the
Faculty Senate

Oregon
State
University

Corvallis, Oregon 97331

(503) 754-4344

R E S O L U T I O N

RESOLVED, That the Executive Committee of the Faculty Senate, on behalf of the entire faculty of Oregon State University extends its warmest best wishes to Vice President Milosh Popovich on the occasion of his Retirement. Esteemed colleague, dedicated administrator, enthusiastic supporter of faculty interests and welfare, you have always been available, knowledgeable, unruffled, and considerate. Amid a mass of bureaucratic details you were always able to come up with a solution to complex problems, weighing the various needs of the University fairly, sensitively, firmly, and efficiently. May the years of your retirement be relaxed, joyous, and personally satisfying, knowing that in your many years of service to OSU you have gained a host of friends who respect and appreciate your many accomplishments and wish you smooth sailing in the years ahead.

*Given at Corvallis, Oregon,
this twenty-ninth day of November,
in the year of our Lord one thousand
nine hundred and seventy-eight.*



C. Warren Hovland
President, Faculty Senate

School of
Oceanography



Corvallis, Oregon 97331 (503) 754-3504

27 October 1978

Dr. Warren Hovland
President of Faculty Senate
MU 205

Dear Dr. Hovland:

The University Honors Program Committee met Wednesday, 25 October to discuss policy recommendations regarding position of Director of Honors Program. Members present were Spragins, Humphrey, Peterson, Wapman, Meehan and Neshyba; Sprinker and Wallace absent. The following motion was adopted:

"That the position of Director of the University Honors Program should be a permanent, non-tenured position; subject to campus-wide review every 5 years, the UHP committee participating in the review process."

The sense of the discussion on this question was that the guideline of a 5-year review of administrative positions, as recommended by the Faculty Senate, should apply here also.

The committee left open the question of when the current director, Ms. Margaret Meehan, would be subject to review. Ms. Meehan is now in her 5th year as Director. However, only during the 77-78 academic years has the position been full-time. Because it is clearly a position requiring full-time attention, it may not be appropriate to apply the part-time years to the 5-year review period.

The committee took up this question in response to Dean R. Newburgh acting for the Office of Undergraduate Studies, as the attached copy of Dean Newburgh's letter indicates.

Sincerely,

A handwritten signature in dark ink, appearing to read "Steve Neshyba", written over the typed name and title.
Chairman, University Honors
Program Committee- 1978-79

cc: Dean R. Newburgh
All members UHP Comm.

SN/jr

Department of
Agricultural Chemistry

Oregon
State
University

Corvallis, Oregon 97331 (503) 754-3791

October 20, 1978

C. Warren Hovland, President
Oregon State University Faculty Senate
Department of Religious Studies
Oregon State University
Corvallis OR 97330

Dear Dr. Hovland:

The OSU Staff Newsletter of October 19, 1978 (Vol. 18, No. 6), in an item "Restrictions on Political Activities" states . . . *Placement of political campaign materials in the individual mailboxes of staff members without their requesting the materials is considered a form of political promotion that is not an approved activity.*

In the past there have been differing views on what may, and may not, be placed in the individual mailboxes of staff members. Would legitimate campus organizations be prohibited from placing materials in a mailbox unless the staff member had specifically requested such materials? Is it prohibited to place advertising from off-campus businesses/organizations in the mailboxes if such literature is not sent through Campus Mail or the U.S. mails? This matter is of concern to the staff members.

For the benefit of all concerned, would it be possible for you to cite the regulations in the Administrative Code governing individual staff mailboxes, and the state laws or regulations on which the Academic Code is based? I would appreciate a copy of this information, and possibly an item in the Staff Newsletter would be worthwhile for all concerned.

Sincerely,

Anne M. Deeney
Anne M. Deeney, President
OSU-AAUP

OREGON STATE EMPLOYEES ASSOCIATION

OSU FACULTY CHAPTER NO. 72

CORVALLIS, OREGON 97331

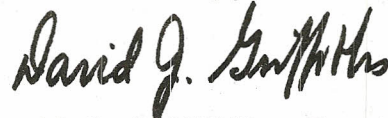
October 31, 1978

To: President Robert W. MacVicar

The Executive Committee of the Faculty Senate

The Executive Committee of OSEA Faculty Chapter 72 goes on record as resolutely opposing the statement appearing in the Staff Newsletter of October 19, 1978 concerning "restrictions on political activities" which limits the faculty from receiving unsolicited information. We consider this a serious infringement on our right to be informed and recognize that it is without legal basis.

yours sincerely,



David J. Griffiths, President

OSEA, Chapter 72

Vita - Nominees for Election to the Executive Committee
December 7, 1978

HEATH, KATHLEEN F. (at OSU since 1967) - Assistant Professor of Health and Physical Education. Faculty Senator 1975, 1977-present. Academic Regulations Committee 1972-75, chrm., 1974-75; Administrative Appointments Committee 1977-present. Student-Faculty Conference, Waldport, 1974; Faculty Senate Conference, Lincoln City, 1978. College and University Teaching Program, 1974.

MOTAMEDI, KURT (at OSU since 1974) - Associate Professor of Management. International Education Committee 1977-present; Faculty Senate 1977-present. Faculty Senate Conference, Lincoln City, 1978.

REED, DONALD J. (at OSU since 1962) - Professor of Biochemistry. Radiation Safety Committee 1967-69, 1978-present, chrm. 68-69; Graduate Council 72-75; Faculty Senate 74-present. Faculty Senate Conference Planning Committee 1978, Faculty Senate Conference, Lincoln City, 1978.

SCANLAN, RICHARD A. (at OSU since 1968) - Professor of Food Science and Technology. Member, Search Committee for Director of Agricultural Experiment Station Director, 1974. Faculty Senate 1977-present.

WILLIS, DAVID L. (at OSU since 1962) - Professor of General Science. Faculty Senate 1967-68, 1977-present. Traffic Committee 1963-66, chrm. 65-66; Radiation Safety Committee 1970-73, chrm. 71-72; Academic Advising Committee 1970-73, chrm. 1971-72; University Discipline Committee 1970-73, chrm. 72-73.

School of Engineering

Oregon
State
University

Corvallis, Oregon 97331 (503) 754-4525

November 20, 1978

Warren Hovland, President
Faculty Senate
Campus

Attached is a proposal to revise the Academic Regulations to provide for the dropping of students from classes (courses) if they do not "claim" their place in the course. The purpose of the change would be to make room for students in those courses which have no space remaining at the first of a term.

The proposal comes from the School of Engineering via their Curriculum and Academic Policy Committee. It was discussed at some length by the Committee and approved by them.

I would be happy to answer questions at any time regarding the proposal.



Solon A. Stone
Assistant Dean

SAS:ch
Enc.

PROPOSAL TO AMEND (ADD A SECTION) TO
AR 9. ADMISSION TO CLASS

During the term there are always students who do not attend class or are not in class because of a change in schedule. Some of these people have no intention of completing the course and should drop or withdraw. There are other students who wish to add courses but are not able to do this because the course section(s) is full. The purpose of this proposal is to modify the Academic Regulations to provide for forced dropping of students who do not attend classes in order to add those who are waiting to add the classes.

The proposed modification is an amendment or addition to AR 9. Admission to Class. It could read as follows:

9. Admission to Class

- a. (as is)
- b. (as is)
- c. A student who does not attend a course during the first 5 days of classes MAY be dropped from the course by the offering department and replaced with another student who wants to add the course. No drop fee will be charged the student who is dropped nor will the regular fees be adjusted unless the student petitions for such adjustment.

RATIONALE

Some parts of the University are faced with limited space in classes. There is a variety of reasons, but the two primary reasons are room or equipment limitations and lack of proper faculty. With time problems in one area may be solved only to appear in another area because of enrollment shifts, etc.

Students register or preregister for courses. A relatively small percentage of those who are on the first class lists "never" attend the class and either drop, withdraw or fail to pay fees. This creates some problems of a minor nature provided the classes are not full as indicated by current class lists. (Class lists are under continuous modification in the departments due to adds and drops.) However, when the current class list indicates that the class is full, a relatively major

AR 9 Amendment Proposal - page 2

problem arises for those students who still wish to add.

Using the present add/drop dates there is no penalty for a student to hold space in a class (even though not attending) beyond the time for another student to add. Therefore it is done routinely. This practice nominally only hurts other students who want to add the course but are not allowed to do so because the department class list shows the class as full.

The proposal would allow students to "claim" a space during the first five days of classes. Spaces not "claimed" during that period would be opened by the department for students who wished to add but could not because of space limitations. These adds would be done within the regular add period.

At the present time many adds must be done by petitions after the last day to add because students must wait for a space in the course. This causes the Academic Requirements Committee, the head advisers or deans, instructors and students added work while there are still "unclaimed" spaces in classes.

The proposal is not without some minus aspects. Students who are away from campus during the first 5 days of classes on University-approved functions might lose their course enrollment. Students who are dropped from courses must be informed of this action by someone. Some students will think that if they do not attend classes they will be automatically dropped.

Students who are to be away during the term should inform departments of this fact. This would handle the first of the above minuses. The other two above-mentioned minuses may be attacked in a number of ways, but to "get the word" to all students would not be possible.

AR 9 Amendment Proposal - page 3

SUGGESTED PROCEDURE

When a student does not attend class during the first 5 days of classes, the instructor informs the department offering the course. If the department has students waiting to add, it will fill out a form for each student to be dropped. The form will be sent to the Registrar, along with a completed drop slip. At least part of the form will be sent to the dropped student by the Registrar. Students who wish to add should have completed add slips on file with the department. These could be sent to the Registrar with the corresponding drop slips. It may be just as easy to have students who wish to add come to the department on the sixth day of classes and add in the usual way.

School of Engineering
Curriculum and Academic Policy Committee
S. A. Stone, Chairman
November 1978