

Faculty Senate

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1981 Agendas

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1/5/80

REPORTS TO THE FACULTY SENATE
January 15, 1980

Agenda for the Senate Meeting: Thursday, January 15, 1981, 3:00 p.m.
NOTE CHANGE OF MEETING PLACE: Snell Hall Forum

The Agenda for the Senate meeting on January 15 will include the reports and other items of business listed below. To be approved are the Minutes of the November 6 and 20 Senate meetings, and the December 4 Senate meeting, as published in the Staff Newsletter Appendix, November 13, December 4, and December 11 issues.

A. Reports from the Faculty

1. Installation of the Senate President, President-Elect, and Newly-Elected Members of the Executive Committee for 1981 - L. Parks

As reported to the Faculty Senate on December 4, Robert Becker (Science) was elected President-Elect. Patricia A. Wells (Business), the immediate past President-Elect, will be installed as President.

The new members of the Executive Committee, elected by the Senate at its December 4 meeting, are: Mike Chaplin (Agriculture), Nancy Leman (CLA), and Hollis Wickman (Science). Each of the newly-elected members will serve a two year term, ending in 1983. Continuing members of the Executive Committee include Dwight (Pete) Fullerton (Pharmacy), David Griffiths (Science), and A. Gene Nelson (Agriculture), whose terms expire at the end of 1981.

On behalf of the Faculty Senate, the Officers, and continuing members of the Executive Committee, appreciation and sincere thanks are expressed to the elected members whose terms are ending: Kathleen Heath, Donald Reed, and Richard Scanlan.

2. Welcome and Instructions to New Senators (5,6) - P. Wells

Attached is the Chart of the Members of the Faculty Senate for 1981, which includes 44 newly-elected Senators, including six who were re-elected for a second consecutive term. In accordance with Section 5, Article XIV of the Senate's Bylaws, appropriate materials are provided for all newly-elected Senators. Faculty Senate Bylaws and Standing Rules for its Committees and Councils can be found in the Faculty Handbook (Blue notebook provided to all Faculty through the Dean of Faculty's Office). A Memorandum containing information regarding schedules and conduct of Senate meetings will be sent to each newly-elected Senator. The Faculty Senate Committee/Council Membership Roster will be distributed to newly-elected Senators with the above Memorandum.

2.

3. Appointments of Recording Secretary and Parliamentarian, 1981

- a. Recording Secretary: As prescribed in Article VI, Section 1, of the Senate Bylaws, the Executive Committee will appoint Charles Stamps (Education) as Recording Secretary for 1981, subject to approval of the Senate.
- b. Parliamentarian: As prescribed in Article XV, Section 2, of the Bylaws, the Executive Committee will appoint William Longenecker (Director of the English Language Institute) to the position of Parliamentarian for 1981.

4. Library Committee Resolution (7, 8)

- Frank Cross
(Ken Patterson)

Attached is a report from the Library Committee. The Executive Committee referred this report to the Budgets and Fiscal Planning Committee with the request that the committee be prepared to present an analysis of the report and Resolution at the time of the Senate's consideration.

5. Academic Regulations Committee Reports (9-15) - Gene Craven

Attached are three reports from the Academic Regulations Committee:

- a. Physical Education Appeal of Science Credit for PE 321: (p.9)

No action by the Senate is required.

- b. AR 21, Honor Roll: (10-13)

The proposed amendment of AR 21 would put Post-Baccalaureate students in the category of undergraduates in respect to Honors. Senate action is appropriate on the recommendation.

- c. Proposed Amendment of Academic Regulations to restrict the Number of Times a Course may be taken by a single Student. (p.14-15)

This proposal is referred to as the "Gudger Letter" as it was proposed by Senator Gudger. The Academic Regulations Committee does not concur with the proposal to change the Academic Regulation.

6. Reports from Faculty Organizations

The following Faculty organizations have been requested to present reports of approximately five minutes in length. Some question and answer time will be allowed with each report.

- a. Association of Oregon Faculties
 - b. American Assn. of University Professors
 - c. Oregon Public Service Employees Union (formerly OSEA)
- Bob Becker
- J. Morris
- F. McFarland

7. Retirement Committee Report (16-17) - Les Strickler

Attached is a Resolution from the Retirement Committee which recommends changes in the retirement laws to allow greater adjustments for inflation for retirees. This Resolution is offered for Senate adoption.

8. Faculty Reviews & Appeals Committee - Pat Wells

The Standing Rules of the Faculty Reviews & Appeals Committee stipulate that one of its members should have a legal background. Since none of the currently appointed members have that qualification, the Executive Committee has nominated Forrest Gathercoal (Education) to serve on the FRAC. Professor Gathercoal would take office immediately and serve until June 30, 1984. He has agreed to serve for this extended term if confirmed by the Senate.

B. Reports from the Executive Committee

1. Financial Exigency Committee Report (18-21)

A special committee of the Executive Committee has prepared the attached document for the consideration of the Senate.

2. Interinstitutional Faculty Senate

The IFS will meet at OSU on January 16 and 17. Beginning at 2:30 p.m. on Friday, January 16, all IFS meetings will be held in the Memorial Union and are open to the public. The General Meeting on Saturday will begin at 8:30 a.m. If more information is desired, it can be obtained by calling the Faculty Senate Office.

3. New Senator Orientation - Nancy Leman

An Orientation session for newly-elected Senators was held on Tuesday, January 13, at Nendel's. All Senators who are beginning a new term, whether previously having served in the Senate or not, were invited to attend.

4. Promotion and Tenure Observer Committee

The Executive Committee is again asking for volunteers to serve on an Ad Hoc Committee on Promotion and Tenure. Volunteers should be available during spring and early summer terms to serve on this committee.

5. Faculty Forums

A Faculty Forum is scheduled for January 29, at 2:30 p.m., in the Snell Hall Forum, entitled "Administrative Evaluation." This Forum is part of a series of Faculty Forums planned for this academic year to deal with topics of particular importance to Faculty. The series theme is "Shaping the Future: Choices and Limits." Other Forums will be held on March 12, "International Involvement;" and May 21, "Faculty Development."

6. State Board of Higher Education Meeting

The next State Board meeting will be held at the University of Oregon on January 23. More detailed information is available through the Faculty Senate Office, which receives the Agenda for each State Board meeting.

7. Teaching/Learning Guidelines

In response to Senate action at its January 10, 1980, meeting, President MacVicar appointed the Student/Faculty Guidelines Committee to draft a report on the above topic. That report is presently in the hands of a special Executive Committee subcommittee which expects to report to the Senate when its work is completed.

8. Division of Continuing Education Request for Advisory Council (pp. 22-24)

A request from DCE for the formation of an Advisory Council to guide the continued growth of Continuing Education at OSU has been received by the Executive Committee and referred to the Committee on Committees. A report to the Senate will follow receipt of the report from the Committee on Committees.

9. Ad Hoc Committee on Calendar Conversion

This matter is being pursued this year with the intent to make known throughout the campus the issues regarding calendar conversion, and to seek from the Faculty their views in regard to possible change. Members of this Ad Hoc Committee are: Tom West (Engr.), Chrm.; Dan Brunk (Science); Berk Chappell (CLA); Rod Frakes (Ag.); Patricia Friskoff (Business); Astrid Hancock (H&PE); Robert McMahon (Forestry); and A. Gene Nelson (Faculty Senate Executive Committee), Ex-Officio.

10. Committee/Council Appointments

The Executive Committee has made the following appointments to vacancies on Senate committees/councils (this information can be used to update the September 1980 Committee/Council Membership Roster):

- a. Curriculum Council: Robert Morris (replacing Rod Frakes)
- b. Academic Regulations: Roger King (replacing Wm. Hutson)
- c. Graduate Admissions: Marvin Durham (replacing Hancock)
- d. Bylaws: Astrid Hancock (replacing Bill Ferrell)

C. Reports from the Executive Office

1. Organization of the Legislature

- Wil Post

Mr. Post will advise the Senate of the preliminary organization of the new Legislature. He will make regular reports to assist the Senate in its awareness of topics of interest or importance to Higher Education.

D. New Business

Jan. 1 - Dec. 31

FACULTY SENATE MEMBERSHIP

OREGON STATE UNIVERSITY

JANUARY 15, 1980

(Exclusive of the Senate President and Senate President-Elect and, ex-officio, the University President and Dean of Faculty)

Underlined names are newly-elected or re-elected for a term starting in January 1981. Names marked by an Asterisk (*) are serving for a second consecutive term. Year in parentheses after name indicates year present continuous membership began, in January unless otherwise indicated. Term expires on December 31 of the year indicated at the head of each column.

1981

1982

1983

AGRICULTURE:

- ✓ *Charles M. Fischer, Poultry Science (78)
- ✓ *Alberta B. Johnston, Ext (79)
- ✓ Gerald F. Kling, Soil Sci (79)
- ✓ Louis M. Oester, Ext (79)
- ✓ Carl W. O'Connor, Agr & Res Econ (79)
- ✓ *William E. Sandine, Microbiology (76)
- ✓ Jack R. Stang, Horticulture (79)

- ✓ H. Ronald Cameron, Bot & Pl Path (80)
- ✓ Lois A. McGill, Food Sci & Tech (77)
- ✓ Alvin R. Mosley, Crop Sci (80)
- ✓ Daryl G. Richardson, Hort (80)
- ✓ V. Van Volk, Soil Sci (77)
- ✓ Jean B. Wyckoff, Agr & Res Econ (80)
- ✓ Terry Miller, Ag Chem (81)
- ✓ David Faulkenberry, Statistics (81)

- ✓ *Norman Goetze, Ext Crop Sci (79)
- ✓ A. Gene Nelson, Agr & Res Econ (81)
- ✓ *Richard Scanlan, Food Sci & Tech (78)
- ✓ *Floyd Bodyfelt, Food Sci & Tech (78)
- ✓ Carl Bond, Fish & Wild (81)
- ✓ *Michael Chaplin, Horticulture (78)
- ✓ Martin Hellickson, Ag Engr (81)
- ✓ Hugh Gardner, Soil Sci (81)

BUSINESS:

- ✓ Charles M. Gudger, Bus Adm (79)
- ✓ Stefan Bloomfield, Bus (80)

- ✓ Charles W. Dane, Mktg, Fin & Prod (80)
- ✓ Philip B. Schary, Bus Adm (80)

- ✓ Boris Becker, Bus (81)

EDUCATION:

- ✓ Betty Griffin (80)
- ✓ Howard Wilson (79)

- ✓ Frank R. Cross (80)
- ✓ Charles Stamps (80)

- ✓ Margaret Stamps (81)

ENGINEERING:

- ✓ Robert V. Mrazek, Chem Engr (79)
- ✓ John Peterson, Civil Engr (79)
- ✓ *Owen D. Osborne, Elec & Comp Engr (76)

- ✓ Robert J. Zaworski, Mech Engr (80)

- ✓ Robert Wilson, Mech Engr (81)
- ✓ Thomas Plant, Elec & Comp Engr (81)
- ✓ Robert E. Meredith, Chem Engr (81)

FORESTRY:

- ✓ *Robert L. Krahmer, For Prods (78)
- ✓ Philip L. Tedder, For Mgmt (79)

- ✓ Kenneth C. Gibbs, Res Rec Mgmt (80)
- ✓ *Robert O. McMahon, For Prods (79)

- ✓ John F. Bell, For Mgmt (81)
- ✓ Edward C. Jensen, For Media (81)
- ✓ Murray L. Laver, For Prods (81)

HEALTH & PHYSICAL EDUCATION:

- ✓ G. J. A. Masilionis, Phys Educ (79)

- ✓ David Phelps, Health (80)

- ✓ Lois Pye Petersen (81)
- ✓ Dow Poling, Phys Educ (81)

17

14

18

81
HOME ECONOMICS:

82
18
✓ Virginia Dickinson, Fam Res Mgmt (80)

✓ X *Janice M. Weber, Ext Home Mgmt (77)

83
17
✓ X Richard Henton, CTRA (81)

✓ X Rodney Cate, Fam Life (81)

15
LIBERAL ARTS:

- ✓ X Thurston E. Doler, Speech Comm (79)
✓ X Sally L. Hacker, Sociology (79)
✓ X Thomas C. McClintock, History (76)
✓ X Robert Schwartz, English (81)
✓ X Nicholas J. Yonker, Relig Studies (79)

- ✓ Berkley Chappell, Art (80)
✓ X Marcus Borg, Religious Studies (81)
✓ X John King, DCE (81)
✓ X Flora Leibowitz, Philosophy (80)
✓ X Nancy Leman, English (80)
✓ Ze'ev Orzech, Economics (80)

- ✓ X Barbara Agresti, Sociology (81)
✓ X C. V. Bennett, Speech (81)
✓ X Peter Copek, English (81)
✓ X Gary Tiedeman, Sociology (81)
✓ X Austin Walter, Political Sci (81)

OCEANOGRAPHY:

✓ Steve Neshyba (79)

✓ *Herbert F. Frolander (78)

✓ X Paul Komar (81)
✓ X William Pearcy (81)

PHARMACY:

✓ X Lyman T. Lais (79)

✓ X J. Mark Christensen (81)

SCIENCE:

- ✓ X *Joel Davis, Math (76)
✓ X *Fred W. Decker, Atmos Sci (76)
✓ William J. Firey, Math (79)
✓ X John W. Lee, Math (79)
✓ T. Darrah Thomas, Chem (81)
✓ H. Hollis Wickman, Chem (79)

- ✓ Victor J. Brookes, Entomology (80)
✓ X Paul L. Farber, Gen Sci (80)
✓ X *David J. Griffiths, Physics (77)
✓ X Fred Hisaw, Zoology (81)
✓ X Donald L. MacDonald, Bio/Bio (80)
✓ X Edward H. Piepmeier, Chem (81)

- ✓ X C. J. Bayne, Zoology (81)
✓ X Kenton Chambers, Bot & Pl Path (81)
✓ X Wil Gamble, Bio/Bio (81)
✓ X I. Isenberg, Bio/Bio (81)
✓ X *Don Reed, Bio/Bio (78)
✓ X James H. Krueger, Chem (81)

VETERINARY MEDICINE:

✓ X Barbara M. Coles (79)

✓ X Thomas E. Chapman (80)

LIBRARY:

✓ X Mariol R. Peck (80)

*Agnes M. Grady (79)

ROTC:

✓ Eric Hodges, Aerospace Studies (81)

✓ X C. W. Rosler, ROTC (81)

MEMORANDUM

TO: Faculty Senate
FROM: Senate Library Committee
RE: Budget Reductions; A Resolution
DATE: November 26, 1980

RESOLUTION

In response to the state budget crisis, the 1980 special session of the Oregon Legislature cut the budget of the State System of Higher Education approximately \$25 million, of which \$12,190,000 was in the educational and general services budget. OSU's share of the latter was \$2.9 million.

Obviously, there was no possible formula on which to base such a large budget reduction that would avoid weakening the academic programs as well as the support services of this institution. As President MacVicar has lamented, the cuts are "going to hurt." Wisely, the formula adopted by the Executive Office, according to the President, was to make the heaviest cuts in the support services "to help protect the instructional programs."

However, regrettably, the library not only was grouped among the "support services" but also was subjected to one of the largest budget reductions in that category. For example, whereas the library budget was cut 9.2 percent, Student Services were cut 2.5 percent, Dean of Faculty 3.9 percent, Undergraduate Studies 3.2 percent, Department of Information 3.7 percent, Physical Plant 6 percent, and Publications 5 percent.

As a result of this budget cut, the library has been forced to reduce the book budget 41% (6,500 fewer books) and the binding budget 56% as well as to cut out 19 general operating hours and 29 reserve bookroom hours. Fortunately, in response to student protests, the Executive Office has provided the library with sufficient funds to restore most of these operating hours. However, the critical cuts in the book and binding budgets still stand.

This reduction in the library budget is devastating for several reasons. First and foremost, because rather than being simply a support service, the library is an integral and essential part of many instructional programs on this campus. Secondly, it is devastating since, as outside accrediting teams

have reported with monotonous regularity, the library has been consistently under-supported. For example, since 1972-73, the library has suffered a net loss of 3,992 serial subscriptions. Thirdly, it is devastating because the state budget crisis may not be a temporary problem, but rather could continue for several years. Furthermore, "catch-up" not only "will be costly" for the university once the budget crisis is over, as President MacVicar has pointed out, but in the case of the library, it will be impossible. Fourth, it is devastating because the real impact of inadequate library support will be felt, not so much by today's students, as by the students 5, 10, and 20 years from now.

Therefore, be it resolved that the Faculty Senate, although it commends the efforts of the Executive Office to protect the instructional programs in making the necessary budget reductions, it is dismayed by the severity of the cuts imposed on the library, since it is such an essential part of OSU instruction programs. The Faculty Senate also urges that, if the state budget crisis continues, the library budget be equated with those of the colleges and schools rather than with the support services.

Department of
Science Education

Oregon
State
University

Corvallis, Oregon 97331 (503) 754-4031

November 19, 1980

M E M O R A N D U M

TO: Leo Parks, President, Faculty Senate
FROM: Academic Regulations Committee
Gene Craven, Chairman *GC*
SUBJECT: Physical Education Appeal of Science Credit for PE 321,
322 (Elementary Human Anatomy)

On November 5, 1980, the Academic Regulations Committee acted on your request (Memorandum of August 8, 1980) to review the August 5, 1980 statement of the University Curriculum Committee that PE 321, 322 not "count as science credit for the General Education requirements and distribution of hours for the baccalaureate degree" at Oregon State University.

The Academic Regulations Committee concurs with the recommendations of the University Curriculum Committee that PE 321, 322 not count as science credit in meeting the General Education requirement. This action reaffirms the allocation of responsibility to the College of Science to determine what courses will satisfy the physical, biological and/or mathematical sciences requirement for the baccalaureate degree as specified by AR 26, a, 3.

Also, the Academic Regulations Committee concurs with the long-standing policy that a student who matriculates under a given set of Academic Regulations is entitled to graduate under those Regulations if he or she chooses to do so.

Elementary Human Anatomy appeared in the 1979-80 University Bulletin as Z 321, 322. The same course, taught by the same faculty, appeared as PE 321, 322 in the 1980-81 Bulletin. Thus, the Committee agrees that students, including transfer students, who graduate with the class of 1984 or earlier should be permitted to count Elementary Human Anatomy as science credit in meeting the General Education requirement.

The fact that Elementary Human Anatomy with the same course content and taught by the same faculty was a science course one year and a physical education course the next year appears to the Committee to be illustrative of the difficulty and possible inconsistency in establishing criteria for use in determining which courses meet the science, social science, and humanities and/or arts requirements for the baccalaureate degree. However, no recommendation is made on this matter.

Department of
General Science

Oregon
State
University

Corvallis, Oregon 97331 (503) 754-4151

December 15, 1980

M E M O R A N D U M

TO: Executive Committee of Faculty Senate
Leo A. Parks, President

FROM: Academic Regulations Committee
Gene F. Craven, Chairman

RE: AR 21, "Honor Roll"

At its November 19 meeting, the ARC considered the issue of whether post-baccalaureate students are to be treated as undergraduate or graduate students with respect to the Honor Roll. This action was in response to motion (80-373-7) passed at the November 6 Faculty Senate meeting to return to Committee the May 21, 1980 ARC recommendation to revise AR-21, Honor Roll by limiting the list to undergraduate students.

Discussion at the November 6 Faculty Senate meeting focused on the ambiguous status of students who enroll after receiving a bachelor's degree, but who are not seeking a graduate degree. Having considered opinions expressed at the November 6 Faculty Senate meeting and other information on the status of post-baccalaureate students, the ARC is of the opinion that post-baccalaureate students are undergraduate students who have completed a bachelor's degree, not graduate students, because they have not been admitted to the Graduate School for work on advanced degrees. Thus post-baccalaureates should be treated as undergraduates with respect to the Honor Roll.

The ARC is returning its May 21, 1980 recommendation to revise AR-21 Honor Roll, by restricting the list to undergraduate students. The recommended revision of AR-21 has been further revised to include post-baccalaureate students on the Honor Roll. The Committee recommends revision of AR-21 as follows (additions underlined):

"At the close of each term, the Registrar publishes a list containing the names of all undergraduate and post-baccalaureate students who for the term have completed at least 12 hours with a grade-point average of 3.50 or above."

Attached is a letter from Vice-President John V. Byrne stating that the Graduate Council considers post-baccalaureates to be of the same category as undergraduate students.

xc: John Byrne
Attachment

Graduate School



Corvallis, Oregon 97331 (503) 754-4881

December 10, 1980

Gene Craven, Chairman
Academic Regulations Committee
Campus

Dear Gene:

In response to your letter of November 26, 1980, the Graduate Council considered the academic regulation pertaining to honor roll (AR 21). It is the position of the Graduate Council that post-baccalaureate students should be eligible for inclusion on the honor roll. The Graduate Council considers post-bacs to be of the same category as under-graduate students.

I trust that this action by the Council will enable your committee to take further action on AR 21. I wish you all well.

Sincerely,

A handwritten signature in dark ink, appearing to read "John V. Byrne".

John V. Byrne
Vice President for Research
and Graduate Studies

JVB:vs

Office of the
Faculty Senate



Corvallis, Oregon 97331

(503) 754-4344

December 2, 1980

M E M O R A N D U M

To: Gene Craven, Chairman
Academic Regulations Committee

From: Leo W. Parks, President *LWP*
Faculty Senate

Subject: Committee Recommendation regarding
AR 21; Honor Roll

Attached is a copy of the report from your committee which recommends the amendment of AR 21 to add the word "undergraduate", as well as a copy of the Minutes of the Senate meeting where this matter was discussed. The Senate is returning this recommendation to you to seek clarification of the status of Post-Bac students. Specifically, are they to be treated as Graduate or Undergraduate students? Or, is there possibly a third category which would apply?

The problem is that we do not know their status in regard to "honors" even if the proposed amendment is adopted. I judge from their participation in the discussion of this matter at the Senate meeting that Deans Nicodemus and Kuipers could provide information for your committee.

Also attached is a letter from Solon Stone, Assistant Dean of the School of Engineering, regarding Post Bacs and raising questions which may still be unanswered.

Thank you very much for your immediate attention to this matter.

/ss
Attachments

Department of
General Science



Corvallis, Oregon 97331 (503) 754-4151

November 26, 1980

John V. Byrne
Vice-President of Research
and Graduate Studies
Oregon State University

Dear Vice-President Byrne:

On November 6, 1980, the Faculty Senate considered the enclosed May 21, 1980 memorandum from the Academic Regulations Committee regarding AR 21, Honor Roll.

The A.R.C. recommendation was essentially the Graduate Council request included in your letter of April 28, 1980. The recommendation was to restrict the names on the Honor Roll list published by the Office of the Registrar to undergraduate students.

That recommendation was returned to the A.R.C. by the Faculty Senate with the consensus that it be revised to exclude the names of graduate students but to include the names of post-baccalaureate students on the Honor Roll. The reason for this recommendation is that post-baccalaureate students are essentially undergraduate students who have completed a baccalaureate degree. They have not been admitted to the Graduate School for work on advanced degrees.

The Academic Regulations Committee concurs with this recommendation and agrees that the recommendation which was submitted to the Faculty Senate was unclear about the status of post-baccalaureate students all of whom are required to register through the Graduate School. If the Faculty Senate recommendation meets the intent of the Graduate Council on this matter, the A.R.C. is prepared to submit a revised proposal to the Faculty Senate to exclude the names of graduate students but to include the names of post-baccalaureate students on the Honor Roll.

The Committee will take no further action on AR 21 until word is received from the Graduate Council regarding its position on the names of post-baccalaureate students appearing on the Honor Roll.

Sincerely,

A handwritten signature in cursive script, reading "Gene F. Craven".

Gene F. Craven
Chairman, A.R.C.

Department of
General Science

Oregon
State
University

Corvallis, Oregon 97331 (503) 754-4151

December 11, 1980

M E M O R A N D U M

To: Executive Committee of the Faculty Senate
Leo W. Parks, Senate President

From: Academic Regulations Committee *SA*
Gene F. Craven, Chairman

Subject: ARC Recommendation on the Gudger Letter, October 8, 1980

The Academic Regulations Committee members are sympathetic with the problem of large course enrollments faced by some Departments and Schools and inadequate classroom/laboratory facilities and teaching faculty to honor all course requests.

While this problem is a concern for at least three Schools at O.S.U., it appears not to be a serious problem for a majority of the Schools or Colleges. In fact, students retaking courses may be beneficial to Departments and Schools with relatively low enrollments. In at least one Department, students are required to retake certain required courses until a specified level of mastery is achieved.

The Committee concurs that, due to the Department and School variations cited above, the problem of excessive retaking of courses be handled through advisement and monitoring of drops, W's, and other grades. Handling the problem through advisement would help to minimize the number of academic rules and regulations. It could meet the needs of students, Departments, and Schools with large enrollments without imposing unnecessary and possibly undesirable restrictions on students and faculty in other Departments, Schools, and Colleges.

/ksr

School of Business



Corvallis, Oregon 97331

October 8, 1980

TO: The Executive Committee of the Faculty Senate
FROM: C.M. Gudger, Senator-Business *C.M. Gudger*
SUBJECT: Proposed change in academic regulations

In view of the financial problems facing the University and the extra costs represented by students repeating courses an excessive number of times, I propose that the ARS be changed to limit the number of retakes allowed.

I would specifically propose that no course in which grades of A, B, C, D, F, U or W had been received could be retaken more than twice. For example, a student who took a course and withdrew, then enrolled a second time and received an F, could still take the course one more time, but a third retake would not be allowed. This would seem to me to be adequately generous for any reasonably sincere student.

Undoubtedly refinements in wording would be necessary. For example, we may not wish to count a W grade that resulted from withdrawal from the University. I am sure that the responsible committee can handle these while retaining the intent of the proposal.

It would seem that three benefits would result from such a change. First, as referred to above, it would conserve resources. Second, it would help us to provide class space for those sincere students who need the course but are blocked out by those retaking an inordinate number of times. (One of our senior level required courses which is limited in access has been retaken by one student five times). Third, it would aid in raising the academic standards of the University.

Your consideration will be greatly appreciated.

CMG:dc

School of Business



Corvallis, Oregon 97331

December 11, 1980

MEMORANDUM

TO: OSU Faculty Senate

FROM: OSU Retirement Committee

SUBJECT: Recommended Policy Position on Retiree Cost-of-Living Adjustments

WHEREAS the large rises in the cost-of-living are causing very serious problems for retired public employees in Oregon, and

WHEREAS these C-O-L rises also are causing active employees to involuntarily delay their retirement dates, and

WHEREAS the Oregon legislature has provided raises that are inadequate for meeting present-day inflation rates, and

WHEREAS one important end result of such neglect is a bottom ranking for Oregon among the twenty-five states having a regular COLA system for retirees; now therefore

BE IT RESOLVED by the OSU Faculty Senate:

That vigorous efforts be put forth to obtain a larger-sized annual post-retirement Cost-of-Living Adjustment for the Oregon Public Employees Retirement System, and

BE IT FURTHER RESOLVED

That strong consideration be given to financing this larger adjustment through such specific means as (a) installing an initial-adjustment waiting period for COLA eligibility, (b) instituting a program of earmarking added active employee contributions with matching employer funds for such adjustments and (c) authorizing statutorily an access for these purposes to any greater-than-expected financial gains of OPERS, and

BE IT FURTHER RESOLVED

That these several policy positions be communicated to the various organizations and individuals capable of actively pursuing the attainment of the indicated changes.

The Consumer Price Index for the United States, and for Portland, Oregon -- 1950 -
Source: United States Bureau of Labor Statistics
(1967 = 100)

17.

United States		Portland, Oregon	
Year	Index	Index	Annual Increase
1950	72.1	71.0	
51	77.8	76.7	2.0
52	79.5	78.4	2.2
53	80.1	78.8	0.5
54	80.5	78.7	- 0.1
55	80.2	78.6	- 0.1
56	81.4	80.5	2.4
57	84.3	83.1	3.2
58	86.6	84.9	2.2
59	87.3	85.9	1.2
60	88.7	87.1	1.4
61	89.6	88.1	1.1
62	90.6	88.5	0.5
63	91.7	90.2	1.9
64	92.9	92.2	2.2
65	94.5	94.6	2.6
66	97.2	97.5	3.1
67	100.0	100.0	2.6
68	104.2	103.5	3.5
69	109.8	108.6	4.9
70	116.3	113.2	4.2
71	121.3	116.1	2.6
72	125.3	119.5	2.9
73	133.1	127.3	6.5
74	147.7	142.8	12.2
75	161.2	156.5	9.6
76	170.5	167.0	6.7
77	181.5	180.2	7.9
78	195.4	198.4	10.1
79	217.4	225.4	13.6
80 (July)	247.8	252.7	12.1

Institutional Procedures Providing for Faculty Input
During Financial Exigency and/or
Program or Departmental Reduction or Elimination

INTRODUCTION

The University at times may face situations where adequate funding and/or other resources are not available to maintain programs and services at their existing levels or at levels deemed sufficient to ensure essential quality. In such situations, the terminations or reduction of academic staff, schools, departments, or programs may be anticipated.

A major consideration in the planning and decision-making process relating to these adjustments is the proper role of Faculty members. Faculty involvement is essential in dealing with all problems directly related to academic goals, programs, policies, and standards, for full analysis of possible solutions to such problems, for using Faculty expertise in finding new alternatives, for maintenance of morale, to ensure fair treatment, and for allowing affected Faculty adequate time to restructure personal plans and goals.

The Oregon Administrative Rules of the Board of Higher Education (OAR 580-21-315) require the President to consult with Faculty in a timely manner in arriving at his decision as to whether a state of financial exigency exists and any subsequent decision on actions necessary to meet the financial exigency. Decisions as to the necessity and means for program or department reduction or elimination must also provide for Faculty advice.

The Rules require that such consultation by the President with the Faculty be pursuant to institutional procedures. It is the purpose of this statement to outline such procedures. This Statement indicates some of the conditions relating to underfunding, and explains the components and rationale for Faculty consultation.

UNDERFUNDING SITUATIONS

Three Underfunding situations may exist or be anticipated:

1. Financial Exigency: According to the Oregon Administrative Rules (Chapter 580, Division 21 - Board of Higher Education), the declaration of a financial exigency which may result in the termination of a tenured faculty member's appointment requires that a prior and bona fide determination be made by the President that sufficient funds are not available for payment of compensation for the position concerned. If the appointment of any academic staff member with or without indefinite tenure is to be terminated because of financial exigency, maximal possible notice shall be provided.

2. Program or Department Reductions or Eliminations: Program or department reductions or eliminations may be made by the Presi-

dent, upon determination, pursuant to institutional procedures providing for Faculty and other input, that such reductions or eliminations are consistent with institutional goals and needs. As in the previous situation, any Faculty member can be terminated, but such actions shall reflect a regard for the rights of affected Faculty.

3. Other Underfunding Situations: This category includes those underfunding situations where the adjustments do not involve termination of Faculty with indefinite tenure. In this case, the underfunding may be less severe and other adjustments, such as layoffs of fixed-term Faculty, termination of Faculty with annual tenure, not filling vacancies, or encouraging early retirement, are possibilities.

RATIONALE FOR FACULTY INPUT

The involvement of Faculty in the decision-making process to adjust underfunding conditions has a strong base in managerial and organizational theory, but also represents sound academic practice consistent with standards set by AAUP and other professional organizations. As noted in the Introduction, Oregon Administrative Rules also require timely Faculty consultation by the President before decisions are made. Another important aspect, of course, is morale. Rumors and misinformation can be a deterrent to productivity.

The Bylaws of the Faculty Senate indicate that one of the objects of the Senate is to "provide the means by which the administration may be apprised of representative opinion of the entire faculty." Furthermore, the Senate is to "provide the means through which any matter of general interest to the faculty, or pertaining to the institution and its purpose may be brought to the Faculty Senate for discussion and appropriate action."

It would also appear, based on the Bylaws of the Faculty Senate, that it would have a specific role to play regarding the reduction or elimination of programs or departments. The President, according to the Oregon Administrative Rules, can make these reductions or eliminations if they are determined to be "consistent with institutional goals and needs." In its Bylaws, the Faculty Senate has a role to "determine and establish the purposes of Oregon State University, formulate and evaluate policies and activities in harmony with these purposes."

PROCEDURE

Before declaring a condition of financial exigency and/or a need to reduce or eliminate a program or department, the University President or his designee should consult with appropriate Faculty groups. Where an emergency situation may exist, provisions are needed for convening a Faculty group to provide informed opinion to the University President of the range and consequences of alternatives to be considered.

It is anticipated that such emergency situations would be declared in only the most unusual, unanticipated conditions. Thoughtful consideration of financial and/or resource deficits, and appropriate Faculty input, as required by Oregon Administrative Rules, require adequate time. Since State and/or University financial and resource problems usually arise over extended periods, solutions to these problems should be developed and Faculty advice solicited before the problems become crises.

For actual emergencies, the establishment of a Financial Emergency Group is proposed. If there is adequate time for more in-depth consultation, the usual procedures for Faculty Senate committees and councils to study the issues will be implemented. In either case, the University President should notify the Senate's Executive Committee regarding the situation.

If the University President deems that an emergency situation does exist, the Executive Committee of the Faculty Senate shall convene a special Ad Hoc Financial Emergency Group. The Financial Emergency Group shall consist of the following individuals designated by the Executive Committee: The Faculty Senate President and President-Elect; the Chairman and one additional member of each of the following Faculty Senate Standing Committees: Budgets and Fiscal Planning, Faculty Economic Welfare, and Faculty Status Committees. When designated individuals from these committees are unavailable, replacements should be made from among the membership of those designated standing committees. The Chairman of the Ad Hoc Group shall be the Chairman of the Budgets and Fiscal Planning Committee or, in that person's absence, another member of the Budgets and Fiscal Planning Committee.

The form of consultation shall be to describe and to discuss fully the magnitude of the financial distress, and to analyze options available for resolution of the problem. It is implicit in the consultation that the presentation be made at the earliest mutually convenient time and place, to allow reasonable opportunity for the Group to offer constructive suggestions and comments, and to obtain an appropriate spectrum of Faculty input and expertise.

If the nature of the situation permits an opportunity for more extensive Faculty consultation, the University President shall notify the Executive Committee of the Faculty Senate and meet with them to discuss the issues involved. The Executive Committee shall then notify the existing Committees of the Faculty Senate and request their consideration of the issues. Usual procedures for involving total Faculty may take the form of meetings of the Faculty Senate or special sessions called to include the full Senate and any interested Faculty.

Whether or not an emergency situation exists, the University President should indicate to the Executive Committee when a report to him should be made by either the Financial Emergency Group or the Faculty Senate Executive Committee. In either instance, it should allow sufficient time for the University President to consider the suggestions of the Faculty before declaring a Financial Exigency or the need for program or department reductions or eliminations.

In making these recommendations, this Committee has taken into consideration the need for timely involvement of the Faculty. If a genuine emergency exists, then the Emergency Group, as designated, could be convened in a matter of hours, and should be able to begin work rapidly to provide the University President or his designee adequate consultation. Where preparation time is available, the Executive Committee should make the determination of the level of Faculty involvement needed, and using its usual authority, take whatever course of action is warranted.

LP/ss
12/16/80 & 1/81
OSU

Oregon
State
University

Division of Continuing Education

memo

Date October 30, 1980
To Dr. Patricia Wells, President, OSU Faculty Senate
From Duane Andrews, Director
Subject Continuing Education Advisory Committee

Since the Oregon State University's Division of Continuing Education was established in 1978, we have experienced considerable growth. The enrollment in off-campus classes has nearly doubled, and the number of non-credit professional development activities has increased by about 70%.

Management of the Cultural and Conference Center, a conference management service and Thundering Seas school for fine crafts have all been added to our responsibilities during the past year. The staff has grown from four to 13. Of this number, six are academic appointments and seven are classified. The program is supported almost totally by income from student fees. Notwithstanding the lack of support from the State's general fund, the demand for services continues to grow.

The recent integration of continuing education into the framework of the University and the rapid changes in the program, suggest strongly that the time has come for the appointment of a Continuing Education Advisory Committee.

The charge of the Committee should be to provide guidance in the growth of the continuing education program at OSU by:

1. Advising the Division of Continuing Education staff on the development of goals, policies and procedures which are in the best interests of OSU and its program of continuing education.
2. Advising the Division of Continuing Education staff on the development of new methods through which the resources at OSU can be made available to non-traditional students.
3. Providing a liason with other academic and administrative units including the Faculty Senate, Council of Academic Deans, Graduate Council, the Office of the Dean of Undergraduate Studies and the Summer Term.

I understand that it is the responsibility of the Faculty Senate Committee on Committees to make final recommendations on the responsibilities and membership of any new committees which may be established. However, it is suggested that a Continuing Education Advisory Committee might well include:

Dr. Patricia Wells
October 30, 1980
Page 2

- (1) an academic Dean or his representative
- (2) a representative of the Graduate Council
- (3) the Dean of Undergraduate Studies
- (4) the Director of the Summer Term
- (5) three or four members of the OSU faculty, one of whom should be
a member of the Faculty Senate
- (6) the Director of the Division of Continuing Education

The DCE staff would be pleased to provide additional information to you, the Committee on Committees and others who may become involved in the consideration of this request.

DA:ml



Summer Term Office

12 December 1980

Corvallis, Oregon 97331

(503) 754-2052

Dr. Leo W. Parks
President, Faculty Senate
Oregon State University

Dear Leo:

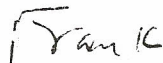
Thank you for the copy of Duane Andrews' proposal and your letter to Dr. Saslow.

I wholeheartedly support Duane's proposal. Our Office of Continuing Education is a resource of great potential value to the colleges and schools of OSU. We have reached the point at which the entire campus needs to give particular thought and effort to integrating Continuing Education into our total academic program in the most effective way. A Continuing Education Advisory Committee would be particularly appropriate at this time.

I do have two suggestions to make regarding Duane's proposal:

1. In the interest of greater understanding, consideration should be given to adding the Registrar to the Advisory Committee. Many of the problems of integration arise in the areas of identifying, registering, reporting, and transcribing of students enrolled in courses under the aegis of DCE.
2. I would like to see us find another name for this new member of our academic body in order to get away from the many pejorative associations with the old State System Division of Continuing Education.

Sincerely,


Frank Ligon

FL/rm

Xc: Duane Andrews
Judith Kuipers

REPORTS TO THE FACULTY SENATE
February 5, 1981

Agenda for the Senate Meeting: Thursday, February 5, 1981, 3:30 p.m.
Snell Hall Forum

The Agenda for the Senate meeting on February 5 will include the reports and other items of business listed below. To be approved are the Minutes of the January 15 Senate meeting, as published in the January 22 issue of the Staff Newsletter Appendix.

A. Reports from the Faculty

1. Curriculum Council

- Ed McDowell

There will be two reports from the Curriculum Council:

a. Minors, etc., on Transcripts

At its regular meeting on May 1, 1980, the Senate passed a motion (80-370-7) stipulating that "Minors, Options, and Areas of Concentration which appear on the OSBHE list of approved programs appear on the Transcripts of students who have completed the programs." Chairman McDowell will present a status report on that action.

b. Vocational-Technical Programs (p. 4)

The Curriculum Council has approved 12 Vocational-Technical transfer agreements. All follow one of the standard models. The Senate, at its February 9, 1973 meeting, approved the procedure of reporting the agreements to the Senate. No formal approval is required. These agreements will become effective upon completion of their review by the appropriate agencies. Complete information is attached. Below is a list of the Schools involved in the agreements.

- 1) American Samoa Community College
- 2) Treasure Valley Community College
- 3) Chemeketa Community College
- 4) Linn-Benton Community College
- 5) Lane Community College
- 6) Umpqua Community College
- 7) Rogue Community College
- 8) Mount Hood Community College
- 9) Portland Community College
- 10) Clatsop Community College
- 11) Blue Mountain Community College
- 12) Clackamas Community College

Questions may be addressed to the Council Chairman, Ed McDowell, or the Curriculum Coordinator, Sandra Suttie.

2. Academic Requirements Committee (pp. 5-8) - Gene Craven

Attached is a report from the Academic Requirements Committee regarding its investigation of the matter of requiring an English Composition Competency Test as a prerequisite for a Baccalaureate Degree. The Committee does not recommend any Senate action. The Executive Committee recommends that this matter be referred to the Dean of Undergraduate Studies for further study and any appropriate recommendation.

3. Financial Exigency Committee Report - Leo W. Parks

This report was introduced and discussed by the Senate at the January 22 meeting. It will be offered for adoption at the February 5 Senate meeting. Senators are reminded to bring with them the "Reports to the Faculty Senate" for January 15 to be sure to have a copy of this report, since it is not being published again in this Agenda.

4. Library Committee Resolution, Motion to Rescind - Thurston Doler

The Senate, at its meeting on January 15, 1981, adopted a recommendation by the Library Committee which proposed that future reductions in the budgets of the Library be made by standards applied to colleges and schools, and not on those applied to support services. Following a report at the January 22 Senate meeting by Stefan Bloomfield which cast doubt upon the validity of the information upon which the original motion was based, Senator Doler (CLA) notified the Senate that at the February Senate meeting he would introduce a Motion to Rescind his motion to adopt. This Motion to Rescind will open the original motion to debate.

B. Reports from the Executive Committee

1. Ad Hoc Committee on Promotion and Tenure

The Executive Committee is inviting Faculty who are interested to volunteer for service on this Ad Hoc Committee. One Faculty member has volunteered, but several others have indicated interest. Any Faculty member who would like to serve on this Committee, which is charged with observing the processes of promotion and tenure at the University, may do so by indicating interest in writing to the Faculty Senate President or sending a letter to the Faculty Senate Office no later than February 5.

2. Registration and Scheduling Committee/Course Assignment based on GPA (Zaworski Motion)

The Senate, at its December 4, 1980 meeting, referred to the Registration and Scheduling Committee a motion by Senator Zaworski that proposed assignment to courses be based upon accumulative GPA. That motion will be re-introduced to the Senate upon receipt of a report from the Registration and Scheduling Committee, which is expected to be available for the March Senate meeting.

3. Faculty Recognition and Awards Committee (Criteria for Distinguished Service Awards Nominations)

The Senate, at its December 4, 1980 meeting, referred to the Faculty Recognition and Awards Committee a motion requesting a report on the standards by which candidates are selected. A preliminary examination of this matter discloses that the Committee has operated in recent years by procedures and standards established by the Senate several years ago. The basic criterion for distinguished service is "exceptional contribution to society or...unusual service to mankind." The Committee itself has not prepared a report of its criteria, but a more specific response to the Senate's action of December 4, 1980, is expected for the March meeting.

4. Interinstitutional Faculty Senate (IFS)

The Interinstitutional Faculty Senate met at OSU on Friday and Saturday, January 16 & 17. Several important actions were taken in regard to the 1981 legislative year and these will be presented to the Senate for its information.

C. Reports from the Executive Office

- | | |
|----------------|----------------------|
| 1. General | - President MacVicar |
| 2. Legislative | - Wil Post |

D. New Business



VOCATIONAL-TECHNICAL TRANSFER AGREEMENTS

Transfer of Vocational-Technical credit from American Samoa Community College to the Department of Industrial Education of the School of Education at Oregon State University.

Transfer of Vocational-Technical credit from the Instructional Services Division, Treasure Valley Community College, to the Department of General Agriculture in the School of Agriculture at Oregon State University.

Transfer of Vocational-Technical credit from the Instructional Services Division, Chemeketa Community College, to the Department of General Agriculture in the School of Agriculture at Oregon State University.

Transfer of Vocational-Technical credit from the Science Technology Division, Linn-Benton Community College, to the Department of General Agriculture in the School of Agriculture at Oregon State University.

Transfer of Vocational-Technical credit from the Instructional Services Division, Lane Community College, to the Department of General Agriculture in the School of Agriculture at Oregon State University.

Transfer of Vocational-Technical credit from the Instructional Services Division, Umpqua Community College, to the Department of General Agriculture in the School of Agriculture at Oregon State University.

Transfer of Vocational-Technical credit from the Instructional Services Division, Rogue Community College, to the Department of General Agriculture in the School of Agriculture at Oregon State University.

Transfer of Vocational-Technical credit from the Instructional Services Division, Mount Hood Community College, to the Department of General Agriculture in the School of Agriculture at Oregon State University.

Transfer of Vocational-Technical credit from the Instructional Services Division, Portland Community College, to the Department of General Agriculture in the School of Agriculture at Oregon State University.

Transfer of Vocational-Technical credit from the Instructional Services Division, Clatsop Community College to the Department of General Agriculture in the School of Agriculture at Oregon State University.

Transfer of Vocational-Technical credit from the Instructional Services Division, Blue Mountain Community College, to the Department of General Agriculture in the School of Agriculture at Oregon State University.

Transfer of Vocational-Technical credit from the Instructional Services Division, Clackamas Community College, to the Department of General Agriculture in the School of Agriculture at Oregon State University.

Department of
General Science

Oregon
State
University

Corvallis, Oregon 97331 (503) 754-4151

December 17, 1980

M E M O R A N D U M

TO: Executive Committee of Faculty Senate
Leo A. Parks, President

FROM: Academic Requirements Committee
Gene F. Craven, Chairman *GFC*

SUBJECT: English Composition Competency Test

At its December 3 meeting, Ed. McDowell, Chairman of the University Curriculum Committee, met with the Academic Regulations Committee to review the Curriculum Committee's two-year study of the issue of requiring an English Composition Competency Test for a baccalaureate degree from Oregon State University. Professor McDowell's invitation to meet with the ARC resulted from the attached letter from the Curriculum Committee.

At its December 10 meeting, the ARC concurred that the issue of an English Composition Competency Test has been rather thoroughly explored by the Curriculum Committee. Also, that the following tentative proposals should be discussed with O.S.U. faculty who are specialists in the area of writing and who would be most directly affected by an English Composition Competency Test for a baccalaureate degree:

- (1) The present requirement of 9 hours in Communication, including Wr 121 to be maintained. An additional requirement of a minimal score (to be determined) on a standardized English Composition Test (to be determined) after the completion of 75 term hours. Students could request a writing performance test in lieu of the objective test. The test might be best administered under the Dean of Undergraduate Studies.
- (2) Requirement of a grade of C or better on an approved writing course (perhaps Wr 222, 323, or J 212) taken after the completion of 75 term hours.

The Chairman discussed the above proposals with Robert J. Frank, Chairman of the English Department, Lisa S. Ede, Director of the Communications Skills Center, and Dean Judith L. Kuipers, Dean of Undergraduate Studies. Each of these persons expressed serious reservations about both of the above proposals and spoke in favor of a University-wide "writing across the curriculum" approach. They concurred that a "writing across the curriculum" approach could stress the importance of good writing in each curriculum area and could provide students with practice in writing with feedback from professors in their majors.

It is apparent to the ARC members that, at present, there is no University-wide consensus on the issue of assessing English Composition Competency. Thus, the Committee believes that any regulation that could be proposed at this time would be premature.

A satisfactory solution to the problem of assuring that O.S.U. graduates are good writers will most likely require a major University-wide commitment. It may be that further study of this issue by a "blue ribbon" panel appointed by the President and/or under the Dean of Undergraduate Studies would be appropriate.

xc: Ed. McDowell, Robert J. Frank, Lisa S. Ede, Judith L. Kuipers

Attachments

Curriculum Coordination



Oregon
State
University

Corvallis, Oregon 97331

(503) 754-3711

TO: Gene Craven, Chairman
Academic Regulations Committee

FROM: Ed McDowell, Chairman *Ed McDowell/cj*
University Curriculum Committee

SUBJECT: English Composition Competency Test

Attached are the results of the University Curriculum Committee survey of Deans/Directors, Department Chairs/Heads, and Faculty Senators regarding the English Composition Competency Test proposal referred to your committee by the Faculty Senate.

Of those responding to the questionnaire, 119 expressed an opinion regarding the proposal. Of these, 56 percent -- a clear majority -- expressed strong support; 27 percent expressed support, and 17 percent opposed the proposal. Based upon this survey, it would appear there is strong campus-wide support for this proposal.

However, many of those supporting the proposal did express reservations regarding specific aspects of the proposal. Similarly, many of those opposing the proposal did so not because they opposed the concept, but because they disagreed with certain specific aspects of the proposal. Frequently encountered comments included:

- . the test should be part of Wr 121, perhaps the final exam
- . the test should involve a writing sample
- . the test should be taken earlier in the student's program
- . efforts should be made to make the current system work
- . increased funding and smaller class sizes would be more desirable

The University Curriculum Committee now considers their work on this proposal complete. We would, however, be happy to have representatives from the University Curriculum Committee meet with your committee to pursue whatever liaison might be appropriate.

EM/cjj

xc: Leo Parks
Thurston Doler

ENGLISH COMPOSITION TEST PROPOSAL

Unit	Health & PE	Home Ec	Oceanography	Pharmacy	Vet. Med.	Grad School	Miscellaneous
Dean	S*	SS	S	SS*			
Dean's Office	Asst = SS	Asst = SS		Asst = SS		Asst = SS	
Department Head/Chair	PE = SS H = SS	CTRA = 0* FL FRM FN = S HEc Ed = S IM = S	OC Gph				EOP = SS HCA = SS* Hotel/Rest. Mgmt = SS NROTC = * ASOSU = 0*, 0 AFROTC = SS Coun Ctr. = S Library = SS* Sci Fac = *
Faculty Senators							
	H = SS# PE = SS#	CTRA FL = SS FRM FN HEc Ed IM	OC = 0*, 0*, * Gph	Phar = S*	VM = S, SS		Library = SS
Acad. Regs. Comm.							
Admissions = * Ed = 0* Engr = S							

ENGLISH COMPOSITION TEST PROPOSAL

Unit	Liberal Arts	Science	Agriculture	Business	Education	Engineering	Forestry
Dean	*	S		O		SS	SS
Dean's Office	Assoc = SS* Head Adv = SS	Assoc = SS	Assoc = SS		Asst = SS	Asst = O*	Head Adv = SS
Department Head/Chair	Anth = S ALA Art = SS Ec = S Eng = O* FLL = SS Geog = * Hst = SS* J = SS Mus = SS Phl PS = SS Psy = S R = SS* Soc = SS* Sp	AtS = SS* BB = O*, O* Bot Ch = SS* CS = S* Ent = SS GS = S* G = S* Mth Mb = S Ph Sci Ed = O* St = SS Z = *	AC = SS AREc Ag Ed = O* AnS = SS CrS = SS EM FW = SS FST = SS Hort P = SS RR SIs = SS Ext = S	Acct Mgmt Mgmt Sci Mktg, Fin, & Prod = S* AOM = SS*	CC = * Art BEc Cont Coun Elem Ext = SS* Flang IEc LArt Media Mus Ed Read Soc Sci Voc Ed = S	AE = SS ChE CE = EE = * IE = SS ME = SS NE = SS	FE = SS F = SS* FP = S/O* FS = SS RR
Faculty Senators	Anth ALA Art = SS# Ec Eng FLL = SS# Geog Hst = O*, SS*# J Mus Phl PS Psy = S# R = SS*, SS*# Soc = O* Sp	AtS = SS* BB = O* Bot = O* Ch = SS, SS CS = S*# Ent = S* GS = SS, O* G Mth = O*, SS* Mb Ph Sci Ed St Z	AC AREc = O Ag Ed AnS CrS = SS, SS EM = SS FW FST = S*, SS Hort = SS P RR SIs = SS Ext = S#	Acct Mgmt Mgmt Sci Mktg, Fin, & Prod = S*# AOM = SS*# BA = SS, SS	CC Art BEc Cont Coun Elem = S Ext Flang IEc LArt Media Mus Ed Read Soc Sci Voc Ed Ed = S*, SS#	AE ChE CE = SS EE = S IE = S* ME = S* NE Engr = O*#	FE F = S*, SS FP = S, S* FS RR = SS*

Response:

SS = Strong Support

S = Support

NO = No Opinion

O = Opposed

* = See Comments

= Tally/2 Areas

REPORTS TO THE FACULTY SENATE
March 5, 1981

Agenda for the Senate Meeting: Thursday, March 5, 1981, 3:30 p.m., Snell
Hall Forum

The Agenda for the Senate meeting on March 5 will include the reports and other items of business listed below. To be approved are the Minutes of the January 22 and February 5 Senate meetings, as published in the Staff Newsletter Appendix.

A. Reports from the Faculty

1. Board of Intercollegiate Athletics Reports - Owen/Davis/Moore

Annual reports of Intercollegiate Athletics were initiated by the Senate's action of January 15, 1970 (see Minutes 258, p. xxiii). Chairman Owen will report on activities of the Board during the past year, and Mr. Davis will report as Institutional Representative to the NCAA. Ms. Moore will report as Director of Women's Intercollegiate Athletics. Reports of each individual will be scheduled for approximately five minutes.

2. Faculty Status Committee (pp. 6-7) - James Oldfield

Attached is the Status Committee report and recommendations regarding Administrative Review of Deans and Departments Heads. The report is offered for adoption.

3. Faculty Recognition and Awards Committee (pp.8,9)- Faith Norris

Attached is a report from the Faculty Recognition & Awards Committee in response to a Senate motion (80-375-4; December 1980) seeking specific criteria by which nominees for Distinguished Service Awards are selected and recommended to the President.

4. Registration and Scheduling Committee (pp.10-13) - Robert Mrazek

Attached is the Committee's report in response to the "Zaworski" motion which was referred to it in December 1980. The original motion (80-375-2) proposed to have assignment to classes for certain categories of students determined by GPA rather than by the present random process.

5. Faculty Economic Welfare Committee (p. 13) - Charles Vars

Attached is the report of the Faculty Economic Welfare Committee regarding a Draft of Guidelines distributed earlier to Deans, Directors, and others, regarding the May 1, 1981 academic salary adjustment.

6. Ad Hoc Committee on a Faculty Club (pp. 14-15) - Mariol Peck

At its regular meeting in May 1980, the Senate was advised of the composition of the Ad Hoc Committee to investigate the matter of establishing an on-campus Faculty Club. The report of the committee is attached; Senate action is requested.

7. Retirement Committee (pp. 16-19) - Les Strickler

Attached is a report and recommendation from this committee regarding "Contractual Part-Time Employment during Retirement." This report is presented for adoption.

8. Research Council - Ralph Quatrano

The Chairman of the Research Council will report on the status of actions being taken regarding "OMB Circular A-21, Full Effort Reporting" to the Federal Government. The Council is currently involved in preparing a statement regarding this issue.

9. Curriculum Council (pp. 20-23) - Ed McDowell

Attached is a Curriculum Council report and recommendations regarding the matter of Minors, Options, etc., appearing on transcripts. This report is in response to the motion passed by the Senate in May 1980 recommending that "Minors, Options, and Areas of Concentration...." appear on Transcripts. The Council is recommending a modification of that action and Senate concurrence is required to make a change. The Chairman of the Curriculum Council requests that this matter be discussed, but that final action be delayed until the April 9 Senate meeting.

10. Resolution/Encomium (p. 24) - Pete Fullerton

The attached Resolution regarding ASOSU President Jeff Mengis ASUO President David Eaton, et al, who produced an important video-tape presentation on the financial crisis faced by our institutions, is offered by Senator Fullerton for Senate action.

B. Reports from the Executive Committee

1. Research Assistants Unclassified Representation on Campus and in the Faculty Senate

Based upon the report by the Faculty Status Committee, the Executive Committee has agreed to implement a recommendation that:

- a) RAU's be appointed to those committees where their interest, expertise, or welfare will be involved;
- b) The Executive Committee suggest to Dean Nicodemus that he solicit from RAU's annually their interest in serving on committees, and
- c) The Executive Committee suggest to Vice President Smith that he consider inclusion of RAU's on appropriate committees appointed through his office, e.g., the University Safety Committee.

2. Dean of Education Search Committee

The Dean of Education Search Committee has been constituted and is currently functioning. The Chairman is Dr. Jo Anne Trow (Student Services); committee members are: Boyd Applegarth (off-campus); George Beaudreau (Administrative Appts. Comm. rep.); Lee Cole (Ag Educ); Diane Duke (off-campus); Tom Evans (Sci Educ) Al Ferro (Administrative Appts. Comm. rep.); David King (Dean, CLA); Dow Poling (PE); Ruth Stiehl (Educ); Ed Strowbridge (Educ); Cheryl Williamson (Educ); Dan Wells (off-campus); Murray Wolfson (Administrative Appts. Comm. rep.); and Roger Penn, Ex-Officio, on behalf of the President's Office.

3. Faculty Handbook Availability

Upon inquiry by the Faculty Status Committee, the Executive Committee wishes to inform all Faculty that the blue, loose-leaf Faculty Handbook which was distributed in 1978 is continuously available in the Dean of Faculty's Office. Periodic up-dating of this Handbook is provided by the Dean of Faculty. New Faculty or others not possessing a copy of the Faculty Handbook may procure one from the Dean of Faculty. Senators are encouraged to alert new Faculty in their units to the existence of the Faculty Handbook and how to get one.

4. Extended Campus Programs

The Curriculum Council has reviewed the matter of extended campus programs and has sent its recommendations to campus administration involved with the DCE programs. Further information will be presented when it becomes available.

5. Faculty Panels for Hearing Committees

The Executive Committee has appointed Mike Chaplin to work with Dean Nicodemus to generate a list of nominees for these important panels. Names of Faculty who agree to be nominees will be reported to the Senate during Spring Term.

6. Budget Reduction Priorities

The Executive Committee participated in a briefing by the President on February 17 regarding a directive from Chancellor Lieuallen to the Institutional Presidents on the subject of Budget Reduction Priorities. These priorities of the Chancellor were in response to requests from Subcommittee 3 of the Joint Ways & Means Committee, which is in charge of the Higher Education Budget.

Higher Education, along with other agencies, was directed to submit a list of possible budget reductions, ranked in priority, totaling 10% of the General Fund share of its budget for the next biennium. The Chancellor, in consultation with the Institutional Presidents, responded with a list of budget reduction priorities which included, among other reductions and the increasing of certain fees, the limitation of enrollment and reduction in terms of instruction.

The matter of possible budget reduction is currently a topic of continuous conferences among the Chancellor, the Presidents, the OSBHE, and various Faculty groups. Final recommendations will be presented to the Ways and Means Subcommittee (No. 3), which is considering the budget for Higher Education.

7. Faculty Senate Motion Form (p. 25)

Attached is a form for making motions which the Executive Committee suggests be used in preparing motions for presentation from the floor of the Senate or for submission in advance to the Executive Committee for inclusion in the Agenda. The form is suggested to make the process easier for Senators and a supply of forms will be available at each Senate meeting.

8. Liaison with State Legislature

Letters have been sent to all State Senators and Representatives offering the services of the Faculty Senate Office as liaison with individuals on the OSU campus who may offer expertise in matters before the Legislature. Numerous favorable responses have been received.

9. PAC-10 Faculty Leadership Conference

The President and President-Elect of our Faculty Senate participated in a Faculty Leadership Conference at Arizona State University in Tempe on February 19-21. They will report on the conference and the information shared.

10. Committee Volunteer Request Forms

Committee Volunteer Request Forms prepared yearly by the Dean of Faculty's Office will be generated somewhat earlier again this year to assist in providing names of individuals willing to serve on university level committees. The Executive Committee urges Senators to volunteer to serve on one university-level committee in addition to other committee service if at all possible. The topics and issues considered by these committees are, for the most part, of vital importance to the university.

The Executive Committee is notified of volunteers for Faculty Senate Committees and attempts during spring term to assign individuals to committees in their areas of interest. In many cases where volunteers are not sufficient for a particular committee, the Executive Committee will solicit assistance from people other than those whose names appear on the volunteers list. There are presently issues which may require Ad Hoc Committees to be appointed which will necessitate varying durations of time involvement. The Executive Committee seeks your assistance and involvement in this process. The listing of Faculty Senate Committees for which volunteers are sought has been changed somewhat this year because of Senate action during the past year in creating new committees.

11. Budgets & Fiscal Planning Committee--Change in Chairmanship

Ken Patterson has notified the Executive Committee of his desire to step down as Chairman of the Budgets & Fiscal Planning Committee at this time. The Executive Committee has appointed T. Darrah Thomas as Chairman Pro-Tem of the Committee for the time being. On behalf of the Senate and the Executive Committee, we extend our appreciation to Professor Patterson for his dedication and hard work on this important committee.

C. Reports from the Executive Office

1. Draft of Salary Guidelines for 5/1/81 Adjustment - Dean Nicodemus
2. Budget Reduction Information
3. Legislative Report - Wil Post

D. New Business

Department of
Animal Science



Corvallis, Oregon 97331 (503) 754-3431

February 11, 1981

Memo To: Dr. Pat Wells

From: J. E. Oldfield *JO*

Re: Review of Deans and Department Heads

The Faculty Status Committee has held a series of meetings during the summer and fall term of 1980 and discussed the question raised in Dr. Leo Parks' letter to me dated June 24, 1980 concerning the review of Deans and Department Heads.

The Committee recognized as its task the subject of "review" of administrative officers as distinct from "appointment" or "tenure" of the same.

The Committee reviewed past actions of the Faculty Senate as documented in its minutes and certain responses from the Executive Office as identified in the material supplied by your office and by the office of the Dean of Faculty. Particularly relevant appears to be the statement approved by the Faculty Senate on November 4, 1971, reading as follows:

WHEREAS a vigorous and perceptive leadership is of vital importance to the University, and

WHEREAS the Senate's motion of December 11, 1969, dealing with the tenure of deans was described by the executive office on October 1, 1970, as "not acceptable in its present form" and

WHEREAS some formal action by the Senate appears necessary to further developments,

BE IT RESOLVED that the Faculty Senate herewith petitions the President to formally establish as University policy the following:

(a) Even though performance of Academic Deans and Department Heads is continuously evaluated, periodic intensive review shall be conducted no later than the end of the fifth year of the appointment, with such review to include direct faculty and student participation leading to specific recommendations.

(b) Following such intensive review, continuation in the position is possible but not automatic, requiring positive action by the appointing authority and the appointee.

Dr. Pat Wells
February 11, 1981
Page 2.

(c) A person resuming professorial duties after four years or more service as an Academic Dean or Department Head will ordinarily be given sabbatical leave if possible within the financial constraints of the University.

The Committee recognizes, also, certain requirements relative to confidentiality of information identified in an opinion (Number 7248) issued by Attorney General Lee Johnson on January 19, 1976.

It is this Committee's collective opinion that the procedures identified and approved by the faculty senate on November 4, 1971, should be reaffirmed within the restrictions of the above mentioned Opinion by the Attorney General, and sent to the Executive Office.

The Committee recognizes and supports the desirability of involvement of formal Accreditation or program review groups as participants in the administrative review process as identified in a memorandum dated July 27, 1972 from D. B. Nicodemus to the Executive Committee and subsequently in a letter dated February 7, 1978 from President MacVicar to a National Professional Association requesting information on the evaluation of Deans. This process appears to be functioning satisfactorily, with the exception that the intervals between accreditation visits may not necessarily conform with the five-year review schedule recommended by the Faculty Senate in its minutes of November 4, 1971 i.e. the School of Engineering is accredited on a six-year schedule. We recommend that reviews take place at intervals not exceeding 5 years.

The Committee recommends that, apart from accreditation-oriented reviews, as described, a University Committee be appointed to serve as a nucleus for review of Deans, as appropriate. This Committee would, in individual cases, be supplemented by representatives from the faculty and student body of the School or College being reviewed.

The Committee suggests that in cases of an "intolerable situation" upon petition of one-third of the faculty having rank of Assistant Professor and above, a process for immediate action on review of the administrator in question could be initiated at the next higher administrative level (e.g. for Department Head, Dean). If this is unsatisfactory the matter may be pursued through the Faculty Committee on Review and Appeals. We further recommend that the guidelines for the functioning of the Faculty Committee on Review and Appeals be reviewed by the Executive Committee and revised and extended if necessary to accommodate this activity.

Because of the number of individuals involved, review of Department Heads is not feasible through a single University committee. We recommend that such reviews be handled, at the school level, involving a central School Committee supplemented in individual cases by appropriate faculty and student representatives.

Finally, the Committee recommends, that special attention be paid to follow-up by the appropriate administrator to the faculty concerned stating the findings of the review and the action taken, within the limits of existing legal restrictions.

College of Liberal Arts
Department of English

Oregon
State
University

Corvallis, Oregon 97331 (503) 754-3244

February 13, 1981

To Whom It May Concern:

Revision of Method for Choosing Recipients of the Distinguished Service Award

Submitted by the current Faculty Awards Committee

F.A.A.
Faith Norris, Chair

A. Flath

M. Woodburn

The Faculty Recognition and Awards Committee met on February 6, 1981 and decided on 2 alternatives to the present method of choosing recipients for the Distinguished Service Award:

- (a) That a third screening step be added; i.e. that each nomination be submitted in the school most related to the honoree.
- (b) That a representative from each school be added to the present 3-person committee.

An "iron-clad" set of criteria is, perhaps, an impossibility but Professor Charles Fischer, Senator for Agriculture, proposed, on February 13, that inasmuch as we call this the "Oregon State Distinguished Service Award," and as this is a Land Grant Institution, the honoree should be

- (1) a person who has contributed significantly to the artistic, scientific, or economic betterment of the State of Oregon, or to the Northwest, rather than to the betterment of the nation as a whole. Such an individual would be the late Angus Bowmer, a former recipient (1967) or Frederick Price (1968)
- (2) the individual receiving the award should be a graduate of O.S.U., or of some other branch of the State System of Higher Education, or should be a former faculty member like ex-President A. L. Strand (a 1968 recipient)
- (3) at least five of the names and qualifications of the persons or organizations making the nominations shall be made known to the Faculty Senate.
- (4) A nomination for an award shall be forwarded to the President only if 2/3 of the entire number of Senate members vote favorably upon the nomination

Page 2
February 13, 1981

- (5) As a rule, the award should not be given to a current member of the Faculty since we already honor good teaching by conferring the Elizabeth Ritchie Award on certain instructors; and we honor outstanding research with both the Sigma Psi award and the Distinguished Professor Award.

Respectfully Submitted,

Faith Norris

Faith Norris
Chair

FCN:cw

27 January 1981

TO: Dr. Patricia Wells, President, OSU Faculty Senate
FROM: R.V. Mrazek, Chairman, Registration and Scheduling Committee *RVM*
SUBJECT: Possible Registration Priority by GPA

General

At the request of the Faculty Senate (Memo from Leo Parks, 1/10/81), the Registration and Scheduling Committee has considered the motion made by Professor Zaworski (Motion 80-375-2):

"In order to make the most of limited resources, beginning with the Fall Term 1981, the order in which the student registration requests are considered by the computer is no longer to be determined by arbitrary alphabetic sequence, but instead by ranking according to cumulative GPA"

We have also included in our consideration further suggestions for establishing a registration hierarchy as distributed to the Faculty Senate on 1/15/81.

We have been aided in our discussions by the input from many people other than our own committee members. These include faculty, students, both as individuals and as representatives of ASOSU, Professors Yoke (Chemistry) and West (Industrial Engineering) from whom we received letters concerning the possible use of GPA in establishing registration priority, and Professors Zaworski and Larson who were kind enough to spend an hour presenting their ideas to our committee.

Recommendation to the Faculty Senate

The Registration and Scheduling Committee unanimously recommends that the present system of establishing registration "priority" be retained. The rationale for our recommendation is given below. We realize that our study has not been exhaustive; however, given the limited time available, we believe that several possible problems with a GPA-based system have been identified.

Rationale

We believe that the philosophy of equal access to courses for all students qualified to attend Oregon State University should be retained. Once a student has been admitted to OSU, that student or any other student in good standing should have the same opportunity as any other student to enroll in courses.

There are undoubtedly some current problems with specific courses in some schools or departments at OSU. Typical examples are in Engineering, Business, and Computer Science. However, those courses for which problems of exceeding capacity have arisen are small in number, in particular areas, and change from term to term. Remedies specific to those courses should be applied. Remedies

which attempt to solve specific problems by imposing a solution on the whole university are less acceptable. If one chooses to affect the whole university, many of our problems which are caused by budget restrictions and over-enrollment are beyond our control. Some, however, are not. If we wished, we could impose earlier application deadlines, restrict the number of out-of-state transfer students, stop using "deferred suspension" and "special deferred suspension" so extensively, and be more selective about readmitting students who have been suspended. All of these remedies are presently available and would help to alleviate the general problem.

A rational basis of attack is also available for some of the specific problems which have occurred. For example, for a school such as Business, which is presently overloaded, priority for enrollment in Business courses can be given to Business majors and to students in other majors which require Business courses. This can be done by using the school limitation feature of the current scheduling program. Students who wish to take Business courses purely as an elective could be accommodated during drop and add periods if spaces remain available in those courses. The priority established by such a procedure is one of need to fulfill a curricular requirement, not one of GPA.

These are simply examples of some of the specific remedies to specific problems that are already available. Our examples certainly do not list all of the possibilities. In general, we do not feel that specific solutions, such as those cited above, have been exhausted. Indeed, the data base to predict the continuation of such specific problems in the future also does not seem to be present. As a result, we do not see the justification for a radical change in registration priority or procedure such as that proposed in the Zaworski motion.

Perceived Problems Specific to a GPA-based System

1. It will be no easier for a student to maintain required prerequisite patterns than it is with the present registration system. Indeed, with the hierarchy proposed, this burden will be shifted to the student with the lower average GPA and particularly to transfer students. These groups frequently contain students for whom it is difficult to maintain a prerequisite pattern anyway, and it would seem that their current problems will only be aggravated.
2. If a particular curricular pattern requires a course outside of that school or department, possibly even as a prerequisite to a departmental course, the student cannot wait to become a senior to complete such requirements. Again, the lower average-GPA students (and possibly transfer students) will bear these burdens. These effects will lead to difficulty for a particular class of students, i.e., those with the lower average GPA's, in planning their programs.
3. Registration preference by GPA could possibly produce stratification from class to class within the same course.
 - (a) For a multi-sectioned course such a system, coupled with the student's use of instructor preference and free-time requests, will produce classes taught by "desirable" instructors or at "desirable" times pop-

ulated by higher GPA students. Those sections perceived as less desirable will be populated by students with lower average GPA's. This could lead to problems with the equitable assignment of grades, or to instructor dissatisfaction related to assigned meeting time. This problem was brought to our attention by Professor West, based upon his experience with a GPA-based registration system at Georgia Institute of Technology.

- (b) For courses which are offered more than one term each year and limited in enrollment each term, those sections offered early in the academic year will tend to be populated by higher average-GPA students. Those sections offered later in the year will, we feel, be populated by students with a lower average GPA. This stratification by term will lead to problems similar to those mentioned above insofar as grading and instructor.
4. The questions of disparities between GPA's for students from different schools on campus and what to do with new students for whom there are no GPA's at OSU, have been addressed in the hierarchy proposed by Professors Larson and Zaworski, viz., use of a "normalized" GPA, putting transfer students last in the registration order, etc.
5. In the past years, OSU has expended a great deal of effort to establish working relationships with the community college system in Oregon in order to develop programs which would allow students to transfer to OSU. This was done in an effort to encourage students to complete a year or perhaps two years of college work closer to home and at an institution that was less expensive, thus saving money for the student and decreasing the lower division load at OSU. Putting transfer students last in registration priority seems counter to these efforts. Of course, moving them up (as was proposed with Freshmen) is hardly fair either, as this then penalizes the students continuing at OSU.
6. What should be done with Special students, i.e., those not working for a degree?
7. What should be done to correct disparities such as comparing a student with a GPA of 4.0 and a total of 6 credits to a student with a GPA of 2.8 and a total of 150 credits?
8. How many students have been delayed in graduating because they were not able to get into a particular class during a specific term? It would seem that this kind of a data base is needed to justify making a change of this nature in the registration procedure.
9. What about the student who works up to her/his capacity, but is still a 2.2 student? Are they really any less deserving of the opportunity to pursue an education?

One Further Consideration

When the current registration system was changed over from one computer

system to another (OS3 to CYBER), very few changes in logic were made. However, the changeover still took something more than 5 years because of financial restrictions (mainly for programmers) and the realization that before we could use CYBER to register 16,000+ students, we had to be sure everything worked properly. This required extensive testing, including several actual "registration" runs for the whole student body. These restrictions are still present, except that in the case of using a priority system (which we do not now have), the changes in logic are extensive. This is a long term endeavor presently limited by the complete lack of funds.

Department of
Economics



Corvallis, Oregon 97331

January 30, 1981

To: OSU Executive Committee of the Faculty Senate
From: R. Charles Vars, Chairman *R. Charles Vars*
OSU Faculty Economic Welfare Committee
Subject: Draft Guidelines for May 1, 1981 Academic Salary Adjustments

The Faculty Economic Welfare Committee, at the request of Dean Nicodemus, has reviewed the draft guidelines dated January 27, 1981 for the May 1, 1981 academic salary adjustments. The Committee finds that the draft guidelines are consistent with the recommendations concerning 1980-81 salary adjustments that the Committee made and the Faculty Senate approved on March 6, 1980. Therefore, the Committee sees no reason for the Executive Committee to bring the guidelines to the further attention of the Faculty Senate.

The Faculty Economic Welfare Committee discussed at some length section II.A of the draft guidelines. The Committee recommends that the "Insufficient Funds" explanation or justification for a salary adjustment less than 3 percent include verified evidence that funds are not otherwise available within the grant or contract.

c: Dean Nicodemus

William Jasper Kerr
Library

Oregon
State
University

Corvallis, Oregon 97331

February 12, 1981

MEMORANDUM

TO: Pat Wells, Faculty Senate President

FROM: Mariol Peck, Chairman, Ad Hoc Faculty Club Committee *MP*

SUBJECT: Faculty Club Committee recommendation

In response to faculty interest, an ad hoc Faculty Club Committee was formed in May 1980 to study the feasibility of establishing a faculty club at OSU. The committee has identified two primary functions such a club could serve; the first of which would be to provide facilities and opportunities for faculty interaction across school and departmental lines on both professional and social levels. This could serve as a unifying force among the faculty, enhancing morale and providing opportunities for professional growth. The second function of a faculty club would be to provide meal service and meeting rooms for faculty and visiting guests in a more attractive and congenial atmosphere than is presently available on or near campus.

Preliminary investigations have been made by the committee into possible locations in close proximity to the campus, minimum estimates of capital costs and operating expenses have been drawn up, and an informal survey of other faculty clubs has been conducted. Results of an October 1980 survey of Faculty Senate members indicate that there is sufficient interest in a faculty club to pursue the matter beyond the talking stage. President MacVicar has expressed to the committee his strong interest in the establishment of a faculty club and has pledged his support for such an endeavor.

In view of the support offered by the university administration and the interest shown by members of the faculty, the ad hoc Faculty Club Committee believes that an OSU faculty club is feasible. The success of such a venture, however, is dependent upon the following conditions:

- 1) a level of continuing faculty participation and financial support adequate to sustain an on-going organization;
- 2) availability of a suitable facility; and
- 3) financial resources sufficient to obtain such a facility.

The committee believes that at least a modest beginning should be made soon, even if more ambitious goals are not immediately attainable.

Pat Wells
February 12, 1981
Page 2

The committee recognizes that the best means of obtaining assistance in securing a facility for a faculty club would be through the OSU Foundation. Precedent for university support of a faculty club has been set at Portland State University and the University of Oregon.

Action leading to the fulfillment of the above conditions and leading to the formation of a faculty club is beyond the limits of the authority of the present committee. Therefore, the ad hoc Faculty Club Committee presents the following motion:

The Executive Committee of the Faculty Senate shall appoint a Faculty Club Committee whose members shall comprise the Board of Directors of the Oregon State University Faculty Club, with authority to draw up bylaws, incorporate, and solicit members and funds.

OREGON STATE UNIVERSITY
FACULTY SENATE
FORM FOR PARLIAMENTARY MOTIONS

INSTRUCTIONS:

1. Please make your motion IN WRITING.
2. It is recommended that the written motion be presented to the Executive Committee for advice on possible editing and parliamentary implications prior to the meeting at which it is to be offered.
3. A copy of the motion should be handed to the Senate President and Recording Secretary at the time it is offered for consideration.
4. If the Motion is prepared at the meeting, please be sure to PRINT the text. Hand form to Senate President and, after motion has been acted upon, it will be given to the Recording Secretary.

NOTE: If changes are necessary, recopy the revised motion below, or on another sheet. Amendments may be indicated in the margin or on the reverse side of this form.

* * * * *

I MOVE THAT:

"WE RECOMMEND ADMINISTRATIVE CONSIDERATION OF IMPLEMENTATION
 FOR THE PROGRAM ENTITLED 'CONTRACTUAL PART-TIME EMPLOYMENT
 DURING RETIREMENT,' DESCRIBED IN THE ATTACHED PAGES.

(Submitted by the Faculty Senate Retirement Comm; Les Strickler, Chrm.)

Senate Motion Number _____

Moved by _____
(Name)

Date _____

Seconded by _____
(Name)

Senate Action: _____

(Recommended Specifications for)
an OSU Program
of
CONTRACTUAL PART-TIME EMPLOYMENT DURING RETIREMENT

I. General Description

- A. A program calling for contractual use of the 600-hour rule to achieve a reduced employment level for an employee electing to retire at ages 60 through 69.
- B. Note: the key feature of this program, as compared with the current use of the 600-hour rule, is the contractual element.

II. The Case for

- A. Psychological betterment for the retiring employee who would otherwise face a vast change in employment activity levels.
- B. Opportunities for OSU to modify its programs via the resultant changes in personnel.
- C. Freer employee choice of an optimum retirement date due to the increased income during retirement.
- D. Anticipated financial savings to OSU arising from lower salaries paid to replacement personnel and from lower salary costs where personnel are not replaced.
- E. Similar programs are being adopted by a growing number of private and public organizations and with favorable effects.

III. The Contract: General Features

- A. Contract must be in written form.
- B. Employer agrees to hire the retired employee at part-time service levels for annual periods through to the year the employee attains age 70 (mandatory retirement age).
- C. Employee agrees to assume retired status and to provide services thereafter at a specified reduced level.
- D. Employee has an annual option on the providing of services but timely notice of intent must be provided to the employer.
- E. Changes in the amount of part-time service may be negotiated but only on a set date each year.

IV. Employee Eligibility

- A. Reduced employment status is a privilege but not a right: each individual case requires mutual consent of employer and employee.
- B. Both faculty and staff personnel are eligible.
- C. Employee must meet the minimum standards of age 60 and 15 years of service.

V. Spellout of Part-Time Status

- A. Maximum employment level: 600 hours each calendar year.
- B. Maximum converts to an annual rate of .33 FTE for 9-month positions and equivalent FTE for 12-month positions.

VI. Salary Levels During Part-Time Employment

- A. Shall be proportional to full-time salary levels applying to that position.
- B. Employee is eligible for salary raises awarded either for merit or for offsetting cost-of-living increases.

VII. Social Security Earnings Ceilings

- A. Current (1981) ceilings are \$5,500 for ages 65 through 69 and \$4,080 for ages 62 through 64 (1982 ceilings will be \$6,000 and approximately \$4,500).
- B. Penalty is one dollar reduction in Social Security benefit checks for each two dollars earned in excess of the ceiling amounts.
- C. The problem of part-time salary levels exceeding this ceiling is treatable by placing the excess in an employer-administered "trust fund": such monies would be interest-bearing and would be paid either in annual installments commencing at age 70 or as a survivor's benefit in the event of the employee's death (OSSHE ruling needed).

VIII. A Special Contractual Feature

- A. The salary level during the final years of full-time employment would be specially raised by six percent, effective in the first year following contractual agreement.
- B. The purpose: increasing the size of final average salary used in the retirement benefit formula calculation.

-3-

- C. The rationale: (1) encouraging a greater number of employees to elect this program by improving its financial attractiveness and (2) permitting the employee to share in the employer's financial savings.

IX. Eligibility for Insurance Benefits

- A. Group life insurance: would require negotiating with insurance companies to allow such coverage.
- B. Group long-term disability income insurance: could not be continued because the required offset for PERS and Social Security benefits would eliminate any disability income benefit.
- C. Group medical insurance for ages 60 through 64: employer contributions should be continued but at a prorated level (statutory amendment required).

X. Eligibility for Employee Leave Benefits

- A. Sick leave: eligible for prorated level of benefits during periods of employment.
- B. Sabbatical leave: ineligible.
- C. Vacation leave: ineligible.

XI. Long-Range Goals

- A. Statutory permission for "phased" retirement, where employment levels could exceed those allowed under the 600-hour rule.
- B. Statutory permission for employers making contributions toward the cost of phased retirees' medical insurance (see IX c above)
- C. Periodic review of entire program.

Curriculum Coordination



Corvallis, Oregon 97331 (503) 754-3711

February 17, 1981

TO: Pat Wells, President
Faculty Senate

FROM: Ed McDowell, Chairman
University Curriculum Council

SUBJECT: Minors and Specializations on Students' Permanent Records

Pursuant to your memorandum of January 23, 1981, the Curriculum Council has reviewed the feasibility of showing minors, areas of concentration, and options on students' permanent records. The Curriculum Council believes that there is a desire by both faculty and students to have this option for documenting student achievement available. This conclusion is based in part, on student and faculty input to the Council, and on the basis of Faculty Senate motion (80-370-7) passed May 1, 1980, which reads, "that Minors, Options, and Areas of Concentration which appear on the OSHBE list of approved programs appear on the transcripts of students who have completed the program."

After careful review, the Curriculum Council would like to recommend only minors and specializations, specifically approved for that purpose, be recorded on the students' permanent records.

First, the Council believes unnecessary proliferation of terms can be avoided by limiting the official designations to these two. The term 'minor' here refers to a concentration of course work generally outside the student's major field, while the latter (specialization) represents a focusing of attention within the major field. The Curriculum Council believes that these two terms are sufficient to encompass all the terms currently in use.

During the discussions of this issue in the Faculty Senate in May of 1980, it was noted there currently do not exist any guidelines for either minors, areas of concentration, or options. With the exception of certain major programs, the function of minors, areas of concentration, and options currently appearing the Catalog is simply to act as a guide to students planning their academic programs. Since specific guidelines were not available when these existing programs were approved, and since having a minor approved for official recognition on a student's official record will involve a certain obligation on the part of a sponsoring department, the Curriculum Council does not believe it prudent to approve automatically all minors, areas of concentration and options currently appearing in the Catalog for designation.

Pat Wells
2/17/81
Page 2

The Curriculum Council has now adopted a set of guidelines for minors and specializations and will consider requests for approval of existing minors, areas of concentration, and options meeting these guidelines, upon submission of a formal request to the Curriculum Council.

Therefore, the University Curriculum Council presents the following motion:

The OSU Faculty Senate recommends that the completion of minors and specializations, approved in accordance with University Curriculum Council guidelines, be indicated on students' permanent records, and that this policy be implemented at the earliest appropriate date.

EM/kls
enclosure



February 17, 1981

GUIDELINES FOR MINORS

1. What is an official minor at O.S.U.?

The Curriculum Council proposes that in addition to the undergraduate major programs, there be only two types of recognized second fields of interest at O.S.U.: a) minor
b) specialization

Minors are designed by an academic unit for its own majors or they may be developed for students from any other academic unit (not for its own majors). Units sponsoring a minor have primary responsibility for its administration. A minor officially consists of a minimum of 27 designated hours of related course work including 12 in upper division courses.

- a. Courses may be selected from those offered by the sponsoring unit or from other academic units.
- b. Courses required for the student's major may not count toward a minor.
- c. An individual course may not count toward more than one minor.
- d. A minor may be designed and restricted by an academic unit for its own majors.
- e. Minors designed by an academic unit for its own major students must be approved by that unit and all other academic units involved.

Specializations are designed by an academic unit for its own majors. These are restricted to students of a specific major. Units sponsoring an area of specialization should have primary responsibility for approval and administration. A specialization officially consists of a minimum of 21 designated hours of related course work including 15 in upper division courses.

- a. Courses may be from the major sponsoring unit or from other academic units.
- b. Students may not complete a specialization and minor from the same field of study.
- c. Courses included in an area of specialization may not also count towards completion of a minor.

GUIDELINES FOR MINORS (continued)
Page 2

- d. Specializations designed by an academic unit for its own major students must be approved by that unit and all other academic units involved.
2. Who officially approves a minor or area of specialization?
 - a. Academic units proposing a minor or specialization must follow the same procedures for preparing a Category I proposal as defined by the University Curriculum Council Guidelines.
 - b. Approved minors or specializations already listed in the O.S.U. Catalog are not automatically approved officially for placement on students' official academic records.
 - c. Existing minors may be approved if they meet these guidelines and have had prior approval by submitting a letter to the University Curriculum Council.
 - d. Existing "areas of concentration," "norms," "options," and "areas of emphasis" may be submitted for approval as a minor or specialization following the above stated procedure. (2c).
3. Who determines that the minimum qualifications have been met?
 - a. The sponsoring academic unit is responsible for determining if the student has met the minimum requirements for completion of an approved minor or specialization.
 - b. Dean's certification of fulfillment of all requirements of the sponsoring school/college is required.
 - c. Substitutions for approved minor or specialization requirements may be made only with the approval of the dean of the school/college in which the minor is administered.
4. What is the format for documentation of a minor or specialization?
 - a. Students must make application for documentation of completion of a minor or specialization. These applications must be filed at the same time as formal applications for a degree are made. (During the first week of the term preceding the term in which he or she expects to complete requirements for a degree)
 - b. Applications are sent by the Office of the Registrar to the student's college/school for an official audit.
 - c. Fulfillment of minor or specialization requirements must be verified by the academic dean's certification after consultation with the appropriate department or unit.
 - d. Signed applications are returned to the Office of Registrar for recording on the student's official academic record and subsequent transcripts.

OREGON STATE UNIVERSITY
FACULTY SENATE
FORM FOR PARLIAMENTARY MOTIONS

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NOTE: If changes are necessary, recopy the revised motion below, or on another sheet. Amendments may be indicated in the margin or on the reverse side of this form.

* * * * *

~~MOVE THAT~~ RESOLVED THAT:

"THE FACULTY SENATE OF OREGON STATE UNIVERSITY THANKS
 AND COMMENDS JEFF MENGIS, ASOSU PRESIDENT; DAVID EATON,
 ASUO PRESIDENT; KEVIN COSTELLO AND CAROLYN DEMENT, PRODUCERS-
 PHOTOGRAPHERS, FOR THE EXCELLENT VIDEOTAPE THEY PREPARED
 IN SUPPORT OF STUDENTS AND FACULTY AT OREGON STATE UNIVER-
 SITY AND UNIVERSITY OF OREGON. THE VIDEOTAPE, SHOWN DURING
 HALFTIME OF THE OSU/UO BASKETBALL GAME, VIVIDLY HIGHLIGHTED
 THE SERIOUS FINANCIAL CRISIS THE TWO INSTITUTIONS FACE--
 AND ITS SEVERE IMPACT ON EDUCATIONAL QUALITY."

(Submitted by Senator Pete Fullerton, Pharmacy)

Senate Motion Number _____

Moved by _____
 (Name)

Date _____

Seconded by _____
 (Name)

Senate Action: _____

OREGON STATE UNIVERSITY
FACULTY SENATE
FORM FOR PARLIAMENTARY MOTIONS

INSTRUCTIONS:

1. Please make your motion IN WRITING.
2. It is recommended that the written motion be presented to the Executive Committee for advice on possible editing and parliamentary implications prior to the meeting at which it is to be offered.
3. A copy of the motion should be handed to the Senate President and Recording Secretary at the time it is offered for consideration.
4. If the Motion is prepared at the meeting, please be sure to PRINT the text. Hand form to Senate President and, after motion has been acted upon, it will be given to the Recording Secretary.

NOTE: If changes are necessary, recopy the revised motion below, or on another sheet. Amendments may be indicated in the margin or on the reverse side of this form.

* * * * *

I MOVE THAT:

Senate Motion Number _____

te _____

Moved by _____
(Name)

Seconded by _____
(Name)

Senate Action: _____

REPORTS TO THE FACULTY SENATE
April 9, 1981

Agenda for the Senate Meeting: Thursday, April 9, 1981, 3:30 p.m.,
Cultural Conference Center

The Agenda for the April 9 Senate meeting will include the reports and other items of business listed below. To be approved are the Minutes of the March 5 and 12 Senate meetings as published in the March 12 and 19 issues of the Staff Newsletter Appendix. NOTE: Please note the change in meeting place beginning with the April 9 meeting.

A. Reports from the Faculty

1. Faculty Recognition and Awards Committee - Faith Norris

The Committee's report, dated March 18, is being sent to Senators separately by campus mail marked Confidential. At the April 9 meeting, the Committee's chairman, Faith Norris, will present the report and discuss the nominations with Senators. If additional information is available, it will be presented at that time. The Senate will meet in Executive Session to consider this report. In accordance with the Senate's Bylaws (Article IX, Sec. 3), the Senate President may call an Executive Session which excludes all but elected and ex-officio members or their designated substitutes. Before going into Executive Session, the Senate President must also announce the statutory authority for such action (Attorney General's Opinion #6996, Section I., D.).

The purpose of the Executive Session is to consider nominees for OSU Distinguished Service Awards for 1981. Nominees whose names are approved by the Senate will be recommended to President MacVicar for his final approval and conferral at the June 7 Commencement.

Balloting will occur early in the meeting and the results will be announced to Senators before the end of the meeting, if possible.

2. The Financial Situation - Dr. MacVicar

Previously available information regarding budget projections for the next biennium have been discouraging. The President will report on current developments in this area.

3. Intercollegiate Athletics - Jack Davis

A report will be received from the Institutional Representative for Men's Intercollegiate Athletics, Dr. Jack Davis. Reports were received from the Intercollegiate Athletic Board chairman, John Owen, and the Women's Intercollegiate Athletics Director, Sylvia Moore, at the March Senate meeting.

4. Curriculum Council

- Ed McDowell

The following motion was postponed from the March Senate meeting to April 9: "The OSU Faculty Senate recommends that in undergraduate curricula the completion of minors and specializations, approved in accordance with Curriculum Council guidelines, be indicated on students' permanent records, and that this policy be implemented at the earliest appropriate date." (See Reports to the Faculty Senate for March 5 for complete report; also see Minutes of 378b, 3/12/81, p. XXX.)

5. Academic Regulations Committee (pp. 4-16)

- Gene Craven

The Chairman of the Academic Regulations Committee will present four separate reports dealing with items that have been referred to the Committee.

(pp. 4-7)

- a. Residency: Attached is a recommendation to amend the definition of the term "residence." Senate action is required.

(pp. 8-12)

- b. Classification of Post-Bac Students: Attached is a recommendation to amend AR's 4, 7, & 18 to clarify the classification of Post-Baccalaureate students. Senate action required.

(pp. 13, 14)

- c. "I" Grade, AR 17: Attached is a recommendation to amend AR 17 "Grades" stipulating the amount of time a student has for removing an "I" grade. Senate action is required.

- d. AR 22d (denial of privileges of the institution to students who have been suspended): Attached is a recommendation to amend AR 22d regarding student residence requirements. Senate action is required. (pp. 15-16)

B. Reports from the Executive Committee

1. Promotion and Tenure Observer Committee, Ad Hoc

The Executive Committee has confirmed appointments of Agnes Grady (Library), Ron Cameron (Plant Pathology), and Bill Potts (English) to the Ad Hoc P&T Committee. Agnes Grady has agreed to serve as Chairman.

2. Interinstitutional Faculty Senate

The IFS will be meeting April 9-12 at OCE. Plans are for the IFS to meet on Thursday afternoon in Monmouth, and spend Friday with the members of the Legislature in Salem. Current OSU IFS Senators are Pat Wells, Thurston Doler, and Solon Stone.

3. OSU Council on Academic Advising

The OSU Council on Academic Advising (not the Faculty Senate's Academic Advising Committee, but a committee consisting of head advisers at OSU) has submitted to the Executive Committee an inquiry regarding "Remedial Courses Counting Toward Graduation Requirements." The document has been referred to the Curriculum Council for their recommendations, with a copy to the Special Services Committee.

4. Summer Term Compensation

The Executive Committee has referred to the Faculty Economic Welfare Committee a question from the CLA Faculty Council regarding "Summer Term Compensation for Instruction." The central thrust of this proposal is to equalize summer teaching loads according to the number of students rather than the number of hours taught.

5. The Financial Crunch - Status Report #2

The Executive Committee has requested relevant information from a number of sources (President, Vice President for Administration, ASOSU officers, Alumni Association President and Director, Chancellor's Office, AOF, OPEU, AAUP, and others). The information will be distributed to all Faculty through the second status report.

6. OPEU (formerly OSEA) Resolution

The Executive Committee has received a Resolution from the Faculty Chapter of OPEU regarding proposed OSSHE Budget Reductions. The report was also distributed to others for informational purposes.

7. Annual Reports of Senate Committees

All Senate committees and councils are expected to report annually to the Senate and to describe their work for the year. These reports are particularly important for committees that do not make regular reports to the Senate. Chairmen are reminded that the annual report from all committees is expected Spring term and should be sent directly to the Faculty Senate Office.

C. Reports from the Executive Office

D. New Business

Department of
Science & Mathematics
Education



Corvallis, Oregon 97331

(503) 754-4031

March 9, 1981

M E M O R A N D U M

TO: Executive Committee, Faculty Senate
Pat Wells, President

FROM: Academic Regulations Committee
Gene F. Craven, Chairman

SUBJECT: Residency

In response to the May 16, 1980 letter from John King (attachment), Faculty Senate President Leo W. Parks requested the Academic Regulations Committee to "examine the definition of 'residence' and its implications for academic regulations" (attachment).

The Committee has examined the current OSU Academic Regulations and Procedures and the extensive work of last year's Committee pertaining to residency.

The Committee recommends the following change to footnote 2 at the bottom of page 12 in the 1980-81 *SCHEDULE OF CLASSES* because of the imprecise meaning of "as a part of their normal teaching loads":

² Extended campus courses are courses regularly listed in the OSU *SCHEDULE OF CLASSES* or *SUMMER BULLETIN* which are taught away from campus by members of the OSU faculty as part of their normal teaching loads and confirmed by the Office of the Registrar as official OSU courses.

Footnote 2 was approved by the Faculty Senate at its May 1, 1980 meeting and confirmed as OSU policy by President MacVicar on July 17, 1980.

Deletion.
Addition.

x-copy: John King

Office of the
Faculty Senate



Corvallis, Oregon 97331

(503) 754-4344

June 11, 1980

John Oades
Chairman, Academic Regulations
Committee
School of Education
Campus

Dear John:

The Executive Committee received a copy of the letter of May 16, 1980, from John King to you regarding the matter of Academic Regulation 26 e-1, "Residence." This letter raises questions which we believe should be addressed by the Academic Regulations Committee.

We are requesting the Academic Regulations Committee examine the definition of "residence" and its implications for academic regulations and recommend to the Faculty Senate any amendments to the Academic Regulations which would resolve the difficulties.

Please feel free to call upon anyone affected by these policies for their knowledge and advice. Do not hesitate to call me if I or the Faculty Senate Office may be of help.

Sincerely yours,

A handwritten signature in cursive script, appearing to read "Leo W. Parks".

Leo W. Parks
President, Faculty Senate

/ss

Division of
Continuing Education

Oregon
State
University

Extension Annex
Corvallis, Oregon 97331

(503) 754-2676

16 May 1980

Dr. John Oades, Chairperson
Oregon State University
Academic Regulations Committee

JOHN: in light of our recent conversation about the residency requirement changes and my receipt of a copy of your memorandum of 26 March 1980 on that subject sent to Dr. Parks, I am even more convinced that the alterations suggested by the Academic Regulations Committee and apparently adopted by the Faculty Senate are in error both technically and in principle.

For one thing, I am not at all sure what "residence" is supposed to mean, particularly in light of the several exceptions made to the primary regulations. For example, acceptance of courses from a "foreign study program" would make a simple locality as definitive of residence rather strained. Moreover, the Division of Continuing Education often programs courses within close proximity to the normal campus boundaries. I find it difficult to accept the notion that the advance painting studio courses taught by Prof. Paul Gunn, on an overload basis, in Albany, Oregon are any different than those which he teaches in Fairbanks Hall. That example brings up another point; namely, what is the supposed difference in courses taught by regular OSU faculty away from campus on an in-load basis and those on an overload basis? The latter are excluded from consideration as "residence" courses. It would appear to me that, at the very least, coursework taken through OSU's DCE should be as much accepted as residence as that in a foreign study program or a designated professional school.

For another, I would like to suggest that the Committee give consideration to the fact that now off-campus education is strictly an Oregon State University procedure. There is no course given for credit and there is no instructor of any such OSU course which are not approved by appropriate on-campus academic units prior to the offering of coursework. The materials supporting such requests for approval are at least as rigorous as what is developed on campus. Moreover, the Division refuses to request such approval in cases which it feels are not academically sound. I cannot speak for other Continuing Education operations in Oregon, but must insist that the OSU DCE not be "tarred with the same brush." It may be significant that the OSU Graduate Council and Graduate Dean's Office has given approval to all the off-campus degree programs presently in operation.

Finally, I should point out that recent requirements by the State Board's Office of Academic Affairs makes such terminology as "extended campus" a rather technical term, the sense of which does not fit completely the change in question. Extended campus activities are anything supported

Dr. John Oades
16 May 1980

Page 2

by state monies. Obviously that would normally be the old "in-load" teaching mode, but could also include the hiring of adjunct or part-time staff for instruction paid for out of state funds.

Sincerely,



John Phillip King, PhD
Associate Director

cc: President MacVicar
Dr. R. Duane Andrews

Department of
Science & Mathematics
Education



Corvallis, Oregon 97331

(503) 754-4031

March 9, 1981

M E M O R A N D U M

TO: Executive Committee, Faculty Senate
Pat Wells, President

FROM: Academic Regulations Committee
Gene F. Craven, Chairman

SUBJECT: Classification of post-baccalaureate students

During the January 27 Graduate Faculty meeting, John V. Byrne, Vice-President of Research and Graduate Studies cited as a problem the fact that post-baccalaureate students register through the Graduate School although they are not graduate students. The Academic Regulations Committee members concur with Vice-President Byrne that, except for the fact that post-baccalaureate students pay the same fees as graduate students, they are not graduate students and that post-baccalaureate students should register through the appropriate academic department and school/college.

The Committee recommends the following changes in the Academic Regulations and Procedures to change the registration of post-baccalaureate students from the Graduate School to the appropriate academic school/college:

AR 4. Classifying students (~~undergraduate students~~)

a. Undergraduate students

A student who has completed more than two terms in college and has earned at least 45 hours of credit is classified as a sophomore. A student who has completed more than five terms in college and has completed at least 90 hours credit is classified as a junior. A student who has earned a grade-point average of 2.00 on 135 hours is classified as a senior. Classifications are made during the summer or on special request.

b. Post-baccalaureate students

A student who holds a baccalaureate degree who is admitted to work toward a second baccalaureate degree or teacher certification is classified as a post-baccalaureate student.

c. Graduate students

A student who has been admitted to the graduate school is classified as a graduate student.

Deletion-
Addition.

Executive Committee, Faculty Senate
 March 9, 1981
 Page 2

AR 7. b. The minimum number of hours for a full-time graduate student is 9; the maximum number is 16. The maximum can be extended by approval of the dean of the Graduate School. ~~Post-baccalaureate students are considered as graduate students; however, the maximum number of hours permitted will be influenced by the number of course hours to be taken at the undergraduate level.~~

AR 18. Alternate Grading Systems

A. Satisfactory-Unsatisfactory (S-U)

(2) Graduate students, ~~including post-baccalaureate students,~~ may elect to take undergraduate courses on the S-U basis ~~with the following exceptions:~~

(a) ~~Those courses carrying graduate credit (designated G or g).~~

(b) ~~Those undergraduate courses required for the removal of deficiencies.~~

except those courses required for the removal of deficiencies. Graduate courses may also be taken on an S-U basis; however, such courses can not be used as part of a student's graduate program. (Such courses can not be used as part of a student's graduate program. All other provisions of S-U grading apply to graduate students.)

The recommended revision of AR 18 is in the form that Wendell Slabaugh included in his letter of May 7, 1980 (attachment) to the Executive Committee of the Faculty Senate as having been newly adopted, except for the two sentences in parentheses. The first sentence in parenthesis is recommended to convert a complex sentence into two simple sentences. The second sentence in parentheses has been added in response to the handwritten footnote at the bottom of Dean Slabaugh's letter.

The "Newly Adopted Regulation" to which Dean Slabaugh refers does not appear in the 1980-81 Academic Regulations and Procedures. It appears that the Academic Regulations Committee did not act on the "Newly Adopted Regulation" last year.

x-copy: Vice-President Byrne

Office of the
Faculty Senate



Corvallis, Oregon 97331

(503) 754-4344

October 16, 1980

M E M O R A N D U M

To: Gene Craven, Chairman
Academic Regulations Committee

From: Executive Committee of the Faculty Senate
Leo W. Parks, Senate President

Subject: Academic Regulation 18 - Alternate Grading

Leo

The attached Memorandum has been forwarded to the Executive Committee for its consideration. We seek your advice and recommendation in deciding how to handle this matter. Specific questions which need answers include: First, may a student petition for a substitute grade in a graduate course after the grade has been awarded? Secondly, if such a petition were made, could the student normally expect it would be granted?

We would appreciate a response from the Committee as soon as it is possible. The Executive Committee will be meeting on October 27 and November 17 and could discuss this matter if you have recommendations by that time. Other Executive Committee meetings are also set if these dates do not coincide with the meeting dates of your Committee.

Please feel free to call me if you have questions regarding this matter.

/ss

Enclosure

Graduate School

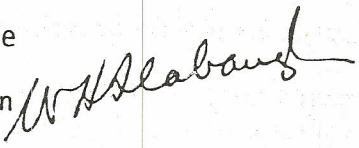
Oregon
State
University

Corvallis, Oregon 97331

(503) 754-4881

May 7, 1980

MEMO TO: Executive Committee, Faculty Senate

FROM: Wendell H. Slabaugh, Associate Dean 

SUBJECT: Academic Regulation 18 - Alternate Grading

This is to inform you of a change adopted by the Graduate Council on March 27, 1980, regarding S-U grading. The recommended policy change in 18 a(2) is:

Newly Adopted Regulation

Graduate students, including post-baccalaureate students may elect to take undergraduate courses on the S-U basis except those courses required for the removal of deficiencies. Graduate courses may also be taken on an S-U basis; however, such courses cannot be used as part of a student's graduate degree program.

Your attention to this will be deeply appreciated.

WHS:ld

cc: W. Gibbs, Registrar's Office



School of Engineering

Corvallis, Oregon 97331

(503) 754-4525

July 9, 1980

John Byrne, Graduate Dean (Acting)
✓ Leo Parks, Faculty Senate President
Clayton Shaw, Assistant Registrar

SUBJECT: Post-Bac Student Academic Performance

Post-bac students have for several years been treated differently than either graduate students or undergraduate students relative to actions taken after poor academic performance. This is a proposal to treat these students more like undergraduate students except that they would still have to be counted against graduate student entitlement and tuition/fees.

Historically, post-bacs were suspended by the Graduate Dean at the end of any term in which a grade of less than 2.50 was earned. This was changed about four years ago to require the dean of each school/college to report to the Graduate Dean any post-bac whose yearly GPA was below 2.50. The report was to contain suggestions regarding retention or suspension of students based upon the wishes of the school/college. In addition the school/college could ask for suspension at other times in cases where student performance warranted such action.

It is now proposed that post-bacs be brought under the purview of the Academic Deficiencies Committee where they would be treated like all other undergraduates. They would still pay graduate fees and count on graduate entitlement, but the GPA requirements would be brought into line with other students seeking BA/BS degrees. This change would reduce considerably the load on dean's offices while adding only slightly to the Academic Deficiencies Committee load.

The school/college would still be able to force transfer the students out of their program(s). Students would then have to seek approval to transfer from the Graduate Dean who might not approve of the transfer but suspend the student instead. Since the students are counted as "graduate students" this would be an appropriate way to handle the few who do get in serious trouble but not serious enough for the usual University action on suspension.

I would like to get this proposal heard and considered as soon as possible. As far as I am aware neither Dean Byrne nor the Committee has any objection. It is my observation and belief that the schools and colleges would not object. Is it possible to get together and discuss how and when to proceed?


Solon A. Stone
Assistant Dean

SAS:ch

Department of
Science & Mathematics
Education

Oregon
State
University

Corvallis, Oregon 97331

(503) 754-4031

March 9, 1981

M E M O R A N D U M

TO: Executive Committee, Faculty Senate
Pat Wells, President

FROM: Academic Regulations Committee
Gene F. Craven, Chairman

SUBJECT: "I" Grade

At the June 5, 1980 Faculty Senate meeting, Senator Zaworski, Engineering, moved (80-371-3) to refer back to the Academic Regulations Committee a recommendation to ammend paragraph three of AR 17, Grades. Referral was made after the following questions were raised during discussion of the recommended ammendment:

1. Should instructors not be able to require "I" removed by some specified time?
2. Are not all grades "letter grades"? Thus, what is meant by a "letter grade" when "I" is removed?
3. How does one interpret "essential minor requirement"?

The Committee members are unanimous in the agreement that (1) individual instructors should not be able to require "I" grades removed by a time specified by the instructor; (2) all grades are letter grades; and (3) the interpretation of "essential minor requirement" must be left to the judgment and integrity of the instructor. Thus, the Committee resubmits the third paragraph of AR 17 as ammended by last year's Committee with an addition (in parentheses) in response to question 2 above:

AR 17. Grades (paragraph three)

When the quality of work is satisfactory and the scheduled final examination has been taken but some essential minor requirement of the course has not been completed for reasons acceptable to the instructor, a report of "I" may be made and additional time granted. The instructor states the deficiency on the grade card. An incomplete not removed within one calendar year following its receipt becomes a W. The student has one calendar year to make up the stated deficiency and receive a letter grade (other than "I"). An incomplete not removed within one calendar year following its receipt becomes a W.

Deletion:
Addition.

STAFF NEWSLETTER

Appendix

Minutes of

The Faculty Senate of Oregon State University

FOR ALL ACADEMIC STAFF

Vol. 19, No. 33 - June 5, 1980

1980 Meeting 371 - May 29, 1980

The meeting was called to order at 3:05 pm by President Leo Parks. The Minutes of the May 1 meeting were approved as published in the May 8 issue of the Staff Newsletter Appendix.

ROLL CALL: Members Present: Anderson, Bodyfelt, Bloomfield, Cameron, Campbell, Carey, Carson, Chaplin, Chapman, Chappell, Cook, Cross, Dane, Davis, Dickinson, Doler, Edwards, Farber, Frolander, Fullerton, Gibbs, Gillis, Goetze, Griffin, Griffiths, Hacker, Heath, Hovland, Johnston, Kennick, Kraft, Krahmer, Leibowitz, Leman, MacDonald, MacVicar, Malueg, Masilionis, McClintock, McFarland, McGill, McMahon, McPherson, Morris, Mrazek, Munro, Nicodemus, O'Connor, Orzech, Osborne, Parks, Peck, Sandine, Scanlan, Schary, Shaw, Stamps, Stone, Volk, J. Weber, L. Weber, Wells, Williams, Wilson, Wyckoff, Yonker, and Zaworski.

Members not Present were Represented as Follows: Barte, Cate; Becker, Schaup; Coles, Kervliet; Fischer, Nakau; Grady, Maughan; Gravatt, Plonk; Judger, Strickler; Mosley, Bolton; Oester, Klein; and Williams, Lees.

Members Absent were: Brookes, Buckhouse, Conte, Decker, Ferrell, Firey, Froehlich, Goheen, Hoyer, Kling, Lais, Lee, Motamedi, Neshyba, Peterson, Phelps, Reed, Richardson, Seaders, Stang, Stoevener, Tedder, Wickman, and Yoke.

Guests of the Senate were: Ned Burris (Traffic), John Ringle (Traffic Comm.), Anita Green (Registration & Sched. Comm.), W. E. Gibbs (Registrar), Jon Root (Classroom TV), Gene Nelson (Exec. Comm.), John Oades (Acad. Regs. Comm.), W. Bruce Shepard (Ad Hoc Comm on Calendar Conversion).

Report on Candidates for Degrees and Senior Honors, W. E. Gibbs, Registrar, reporting:

Mr. Gibbs indicated that graduation requirements had been met by 2739 candidates for Baccalaureate degrees, 593 for Masters degrees, and 117 for Doctors degrees, for a total of 3449 degrees.

For the Baccalaureate degree, the designation "highest scholarship" was recommended for 104 degree candidates with GPA's of 3.75 or higher, and 562 degree candidates for "high honors" who have GPA's of 3.25 to 3.75. The lists of degree candidates are available for inspection in the Registrar's Office, Gibbs noted. Senator McClintock moved (80-371-1) to approve the report. It was seconded and passed.

Faculty Economic Welfare Committee, Pat Wells, Chrm., reporting: Presented for the Senate's information was a seven-page report outlining the impact upon retirement of the PERS "pick-up" which went into effect at the beginning of the

current fiscal year. Tables were offered to allow individuals to calculate the effect upon their individual incomes. Copies of this report were distributed to all Senators. They are also available in the Faculty Senate Office.

Senator Strickler, Bus., noted that tax-deferred annuity programs are affected by the PERS pickup. The maximum amount that one can ultimately shelter, Strickler asserted, will be reduced by the amount of the State's contribution on one's behalf.

Senator Munro, CLA, asked if anything were being done with this report, to which Chrm. Wells responded that the report was for information only, no action was proposed. President Parks challenged concerned Senators to make any specific proposals that they deemed appropriate. Committee Chrm. Wells noted that she thinks the information is currently being used in negotiations with the Chancellor.

Wells concluded by paying tribute to the members of the Faculty Economic Welfare Committee for their dedication and hard work this year.

Academic Regulations Committee, Chrm. John Oades reporting: At the regular Senate meeting of April 3, 1980, a motion was introduced by Senator Leibowitz, CLA, and referred to the Academic Regulations Committee to amend AR 17 (Motion 80-369-5) by adding: "A report of I may also be made where the instructor has a bona fide reason to delay the determination of a grade." (p. XXI) The Committee recommended against adoption of the amendment and the Senate took no action.

As a separate item, the Academic Regulations Committee recommended that AR 17, paragraph 3, be amended as follows (deletion -----; addition underlined):

"When the quality of the work is satisfactory and the scheduled final examination has been taken, but some essential minor requirement of the course has not been completed for reasons acceptable to the instructor, a report of "I" may be made. and-additional-time-granted. The instructor states the deficiency on the grade card. The student has one calendar year to make up the stated deficiency and thus earn a letter grade. An incomplete not removed within one calendar year following its receipt becomes a 'W'."

President-Elect Wells, Bus., moved (80-371-2) adoption of the ARC recommendation., seconded. Questions raised about the proposal were:

1. Should instructors not be able to require "I" removal by some specified time?
2. Are not all grades "letter grades?" Thus, what is meant by receiving a "letter grade" when "I" is removed?
3. How does one interpret "essential minor requirement?"

Senator Zaworski, Engr., moved (80-371-3) to refer the matter back to the Academic Regulations Committee; seconded, passed.

Department of
Science & Mathematics
Education



Corvallis, Oregon 97331 (503) 754-4031

March 9, 1981

M E M O R A N D U M

TO: Executive Committee, Faculty Senate
Pat Wells, President

FROM: Academic Regulations Committee
Gene F. Craven, Chairman

SUBJECT: AR 22d (denial of privileges of the institution to
students who have been suspended)

In response to the Memorandum of February 1, 1980 (attachment), the Executive Committee of the Faculty Senate referred to the Academic Regulations Committee on December 3, 1980 (attachment) a request from Jo Anne J. Trow, Associate Dean of Students, to modify AR 22d to remove regulations that are not enforceable.

The Academic Regulations Committee concurs with Dean Trow's request and recommends the following revision of AR 22d:

AR 22 d. Students who have been suspended or expelled are denied all the privileges of the institution and of all organizations in any way connected with it, and are not permitted to attend any social gatherings of students or to reside in any fraternity, sorority, or club house, or in any of the residence halls, university recognized living group.

Deletion.
Addition.

x-copy: Dean Trow

16.

OREGON STATE UNIVERSITY
Office of Student Services

Corvallis, Oregon 97331
Administrative Services Building

MEMORANDUM

February 1, 1980

TO: Leo Parks, President, Faculty Senate
FROM: Jo Anne J. Trow, Associate Dean of Students
SUBJECT: Modification of Academic Regulations



It was recently called to my attention that AR22d is somewhat out of date. This regulation indicates that students who have been suspended or expelled for an academic reason are denied privileges of the institution and organizations in anyway connected with it, which is appropriate and generally possible to enforce. It goes on to indicate that these students are not permitted to attend "any social gatherings of students or to reside in any fraternities, sororities or club house or in any of the residence halls". It is very difficult to determine whether students suspended from the institution for academic reasons are attending "social gatherings of students" and therefore not possible to enforce. I am requesting, therefore, that the Academic Requirements Committee consider removing that phrase "to attend any social gatherings of students" from AR22d.

In addition, we would recommend that the phrase dealing with living groups be modified to read "to reside in any university recognized living group". This latter would assure that all recognized living groups would be included in this. I would be happy to discuss this with you if you have any questions. Thank you for your consideration.

Office of the
Faculty Senate



Corvallis, Oregon 97331 (503) 754-4344

12-3-80

MEMORANDUM

TO: Gene Craven, Chairman, Academic Regulations Committee
FROM: Leo Parks, President Faculty Senate
RE: AR 22



Attached is a recommendation from Associate Dean of Students Joanne Trow. The Executive Committee of the Faculty Senate has discussed this matter and decided to refer it to your committee for a recommendation. Please feel free to call us or Dean Trow if you feel the need.

REPORTS TO THE FACULTY SENATE

May 7, 1981

Agenda for the Senate Meeting: Thursday, May 7, 1981, 3:30 p.m.,
Cultural & Conference Center

The Agenda for the May 7 Senate meeting will include the reports and other items of business listed below. To be approved are the Minutes of the April 9 Senate meeting as published in the April 16 issue of the Staff Newsletter Appendix. NOTE: Please note the change of meeting place for Spring Term to the Cultural and Conference Center.

A. Reports from the Faculty1. Academic Regulations Committee (pp. 5-9) - Gene Craven

The ARC has two reports to present to the Senate for its consideration.

- a. "I" Grades: At its April 9 meeting, the Senate passed a motion (81-379-3) to delete from the Academic Regulations Committee report item "c.", which referred to "I" Grades, from the original motion to adopt the ARC report (81-379-2). A further motion was offered (81-379-5) to place AR 17 ("I" Grades) on the May 7, 1981 Agenda. Attached is the revised report of the Academic Regulations Committee, dated 4/17/81, which addresses the issues raised in the Senate meeting of April 9. (See pp. 13-14 of the April 9, 1981 Reports to the Faculty Senate for the original ARC Report on "I" Grades.) (p. 5)
- b. Senior Honors Policy: Attached is a report of the Academic Regulations Committee regarding the Senior Honors Policy. The report contains a recommendation that "post-baccalaureate students be treated the same as seniors with respect to the residence and grade point averages for Senior Honors."

This recommendation is in response to a Memorandum from Dean Nicodemus to the Executive Committee, dated March 13, 1981, regarding 'Senior Honors Policy,' which was then referred to the Academic Regulations Committee for its review and recommendations re the Senate's policy in this matter and the question of eligibility of post-baccalaureate students for senior honors. (pp. 6-9)

2. Budgets & Fiscal Planning Committee - T. Darrah Thomas

Attached is the Budgets & Fiscal Planning Committees' report which relates to procedures for coping with future budget reductions. The report, "Guidelines for Possible Budget Cuts," is presented for the Senate's consideration. (pp. 10-12)

3. Bylaws Committee (pp. 13-15) - Bill Longenecker

Attached is a report of the Bylaws Committee regarding the size of the Senate. This report is in response to a Memorandum from the Executive Committee asking the Bylaws Committee to study the general topic of Senate size, with several specific options mentioned (see attached Memo of 3/3/81 from President Wells to the Bylaws Comm.) Since no change is recommended, no Senate action is required.

4. Faculty Student Exchange Program - Herb Frolander

The Presidents of Oregon State University and Cheyney State College, Cheyney, PA, have signed an agreement providing for Faculty and Students exchange between the two institutions. Details of this arrangement will be reported to the Senate by Dr. Frolander, who is the first Faculty member from OSU to go to Cheyney State (he just returned from spending Winter Term there).

5. Election of Faculty Panels for Hearing Committees (p. 16)

The Board's Administrative Rules define criteria and procedures for the imposition of Sanctions for Cause, including terminations of appointment (see AR 580-21-320 through AR 580-21-385; formerly AR 41.352-41.395). If such a sanction is to be imposed, a hearing committee shall conduct a formal hearing of the case (unless the faculty member requests no hearing.) The hearing committee shall be selected from a faculty panel which has been duly established.

Procedures for establishing faculty panels were drafted by the Faculty Reviews & Appeals Committee and adopted by the Faculty Senate on December 3, 1970 (motion 269-3) and amended on May 4, 1972 (motion 286-2), June 5, 1980 (p. XXI), December 4, 1980 (motion 80-375-1). These procedures provided for three panels to serve concurrently, each for a three-year term on a rotating basis, with one new panel to be elected each year. On May 29, 1980, with Senate agreement, the existing panels were extended for one year, thus increasing those terms from three to four (4) years. By Senate action on December 4, 1980 the number of panels was formally reduced to two, one to be elected every other year, and the terms were extended to four years.

Members (and Alternates) of the two current panels are listed on an attachment in these materials. Each panel, when elected, included ten panel members but, since then, one or two of the original members have resigned or retired. Panel A. is to be replaced on July 1 by a new B., to be elected by the Senate on June 4. As of July 1, 1981, current Panel B. will be designated as Panel A., which will serve through June 30, 1982. As needed, Panels A. and B. would be called to serve in alphabetical order.

Alternates for each panel are listed in the order in which they would be asked to serve, if needed. Their number (originally ten) has also been reduced by retirements or terminations.

The Executive Committee presents a slate of nominees (see attachment) from which a new Faculty Panel is to be elected by the Senate on June 4, 1981. Ten nominees are to be elected to the new Panel B. to serve from July 1, 1981-June 30, 1985. Nominees who are not elected are to be designated as alternates. This slate of nominees was selected by a random selection process from the Faculty Roster. Each nominee has been contacted and has agreed to serve if elected.

Additional nominations may be made by any Senate member at the May 7 Senate meeting, or by any faculty member by letter addressed to the Faculty Senate and received by the President (Pat Wells) at or prior to the May 7 Senate meeting. All additional nominees should be consulted in advance to determine their willingness to be nominated.

6. Status Report on Curricular Proposals - Ed. McDowell

Curriculum Council Chairman Ed McDowell will report on the status of the Curricular proposals (Category I and Category II) approved by the Senate at its special meeting on November 15, 1980. These proposals have been sent to the Oregon State System of Higher Education (Chancellor's Office). A full report of those programs which were approved, are being held in abeyance, or upon which action has not yet been taken will be presented to the Senate. (pp. 17-20)

B. Reports from the Executive Committee

1. Interinstitutional Faculty Senate

The IFS met at Western Oregon State College (formerly OCE) in Monmouth on April 9-11. On Friday, April 10, Interinstitutional Faculty Senators met individually with various members of the Legislature, followed by a caucus Friday evening. On Saturday, April 11, the IFS met in regular session to conduct routine business.

2. Joint Advisory Council

The Joint Advisory Council met in Salem on April 29. Individual members of the Council met with Legislators during the day and an evening meeting was held which was attended by several Legislators. One of the Executive Committee members who participated will report on the meetings with legislative members and any pertinent information from the Joint Advisory Council.

3. Campus Visit by Representative Bill Grannell

Representative Bill Grannell, Chairman of the House Revenue Committee, was on the OSU campus Monday, May 4, for the purpose of meeting and talking with Faculty and Students. Representative Grannell had expressed the desire to talk directly with Faculty and individual meetings have been arranged for discussions with students and faculty. If anyone other than those already notified would like to participate, please call the Senate President, Pat Wells, as soon as possible.

4. Association of Oregon Faculties Annual Statewide Meeting

The AOF will hold its Annual Statewide Meeting on the OSU campus on Saturday, May 9. The annual election of officers and other business will be conducted. All Faculty, whether or not they are AOF members, are invited to attend.

5. Faculty Club--Board of Directors

In compliance with action taken by the Senate at its March 12, 1981 meeting, the following Board of Directors has been appointed by the Executive Committee to draft Bylaws, Incorporate, and solicit members and funds for the formation of a Faculty Club at OSU: Walter Kraft, Chairman; Dan Brown, Herb Frolander, Paul Krumpnerman, Martha Plonk, George Stevens, and John Yoke.

6. PAC-10 Faculty Leadership Conference

The Faculty leaders of Faculty Senates of the Pacific-Ten Conference institutions meet annually to consult on matters of mutual interest and concern. The 1981 conference is scheduled to be held at Washington State University, Pullman, WA, on October 30-November 1.

7. The Financial Crunch--Status Report #2

The second in a series of economic reports to All OSU Faculty has been distributed. This report is devoted to reporting the views and actions of individuals and groups involved with economic and political issues currently confronting the University.

C. Reports from the Executive Office

1. Legislative Update
2. Other

- Wil Post

D. New Business

Department of
Science & Mathematics
Education

Oregon
State
University

Corvallis, Oregon 97331

(503) 754-4031

April 17, 1981

M E M O R A N D U M

TO: Executive Committee of the Faculty Senate
Pat Wells, Senate President

FROM: Academic Regulations Committee
Gene Craven, Chairman

SUBJECT: AR 17. Grades. (paragraph three)

At its April 17 meeting, the Academic Regulations Committee reconsidered its March 9, 1981 recommendation on the removal of the "I" grade that was referred back to Committee by the Faculty Senate at its April 9, 1981 meeting.

Acting on the Faculty Senate's charge to clarify the intent of the regulation, the A.R.C. recommends the following wording of paragraph three of AR 17:

When the quality of work is satisfactory and the scheduled final examination has been taken but some essential minor requirement of the course has not been completed for reasons acceptable to the instructor, a report of I may be made and additional time granted. The instructor states the deficiency and the additional time for completing the deficiency on the grade card. To remove an incomplete, a student must complete the deficiency within the allotted time and the instructor will submit the appropriate grade. If the deficiency is not removed within the allotted time, the instructor may submit a grade other than I, based on the work that has been completed. An incomplete not removed within one calendar year following its receipt becomes a W.

Addition.

Department of
Science & Mathematics
Education



Corvallis, Oregon 97331

(503) 754-4031

April 17, 1981

M E M O R A N D U M

TO: Executive Committee of the Faculty Senate
Pat Wells, Senate President

FROM: Academic Regulations Committee
Gene Craven, Chairman

SUBJECT: Senior Honors Policy

At its April 17 meeting, the Academic Regulations Committee reviewed the question of eligibility of post-baccalaureate students for "Senior Honors" as requested by Dean D. B. Nicodemus in his memorandum of March 13 (enclosure) and in response to your memorandum of March 31 (enclosure).

The Academic Regulations Committee recommends that post-baccalaureate students be treated the same as seniors with respect to the residence and grade point averages for Senior Honors.

The Committee is unanimous in the opinion that the *O.S.U. BULLETIN*, General Information section pertaining to Honors and Awards and Senior Honors (page 33) need not be modified to accommodate post-baccalaureate students. The Senior Honors section refers to "candidates for the baccalaureate degree" which includes eligible post-baccalaureate students.

Copy: D. B. Nicodemus

Honors and Awards

High scholarship is recognized at Oregon State in several ways: *junior honors*, presented at the end of a student's sophomore year; *senior honors*, presented at the time of graduation; *election to membership* in various honor societies; *personal awards*, which may take the form of certificates, plaques, money prizes, or items of intrinsic value.

General honors and awards may be won by students in any school or curriculum. Other awards are open to students in particular schools or departments. Oregon State students compete for awards provided by national and regional sponsors in many fields as well as for essay and oratorical prizes, awards for proficiency in special fields, and awards for all-around distinction.

All-Campus Honors and Awards

JUNIOR HONORS: Conferred by the Oregon State Chapter of Phi Kappa Phi on students who have completed at least 45 term hours of sophomore work at Oregon State with a grade-point average of at least 3.50.

SENIOR HONORS: Conferred each year by the Faculty Senate on those candidates for the baccalaureate degree who have maintained high scholastic standing in their respective schools and who have been in attendance at Oregon State University for at least two regular academic years. The designation *With Highest Scholarship* is conferred upon those students graduating with a cumulative GPA of 3.75 or better; the designation *With High Scholarship* is conferred upon students with a GPA of at least 3.25, but less than 3.75.

Office of the
Faculty Senate



Corvallis, Oregon 97331 (503) 754-4344

March 31, 1981

M E M O R A N D U M

To: Gene Craven, Chairman
Academic Regulations Committee

From: Executive Committee of the Faculty Senate
Pat Wells, Senate President

Subject: Senior Honors Policy

A handwritten signature, likely of Pat Wells, consisting of a stylized 'P' followed by a horizontal line and a small flourish.

The Executive Committee is forwarding to you the attached Memo from Dean Nicodemus which requests a review of Faculty Senate policies for awarding Senior Honors and, more specifically, the question of eligibility of Post-Baccalaureate students.

The Executive Committee would appreciate your study of this matter and solicits any recommendations which you consider appropriate. Please send your report to the Executive Committee by the 10th of the month preceding the meeting at which you wish to have it considered by the Senate.

The Dean has provided background information, but you may wish to contact the Registrar or others for additional details. If you have questions, please feel free to contact me.

ss
Attachment

OFFICE OF THE DEAN OF FACULTY

March 13, 1981

To: Executive Committee of the Faculty Senate
Pat Wells, Senate President

From: D. B. Nicodemus

Subject: Senior Honors Policy

The purpose of this memorandum is to request the Executive Committee to conduct or initiate an appropriate review of the Senate's policy for the awarding of Senior Honors and, in particular, to consider the question of eligibility of post-baccalaureate students. This question was raised by a June 1980 recipient of a B.S. degree in Industrial Arts Education, Mr. Joel C. Mobley, and referred to me by Dean Judith Kuipers. Because the Faculty Senate has been responsible for the development and approval of the policy for Senior Honors, your advice and assistance are needed to answer my question above.

I have reviewed the background of the current policy for Senior Honors with Registrar Wallace E. Gibbs. His office has been, as always, meticulous in its administration of the criteria for Senior Honors and of all policies relating to graduation. Changes are never made without proper and explicit authorization and with the approval of the executive office.

The post-baccalaureate classification was introduced by the State Board of Higher Education when graduate enrollment limitations were imposed by the 1969 legislature. Since that time, the status of post-bacs has not always been clear with respect to how policies or procedures should apply which were designed earlier for either and only undergraduate or graduate students. More recently, the Faculty Senate has taken steps to clarify some of these uncertainties. On January 15, 1981, the Senate approved the recommendation of the Academic Regulations Committee to ask the Registrar to include post-baccalaureate students among those eligible to be listed on the "Honor Roll" at the end of each term. At the April meeting, the Senate may consider another recommendation from the Academic Regulations Committee to revise AR4 so as to define or clarify post-baccalaureate students more clearly.

On April 1, 1971, the Faculty Senate adopted the current policy for Senior Honors as recommended by the Council on Curriculum and Academic Policy (see Attachment A). This action was a substantive but not basic revision of a Senior Honors policy which had been in existence for several decades (Attachment B). The question of eligibility of post-bacs was not raised by the Senate in 1971. At the Senate meeting on February 7, 1974, a statement dated November 8, 1973 was distributed which provided more precise guidelines for identifying candidates for Senior Honors (see Attachment C). The Executive Committee believed that the guidelines were consistent with the Senate's policy for Senior Honors and no further action was taken by the Senate.

Additional published or public statements regarding Senior Honors include those appearing in the OSU General Catalog (see Attachment D) and the Registrar's annual report to the Faculty Senate recommending candidates for degrees (Attachment E).

Executive Committee of the Faculty Senate
Pat Wells, Senate President

-2-
March 13, 1981

According to the Registrar, post-baccalaureate students who complete a second degree are listed in the Commencement Program along with all other candidates for baccalaureate degrees. But they are now excluded from Senior Honors simply because the Registrar has not been authorized to include them. Although Mr. Gibbs was reluctant to estimate the number who might be affected, he is confident that the number of post-bacs who might qualify for "Senior Honors" if they were eligible "is very small."

I urge the Executive Committee to initiate a review of the question of eligibility of post-baccalaureate students for "Senior Honors." Because of its recent study of post-bacs, the Academic Regulations Committee may be an appropriate body to consider this matter. Also this committee was established to take over some of the responsibilities of the Council on Curriculum and Academic Policy when that body, which drafted the Senate's current policy on Senior Honors, was abolished.

/dm

Attachments

cc: Dean Kuipers
Registrar Gibbs

Report of the Committee on Budgets and Fiscal Planning

GUIDELINES FOR POSSIBLE BUDGET CUTS

PREFACE

It is not our purpose to recommend that cuts in the budget be made. We are opposed to this; the budget at best is inadequate. It is not our purpose to suggest specific areas in which cuts might be made; this choice belongs with the appropriate administrators, in consultation with the Faculty Senate (or its committees).

It is our purpose to be ready in case it becomes necessary to cut the budget. To that end we have developed guidelines for those who must make and review these decisions.

SUMMARY OF GUIDELINES

The committee believes that indiscriminate, across-the-board cuts will damage the University* far more than will selective cuts that are made with the goal of preserving quality programs and unique resources. We have devised a procedure for deciding what activities can be eliminated or reduced with minimum damage to the ability of the University to carry out its mission. We outline these briefly here and develop them in more detail below.

Our overall set of guidelines, in order of priority, is:

- 1) Eliminate or reduce activities with excess capacity;
- 2) Eliminate or reduce peripheral activities that, though they may enhance the efficiency or effectiveness of the University, are not absolutely essential to its central mission;
- 3) Among those activities that are essential to the mission of the University eliminate first those of lowest quality and those whose loss will least affect other activities of the University.

In applying these guidelines, it is necessary to ask, "Does cutting out this activity save the State money?" The answer may be "no" either because the activity is not funded by State money or because students displaced by the elimination of one activity may produce pressure for expansion of some other activity.

DEVELOPMENT OF GUIDELINES

Mission of the University

The goals of the University, as approved by both the Faculty Senate and the State Board of Higher Education in 1964, are described on pages 8 and 9

*For convenience, we have used here, and elsewhere, the term "University". The ideas expressed here are, however, general and equally applicable to the entire System of Higher Education, to the schools and colleges of the University, and to the individual Departments.

of the 1980-81 General Catalog. The responsibilities of the University may be abbreviated and summarized as follows:

- I. To provide effective instruction.
- II. To encourage research, creativity, and excellence of scholarship among students and staff.
- III. To extend education throughout the state.
- IV. To maintain and develop appropriate undergraduate and graduate programs.
- V. To provide academic and professional leadership.

The key goals are to provide instruction and to encourage research for undergraduates, graduates, and staff. Any proposed cut should be examined as to its effect on the ability of the University to achieve these goals. If cuts become necessary, then each activity of the University should be examined to see whether it is essential to the achievement of these goals. With these responsibilities in mind, together with the guidelines for budget reductions outlined above, we consider the problem in more detail.

1. Excess Capacity

For each activity of the University it is necessary to ask "Is this essential to the current needs of the University or the State?" and "Is this resource sufficiently available elsewhere in the University or in the State?" For academic units it will be necessary to consider current and projected enrollment as well as the demand for students who specialize in this area. For support units, one must consider whether the demands for the service are commensurate with the resources provided.

2. Essential versus Desirable Activities

The key questions in deciding between an activity that is truly essential and one that merely facilitates the functions of the University are "Can the University possibly get along without it?" and "Will elimination of this activity seriously reduce the effectiveness of the instructional or research programs?"

Particularly noticeable among the desirable but possibly not essential activities are the many services provided to the students and staff. Each of these should be examined as a possible candidate for reduction or elimination. Similarly there are a number of research-related experiment stations, institutes, centers, and consortia. One must ask if their elimination or reduction would prevent the University from reaching its essential goals or would save the University any money.

3. Essential Programs

Severe budget reductions will make it necessary to cut into activities that are essential to the central mission of the University. At this point, cutting

should be based on quality and the relationship of the program to be cut to other programs in the University. Programs of lowest quality should be eliminated first. Evaluation should be based on the effectiveness and productivity of the unit in question and on its state, national, and international reputation. Consideration must be given to the value of the activity to the public it serves. It may in some cases be necessary to sacrifice an excellent, but isolated, program to preserve one of less quality that provides essential services to key areas of the University.



English Language Institute

Corvallis, Oregon 97331 USA (503) 754-3006

17 April 1981

MEMORANDUM

TO: Pat Wells, Faculty Senate President

FROM: Wm E Longenecker, Chairman Bylaws Committee

Bill

The Bylaws Committee members, after individual and group consideration, recommend no change be made in the procedures for apportionment of Senators to the Faculty Senate.

The Committee considered several points of view, presented here with our comments:

"The large number of Senators involved in Senate meetings is not cost-efficient; fewer people could get just as much done at a savings of person-hours."

We felt there was some validity to the argument for saving person-hours. However, we believe the answer to time savings is better accomplished by using appropriate parliamentary procedure than by reducing the number of Senators. A further consideration is that the present number of Senators allows each of them to spend fewer hours in communication with those represented. We believe a smaller number of Senators would each have to spend more hours in communication with those represented, perhaps negating any time savings. Further, Senate business might have to sometimes be postponed for more adequate consultation if the amount of faculty representation in the Senate were reduced.

"A lot of Senators never say anything at Senate meetings. They are wasting their time." We feel this may be somewhat true at the beginning of the Senate year when new Senators are still getting to know the Senate and may defer to more experienced Senators in seeking the floor. We believe that after getting "to know the ropes" most Senators do contribute to debate, or would if they cared to.

"The number of Senators is unwieldy." This may sometimes seem to be the case. In the long run, however, the Committee believes that the opposite is the case. For example, the current Senate provides for a goodly level of representation in spite of an absence rate that can reach 20% or more. We feel a larger number of Senators ultimately provides the faculty more

"clout" because more people (Senators) are informed from direct sources of information, ie., the Executive Office and the Executive Committee to mention only two sources. We believe the larger number of Senators with firsthand information from Senate meetings generates more awareness and action than a smaller number could generate. Finally, the faculty is not growing rapidly now and probably won't in the foreseeable future. We don't think the number of Senators is or will become unwieldy any time soon.

"Senate distribution is skewed in favor of schools/divisions with a large number of faculty. It would be more fair if schools/divisions were each given an equal number of Senators."

This would reduce the size of the Senate considerably, a goal the committee does not feel is necessary. The philosophical question of what constitutes "fair" representation is a thorny one that defies an answer. For reasons previously stated the committee feels the present larger number of Senators is preferable to a smaller one.

In summary, we believe the advantages of a larger number of Senators outweigh the disadvantages. Representation and action are more efficiently accomplished with a larger number of Senators. Attention to parliamentary procedure can minimize the time spent in unproductive discussion.

We recommend no change in current apportionment procedures.

Office of the
Faculty Senate

Oregon
State
University

Corvallis, Oregon 97331

(503) 754-4344

March 3, 1981

M E M O R A N D U M

To: Bill Longenecker, Chairman
Bylaws Committee

From: Executive Committee of the Faculty Senate *Pat*
Pat Wells, Senate President

Subject: Apportionment of the Senate - Possible
Consideration of Reduction of Number of Senators

Bill, the Executive Committee once again has been asked to discuss the matter of the size of the Senate. Therefore, they are asking that your Committee deliberate and make a recommendation back to the EC, for Senate consideration if appropriate, on the number of Faculty Senators.

Your Committee may wish to consider the following proposals:

1. Retain the current ration of 14:1
2. Increase the ratio (i.e., 20:1)
3. Set the number of Senators at a fixed amount and change the EC with apportionment.
4. Other options as your Committee believes worthy of consideration.

The Executive Committee would like to present your report for Senate consideration at the June 1981 meeting. To be included in the June agenda, the report must be received in the Faculty Senate Office on or before May 10.

Bill, if I can be of further help to you, please call me.

ss

CURRENT MEMBERS AND ALTERNATES OF FACULTY PANELS

Re-constituted Panels whose Terms were Extended in June 1980

Panel MembersPanel A
(Term ends 6/30/81)

Davis S. Burch
 Norman R. Goetze
 Lise S. Hedberg
 Paul H. Krumperman
 Dale D. McFarlane
 Larry S. Slotta
 David R. Thomas

Panel B
(Term ends 6/30/82)

Kenneth M. Ahrendt
 Douglas R. Caldwell
 Louise E. Garrison
 Richard S. Johnston
 Laverne D. Kulm
 Walter D. Loveland
 Mariol R. Peck
 Ian J. Tinsley

Alternates

(Listed in order they would be called to serve, if needed)

James W. Ayres
 Bruce A. Weber
 Roy O. Morris
 Joe B. Stevens
 Harry S. Nakaue
 Duane P. Johnson
 Darrell C. Maxwell

Eve-Mary Doudoroff
 Cyrana Stadsvold
 Charles L. Rosenfeld
 Vicki J. Osis
 Robert L. Rackham
 Willard M. Holsberry
 Billie K. Stevens
 Paul C. Katen
 Steven L. Lindsey

* * * * *

Executive Committee Nominees for new Faculty Panel to be elected
at the June 4, 1981 Senate Meeting:

Mary Ellen Phillips, Instructor, Business
 Ernest Woodard, Asst. Professor, Agriculture (Lane Co. Extension)
 Robert Birdsall, Professor, Journalism,
 Malcolm Daniels, Professor, Chemistry
 John P. King, Assoc. Professor, Division of Continuing Education
 Clayton A. Paulson, Professor, Oceanography
 William J. Robertson, Assoc. Professor, Speech
 Roman A. Schmitt, Professor, Chemistry
 Joseph E. Nixon, Assoc. Professor (Sr. Research), Food Sci. & Tech.
 Terry L. Miller, Asst. Professor (Sr. Research), Ag. Chemistry
 Thomas H. Luba, Instructor, Forestry
 Daniel J. Brown, Assoc. Professor, Business
 Lester B. Strickler, Professor, Business
 Robert L. Smith, Professor, Oceanography
 Marlan G. Carlson, Associate Professor, Music
 Martin B. John, Instructor, Speech
 Kenneth L. Beals, Assoc. Professor, Anthropology
 Gloria A. Levine, Assoc. Professor, Foreign Languages & Literatures
 James E. Anderson, Assistant Coach, Men's Intercollegiate Athletics
 Kenneth E. Rowe, Professor, Statistics

Curriculum Coordination


 Oregon
State
University

Corvallis, Oregon 97331 (503) 754-3711

December 10, 1980

Mrs. Clarethel Kahananui
Acting Vice Chancellor, Academic Affairs
Oregon State System of Higher Education
Eugene, OR 97403

My dear Mrs. Kahananui:

SUBJECT: Course Request Document of Oregon State University
for 1981-82

This document contains the requests of the Colleges and Schools of Oregon State University for new courses, course changes, and deletions proposed for the 1981-82 Catalog.

This fall, each academic dean was requested to carefully review the Category II proposals he/she had submitted for 1981-82. If enrollment figures, financial means, and other resources were not strongly supportive of each individual request, then the dean was asked to withdraw the proposed course or course change. The responses from all deans were reviewed prior to final Curriculum Council action. Particular attention was given by the Council to the source of FTE for each course. During the review of curricular proposals, Oregon State University has been extremely sensitive to the current financial condition of the State of Oregon.

Courses and course changes to support the Category I proposals for programs and revisions include the following:

School of Engineering, expansion of the CEM program to 204 credit hours, two new courses:

CEM 271. Electrical Facilities. 4 hours.
CEM 281. Mechanical Facilities. 3 hours.

Otherwise, all of the enclosed course developments are proposed to support or modify existing programs. The most extensive proposals are from Art, Speech Communication, Atmospheric Sciences, Computer Science, Business, and Education. Detailed explanations of the Art and Speech Communication requests accompany the introduction section to the College of Liberal Arts proposals.

A summary of course requests vis-a-vis by Colleges and Schools, which is attached, shows a net increase of 242 credit hours. Separate summaries are provided for the College of Liberal Arts (page 1) and College of Science (page 29). All of the new courses, except 22 hours, are accommodated into existing programs without a need for increased resources. Scheduling offsets by deletion of course

Mrs. Kahananui

- 2 -

December 10, 1980

sections, alternate year scheduling, and other sources of funding are the means of incorporation. Many of the proposed courses and course changes have been approved and taught on the "X" basis. The new course hours requested represent the smallest increase since 1976.

Of the 51 courses to be dropped, 28 were not taught during the last five years. Efforts to update the curriculum and OSU General Catalog are continuing, and Colleges/Schools which are not teaching the listed courses are being encouraged to drop them.

All requests have been carefully reviewed and have been approved by the appropriate agencies on this campus. We urge their approval for 1981-82.

Very sincerely yours,



ROBERT MacVICAR
President

RM/SS/cjj

encls.



Curriculum Coordination

Corvallis, Oregon 97331 (503) 754-3711

December 10, 1980

Mrs. Clarethel Kahananui
 Acting Vice Chancellor, Academic Affairs
 Oregon State System of Higher Education
 Eugene, OR 97403

My dear Mrs. Kahananui:

The enclosed document contains the curricular proposals from Oregon State University to be reflected in the 1981-82 General Catalog. The proposals include the initiation of a new program in Air-Sea Interaction, a baccalaureate degree in Science Education in the College of Science, general minors in five departments of the College of Liberal Arts, one minor for use with the existing baccalaureate degree programs in Business Administration, one minor for use with the existing baccalaureate degree program in Forest Management, a preveterinary medicine option in Agriculture, and an area of emphasis in Industrial Hygiene in Health.

A change in name is requested for a Master's degree program in the Department of General Science, a program in Administrative Management, and an area of study in Interior Merchandising. Changes from options to areas of emphasis are requested for four programs in Clothing, Textiles, and Related Arts. An expansion of the baccalaureate degree program in Construction Engineering Management to 204 hours, a discontinuation of the baccalaureate degree in General Engineering, and clarification of the baccalaureate degree in Science Education in the School of Education and clarification of the admission requirements for the Master's degree in Veterinary Science are also included. The enclosed program document also contains a proposal to offer the B.A./B.S. degrees in Liberal Studies off-campus in cooperation with Central Oregon Community College.

College of Liberal Arts

Proposal for the initiation of minor programs in the Department of Anthropology, English, Political Science, Religious Studies, and Sociology, for use with baccalaureate degree programs throughout the University, page 1.

College of Science

Proposal by the Department of General Science to change the name of a Master's degree program from Radiological Health to Radiation Health, page 31.

Proposal by the Department of Science Education to approve the baccalaureate degree in Science Education in the College of Science, page 33.

Mrs. Kahananui

- 2 -

December 10, 1980

School of Agriculture

Proposal for the initiation of a Preveterinary Medicine Option, page 35.

School of Business

Proposal for the initiation of a minor program in Clothing, Textiles, and Related Arts for use with the baccalaureate degree program in Business Administration, page 45.

Proposal for a change in the degree program title from Administrative Office Management to Administrative Management, page 53.

School of Education

Proposal by the Science Education program to approve and clarify the status of the baccalaureate degree in Science Education in the School of Education, page 55.

School of Engineering

Proposal by the Department of Civil Engineering for the expansion of the Construction Engineering Management curriculum from 192 to 204 hours, page 57.

Proposal to discontinue granting the Bachelor of Science degree in General Engineering, page 69.

School of Forestry

Proposal by the Department of Forest Management for the initiation of a minor in Forest Soils, for use with the baccalaureate degree in Forest Management, page 71.

School of Health and Physical Education

Proposal by the Department of Health for the initiation of a new area of emphasis in Industrial Hygiene, page 81.

School of Home Economics

Proposal by the Department of Clothing, Textiles, and Related Arts to change the name of an area of study from Home Furnishings to Interior Merchandising, page 97.

Proposal by the Department of Clothing, Textiles, and Related Arts to change four programs from options to areas of concentration, page 99.

REPORTS TO THE FACULTY SENATE
June 4, 1981

Agenda for the Senate Meeting: Thursday, June 4, 3:00 p.m., Cultural and Conference Center

The Agenda for the June 4 meeting will include the reports and other items of business listed below. To be approved are the Minutes of the May 7 and May 14 Senate meetings, as published in the Staff Newsletter Appendix. Please note that because of the long agenda, the meeting will begin at 3:00 p.m.

A. Reports from the Faculty

1. Report on Candidates for Degrees (p. 5) - W. E. Gibbs

Attached is the Registrar's Memorandum dated May 1, 1981, which outlines the policies and procedures for the review and approval of candidates for baccalaureate and advanced degrees and for Senior Honors. Before the names are forwarded to the President for conferral of the degrees and honors at Commencement on June 7 the Faculty Senate is asked to approve these candidates on behalf of the Faculty of the University. These candidates have been certified by the appropriate academic units, committees and councils. If a Senator wishes to check on the status of any individual candidate(s), these lists will be available in the Registrar's Office on Thursday, June 4, prior to the Senate meeting.

2. Curriculum Council - Ed McDowell

The Curriculum Council has three reports:

- a. Guidelines for Minors & Areas of Specialization (pp. 6-9)
Attached are the Guidelines for Minors and Areas of Specialization. These Guidelines were attached to the Curriculum Council report presented to the Senate in the March 5, 1981 Reports to the Faculty Senate. At the March 5 meeting, the Senate adopted the following motion:

"The OSU Faculty Senate recommends that the completion of Minors and Specializations, approved in accordance with University Curriculum Council Guidelines, be indicated on students' permanent records, and that this policy be implemented at the earliest appropriate date."
The Guidelines mentioned in the March 5 motion are hereby submitted for Senate adoption. Further, a question-answer document interpreting the Guidelines is also included.

- b. 700-Level Numbers (pp. 10-13)
Attached is a Curriculum Council recommendation that 700-level course numbers be authorized at OSU. Note should be taken of the statement that their use is reserved for in-service courses and they are not a part of the graduate instruction program. Also attached are Senate minutes related to discussion of the previous Senate debate of this issue.

c. Category I Proposals

Copies of two Category I proposals have been sent directly to Senators by the Curriculum Coordinator. These proposals are offered for Senate adoption.

3. Registration and Scheduling Committee - Robert Mrazek

Although not a Faculty Senate Committee, the Registration and Scheduling Committee has reported recommendations to the Faculty Senate. Attached is a report of the Committee for changes to become effective in the Fall of 1981. These recommendations are not subject to Senate approval; however, the Senate may indicate its views, formally or informally, on them. (pp. 14-15)

4. Ad Hoc Calendar Conversion Committee Report - Tom West

The issue of converting from a Term to Semester System at OSU was referred to this Ad Hoc Committee earlier in the academic year. A report of this committee will address this topic and conclusions reached by the committee.

5. Election of Faculty Panels for Hearing Committees (p. 16)

Attached is a list of nominees for Panels which are to be elected at this meeting. An attachment to the May 7, 1981 "Reports to the Faculty Senate" (pp. 2, 3, & 16) discussed the history, rationale, and listed the nominees. Two additional nominations were made from the floor at the May 14 Senate meeting. This total slate of nominees is presented for Senate consideration. The election will be by written ballot at the June 4 meeting.

6. Annual Reports of Faculty Senate Standing Committees

Chairmen of the Committees whose reports are presented here may not be present at the June 4 meeting. Therefore, questions may be addressed to the respective chairmen at their departments.

- a. Undergraduate Admissions Comm. (Jerry O'Connor, Chrm.) (pp. 17-18)
- b. Retirement Comm. (Les Strickler, Chrm.) (pp. 19-20)
- c. University Honors Program (Carleton Carroll, Chrm.) (p. 21)
- d. Bylaws Comm. (Bill Longenecker, Chrm.) (p. 22)
- e. Academic Regulations Comm. (Gene Craven, Chrm.) (pp. 23-24)

7. Dean of Education Search Committee Report - Jo Anne Trow

Attached is a status report from the Dean of Education Search Committee. Chairman Trow will be present at the Senate meeting to present any additional information. (p. 25)

B. Reports from the Executive Committee

1. Financial Emergency - Pat Wells

The following issues related to the current financial emergency will be discussed at the Senate meeting:

a. Institutional Procedures Providing for Faculty Input During Financial Exigency and/or Program or Departmental Reduction or Elimination - Statement of (p. 26)

Attached is a letter from President MacVicar indicating his approval of the above entitled document. The proposal was developed by a special committee chaired by Past President Leo Parks and was adopted by the Senate at the February 5, 1981 meeting (see Minutes of 2/5/81, p. XXV, 81-377-1).

b. Financial Emergency Group

The Faculty Senate, at its regular meeting of May 7, 1981, adopted a recommendation of the Faculty Economic Welfare Committee (81-380a-8) which contained the statement that,

"should a reduction be required, program reductions, not across-the-board faculty working days and salary reductions, are the preferred means of cutting the budget for Higher Education."

In view of the serious financial emergency facing Higher Education, and OSU in particular (i.e., the May 19 announcement of serious financial shortfall in revenues), the Executive Committee of the Faculty Senate has agreed to convene an Ad Hoc Financial Emergency Group.

On May 21, 1981, President MacVicar was informed of the above action and approved of the formation of this special Group. President MacVicar has agreed to provide whatever informational resources are available for the Group's deliberations. Membership TBA at the June 4 meeting.

2. Contractual Part-Time Employment During Retirement P. Wells

The above entitled report (adopted by the Senate 3/12/81, 81-378b-8) was referred to the President's Office. Attached are two Memoranda from President MacVicar regarding this proposal from the Senate's Retirement Committee. 1) Indicating the Executive Office's belief that there is substantial merit in the proposal, and 2) the Letter of Transmittal forwarding the proposal to the Chancellor for review by the State Board of Higher Education. (pp. 27, 28)

3. Distinguished Service Award Nominees P. Wells

The Executive Committee has received a letter from President MacVicar indicating approval of the four nominees submitted by the Faculty Senate for this Award. One nominee was unable to be present to accept an award at this year's Commencement, so announcement and presentation will be deferred until 1982.

4. Summer Term Compensation Issue (pp. 29-31) P. Wells

Attached are letters received in regard to the matter of Summer Term Compensation--the original inquiry, a letter of referral to the Faculty Economic Welfare Committee, and the Committee's response.

5. Fixed Term Appointment Inquiry

P. Wells

The Executive Committee has referred to the Faculty Status Committee for its review and possible recommendations a letter from the English Department regarding the current policies and use of the Fixed-Term Appointments. A report will be made to the Senate upon receipt of the Committee's advice in this matter.

6. Joint Ways and Means Subcommittee #3, Public Hearing
held May 11, 1981 in Salem

C. Vars

D. Reed

Approximately 40 OSU Faculty attended this public hearing on the Higher Education budget, with several testifying on various topics. Faculty representing seven of the eight institutions of Higher Education were in attendance and many presented testimony. More in-depth information will be provided by some of the OSU Faculty who presented testimony.

7. Representative Bill Grannell's Visit to OSU

T. Doler

Representative Grannell, Chairman of the House Revenue Committee, held a public hearing on the OSU campus on Tuesday, May 12, with Faculty and Students. Approximately seventy OSU Faculty participated in the meeting in MU 105 which addressed problems facing the Revenue Committee and gave opportunity for Faculty input.

8. Granting of Credit for Experiential Learning

P. Wells

The Executive Committee has received a request from the Academic Requirements Committee to review a proposal for credit in this area. The proposal has been referred to the Curriculum Council and the Academic Regulations Committee for review and recommendations.

9. Faculty Day (p. 32)

B. Becker

Faculty Day will be September 17, 1981. The Faculty Day Program will be held in the Cultural and Conference Center in the Main Auditorium beginning at 8:30 a.m. School meet. schedule attached.

C. Reports from the Executive Office

1. Legislative Report

- Wil Post

2. Other

D. New Business1. Resolution to be presented by Professor Dane, Business:

"The Faculty Senate respectfully requests the Administrator of funds accumulated with staff parking fees to manage these funds prudently in the interest of the staff. We specifically request that if funds are used to purchase capital assets (land and/or improvements) the funds be reimbursed at the current fair market value for any of these assets converted to uses other than staff parking."

2. Other



Office of the Registrar

Corvallis, Oregon 97331

(503) 754-4331

May 1, 1981

TO: Dr. Patricia A. Wells, President
Faculty Senate

FROM: Wallace E. Gibbs *WEG*
Registrar and Director of Admissions

SUBJECT: Faculty Senate Consideration of Degree Candidates

If appropriate, I will be happy to be in attendance at the Faculty Senate meeting on Thursday, June 4, 1981 to present the recommended lists of degree candidates in the following categories:

1. Senior Honor Students

As approved by the Faculty Senate on April 1, 1971, the designation "with highest scholarship" will be conferred by the Faculty Senate upon those students graduating with a cumulative GPA of 3.75 or better and who have been in attendance at Oregon State University for at least two regular academic years. The designation "with high scholarship" will be conferred upon students with a cumulative GPA of 3.25, but less than 3.75, and who have been in attendance for at least two regular academic years. These notations will be shown on the Commencement program, the diploma, and transcripts of the student's permanent academic record.

2. Baccalaureate Degree Candidates

Those students verified as having completed all academic/college/school and departmental requirements by the academic dean, and institutional requirements by the Registrar's Office. These candidates are to be approved by the Academic Requirements Committee for recommendation to the Faculty Senate.

3. Advanced Degree Candidates

Those graduate students who have completed degree requirements satisfactory to the Graduate Council for recommendation to the Faculty Senate.

As has been confirmed to the faculty and staff, Spring Term grades for graduating students are to be turned in by noon on Monday, June 1, 1981.

cc: Dean David B. Nicodemus
Vice President John V. Byrne
Clayton A. Shaw



February 17, 1981

GUIDELINES FOR MINORS

1. What is an official minor at O.S.U.?

The Curriculum Council proposes that in addition to the undergraduate major programs, there be only two types of recognized second fields of interest at O.S.U.: a) minor

b) specialization

Minors are designed by an academic unit for its own majors or they may be developed for students from any other academic unit (not for its own majors). Units sponsoring a minor have primary responsibility for its administration. A minor officially consists of a minimum of 27 designated hours of related course work including 12 in upper division courses.

- a. Courses may be selected from those offered by the sponsoring unit or from other academic units.
- b. Courses required for the student's major may not count toward a minor.
- c. An individual course may not count toward more than one minor.
- d. A minor may be designed and restricted by an academic unit for its own majors.
- e. Minors designed by an academic unit for its own major students must be approved by that unit and all other academic units involved.

Specializations are designed by an academic unit for its own majors. These are restricted to students of a specific major. Units sponsoring an area of specialization should have primary responsibility for approval and administration. A specialization officially consists of a minimum of 21 designated hours of related course work including 15 in upper division courses.

- a. Courses may be from the major sponsoring unit or from other academic units.
- b. Students may not complete a specialization and minor from the same field of study.
- c. Courses included in an area of specialization may not also count towards completion of a minor.

GUIDELINES FOR MINORS (continued)

Page 2

- d. Specializations designed by an academic unit for its own major students must be approved by that unit and all other academic units involved.
2. Who officially approves a minor or area of specialization?
 - a. Academic units proposing a minor or specialization must follow the same procedures for preparing a Category I proposal as defined by the University Curriculum Council Guidelines.
 - b. Approved minors or specializations already listed in the O.S.U. Catalog are not automatically approved officially for placement on students' official academic records.
 - c. Existing minors may be approved if they meet these guidelines and have had prior approval by submitting a letter to the University Curriculum Council.
 - d. Existing "areas of concentration," "norms," "options," and "areas of emphasis" may be submitted for approval as a minor or specialization following the above stated procedure. (2c).
 3. Who determines that the minimum qualifications have been met?
 - a. The sponsoring academic unit is responsible for determining if the student has met the minimum requirements for completion of an approved minor or specialization.
 - b. Dean's certification of fulfillment of all requirements of the sponsoring school/college is required.
 - c. Substitutions for approved minor or specialization requirements may be made only with the approval of the dean of the school/college in which the minor is administered.
 4. What is the format for documentation of a minor or specialization?
 - a. Students must make application for documentation of completion of a minor or specialization. These applications must be filed at the same time as formal applications for a degree are made. (During the first week of the term preceding the term in which he or she expects to complete requirements for a degree)
 - b. Applications are sent by the Office of the Registrar to the student's college/school for an official audit.
 - c. Fulfillment of minor or specialization requirements must be verified by the academic dean's certification after consultation with the appropriate department or unit.
 - d. Signed applications are returned to the Office of Registrar for recording on the student's official academic record and subsequent transcripts.



April 9, 1981

ADDENDUM TO GUIDELINES FOR MINORS AND SPECIALIZATIONS ON STUDENTS' PERMANENT RECORDS

Since the guidelines have been circulated, several questions have been raised. In an effort to clarify the proposed guidelines, and to facilitate discussion by the Faculty Senate, these questions and their answers are given below.

1. Q: *Are the guidelines intended to apply to all new minor programs or only those proposed for official recognition on permanent records?*

A: The guidelines apply only to minors and specializations for which official recognition on permanent records is desired. They do not apply to minors, existing or proposed, which are solely for the purpose of program development. That is, they do not apply to minors, either those currently existing or any proposed in the future, which appear in the Catalog but the completion of which will not be officially recognized on the student's permanent record.

2. Q: *Is there any flexibility in these guidelines?*

A: Yes, the guidelines are intended to serve two purposes. First, they are to provide information to departments or other academic units in preparing minor proposals which the units intend to appear on student's permanent records. Second, they define the mechanisms by which minors are approved and audited for completion of the requirements. There is, therefore, some flexibility with regard to specific proposals. The Curriculum Council will, however, carefully examine any proposal that does not fully comply with the guidelines.

3. Q: *Last May, the Faculty Senate passed the following motion: "That Minors, Options, and Areas of Concentration which appear on OSBHE list of approved programs appear on Transcripts of students who have completed the program."*

Why aren't these programs being automatically approved?

A: There are several reasons for deviating from the motion exactly as it is worded. First, the OSBHE does not keep a "list" of approved minors, areas of concentration, etc.

- 2 -

3. A: (continued) Such a list is kept for majors and degrees but not for minors. When necessary, the OSBHE refers to the Catalog and attempts to coordinate this with curricular documents.

Why don't we just assume everything in the Catalog is approved?

Although care is exercised by all concerned to ensure that all Catalog copy has been approved, some errors are made since numerous people are involved. For example, a Category I curricular change had to be processed this past year because there was a major in the Catalog which had not been approved by the OSBHE. This discrepancy had been in existence since 1942!

A final reason for not automatically approving all minors is that not all of the original sponsors may want them approved.

4. Q: *Will curricular changes in existing minors, areas of concentration, etc., in order to bring them in line with the guidelines, need to go to the OSBHE?*

A: New minors, specializations, etc., as well as very substantive changes in existing programs need to be submitted as Category I proposals. Less significant changes are treated as Category II requests. Minimal changes in existing programs are handled within the institution. These minimal changes can include changes in programs to bring them into line with the guidelines if the unit wants them to appear on students' permanent records.

5. Q: *Is the approval of minors and specializations for appearance on students' permanent records an internal, OSU function, or must each be approved externally, through the Chancellor's Office?*

A: New curricula are approved through the Chancellor's Office. The composition of a student's permanent record is an internal OSU decision.

cjj



Curriculum Coordination

Corvallis, Oregon 97331

(503) 754-3711

April 20, 1981

TO: Pat Wells, President
Faculty Senate

FROM: Ed McDowell, Chairman *Ed McDowell*
Curriculum Council

SUBJECT: 700-Level Numbers

The Curriculum Council recommends the authorization of the use of 700-level numbers at Oregon State University. The 700-799 numbers are reserved for inservice courses. These are courses that are aimed at updating practicing professionals in either technology or pedagogy, but are distinctly different from regular graduate instruction in both rigor and conceptual content.

Courses with 700-level designations are for inservice use only; hence, they are never to be used in an academic degree program, either graduate or undergraduate, and are to be graded Pass/No Credit [P/N]. They are also not to be confused with individually planned internships or work experiences. They are courses that are to be offered to groups of students in a workshop or classroom format.

Upon formal request through the regular curricular channels, a department may be granted authorization to use 700-level numbers. The authorized department may then use various 700-level numbers to denote inservice courses. To this extent, the 700-level authorization is similar to a blanket-number system. With the exception of their applicability toward degrees, 700-level numbers are similar to regularly numbered courses at OSU with respect to funding, transcripting, and enrollment. Courses so numbered could either be offered through DCE, or as regular, on-campus courses for currently enrolled students.

The Vocational-Technical Education Division of the School of Education is the only academic unit currently requesting authorization to use 700-level numbers, but the Curriculum Council believes these numbers may be useful to other units in the foreseeable future.

The Curriculum Council therefore recommends the following motion for consideration by the Faculty Senate:

"The OSU Faculty Senate recommends the authorization of the use of the 700-level numbering system, beginning Summer Term, 1981."

EM/cjj

encl.

The new Standing Rules become effective in January, 1980.

Senator McClintock, CLA, reported that an inquiry of his to Vice Chancellor Romney regarding the right of the Faculty to have input when changes in admission standards were contemplated, had led him to report to the immediate past chairman of the Undergraduate Admissions Committee his views that Faculty should have this input. Whereupon, he was informed that the UAC did not have the authority to make policy recommendations. McClintock then expressed his thought that we should have an ongoing review of admissions policy by some faculty committee. Chrm. Saslow replied that the Comm. on Comms. would take this under consideration and possibly bring back a recommendation.

Senator McGrath, CLA, inquired about the intent of the Comm. on Comms. to study the possibility of consolidating some of the Senate's committees. Saslow replied that this possibility is under consideration, but at the same time, requests for three new committees had been received.

Curriculum Committee, Roberta Hall, Chrm., reporting: Chrm. Hall indicated that: 1) The Committee's Annual Report was contained in the current "Reports to the Faculty Senate," (pp. 10-12) for the Senate's information. 2) The Committee also recommended adoption of the following "700 Level Course Authorization."

GUIDELINES FOR 700-799 COURSES AT OSU

1. *Admissions:* Admissions requirements should be set by the department providing the courses; students do not need to meet Graduate School requirements for admission.
2. Guidelines for regular courses should be followed in respect to contact hours and credits.
3. 700-799 courses are in-service courses only. They shall not be used in a graduate program, ever.
4. Specific 700-level courses are to be approved by the proper academic unit, and requests should be initiated in the usual way. Copies of such requests should be provided to the Curriculum Coordinator.
5. In-service courses are not to be confused with individually planned internships or work-experiences. They are to be courses offered to groups of students in workshop and classroom format.
6. Fees will be set by the appropriate administrative agency, preferably following the guidelines in operation at OSU, Division of Continuing Education.

Senator Wells, Business, moved (79-363-2) the adoption of the guidelines for 700 level courses; motion seconded.

During discussion of the recommendation, the following questions (Q.) were raised and their probable answers (A.) were offered:

Q. What kinds of courses would be offered? A. As an example, a Parks Dept. officer would use the course to offer training to his foresters. Q. Would there be a financial advantage to departments offering 700-level courses? A. Probably not. Q. How does the 700-level course relate to present off-campus programs such as DCE? A. It is intended to supplement, not replace, any

present programs. Q. How would they be funded? A. Probably in a variety of ways as present courses are funded. Q. Would each 700-level course be subject to approval as other new courses are? A. No. A department would be granted a general 700-level authorization and would offer individual courses within that framework. Q. Are there presently departments that want these courses? A. They are being recommended in part in response to course requests that do not "measure up" to other course standards, but for which some course is deemed to be needed. Further, there is a "national trend" for Continuing Education Units, CEU's, to meet the needs of employers who are not satisfied with the "workshop" idea, who want specified contact hours (example - 1 CEU = 10 contact hours), but do not need academic credit. Q. Won't the 700-level course be viewed as "higher" than 400-500 level courses? A. That is not the intent.

Motion 79-363-2 received a standing vote of 38 "yes" and 38 "no" votes, thus, it failed to pass.

Faculty Economic Welfare Committee, Pat Wells, Chrm., reporting: Senator Wells reported that 1) the Committee is studying the PERS "pick up" by the State to determine its equitability, 2) a study of some of the recommendations of the 9-12 mo. Ad Hoc Committee is underway to determine their economic impact, particularly as they relate to Summer Term, and 3) currently attempting to define what an "FTE" is. Some current hypotheses are that an FTE is: a) a 12-month contract; b) a nine-month contract, plus Summer Term; c) a nine-month contract, plus three months outside employment; or d) that a nine-month contract be considered .75 FTE, which means that a Summer Term contract would be .25 FTE; e) further, under consideration is a recommendation that all academic salary increases be effective on July 1.

The FEWC solicits input from the Faculty regarding all of the above topics.

Untenured Faculty, Ad Hoc Committee on, David Carlson, Chrm., reporting: Other members of this Ad Hoc Committee are George Carson, Alberta Johnston, Bill Pearcy, Len Weber, and Dave Nicodemus and Curtis Johnson, ex-officio. (See Minutes of May 10, 1979, meeting 359b, p. XXXI, and Reports to the Faculty Senate for April 5, 1979, for the original Faculty Status Committee report.) The charge to the Committee was to study the original Memorandum containing several recommendations to the Faculty Senate. The central concern of this committee was the apparent conflict between AAUP and OSEA policies and employment practices positions, Carlson stated. Task Force goals were: 1) to diminish the possibility of a serious confrontation between our University and AAUP, 2) to improve faculty employment policies of our University with respect to individual Faculty, to promote fairness to individual Faculty who are in individual categories, and 3) to protect the University. The following recommendations were presented by the Task Force:

RECOMMENDATIONS:

This Task Force recommends that: 1) Fixed-term and annual-tenure tenure track appointments who are full-time, and at least .5 FTE on the instructional budget, to any Oregon State University faculty member should not exceed a total of seven

Oregon
State
University

Division of Continuing Education

Date March 19, 1981

To Ed McDowell, Chairman, Curriculum Council

From R. Duane Andrews, Director, Continuing Education

Subject: Use of 700-level numbers

memo

The 700 level numbering system would serve a useful, if limited, purpose. "Credit" in the non-degree category is especially useful for those whose relicensure requirements are tied to academic Credit system.

I would support the use of 700 level numbers.

RDA/db

* * * * *

School of Education
Vocational-Technical
Education Division

Oregon
State
University

Corvallis, Oregon 97331

March 11, 1981

TO: Ed McDowell, Chairman
Curriculum Council

FROM: Sharon Wallace, Coordinator
Vocational-Technical Education

Ed, thank you for moving so quickly on the 700-level numbering system. The Vocational-Technical Education Division supports the proposal presented.

Questions which surface: 1) Would students pay regular tuition for the 700-level numbers? 2) Would SCH be credited to the academic department so that FTE could be assigned to the activity? 3) Would each course need to go through regular curricular channels? Would there be X-courses? 4) The last sentence of the first paragraph is not quite clear -- does this rule out the opportunity for planned experience in business and industry to get updated technically?

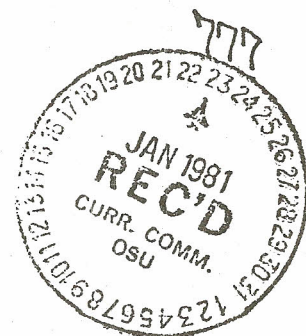
If I can provide any additional help or information, please let me know. Again, we appreciate your help.

cc: Dean Tucker
Earl Smith, Chairman, Vocational-Technical Education
Division Curriculum Committee

School of Education
Vocational-Technical
Education Division



Corvallis, Oregon 97331



January 22, 1981

Dr. Sandra Suttie
Curriculum Office
Campus

Dear Sandra:

This letter is a follow-up to our conversation last week regarding an in-service level numbering system for OSU. The number which has been designated within the State System of Higher Education is a 700 level number.

Our teachers who are seeking certification use upper division and/or graduate level courses. However, we have no numbering system available for those personnel who are interested in being updated in technology or pedagogy but are not interested in receiving graduate credit. Vocational education is in need of an in-service level number as we work with vocational teachers, counselors and administrators. We need a number which is distinctively different from graduate level numbering. We recognize the difference in graduate instruction and its rigor vs. opportunities for in-service updates to improve/expand skills for use in the classroom. We would like a number available which could be used for inservice but not be applicable for degree programs.

For example, the new certification requirements require persons seeking renewal of the vocational endorsement to have 12 credits or the equivalent of occupational upgrading every five years. An in-service, non-graduate class would be appropriate for activities in this area.

If we are to meet the needs of the field, especially as OSU is the only institution providing comprehensive vocational offerings, we need to explore such possibilities. We have a need to begin as soon as possible, especially by summer. Anything you can do to move this request forward would be appreciated and I would be most happy to work with you or meet with the Curriculum Council. I look forward to hearing from you.

Sincerely,

Sharon Wallace

Sharon A. Wallace, Coordinator
Vocational-Technical Education



Office of the Registrar

Corvallis, Oregon 97331

(503) 754-4331

April 28, 1981

TO: Dr. David B. Nicodemus
Dean of Faculty

FROM: R. V. Mrazek, Chairman
Registration and Scheduling Committee *RVM*

SUBJECT: Recommended Changes in Registration Policies and Procedures

The attached summary gives the recommendations of the Registration and Scheduling Committee for changes in registration policies and procedures. These recommendations are the result of committee activity during the 1980-81 academic year.

It is my understanding that these recommendations will be considered by the Council of Deans. Please let me know if we can be of further help.

OREGON STATE UNIVERSITY

CORVALLIS, OREGON 97331

OFFICE OF THE DEAN OF FACULTY

May 1, 1981

To: Council of Deans
Executive Committee of the Faculty Senate

From: D. B. Nicodemus *DM*

Subject: Report of the Registration and Scheduling Committee

Attached is the committee's report dated April 28, 1981 with recommended changes in registration policies and procedures for 1981-82 to be effective fall term 1981. Your immediate or later comments are invited and may be addressed to this office or to the committee chairman, Professor Robert Mrazek.

The Council of Deans will consider this report at the next regular meeting on May 20. The Faculty Senate's executive committee is encouraged to forward this report to the Senate for the June 4 meeting (for the Senate's information or any appropriate action).

/dm

Attachment

cc: President MacVicar
R. V. Mrazek
R. G. Dix

(To be effective Fall Term 1981)

CHANGES IN REGISTRATION POLICIES & PROCEDURES⁴⁻²⁸⁻⁸¹A. Proposed for a One-Year Trial1. Deviation from regular scheduling policy

Dean Goddard requested approval to schedule graduate courses (BA 512 through BA 533) required in the MBA program on a Monday-Wednesday, Tuesday-Thursday basis in Bexell Hall 415 to accommodate 1½-hour case-study discussions. The Registration and Scheduling Committee approved the request on 2-27-81 for Spring Term 1981 implementation. Approval was limited to the specific courses and room mentioned above.

2. Alpha Sectioning Differential for Sp 112 and Wr 121

It is proposed that the alpha sectioning sequences for Sp 112 and Wr 121 be different from each other so that the students' scheduling opportunities are not unnecessarily restricted. The recommendation would allow a student to enroll in Wr 40 one term, Wr 121 the next term, and Sp 112 the following term. This would be accomplished by having the sequence for Sp 112 be Fall (O-Z), Winter (A-G), and Spring (H-N). The current Wr 121 alpha sequence - Fall (A-G), Winter (H-N), Spring (O-Z) - would remain unchanged.

3. Alpha Sectioning for LS 100X

A request for alpha sectioning for LS 100X was received too late to be included in the 1979-80 year-end report of recommendations to the Council of Deans. It was approved for implementation Fall Term 1980 and is now proposed for a one-year trial during the 1981-82 academic year. Continuation of alpha sectioning should be contingent upon large course enrollment.

4. Section Preference for Wr 121

At the request of the English Department, the Registration and Scheduling Committee authorized the implementation of a section-preference procedure for Wr 121 for Spring Term 1981. This eliminated the need for students to submit three separate WRTG course preferences. Students requesting Wr 121 will now submit up to three section preferences. If none of the section preferences can be honored, the student would be placed in any open section of Wr 121. (Note that with the old WRTG course-preference system, if none of the preferences could be honored, the student was excluded from writing, except on an add-on basis.) This change should prevent as many as 200 students per term from being closed out of their basic required Wr 121 course. The results from Spring Term 1981 registration show that this is indeed what happened - only one student was closed out of Wr 121 during the computer registration. This change is now proposed for a one-year trial during the 1981-82 academic year.

B. Procedural Change: Mid-Year Emergency

Budget-related changes in operating schedules in December for the Computer Center and the de-commissioning of the CDC 3300 computer dictated the return to the earlier plan of using the Monday and Tuesday of the week following pre-registration for course adjustments. This change was given emergency approval by Dean Nicodemus and was in effect for Winter Term 1981. No further changes are anticipated.

ATTACHMENT TO June 4, 1981 "REPORTS TO THE FACULTY SENATE"

FACULTY PANELS FOR HEARING COMMITTEES
 NOMINEES FOR ELECTION
 June 4, 1981

Mary Ellen Phillips, Instructor, Business
 Ernest Woodard, Asst. Professor, Agriculture (Lane Co. Extension)
 Robert Birdsall, Professor, Journalism
 Malcolm Daniels, Professor, Chemistry
 John P. King, Associate Professor, Division of Continuing Education
 Clayton A. Paulson, Professor, Oceanography
 William J. Robertson, Associate Professor, Speech
 Roman A. Schmitt, Professor, Chemistry
 Joseph E. Nixon, Associate Professor (Sr. Research), Food Science & Technology
 Terry L. Miller, Asst. Prof. (Sr. Research), Agricultural Chemistry
 Thomas H. Luba, Instructor, Forestry
 Daniel J. Brown, Associate Professor, Business
 Lester B. Strickler, Professor, Business
 Robert L. Smith, Professor, Oceanography
 Marlan G. Carlson, Associate Professor, Music
 Martin B. John, Instructor, Speech
 Kenneth L. Beals, Associate Professor, Anthropology
 Gloria A. Levine, Associate Professor, Foreign Languages & Literatures
 James E. Anderson, Asst. Coach, Men's Intercollegiate Athletics
 Kenneth E. Rowe, Professor, Statistics
 Allan Doerksen, Research Asst. Unclassified, Forest Science
 Roswitha Hopkins, Research Asst. Unclassified, Botany & Plant Pathology

* * * * *

STATISTICAL BREAKDOWN RE ABOVE NOMINEES

<u>Academic Affiliation</u>		<u>Rank</u>		<u>Tenure</u>	
Liberal Arts	5	Professor	7	Indefinite	13
Science	3	Assoc. Prof.	6	Annual	1
Agriculture/AES/Ext	5	Asst. Prof.	3	Fixed-Term	8
Business	3	Instructor	3		
Education		Unclassified	1	<u>Sex</u>	
Engineering		Res. Asst. Un.	2	Male	19
Forestry	2			Female	3
H&PE					
Home Economics		<u>Years of Service</u>		<u>Type of Service</u>	
Oceanography	2	1-5	2	Research	6
Pharmacy		6-10	6	Instruction	11
Veterinary Medicine		11-15	5	R/I Comb.	2
Library		16-20	5	Extension	1
Student Services		20-+	11	Other	2
Other	2				

* * * * *

Faculty Senate Office
 May 27, 1981

College of
Liberal Arts
Advising and
Student Services



Corvallis, Oregon 97331

(503) 754-2847

May 11, 1981

TO: Dr. Pat Wells, President, OSU Faculty Senate

FROM: J. O'Connor, Chairman, OSU Undergraduate Admissions Committee

RE: Annual Report, July 1, 1980 - April 29, 1981 *gr*

The following report was received in this office from Kay Conrad,
Associate Director of Admissions, on the special admissions applicants.

JJ0:alh

Office of Admissions



Corvallis, Oregon 97331

(503) 754-4411

May 1, 1981

TO: Dr. James J. O'Connor, Chairman
Undergraduate Admissions Committee

FROM: Kay Conrad, Associate Director
Office of Admissions

RE: ANNUAL REPORT
(Committee Activities July 1, 1980 - April 29, 1981)

The Undergraduate Admissions Committee met at total of 19 times and considered 341 individual cases. Of these, 276 were approved for admission and 65 were denied admission.

Fall Term 1980-81, 73 persons were admitted under the 5% program; none were admitted Winter, and one was admitted Spring (149 was the maximum possible).

To date, 23 have been admitted under the 5% program for Fall Term, 1981-82 (149 is the maximum allowable).

Under the NSE program for Fall 1981-82, 38 have been approved to date.

cc: W.E. Gibbs

jw

School of Business


 Oregon
State
University

Corvallis, Oregon 97331

May 4, 1981

MEMORANDUM

TO: Dr. Patricia Wells, President
OSU Faculty Senate

FROM: Dr. Les Strickler, Chairman *PAS*
OSU Retirement Committee

SUBJECT: Annual Report of Committee

Since its creation in May 1980, the OSU Retirement Committee has held a grand total of 18 two-hour meetings. Several additional sessions will be booked before the conclusion of its operating year. These facts on meeting numbers together with the nature of the activities summarized below are important in justifying the Senate's strong support for authorizing this new body.

The activities of our committee have included discussions with such outside parties as Dean David Nicodemus (on phased retirement), OPERS Executive Director Jim McGoffin (on OPERS programs) and representatives of H.C. Copeland and Associates (on tax-sheltered annuities). An added activity was the attendance by some committee members at various legislative hearings in Salem. Also, it may be noted that the chairman summarized committee involvements at a local AAUP meeting attended by a large group of faculty members.

With respect to topics treated, the committee's initial session was devoted to a listing of all possible business items and to a prioritizing for such items. During the year, the following major topics were examined:

1. Retirement bills in the Oregon Legislature.
2. Contractual part-time employment during retirement and the related matter of "phased" retirement.
3. Retirement supplements or "buyouts."
4. Earlier "normal" retirement conditions.
5. Permanent Cost-of-Living Adjustments or COLAs.
6. Ad hoc COLAs and especially those advocated by the United Seniors' organization.

Dr. Patricia Wells
May 4, 1981
Page 2

7. Federal tax status of lump-sum retirement settlement options.
8. Pre-retirement informational sessions for faculty personnel.
9. Self-evaluation of retirement benefits.
10. Tax-sheltered annuities.

In the processing of its business for action, the committee sought and received Senate approval for its recommendations on permanent COLAs and on contractual part-time employment during retirement. Also, the Executive Committee approved our recommendation endorsing the United Seniors' proposal on ad hoc COLAs. Lastly, the Retirement Committee forwarded to the Oregon Senate Committee on Insurance/Banking/Retirement its positions on 22 major retirement bills. This step followed an examination of 64 retirement bills under consideration by the 1981 legislature.

In concluding this report, special appreciation is expressed to the following persons for their dedicated service on the committee:

Lyle Calvin, Statistics
Jack Danley, Staff Benefits
Fred Hisaw, Zoology
Maryanne Staton, Home Economics
Harold Youngberg, Ag Extension
Stan Williamson, Retiree

se

Department of
Foreign Languages
and Literatures

Oregon
State
University

Corvallis, Oregon 97331 (503) 754-2146

MEMORANDUM

9 May 1981

TO: Pat Wells, President, Faculty Senate

FROM: Carl Carroll, Chairman *CWC*
University Honors Program Committee

SUBJECT: Annual Report

The UHP Committee has met once each term during the 1980-81 academic year. The Committee's activities have included the following:

- 1) Approval of increases in GPA requirements in connection with the Honors Program, as follows:
 - a. from 3.00 (at present) to minimum 3.25 for "Honors Program" mention on student's diploma;
 - delete* → b. from present 3.25 or above for "With High Scholarship" to 3.75 or above for mention "With Highest Scholarship";
 - c. Proviso: exceptionally, the UHP Committee can request that a student with a lower GPA be allowed to graduate "With Honors", if the Committee feels this is merited.
 - d. These changes are to be effective fall 1981, for anyone entering the UHP at or after that time.
- 2) Consideration and approval of guidelines for the use of a 300-level course number (instead of Ho 250) for colloquia offered under the UHP.
- 3) Approval for 1981-82, on a trial basis, of a change in format of UHP offerings, thus:
fall and spring terms, colloquia and seminars to be offered, as at present; winter term, seminars only to be offered.
(Rationale: under the present system (40-50 colloquia every term, along with a few seminars), there is too little time available for the recruitment of new faculty participants in UHP, as a result of which the Program's offerings, in terms of content and instructional staff, undergo too little renewal.)
- 4) Approval of an increased requirement for Honors Program students, from the present minimum of 6 UHP offerings (colloquia and/or seminars) to 8 UHP offerings (colloquia and/or seminars), effective fall 1981 for freshmen joining the UHP.
- 5) Received reports and information from and furnished advice to the Director of the UHP concerning: a study of "scholars' programs" and honors programs at other universities; means by which students are informed of UHP offerings; enrollment in the UHP; faculty participation in the UHP and recruitment of off-campus staff for UHP programs; budgetary matters.
- 6) The Committee chairman would like to express his appreciation to all student and faculty members of the Committee for their assistance during the year. It has been a pleasure working with them.

English Language Institute

Oregon
State
University

Corvallis, Oregon 97331 USA (503) 754-3006

17 April 1981

MEMORANDUM

TO: Pat Wells, Senate President
Executive Committee of the Faculty Senate

FROM: Wm E Longenecker, Bylaws Committee Chair

Bill

SUBJ: Annual Report

The Bylaws Committee received two matters for consideration this year, both sent from the Executive Committee:

- 1) We were asked to consider the possibility/desirability of reducing the number of Faculty Senate senators.
- 2) We were asked to prepare a report for the October 1981 Faculty Senate meeting regarding a change in the Bylaws which would enable Executive Committee members to retain their Senator status during their term on the Executive Committee. This report will be prepared well in advance of the October meeting.

WEL/gl

Department of
General Science



Corvallis, Oregon 97331 (503) 754-4151

May 22, 1981

M E M O R A N D U M

TO: Executive Committee, Faculty Senate

FROM: Academic Regulations Committee
Gene Craven, Chairman *GC*

SUBJECT: Annual Report

During the 1980-81 Academic Year, the Committee has submitted recommendations at four Faculty Senate meetings:

<u>Meeting</u>	<u>RECOMMENDATION</u>	<u>Senate Action</u>
Nov. 6	• AR 21 - Honor Roll (from 1980-81 Committee)	Returned to Committee
Jan. 15	• AR 21 - Honor Roll. That post-baccalaureate students be treated the same as undergraduates for inclusion in end-of-the-term honor roll list published by Office of the Registrar.	Approved
	• That PE 321 and 322 (formerly Z 321 and 322) be counted as science credit in meeting general education requirements of students who graduate with the class of 1984 or earlier.	Approved
	• That the problem of excessive retaking of courses be handled through advising at the appropriate department/college/school level as opposed to a University regulation.	Tabled
Apr. 6	• Modification of footnote 2, page 12 of 1980-81 SCHEDULE OF CLASSES pertaining to residency and extended campus courses.	Approved
	• Modifications of AR4, AR7, and AR18 pertaining to the classification of post-baccalaureate students.	Approved
	• Modification of AR22d to remove unenforceable aspects of existing regulation concerning students suspended from the institution.	Approved
	• AR17 Concerning removal of the "I" grade.	Returned to Committee

Academic Requirements Committee
Annual Report, 1980-81
page 2

May 7

- AR17 modified to specify time allotted to remove the "I" grade and clarify procedure for removal.

Approved

- That post-baccalaureate students be treated the same as undergraduates with respect to residence and GPA for Senior Honors.

Approved

The Committee has been asked by the Executive Committee to consult with appropriate persons concerning the legality of schools or colleges having more restrictive policies than the University related to student access to education (including restricted retaking of courses). Robert Gutierrez, Assistant to the President, has been asked for an opinion on this matter.

Committee Members:

Students: Bruce Behrends, Carmen Mitchell, Joanne Wisnovsky
Faculty: M. T. Aliniaze, G. Craven, W. Gamble, J. O'Neill,
Ze'ev Orzech, W. E. Gibbs (ex officio)

OREGON STATE UNIVERSITY

Corvallis, Oregon 97331

May 26, 1981

REPORT TO THE FACULTY SENATE

FROM: SEARCH COMMITTEE FOR THE DEAN OF EDUCATION

The Search Committee was constituted and held its first meeting on Friday, January 30, 1981. Current members are: George Beaudreau, Agricultural Chemistry; Lee Cole, Agricultural Education; Tom Evans, Science & Math Education; Al Ferro, Microbiology; William Kendrick, Salem Superintendent of Schools; David King, College of Liberal Arts; Dor Egge, State Department of Education; Dow Poling, Physical Education; Ruth Stiehl, School of Education; Ed Strowbridge, School of Education; Jo Anne Trow, Student Services; Cheryl Williamson, School of Education; Murray Wolfson, Economics; Diane Duke, student, Education; Dan Wells, student, Education. During the month of February, the committee met and drafted the position announcement and the position description, established screening criteria, and completed other committee details. The position was advertised in the Chronicle of Higher Education, at various professional meetings and distributed to over 655 institutions and persons.

Time lines were established as follows:

1. Position Opening: March 1
2. Recruitment: March 1-April 24
3. Dossiers Complete: Approximately May 15
4. Screening of candidates: began shortly after April 24.
5. We anticipate making final recommendations to the President sometime in June. He will establish the times for interviews after he has reviewed our recommendations.

The committee received 167 inquiries and nominations; 129 actual applications were received -- of those, 106 are complete. The committee has pursued its work with diligence and good spirit and hopes to make a final report to the Faculty Senate Fall Term.

Jo Anne J. Trow, Chairperson
Dean of Education Search Committee

JT:jb

Office of the President



Corvallis, Oregon 97331 (503) 754-4133

May 7, 1981

To: Dr. Pat Wells, Faculty Senate President

From: Robert MacVicar, President

A handwritten signature in dark ink, appearing to read "Robert MacVicar", written over the printed name.

Subject: Financial Exigency Guidelines

I have carefully reviewed the material submitted by you on behalf of the Faculty Senate relating to the institutional procedures providing for faculty input during financial exigency and/or program or departmental reduction or elimination.

This seems to be an appropriate mechanism for conforming to the Board's policy that requires the faculty involvement in this decision-making process, and it is therefore approved and will be included in the appropriate documents relating to this subject for implementation.

RM:is

cc: Vice President Smith
Vice President Byrne
Dean Nicodemus



Office of the President

Corvallis, Oregon 97331 (503) 754-4133

May 6, 1981

To: Dr. Pat Wells, Faculty Senate President

From: Robert MacVicar, President

A handwritten signature in dark ink, appearing to read "Robert MacVicar".

Subject: Proposal from the Retirement Committee

I have carefully reviewed the material transmitted in your memorandum of April 14, 1981, in which the Faculty Senate has recommended that the administration of Oregon State University consider the plan which was developed by the Faculty Senate Retirement Committee.

I have reviewed the document and believe that there is substantial merit in considering it further, particularly in this time of significant financial stringency which will make it difficult for the institution to maintain a satisfactory rate of input of new personnel if current faculty do not continue to retire at what would have been predicted from historic data.

There are, however, legal and other implications of this policy which would require, in my opinion, the concurrence of the appropriate legal advisers to the State System of Higher Education and of the Chancellor. It is not inconceivable that he would feel this is such a significant policy matter that it would be appropriate to have it considered by the Board.

In any event, I have referred this matter to Chancellor Lieuallen for consideration both of the legal aspects and of the policy aspects of the proposal. I am sure that the matter will receive his careful attention, but I am also very much aware of the urgent problems which face him in connection with the legislative assembly and the budget for the State System of Higher Education. I, therefore, would not expect to have this matter responded to immediately.

RM:is

cc: Chancellor Lieuallen
Dean Nicodemus

Office of the President

Oregon
State
University

Corvallis, Oregon 97331 (503) 754-4133

May 6, 1981

Chancellor R. E. Lieuallen
Oregon State System of Higher Education
P. O. Box 3175
Eugene, OR 97403

My dear Chancellor Lieuallen:

The attached memorandum from Dr. Pat Wells, the President of the Faculty Senate at Oregon State University, and the material attached thereto, together with my response to Dr. Wells, I believe, are essentially self-explanatory. It would be greatly appreciated if you would have the appropriate legal officers of the Board examine the propriety of establishing a contractual relationship with a retired faculty member guaranteeing employment over an extended period of time with essentially the same protection, I would presume, that would apply to a tenured faculty member on a full-time appointment.

As I have indicated in my memorandum to Dr. Wells, I am very much aware of the great pressures which are present at this time, both on the legal staff of the Department of Higher Education as well as Mr. Lemman and his associates from the point of view of personnel management. Also obvious to all of us is the very heavy burden currently being borne by you in the presentation of the System budget to the Ways and Means Committee. I would, therefore, not anticipate that you would be able to respond as promptly to this request as would normally be your habit.

Very truly yours,



Robert MacVicar
President

RM:is

Attachments

cc: Dr. Wells
Dean Nicodemus

Department of
Economics



Corvallis, Oregon 97331

May 14, 1981

MEMORANDUM

TO: Executive Committee of the Faculty Senate
Pat Wells, Senate President

FROM: Faculty Economic Welfare Committee
R. Charles Vars, Chairman

SUBJECT: Summer Term Compensation for Instruction

The FEWC has discussed the March 9 letter from David Eiseman on the subject of summer term compensation. The Committee agrees that current rules for computing summer term compensation can (and most likely do) lead to inequities in pay received for varying amounts of "real" workload. Nevertheless, this phenomenon does not appear to us to be fundamentally different from the wide range of salary/workload "inequities" that might be documented for the academic year itself (even though the specific parameter used for summer term salary determinations is more explicitly defined).

In the absence of a comprehensive analysis of academic year workload distribution and possible anomalies, the FEWC deems it inappropriate to single out summer term salary/workload problems as a self-contained subject for effective examination.

cc: David Eiseman

Office of the
Faculty Senate

Oregon
State
University

Corvallis, Oregon 97331 (503) 754-4344

April 2, 1981

MEMORANDUM

TO: Charles Vars, Chairman Faculty Economic Welfare
Committee

FROM: Pat Wells, President Faculty Senate *Sal*

RE: Basis for Summer Term Teaching Compensation

Attached is a letter from David Eiseman, President of the College of Liberal Arts Council, which raises questions about the present basis for compensation to summer teachers.

The Executive Committee would like your committee to study this matter and to forward to us any recommendations which you consider appropriate.

c: David Eiseman

Department of Music



Corvallis, Oregon 97331 (503) 754-4061

March 9, 1981

MEMORANDUM

TO: Pat Wells, President, OSU Faculty Senate

FROM: David Eiseman, Chairman, Department of Music/President, CLA Faculty Council *DE/LE*

RE: Summer Term Compensation for Instruction

As you are no doubt aware, pay for instructional services during summer term is computed for a professor solely on the basis of the number of credits for a particular class or classes. A professor is reimbursed on the basis of his/her teaching a 2-credit course, a 3-credit course, or whatever, by a formula which computes the dollar amount on the basis of the professor's 9-month salary in relation to the numbers of credits to be taught. Lamentably, however, this procedure fails to take into account anticipated class sizes, which range from relatively few to well over 100, a problem magnified in CLA and perhaps other units of the University where the availability of graduate teaching assistants is negligible at best. Disparate workloads result, wherein, for example, one professor alone must grade many papers for a large 3-credit class, while another professor would grade few papers for a small class, even though both would have their pay computed by identical criteria. Another inequity could be a professor teaching a lower enrolled but highly specialized upper division or graduate course, which by its very nature would involve inordinate amount of preparation, but, once again, would receive no financial recognition for the additional work.

I am herewith requesting that the Faculty Senate consider this matter in the interest of equity for all OSU employees who teach summer term. Thank you very much.

DE:rk

SCHOOL/COLLEGE FACULTY MEETINGS

AGRICULTURE:	Friday, September 18, 1:30 p.m., Austin Auditorium, Cultural and Conference Center.
BUSINESS:	Thursday, September 17, 10:30 a.m., Bexell 207
EDUCATION:	Thursday, September 17, 1-5 p.m. and Friday, September 18, 8 a.m. - 5 p.m., Peavy Arboretum
ENGINEERING:	Wednesday, September 16, 10:00 a.m., Dearborn 118
EXTENSION:	Monday, September 14, 10:00 a.m., MU 105
FORESTRY:	Friday, September 25, 8:00 a.m., Peavy 242
HEALTH & PHYSICAL EDUCATION:	Thursday, September 17, 2:00 p.m., MU 105
HOME ECONOMICS:	Thursday, September 17, 1:30 p.m., Milam 123
LIBERAL ARTS:	Thursday, September 17, 10:30 a.m., Wilkinson 110
OCEANOGRAPHY:	Monday, September 28, 3:30 p.m., Wilkinson 110
PHARMACY:	Thursday, September 17, 10:30 a.m., Pharmacy 235
SCIENCE:	Friday, September 18, 10:00 a.m., Wilkinson 110
VETERINARY MEDICINE:	Thursday, September 10, 8:30 a.m., Peavy Arboretum

REPORTS TO THE FACULTY SENATE
October 8, 1981

Agenda for the Senate Meeting: Thursday, October 8, 1981, 3:30 p.m.,
Cultural and Conference Center

The Agenda for the October 8 meeting will include the reports and other items of business listed below. To be approved are the Minutes of the June 4 Senate meeting, as published in the Staff Newsletter Appendix.

A. Reports from the Faculty

1. Parking Resolution (p. 6) - C. Dane

At the June 4 Senate meeting, the attached Resolution regarding Parking was submitted by Senator Dane for consideration. Attached is a Substitute Resolution submitted by Senator Dane for consideration by the Senate at its October 8 meeting.

2. Senate Apportionment - Dean Nicodemus

Because of problems in implementing the usual procedures for Apportionment (to be explained by Dean Nicodemus), the Executive Committee is requesting the Senate's concurrence in the use of the 1980-81 apportionment for the 1981-82 year. The Senate will be asked to take action on this request.

3. Search Committee Reports

At the time of the June Senate Meeting and during the Summer, several Search Committees were in operation. Each of those Committees has been asked to provide current information on the status of the search:

- a. Dean of the Graduate School - Dean Ohvall

During the summer, President MacVicar, in cooperation with the EC, appointed a Search Committee for an in-house search for a Dean of the Graduate School. A list of four finalists have been recommended to the President, who is expected to announce an appointment from among these individuals.

- b. Acting Dean of Research - Murray Laver

The Research Council has served as the Search Committee to fill the vacancy created by the departure of Vice President for Research and Graduate Studies, John Bryne. The apparent intent of OSU's President is to fill the Dean of Research position with an individual on an "Acting Dean" capacity, on temporary appointment.

c. Dean of Education Search Committee

- Jo Anne Trow

An announcement of the new Dean of Education is imminent, and search chairman Trow will report to the Senate details on the progress of the search since her last report on June 4.

4. Curriculum Council

Chairman Stennett will review with the Senate preliminary matters dealing with Category I and Category II documents which will be the subject matter of the special Senate meeting on November 19. Copies for review are available from your department chairman and in the Faculty Senate Office.

5. Academic Regulation 20 Revised Wording (p. 7) - Bob Becker

Attached is a Memorandum from the Executive Committee to President MacVicar dated July 22, 1981. The Executive Committee, acting for the Senate, approved on a conditional basis, revised wording of AR 20, until such time as the Senate could be informed and approve the action. The President and the Chairman of the Academic Regulations Committee spoke with the Executive Committee at length regarding this matter. Its urgency was established because of the need to have the revised wording appear in publications to provide students with sufficient notice of the change in the Regulation.

6. Extended Campus Guidelines (pp. 8-16) - Sandra Suttie

Attached is a proposed Final Draft of Guidelines for Extended Campus Programs. Members of the Committee who prepared these Guidelines will be present at the Senate meeting to answer questions. The Senate will not be asked to approve the Guidelines at this time. Submission to the Senate for its approval will occur at a subsequent date, following receipt of formal input from the Faculty Senate, Graduate Council, and the Curriculum Council.

7. Ad Hoc Committee on Promotion and Tenure - Agnes Grady

The Executive Committee has received from the Ad Hoc Promotion and Tenure Observer Committee a preliminary report of the 1981 process. Pursuant to action of the Senate in Winter of 1980, the Executive Committee is taking steps to establish a permanent Committee. A progress report of this action will be forthcoming, as well as a final report from the 1981 P&T Observer Committee.

8. Faculty Recognition and Awards Committee (p.17) - Faith Norris

Attached is the Report of the Faculty Recognition and Awards Committee. The recommendation regarding Honorary Degrees is currently being studied by the Executive Office (based on an earlier recommendation from another Senate action). A report on the status of this matter will be made at a later date.

B. Reports from the Executive Committee

1. Schedule of Elections of New Senate Officers, Senators, Inter-institutional Faculty Senators, and Executive Committee Members

The Executive Committee, upon concurrence of the Senate as to procedure, will prepare the Apportionment Table for presentation at the November meeting. The Table provides the basis for election of new Senators in each college/school during the month of November. Plans for election of the President-Elect, IFS Representatives and Executive Committee members will be the subject of Memoranda to be sent to all Faculty during the months of October and November.

2. Appointments to Senate Committees

The Executive Committee has made all appointments of chairmen and members to the Senate's Committees. Student members have not been identified in most instances, so names will be forwarded to committee chairmen as approved, but are omitted from this Roster.

A complete Roster of Faculty Senate Committee/Council memberships will be available for Senators at the October 8 meeting.

3. Invitation to Participate in Inauguration

The Faculty Senate President has received an invitation to participate in the Inauguration of the new President of the University of Oregon, Paul Olum. President Wells has asked Thurston Doler, Exec. Secretary of the Faculty Senate, to attend as her representative.

4. Faculty Reviews & Appeals Committee Appointees

The Executive Committee has appointed, subject to Senate confirmation, Kenneth Hedberg (Chemistry) and David Faulkenberry (Statistics) to three year terms, ending June 30, 1984, on the Faculty Reviews and Appeals Committee. Also, the Executive Committee recommends that Michael Mix (General Science) be appointed to fill the unexpired term of Professor Freund (who retired earlier this year) ending on June 30, 1982.

5. Administrative Appointments Committee Appointees

The Executive Committee has appointed, subject to Senate confirmation, Douglas Caldwell (Ocean), Gene Craven (Science Educ.) and Hilda Jones (Business), to three year terms (ending 6/30/84) on the Administrative Appointments Committee.

6. Parliamentarian

As prescribed in Article XV, Section 2, of the Bylaws the Executive Committee will appoint Kermit Rohde (Psychology Dept.) to fill out the 1981 term, ending December 31, 1981. This appointment is necessary because William Longenecker, (ELI) has gone on leave from OSU, and is unable to finish out the term.

7. Ad Hoc Committee on Calendar Conversion

The Ad Hoc Calendar Committee, under chairmanship of Berkeley Chappell (Art), is being appointed to bring to a conclusion the charge made earlier to the committee (to gather information on the possible ramifications of a change to a semester system). If any Faculty member wishes to provide input, the Executive Committee urges contact with Professor Chappell.

8. Search for a new OSBHE Chancellor

The Executive Committee has asked one of its members, Nancy Leman (English) to serve as liaison with the search committee for the Chancellor's replacement. At this time, there has not been sufficient information to know the composition of the search committee. Details will be presented to the Senate as received.

9. Resignation of Vice President for Administration

Because of the recent resignation of Dr. Clifford Smith, the Executive Committee has been asked by President MacVicar to begin the process of recommendations for the formation of a search committee. The Executive Committee is recommending that the same committee structure as used in 1978 be used again; 3 faculty members at large (chosen from the Administrative Appointments Committee), two students (selected by ASOSU), 3 academic/classified staff (one to be selected from each of three principal service units/areas under the VP for Adminis.), and 3 others to be selected (one each from the Council of Deans, Administrative Council, and OSU Alumni Association). The Executive Committee is inviting Faculty to provide recommendations of individuals who might be appointed to the Search Committee.

10. Arizona State University Sexual Harassment Study

The Faculty Senate Office has been provided copies of the ASU Sexual Harassment Study. One copy has been placed in the Reserve Book Room of the Library, and copies are available for loan from the Faculty Senate Office.

11. Faculty Day Activities, September 17 and 18 - Thurston Doler

A report will be made on the Faculty Day Program (including the tours of IRAM and CTV, the Faculty Economic Welfare Committee open meeting, and the Open Forum with President MacVicar).

12. Interinstitutional Faculty Senate Meeting - Bill Wilkins

Substitute Senator Bill Wilkins will report on the IFS meeting on October 2nd and 3rd at LaGrande.

13. Association of Oregon Faculties Meeting - Leo Parks

Professor Parks will report on activities of the AOF, including a recent meeting.

14. PAC-10 Faculty Leadership Conference

President Wells, President-Elect Becker, and Executive Secretary Doler will participate in the October 30-November 1 meeting of the PAC-10 Faculty Leadership Conference in Pullman, WA. Both Wells and Becker will lead sessions regarding budgetary topics. OSU will host this group on our campus during the coming academic year. Information of interest to our Senate will be reported at the November 5 meeting.

15. Faculty Economic Welfare Committee's Comments re Salary Adjustments for Faculty Salaries, 81-82

Upon receipt of the proposed Academic Salary Adjustments, the FEWC was invited to respond with comments/suggested changes, etc. Several suggestions were made, which were incorporated into the final draft currently being used.

16. The Financial Crunch--Status Report #4

Status Report #4 is currently being printed & will be distributed soon to all Faculty. This issue contains a number of attachments of interest to Faculty, as well as Guidelines for budget cuts for 1982-83. Draft proposals for the latter cuts have been received by the Senate Office and forwarded to all Caucus chairmen.

17. Reports of Senate Committees

Attached are Annual Reports of Standing Committees of the Faculty Senate. Chairmen of the Committees may not be present at the Senate meeting. Any questions regarding these reports should be directed to the chairman.

- a. Academic Advising Committee (Paul Nelson) (p.18)
- b. Academic Requirements Committee (Maryann Phillips) (pp. 19-20)
- c. Administrative Appointments Comm. (Robert Krahmer) (p. 21)
- d. Advancement of Teaching Comm. (Stephen Hawkes) (p.22)
- e. Curriculum Council (Ed McDowell) (pp. 23-24)
- f. Faculty Reviews & Appeals Comm. (Frank Adams) (p. 25)
- g. Graduate Council (David Faulkenberry) (pp. 26-27)
- h. Library Committee (Frank Cross) (p. 28)
- i. Special Services Comm. (Georgine Thompson) (p. 29)

18. Intercollegiate Athletics--Letter re Scheduled Events (pp. 30-31)

Attached is a letter from Mr. Rainey for the information of the Senate. Unless the Senate directs otherwise, no action will be taken in regard to this information.

C. Reports from the Executive OfficeD. New Business

The following Resolution was offered by Senator Dane (Bus) at the June 4 Senate Meeting:

"The Faculty Senate respectfully requests the Administrator of funds accumulated with staff parking fees to manage these funds prudently in the interest of the staff. We specifically request that if funds are used to purchase capital assets (land and/or improvements) the funds be reimbursed at the current fair market value for any of these assets converted to uses other than staff parking."

Substitute Motion:

July 1981

WHEREAS, OSU administrators have stated that parking fees are required from staff and students because parking facilities cannot be provided with state funds, and

WHEREAS, said parking funds appear to have occasionally been used to purchase property for the State that has never been used for parking purposes, and

WHEREAS, capital assets purchased with these funds have been diverted to other university and state uses from parking uses without compensation to the parking fund or with partial compensation at historical costs,

Be it resolved that the Faculty Senate of Oregon State University asks that parking funds be administered by the State System as a fiduciary and in the best interest of the contributors of said funds. Specifically the Senate asks that if assets purchased with these funds are converted to other than parking uses, the parking fee fund be reimbursed at the current fair market value of these assets. Furthermore the Faculty Senate directs the President of the Faculty Senate to send copies of this motion to the Chancellor of the State System of Higher Education, the Chairman of the State Board of Higher Education, the Vice-Chancellor in charge of Business Affairs, the Business Manager of Oregon State University, and the President of Oregon State University.

Office of the
Faculty Senate



Corvallis, Oregon 97331 (503) 754-4344

July 22, 1981

M E M O R A N D U M

To: President MacVicar
From: Executive Committee of the Faculty Senate
Pat Wells, Senate President
Subject: Academic Regulation 20--Revised Wording Approved

The Executive Committee, at its meeting on July 21, decided to recommend that AR 20 read as follows:

"20. Repeated Courses.

A course may be repeated only once by a student earning a grade other than "A," "B," "C," "S," or "P." Exceptions may be requested by presenting an Official Student Petition to the Office of the Registrar. Such a petition shall bear the recommendation of the dean of the student's college/school and the dean of the college/school and head of the department in which the course is offered.

If any course is repeated by a student, only the grade last earned (unless that grade is E, I, W, N, or U) shall be used to compute the grade-point average. Any previous grade in that course will be lined through on the student's permanent record. A course previously passed, when repeated, does not add term credits toward graduation. If an immediate recomputation of the GPA is desired, it is the student's responsibility to complete the appropriate form at the Registrar's Office. Otherwise, the GPA may not be adjusted until time of graduation audit."

The Executive Committee will request that the entire Senate review this Academic Regulation during the 1981-82 year. Any recommendation for changes will be communicated to you.

If you have any questions, please feel free to call me.

Graduate School



Corvallis, Oregon 97331

(503) 754-4881

July 28, 1981

MEMO TO: Executive Committee, Faculty Senate
Graduate Council, Curriculum Council
Council of Deans

FROM: Sandra J. Suttie, Curriculum Coordinator

SUBJECT: Extended-campus guidelines

The drafting committee for extended-campus guidelines last met on June 29, 1981. At this time the comments from the Deans and the Curriculum Council were considered. A revised set of the guidelines dated June 30, 1981 has been developed. These are being distributed to the Executive Committee of the Faculty Senate, the Graduate Council, the Curriculum Council and the Council of Deans. The drafting committee believes further action should take place in the usual manner with the Executive Committee of the Faculty Senate taking the lead. Inasmuch as the original input to develop such guidelines resulted from the Graduate Council and Curriculum Council activities, copies are being sent to these two groups at the same time.

Further comments relative to the analysis, interpretation, and possible revision of these guidelines should be sent to me at the Graduate School. We look forward to their implementation in the not too distant future.

A handwritten signature in cursive script that reads "Sandra J. Suttie".

Sandra J. Suttie
On behalf of the
Drafting Committee

SJS:jt
Enc.

cc: J. King
J. Kuipers

DRAFTGUIDELINES FOR THE CONDUCT OF EXTENDED-CAMPUS
EDUCATIONAL PROGRAMS

INTRODUCTION

Oregon State University is dedicated to satisfying educational needs of the people of Oregon. Many Oregonians in need of higher education may be constrained by social, economic, geographic, and other factors from participating in the educational programs offered on the campuses of the state universities. Delivery of such programs to these "place-bound" Oregonians is an accepted function of Oregon State. It is likely that the opportunity to offer sound educational programs away from Corvallis will expand significantly during the years ahead. It is proposed that such programs be termed "extended-campus" programs. Guidelines for their development and conduct are presented here. In addition to the Extended-Campus Guidelines, a background statement of pertinent information is included.

The term "extended campus" refers to those regular Oregon State University credit courses and academic programs delivered away from the Corvallis campus to non-traditional place-bound students. Extended-campus courses and programs remain within the academic control and are the academic responsibility of campus-based academic units. Course content and instructional staff are approved by appropriate Oregon State University academic units. The programs are administered by the University's Division of Continuing Education. Instructional staff who offer extended-campus courses are selected from regular campus-based faculty or from a group of adjunct OSU faculty approved for teaching by the appropriate campus-based academic unit. Extended-campus courses are regular Oregon State University courses; the credit offered is not included in the category of "transfer credit". Extended-campus programs differ from campus-based counterparts only in student population, location, and course delivery.

GUIDELINES FOR OSU
EXTENDED-CAMPUS PROGRAM

Part I

(1) NEEDS ASSESSMENT

A thorough needs assessment to determine local educational requirements and Oregon State University's ability to satisfy those requirements from its existing curriculum will be made before any extended-campus program is established.

(2) FINANCIAL SUPPORT

Extended-campus programs shall be established only when there is a clear indication that the program can be financially self-supporting.

(3) SITE EVALUATION AND SELECTION

The geographic distribution of students and the adequacy of local facilities to meet course needs must be seriously considered in the selection of extended-campus sites.

(4) PROGRAM DESIGN

Degree requirements, including curricula, shall follow as closely as possible those for campus-based programs. Establishment of programs and their coursework will satisfy the same requirements and follow the same procedures for approval as those for campus-based programs.

(5) PROGRAM EVALUATION

Maintenance of academic quality and the appropriateness of coursework to local educational needs are a significant aspect of extended-campus programs. They are the responsibility of campus-based academic units.

(6) FACULTY

All faculty involved in extended-campus programs shall be approved and reviewed by campus-based academic units.

(7) ADMINISTRATIVE SERVICES

Courses and programs remain the academic responsibility of campus-based academic units. The programs are administered by the OSU Division of Continuing Education. Students are registered for such courses by the Division of Continuing Education.

(8) ADMISSION POLICY

All admission policies relative to campus-based programs shall apply to extended-campus programs unless otherwise specified.

(9) ACADEMIC RECORDS

It shall be the responsibility of the Oregon State University Registrar to develop and maintain official transcripts for all students admitted to formal programs of the university's extended-campus program.

(10) ADVISING

Students formally enrolled in extended-campus programs shall be assigned an advisor from the regular university instructional staff and shall confer with their advisors at least twice during the academic year.

(11) DEGREE REQUIREMENTS

Degree requirements for extended-campus programs shall be the same as for on-campus programs, except as specifically indicated with respect to residency requirements.

(12) INTER-INSTITUTIONAL COORDINATION

Coordination between Oregon State University extended-campus programs and those of other public and private higher educational institutions within the state shall be the responsibility of the Division of Continuing Education. All reasonable efforts shall be made to avoid unnecessary program duplication.

PART II - EXPLANATION

NEEDS ASSESSMENT

A thorough needs assessment to determine local educational requirements and Oregon State University's ability to satisfy those requirements from its existing curricula will be made before any extended-campus program is established.

Explanation: The needs assessment comprises both a determination of the general educational need of potential off-campus student populations and the identification of actual course requirements for such groups. The needs assessment activities are the responsibility of representatives of the Division of Continuing Education and of the appropriate campus-based academic units. Needs assessments are required to determine the number of admissible students for the potential program, the University curriculum which best fits local needs, and the degree of local interest sufficient to maintain the potential program on a self-support basis.

FINANCIAL SUPPORT

Extended-campus programs shall be established only when there is a clear indication that the program can be financially self-supporting.

Explanation: No state-allocated funds have been set aside for the support of extended-campus courses or academic programs. Resources to support such programs must derive from local individuals or agencies. In most cases, funds for individual courses will derive from student tuition. Other resources supportive of delivery of coursework to extended-campus locations will normally be provided by local educational institutions or agencies.

SITE EVALUATION AND SELECTION

The geographic distribution of students and the adequacy of local facilities must be seriously considered in the selection of extended-campus sites.

Explanation: Identification of adequate local facilities is part of the assessment program. The adequacy of such local facilities will be determined by the campus-based academic unit responsible for the academic quality of the program. Sites selected for delivery of extended-campus courses will include instructional facilities, materials and equipment commensurate to campus-based sites.

In appraisal of local facilities, special attention should be paid to the quality of locally available library resources. Assistance of the local OSU Library may be requested in evaluating library resources. Local collections may be expanded by the use of resources generated by the extended-campus program or by local educational institutions and agencies. Normally, classrooms and laboratory facilities are provided by local educational institutions.

PROGRAM DESIGN

Degree requirements, including curricula, shall follow as closely as possible those for campus-based programs. Establishment of programs and their supportive coursework will satisfy the same requirements and follow the same procedures for approval as for campus-based programs.

Explanation: Degree programs offered through the University's extended-campus program are regular Oregon State programs. Therefore, coursework should follow the order and content of that in campus-based curricula. There will be no difference in required coursework between campus-based and extended-campus programs. Specialized electives may be developed to suit particular local educational needs. Such classes must be approved by campus-based academic units according to normal approval procedures.

No extended-campus program will be established prior to the submission and approval of a Program Proposal. A Program Proposal will follow the format currently used for Category I Curriculum requests. It will also include a tentative schedule of classes and a description of instructional staff. The Division of Continuing Education will assist in the preparation of such Program Proposals.

All courses to be included in an extended-campus program are approved by campus-based academic units prior to their delivery. Forms for course approvals are available in the Office of the Division of Continuing Education.

Extended-campus coursework will be delivered locally only so long as actual educational needs exist and instructional staff is available.

Upon entry into the program students are required to sign a statement which acknowledges the self-support character of the program and of the University's rights to terminate the program.

PROGRAM EVALUATION

Maintenance of academic quality and the appropriateness of coursework to local educational needs are a significant aspect of extended-campus programs. They are the responsibility of campus-based academic units.

Explanation: A written statement of program evaluation is made annually by the campus-based academic unit, and is submitted to the appropriate academic dean and to the Dean of Undergraduate Studies or the Dean of the Graduate School. All courses in an extended-campus program are evaluated by students. The Division of Continuing Education facilitates the students' evaluations.

FACULTY

All faculty involved in extended-campus programs shall be approved and reviewed by campus-based academic units.

Explanation: Regular campus faculty are assigned instructional responsibilities in extended-campus programs by appropriate campus-based units. An Instructor Approval Form must be submitted for regular faculty teaching outside their normal instructional area.

Adjunct Faculty are approved by the appropriate campus-based units. The same criteria apply in appointment to adjunct status as for regular faculty appointments. Representatives of campus-based academic units will interview potential adjunct staff members prior to submission of formal nominations. Campus-based academic units will review the instructional activities of adjunct staff.

Adjunct Faculty may be approved (a) to teach only one specific course during a single academic year, (b) to teach a set of specified courses within a given discipline for up to five years, (c) to teach the majority of the courses in a given discipline for up to five years. Adjunct faculty appointments are subject to the same review procedures as regular faculty.

Normally a majority of the coursework supportive of extended-campus programs will be taught by members of the University's regular faculty.

ADMINISTRATIVE SERVICES

Courses and programs remain the academic responsibility of campus-based academic units. The programs are administered by the OSU Division of Continuing Education. Students are registered for such courses by the Division of Continuing Education.

Explanation: The Division of Continuing Education manages the following activities in support of extended-campus programs: advertisement, registrations, collection and disbursement of tuition fees, preparation of class-lists and grade-cards, and other general administrative activities required by such programs. It provides liaison with local educational institutions and adjunct faculty. When requested, the Division aids in the preparation of program proposals, course approval requests, and instructor approval requests.

ADMISSION POLICIES

All admission policies relative to campus-based programs shall apply to extended-campus programs unless otherwise specified.

Explanation: Students seeking a degree or a certificate through an extended-campus program must apply for admission to OSU no later than the second term of their involvement in the program's coursework.

ACADEMIC RECORDS

It shall be the responsibility of the Oregon State University Registrar to develop and maintain official transcripts for all students admitted to formal programs in the University's extended-campus programs.

Explanation: Classes in extended-campus programs are regular University credit classes. They are not "DCE-courses" or "DCE credit". The term "DCE" will not be used on official University transcripts to designate extended-campus coursework or to distinguish it from campus-based classes.

ADVISING

Students formally enrolled in extended-campus programs shall be assigned an advisor from the regular University instructional staff and shall confer with their advisors at least twice during the academic year.

Explanation: Faculty advisors from the University's regular instructional staff will meet on-site with their advisees. The Division of Continuing Education facilitates such advising. Extended-campus students may be assigned an approved local advisor. It is recommended that OSU Head Advisors visit local students at least once each year.

DEGREE REQUIREMENTS

Degree requirements for extended-campus programs shall be the same as for on-campus programs, except as specifically indicated with respect to residency requirements.

Explanation: The primary concern of the residency requirement for extended-campus programs is that students have direct contact with members of the regular campus-based University instructional staff. The following residency requirements apply to all extended-campus baccalaureate or graduate programs as appropriate:

(a) BACCALAUREATE RESIDENCY: Degree-seeking students in extended-campus baccalaureate programs must complete a minimum of 45 term-hours of coursework

taught by members of the regular faculty (or 45 of the last 60 hours when authorized by a petition to the Academic Requirements Committee). Of those 45 hours, there must be included a minimum of 18 term-hours of upper-division credit courses in a student's major field(s).

(b) GRADUATE RESIDENCY: At least one-third of the total graduate credit hours included in a student's approved program must be taught by regular University faculty. Of the 30 term-hours required after formal admission to the graduate program, at least one-third of those hours must be taught by regular University faculty.

INTER-INSTITUTIONAL COORDINATION

Coordination between Oregon State University Extended-Campus Programs and similar programs of other public and private higher educational institutions within the state shall be the responsibility of the Division of Continuing Education. All reasonable effort shall be made to avoid unnecessary program duplication.

College of Liberal Arts
Department of English

Oregon
State
University

Corvallis, Oregon 97331 (503) 764-3244

September 28, 1981

To: Pat Wells, President the Faculty Senate

From: Faith Norris, ^{F.N.} 1980-81 Chairperson Faculty Recognition and Awards Committee

Subject: Final Report on Committee Work for 1980-81 plus Recommendation for 1981-82

- 1) The Committee met three times. Two meetings were devoted to choosing recipients for (a) the Distinguished Service Award and (b) the Distinguished Professor Award. The third meeting was given over to discussion of how best to determine criteria for the Distinguished Professor Award. This matter was finally determined at a Faculty Senate meeting.

The Committee's recommendations were all upheld by the Faculty Senate and/or President MacVicar.

- 2) The Committee Chairman this year, as in other years, had to spend needless time in attempts to straighten out staff confusion as to the difference between the Distinguished Service Award, the Distinguished Professor Award, and the Ritchie Award for Good Teaching. In the hope that this confusion may be terminated, the Committee respectfully suggests that the Faculty Senate renew the practice of giving an Honorary Degree to deserving recipients instead of conferring Distinguished Service Awards. This recommendation seems especially pertinent now that the E.B. Lemon Award has been established.

c.c. David Nicodemus
Dean of Faculty

Arnold Flath
Dean of Physical Education

Margy Woodbarn
Associate Dean of Home Economics

Report of the Committee

On Academic Advising

1980-81

- A. Authority: The Committee on Academic Advising was established by the Faculty on June 4, 1970.
- B. Responsibility: The Committee on Academic Advising reviews and recommends policies and programs which facilitate student's progress by orientation, academic advising, and vocational planning. Recommended policies are submitted to the Faculty Senate for approval by the University administration.

C. Membership:

Faculty

Paul Nelson, '82 Chair, English
 Gordon Anderson, '83, Health
 Leslie Dunnigton, '81, Counseling Center
 Gloria Levine, '82, Foreign Langs & Lits

Students

Anita Armacost, Engineering
 Karin Leavitt, CLA
 Chris Thoming, Science
 Marion Weatherford, Business

- D. Scope of Committee Activities: During the academic year 1980-81 the Advising Committee has focused its attention on several areas of our present program.

1. The Committee reviewed the introductory sections of the Schedule of Classes and forwarded its suggestions about revisions and alternative formats to the Registration and Scheduling Committee.
2. The Committee discussed the need for closer coordination with the OSU Council on Academic Advising. It recommends to future Academic Advising Committees that the Committee Chairman be designated to sit as an ex officio member of the Council on Academic Advising if that group is willing.
3. The final business of the Committee was the drafting of a student survey to be completed and administered during the 1981-82 school year. The purpose of this survey is to determine as specifically as possible the state of advising at OSU.

E. Other topics of discussion:

1. The possibility of peer advising.
2. The difficulty of obtaining accurate and detailed course descriptions.
3. The continuing lack of University recognition for faculty advising activities.

Counseling Service



Corvallis, Oregon 97331

(503) 754-2131

9 July 1981

TO: Pat Wells, President
Faculty Senate

FROM: Academic Requirements Committee
Maryann Phillips, Chairman

A handwritten signature in cursive script, appearing to read "Maryann Phillips".

SUBJECT: Final Report of the Academic Requirements Committee,
Academic Year 1980-81

The Academic Requirements Committee is a faculty--student committee that considers and acts on student petitions which request deviations from certain academic regulations.

The Committee met once a week during Fall, Winter, and Spring Terms. Meeting lengths ranged from 1½ to 4 hours each week. As chairman, I spent considerably more time than merely the meeting times. This is probably due to the fact that my office is in the Administration Building and students who felt they had been unfairly denied frequently came to me to protest after getting the results from the Registrar's Office.

The following actions were also taken by the Committee.

- a. On November 18, 1980 the chairman sent a memo to Vice President Byrne concerning petitions to add 503 Thesis hours after the last day to add. The petitions came from graduate students who were awarded assistantships during the term (see attached memos). The matter ceased to be a problem after Vice President Byrne took action.
- b. In November and again in April the Committee contacted the Speech Department about apparent misunderstandings concerning Sp 250 and Sp 350. These matters have been handled by the Speech Department. See attached.
- c. On April 24, 1981 the Committee sent the Faculty Senate Executive Committee a memo concerning the granting of credit for Experiential Learning. This memo grew out of a complicated petition which was ultimately denied. The memo is attached.

Pat Wells, President
Faculty Senate

-2-

9 July 1981

- d. On May 14, 1981 the Committee sent a memo to all Head Advisers concerning the new graduation requirements which are in effect for the first time June 1981. The memo also mentioned a problem with the No-Show Drop (NSHD) classes. See attached.
- e. The Committee would like to stress that with the withdrawal date from individual courses being the end of the 5th week of the term, it is essential that students receive some kind of evaluation by that date. A number of the late withdrawals which were approved by the Committee were the result of the instructor corroborating that the student had not received any evaluation until after the last day to withdraw.

It seems appropriate at this time to express appreciation to Clayton Shaw, Assistant Registrar, who will be retiring this Summer. His thorough grasp of the academic regulations and his awareness of precedents have been most helpful. Sally Duckwall, secretary to Mr. Shaw, has also demonstrated her thorough grasp of the regulations.

A summary of actions taken by the Committee is attached.

MP:sd

Ken Ahrendt
Michael Giblin
Agnes Grady
Roger King
Michael Schlesinger
Don Ouchida
Missy Yost
Steve Vockert

May 29, 1981

TO: Pat Wells, President, Faculty Senate

FROM: Robert L. Krahmer, Chairman, Administrative Appointments Committee

SUBJECT: Report of participation on search committees.

RLK

	<u>1980-81 Search Committees</u>
Robert L. Krahmer '81	Forestry Dean of Science
Murray Wolfson '81	Economics Dean of Education
Sharon Wallace '81	Home Economics Education
Norman Goetze '82	Crop Science
Octave Levenspiel '82	Chemical Engineering
Peter List '82	Philosophy Dean of Science
George Beaudreau '83	Agricultural Dean of Education Chemistry
Mary Jane Grieve '83	Home Economics Dean of Science Education
Al Ferro '83	Microbiology Dean of Education

Annual Report of the Advancement of Teaching Committee

1. The report of our Add-Drop Subcommittee recommending earlier preregistration, a pamphlet on grading policies and procedures, the erasure of previous grades when a course is retaken, and a change in the latest date for Withdrawal, was referred to the Registration and Scheduling Committee. They considered it and explained their reasons for not acting upon it.
2. We performed the annual chore of choosing the most meritorious proposals for the faculty development award.
3. Most of our discussions this year have focused on the broad question of how instructional development can best be encouraged and facilitated. We are currently working on a proposal to assign 10% of faculty FTE to instructional development and will submit a formal documented proposal at the end of the next academic year, i.e., in Spring 1982. Four subcommittees have been appointed as follows:

Subcommittee on Alternative Teaching Methods:

No report has been received.

Subcommittee on Instructional Development at Other Universities:

A letter was distributed to 70 institutions at the beginning of April and 17 replies had been received by 23 April.

Subcommittee on Felt Needs of Faculty, Students, and Administration:

A study by Montana State University on needs felt by faculty was obtained. It was presumed that a study at OSU would produce similar results and would be redundant. Faculty felt that they need more time and need it overwhelmingly more than anything else for good teaching. After this, the strongest felt needs are for rewards and recognition, instruction on teaching methods, evaluation and feedback, finance, dialog with colleagues and a suitable environment for non-traditional methods. The instructional methods in which they showed greatest interest were in the two categories "experimental learning, gaming or simulation" and "PSI, or independent, tutorial or contracted study." Some isolated input on needs felt by administration and by students has also been obtained. A more detailed study of student "felt needs" is projected.

Subcommittee on Current Action at OSU:

This subcommittee is undertaking a cooperative study with the Undergraduate Studies and the New Faculty Orientation Committees collecting data as a joint project.

4. A request from the Executive Committee of the Faculty Senate to undertake the functions of an "Instructional Development Committee" proposed by Professor Dean Osterman, director of the College and University Teaching project was considered. A proposal has been forwarded to the Executive Committee to amend the terms of reference of the Advancement of Teaching committee and to change its name to accommodate the new function.

Curriculum Coordination



Corvallis, Oregon 97331 (503) 754-3711

June 11, 1981

TO: Patricia A. Wells, President
Faculty Senate

FROM: Edward D. McDowell, Chairman *EDM/gj*
Curriculum Council

SUBJECT: Annual Report, 1980-81

This report will summarize the work completed by the Curriculum Council prior to May 15, 1981.

Curricular Reviews

The Category I and II curricular proposals were processed during Fall Term and presented to the Faculty Senate in November. The Category I (program) proposals included 18 requests from Colleges and Schools and one interdisciplinary proposal. The Category II (courses) document included 304 requests (adds/changes/drops). The material presented to the Faculty Senate included one proposal, the CLA Extended Campus program in Bend, which was reviewed but not acted upon by the Curriculum Council. These proposals were forwarded for institutional review and subsequently submitted to the Chancellor's Office. With the exception of the CLA proposal for an Extended Campus program in Bend and the Engineering proposal to drop the general engineering degree, which are still pending, all proposals were approved.

An additional Category I proposal for an undergraduate certificate program in Gerontology has been reviewed by the Curriculum Council during Spring Term and has been forwarded to the Faculty Senate.

In addition to the Category I and II proposals, the Curriculum Council also reviewed approximately 30 temporary "X" course requests for Spring and/or Summer Terms, 1981, and 127 requests for next year (1981-82).

Minors

The Curriculum Council reviewed a proposal to show the completion of approved minors and specializations on students' permanent records. The Council, after deliberation, developed a set of guidelines defining what constitutes a minor and a specialization and outlining the mechanics for implementation. These guidelines are on the Faculty Senate agenda for its June 4 meeting.

700-Level Numbers

Acting upon a request from the Vocational-Technical Education Division, the Curriculum Council considered the use of 700-level numbers at Oregon State University. This review included the examination of the use of 700-level numbers at OCE and PSU. The Curriculum Council subsequently recommended the implementation of the 700-level numbers at OSU in a report which is on the Faculty Senate agenda for its June 4 meeting.

Changes in Class Meeting-Times

At the request of Dean Goddard, School of Business, the Curriculum Council considered changing the curricular review and display of class meeting-times in the University Catalog. Currently, courses are approved for a very specific class meeting-times format, for example, three 1-hour lectures per week. Technically, this course has only been approved for this format specifically, and could not be offered on a two 1-1/2 hour lectures per week format. This obviously restricts flexibility in the utilization of the University's resources, faculty as well as classrooms. The Curriculum Council expects to submit a proposal to the Faculty Senate Executive Committee in the near future.

Extended Campus Programs

At its own initiation, the Curriculum Council has reviewed the operation of the current and proposed (Bend) Extended Campus programs. This review culminated in a set of recommendations and concerns being forwarded to the committee (Vice President Byrne, Dean Kuipers, John King, and Sandra Suttie) drafting guidelines for Extended Campus programs. The Council is currently reviewing the draft guidelines from this committee and is expecting to provide additional input in the very near future.

Written and Oral English Communication

At the request of the School of Business, the Curriculum Council is considering the addition of AM 321 and AM 322 to the list of approved written and oral English communication courses contained in paragraph d of the General Requirements on page 15 of the 1980-81 Catalog. This request, together with a request from the Speech Department to modify the requirements, initiated a general review of the written and oral English communication requirement by the Council. This review included discussions with Dean Kuipers, Undergraduate Studies; the chairmen of the Departments of Speech Communication, Journalism, and Foreign Languages and Literatures; the chairman of the English Department's Composition Committee; as well as Lisa Ede, Director of the Communications Skills Center. This review is still in progress at this time but is expected to be completed by the end of Spring Term.

Evaluation of FTE for Courses

Historically, the availability of FTE has been one criterion used in evaluation of new courses and "X" course proposals. Frequently, it has been difficult to determine if, in fact, there is sufficient FTE available. This has frequently resulted in frustration on the part of the Curriculum Council, as well as the originator of the course proposal. The Curriculum Council, therefore, on its own initiation, has undertaken a review of its own procedures for review of course proposals, resulting in certain revisions in the procedures now used.

Department of
Agricultural Chemistry

Oregon
State
University

Corvallis, Oregon 97331 (503) 754-3791

TO: Executive Committee of the Faculty Senate
Patricia A. Wells, President

DATE: June 1, 1981

FROM: Faculty Reviews and Appeals Committee
Frank W. Adams, Chairman

Frank W. Adams

SUBJECT: Annual Report

During the past year the FRAC responded to Mr. Rocky Barilla's request for suggestions to aid his summary of OAR Chapters 576 Grievance Procedures/Discrimination policies.

A set of guidelines for use by a subcommittee appeal commission was submitted to the Faculty Senate for its approval.

One case for review was reopened at the request of the plaintiff, and following additional deliberation by the committee the case was again closed.

Preliminary material has been received for a second case in the event that the alleged injustices are not resolved at the school level.

gh

xc Committee

September 24, 1981

TO: Pat Wells, President
Faculty Senate

FROM: Dave Faulkenberry, Chairman
Graduate Council

SUBJECT: Annual Report

This is the first year for a faculty chairman of the Graduate Council and, consequently, the first year for an annual report to the Senate. Members of the Graduate Council for 1980-81 were:

Boehlert (Oceanography)
Byrne (Graduate School)
Connor (Business)
Faulkenberry (Science)
Lais (Pharmacy)
Mattson (Veterinary Medicine)
Messersmith (Home Economics)
Phelps (Health and Physical Education)
Scanlan (Agriculture)
Sjogren (Liberal Arts)
Wicks (Engineering)
H. Wilson (Education)
J. Wilson (Forestry)

In addition, Ringle and Suttie of the Graduate School regularly attended meetings and provided valuable assistance and counsel, and Haselton served as liaison from the Curriculum Council.

The Graduate Council has jurisdiction over the policies and procedures of graduate work. The Graduate School office provides support and implements policies and decisions of the Council. The Deans also bring to the Council many problems and ideas for consideration.

The Council met eight times during fall term to deal with the Category I and Category II proposals. This is one of the main ongoing functions of the Council and needs to be completed early in fall quarter. Meetings, which normally lasted two hours, were held twice a month during winter and spring terms. Some committee work was done during the summer, but no meetings of the full Council were held. Minutes of all meetings are available in the Graduate School office. Here I will only list a sampling of some activities and decisions of the Council other than those dealing with graduate courses and programs.

- a. With Graduate Council and School initiative an administrative committee was formed to develop guidelines for the establishment, supervision, and review of off-campus programs.

- b. The graduate programs of the departments of Soil Science, Microbiology, and Forest Science were reviewed. This typically involves an all-day session of interviews and discussion with faculty and graduate students of the department.
- c. The Council served as a search-screening committee for selection of an Associate Dean of the Graduate School.
- d. Subcommittees considered two student grievances that were appealed to the Graduate Dean.
- e. The Council initiated a study of Graduate admissions that resulted in recommendations for changes in the procedure and application forms for admission to Graduate School.
- f. Guidelines for preparation of a thesis in manuscript format were developed, and the policy was approved to allow all departments to use this format.
- g. Minimum acceptable performance for graduate students was established as 3.00 gpa in all courses and all courses in the program.
- h. A procedure was set up to enforce the established deadlines for graduate students to file programs.
- i. The graduate admissions policies and procedures were reviewed with the Chairman of the Graduate Admissions Committee. Some rewording of the statement on graduate admissions was developed and will appear in the 1981-82 Graduate Bulletin.

All in all it was a busy year for the Graduate Council. The Council members were asked to donate considerable time and effort, which they generously did, and the Graduate School office was most cooperative and helpful.

School of Education



Corvallis, Oregon 97331

June 1, 1981

TO: Pat Wells, President
Faculty Senate

FROM: Frank Cross, Chairman *FC*
Library Committee

SUB: Annual Report on Library Committee

The principle concern of the Library Committee for the 1980-1981 academic year was the impact of current budget adjustments and reductions on the service provided by the Library to students and faculty.

The meetings of the committee were given to the preparation of a resolution that was presented to the Faculty Senate for consideration and action.

Senate approval was given the resolution at the time it was introduced, but it was later reconsidered by the members of the Senate.

FRC/dlg

Mental Health Clinic
Student Health Center



Corvallis, Oregon 97331 (503) 754-2952

M E M O

DATE: June 2, 1981

TO: Ms. Pat Wells, President
Faculty Senate
Oregon State University
Corvallis, Oregon 97331

FROM: Georgine Thompson, ACSW
Chairman *Georgine Thompson*
Special Services Committee
Oregon State University
Corvallis, Oregon 97331

RE: Special Services Committee Interim Report

The Special Services Committee met twice, March 5, 1981 and May 13, 1981. There will likely be Committee work over the summer.

The first meeting of the Committee was for the purpose of identifying relevant issues for Committee work. The second meeting was for following up and reporting on the major issue identified for Committee concern. That issue is the impact of not crediting classes with course numbers below 100 and the effect on minority student enrollment. The Economic Opportunity Program has permitted minority students who do not meet regular admission requirements to be admitted to the University. As a measure of support for the E.O.P. student it has been helpful to accept remedial course work toward graduation credits.

The issues of remedial courses counting towards graduation requirements was brought to the attention of the Faculty Senate by the Council on Academic Advising. The Executive Committee of Faculty Senate has assigned the issue to the Curriculum Committee for further study.

It is the intent of the Special Services Committee to assist the Curriculum Committee in understanding the significance of this issue for the minority student.

GT/mc



103 GILL COLISEUM
CORVALLIS, OREGON 97331
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Oregon State University
DEPARTMENT OF
Intercollegiate
ATHLETICS

August 5, 1981

Patricia Wells
Faculty Senate Office
S.S. 107
Oregon State University

Dear Pat:

I wish to appraise you of several athletic events that are scheduled which conflict with Academic Regulations and Procedures #16, page 10 of the 1980-81 Schedule of Classes.

These events are of several categories and I will present the rational for each.

I. NCAA Championship Competition

For the first time in history, both men's and women's intercollegiate athletic teams at OSU will be competing for National Collegiate Athletic Association Championships. Dates of these events are set by the NCAA and, in general, fall during final examination week of "Quarter" schools. Sites are bid by member institutions and awarded by the respective NCAA Championship Committee.

Depending on the success of individual athletes or teams, it is possible for several student-athletes to be involved in championship competition during each final examination period. The athletic department, in such cases, will assist in the preparation of Academic Requirements Committee Student Petitions requesting permission to either take final examinations earlier than scheduled or request an "E" grade be given for examinations missed. The faculty have been most cooperative in signing these petitions as the requests have been based on dates of the events as well as the time necessary for travel.

II. NCAA Championship Competition hosted by Oregon State University

Oregon State University's bid to host the NCAA Regional Gymnastics competition has been accepted. Dates for this event are March 11, 12, 13, 1982. However, there is a possibility that Sunday, March 14, 1982, will be used as an alternate date. Even though these dates fall during "Dead Week", there is a concern about time lost in preparation for final examinations.

Patricia Wells
August 5, 1981
Page Two

In addition, Oregon State University has been accepted to host the first and second rounds of the NCAA Men's Basketball Championships in 1983. Dates for this event are March 16 through March 20, 1983, specific days dependant on television committments by the NCAA. We know that games will be held either Thursday and Saturday or Friday and Sunday of that week. If OSU is involved in the competition, we would follow the procedure outlined above in preparation of petitions in that this competition will be held during final examination week.

III. Invitational Tournaments and/or Foreign Tours

Every year OSU teams are invited to compete in "Special" athletic events, mainly they are in the form of tournaments where the top teams in the nation are involved. Depending on the dates involved, national prominence and financial considerations, the athletic department will accept.

The Giusti Womens Invitational Basketball Tournament is an excellent illustration. This event is held in Portland's Memorial Coliseum each year during the last three days of Winter Term final examination week. Our women's team has competed successfully each year since the tournament started and feel that the exposure has had a very positive effect on women's athletics within the state. The department assists in the formation of petitions so that the ladies may take their examinations earlier in that week.

This year our Men's Basketball team has been invited to play two regular season contests in Tokyo, Japan. Invitations were extended by Atsushi Fujita, President of Tele Planning International, Inc. to Oregon State University, University of Pennsylvania and University of Louisville to compete in the "Suntory Bowl". Dates for this event are December 13 through December 20, 1981, which will provide an excellent opportunity for this type of cultural exchange.

In conjunction with the "Suntory Bowl" activites, OSU Women's Gymnastic team will be scheduled for exhibitions and/or clinics. Petitions for both groups will be prepared for "E" grades to be given.

I share with you the thought that in each category of competition, both men and womens athletes will be provided the opportunity for the highest level of competition. It is obvious that certain teams are in demand because of their national prominence. I believe Oregon State University should be proud of the accomplishments of its students and share in their experiences. Rest assured that the department will maintain a posture of excellence and forever will work to that end in the classroom as well as in the competitive arena.

Sincerely,



Jack C. Rainey
Administrative Assistant

JCR/kw

REPORTS TO THE FACULTY SENATE
November 5, 1981

Agenda for the Senate Meeting: Thursday, November 5, 1981, 3:00 p.m.,
(Please note 3:00 pm time) OSU Foundation Center

The Agenda for the November 5 Senate Meeting will include the reports and other items of business listed below. To be approved are the Minutes of the October 8 meeting, as published in the Staff Newsletter Appendix.

A. Reports from the Faculty

1. Neshyba Resolution (pp. 6-8)

During the October 8 meeting, Senator Neshyba offered the attached Resolution for Senate consideration. Due to the lateness of the hour, he suggested deferral to the November meeting.

2. Apportionment for 1982 (p. 9) - D. B. Nicodemus

The attached Apportionment Table for 1982 (on-campus FTE in the rank of Instructor or above), is the table used for 1981. The table was prepared, in fall 1980, and approved by the Executive Committee using the same guidelines as in previous years, and reported to the Senate as outlined in the Memorandum dated October 6, 1981 to "Members of the OSU Faculty." The 1980 Table is being used because the information required to revise apportionment for 1982 is simply not available for several reasons, but primarily because of a changeover in computer information. (Apportionment Tables for other years are published in the Minutes (see Minutes Indexes), 78-352, p. VII; 77-341, p. VIII; or 76-330, p. VII.

3. Report of the Nominations Committee (pp. 10-11) - Leo Parks

The Committee's report is attached. It includes nominees for the 1982 Senate President-Elect, for new members of the Executive Committee, and for Interinstitutional Faculty Senate Representatives.

As provided in the Senate's Bylaws, as amended on October 6, 1977, "additional nominations may be made from the floor and the nominations shall be closed." (See Section 3 of Article VI.) The Executive Committee recommends that if such nominations from the floor are made, the nominator should obtain, in advance, the nominee's willingness to serve if elected. The names of all nominees will be published in the November 12 Staff Newsletter.

As provided in the Senate's Bylaws, as amended (Motion 77-340-5), and by the Senate's action (77-340-6A) of October 6, 1977, and further amended on June 6, 1978 (78-350-2), Faculty who expect to be absent from the campus during the period from November 16-20 may cast Absentee Ballots for President-Elect and IFS representative (in the Faculty Senate Office, Social Science 107,

between the hours of 9:00 and 11:00 a.m., and 2:00 and 4:00 p.m., November 12 and 13 only). This election will be conducted by campus-wide mail ballot, to be returned to the Faculty Senate Office by 5:00 p.m. on November 20. The election of new members of the Executive Committee will take place at the December 3 meeting of the Faculty Senate, and will be conducted by written ballot. The IFS representative will be elected by an on-campus mail ballot, to be distributed simultaneously with the President-Elect ballot, to all members of the OSU Faculty in accordance with current Faculty Senate Bylaws.

4. Promotion and Tenure Observer Committee Report - Agnes Grady
(pp. 12-14)

Attached is the report of the Ad Hoc Promotion and Tenure Observer Committee. Chairman Grady will be present to discuss the report and answer possible questions.

The Executive Committee has appointed a subcommittee to implement the recommendation for appointment of a permanent committee (see Minutes of the October 1980 Faculty Senate Meeting) to work with P&T policy, etc. The full report of the 1980 Observer Committee is in "Reports to the Faculty Senate" for October 1980.

5. Curriculum Council Report - Doug Stennett

Additional Category I. Category II requests have been processed for the 1982-83 year. Chrm. Stennett will discuss these with the Senate in preparation for the special meeting on November 19.

6. Budgets & Fiscal Planning Committee Report - John Block

The Budgets & Fiscal Planning Committee was asked by the Executive Committee to review Category I and II documents prior to the November 19 curricular meeting to assess any possible fiscal ramifications of the proposals. Chrm. Block will present the report of the Committee. (Note: The report was not ready in time to be included in this document; to be handed out on November 5).

7. Faculty Economic Welfare Committee (pp. 15-17) - Charles Vars

Attached are charts which update previously distributed information on academic salaries, fringe benefits, and total compensation. Chrm. Vars will discuss the charts with the Senate.

8. Early Retirement Proposals (pp. 18-23) - Les Strickler

Attached are two Proposals related to Early Retirement. The first document has been sent to OSU from the Chancellor's Office, and is accompanied by a Memorandum from Dean Nicodemus. The second document is being shared with OSU by University of Oregon faculty. A second UO proposal is shown on page 3 of the UO materials. The Chairman of OSU's Faculty Senate Retirement Committee, Les Strickler, will discuss the plans and report on action taken by the IFS at its October meeting which adopted an Early Retirement Proposal for academic staff in the State System of Higher Education and what steps will be taken in that matter.

B. Reports from the Executive Committee1. Budgetary Matters

The Executive Committee is currently involved in several issues related to the 1981-83 biennium, including budget recommendations for 1982-83. President Wells will discuss the following topics, and anything timely that may come up prior to the Senate meeting.

a. Budget Reductions (p. 24)

Attached is a statement of budget reductions in the various areas at OSU for 1982-83. This chart was prepared by the Budgets Office, Allan Mathany, Director. Additional information relating to budget reductions in the Agricultural Experiment Station and Extension Service is not available in print at this time.

b. Meeting with President MacVicar re Budget Cuts R. Becker

On October 21, the Executive Committee and Chairmen of the three Senate committees involved with the Budgetary process (Charles Vars, FEWC; John Block, Budgets & Fiscal Planning; and Robert McMahon, Faculty Status Committee) met with President MacVicar to review the budget cutting process and the statistics used. A report to the Senate will be made on this matter.

2. Extendable Contract Appointments (p. 25) T. Doler

The proposal currently being considered by the State Board of Higher Education, regarding implementation of Extendable Contract Appointments to be used only at SOSOC, has appeared in the Minutes of the State Board with wording that can be interpreted to mean the use of these appointments may be made at institutions other than SOSOC. Attached is a letter from President Wells to the Chairman of the State Board of Higher Education opposing the implementation of the Extendable Contract Appointments and the Administrative Rule which is proposed. As indicated at the October Senate meeting, the IFS is strongly opposing this new proposal, and has prepared a statement to that effect. Discussion of this matter took place at the October 23 State Board meeting, and a report on the outcome will be made.

3. Unassociated FTE

The Bylaws Committee has been asked to study this matter because of a request for creation of an independent unit (for voting purposes) for Senate elections. Any member of the Faculty who is in the category considered to be "unassociated FTE" is invited to submit input to the Bylaws Committee, David Willis, Chairman.

4. Board of Intercollegiate Athletics Operation B. Becker

A letter from Board Chairman S. J. T. Owen indicates that a Committee has been appointed to review several aspects of the BIA operation and that a one-day meeting has been set for December 5, 1981 to enable in-depth discussion and evaluation of the role of the Board, as well as a recommendation for a change in the name.

5. Committee Appointments

Several Faculty members are being replaced on Faculty Senate Committees/Councils because of leaves or conflicts which have arisen. They are as follows:

- a. Faculty Reviews and Appeals Committee: The Executive Committee will appoint, subject to the Senate's confirmation, Richard Thies to replace Ken Hedberg on the FRAC, with his term ending on 6/30/84.
- b. Bylaws Committee: The Executive Committee has appointed Kermit Rohde to finish an unexpired term (vice Bill Ferrell) ending 6/30/83.
- c. Graduate Admissions Committee: The Executive Committee has asked Tom Grigsby to replace R. Cole for a term ending on 6/30/84.
- d. Graduate Council: The Executive Committee has asked Bruce Shepard to finish the term vacated by Chris Sjogren, who is on leave. The term ends 6/30/82.
- e. Undergraduate Admissions Committee: Rosters should be modified to add Walter Bublitz '82, Chrm., and James McPherson '82, as members of this Committee (the names were obscured on the original roster publication).

6. Oregon State Board of Higher Education (p. 26)

The Faculty Senate Office has received notice of the new Board composition and wants to share this information with the Senate. In this time of budget cutting and financial concern, Senators might wish to make their opinions known to members of the Board. The Board Roster is attached. A report will be made regarding the Chancellor Search Committee and any other pertinent information to seek the Senate up-to-date as the search progresses.

7. Vice President for Administration Search Committee

The Executive Committee has forwarded to President MacVicar its recommendations for membership on the Search Committee to be formed in the near future. Representing the Administrative Appointments Committee are Peter List, Hilda Jones, and Octave Levenspiel. Several additional Faculty names were submitted for possible appointment and President MacVicar has announced that Carroll W. DeKock will serve as the other Faculty representative. The first meeting of the Comm. was during the week of Oct. 25.

8. Honorary Degrees

T. Doler

A sub-committee of the Executive Committee has been appointed to follow through on action of the Senate a year ago to reinstate the Honorary Degree. If any Faculty member wishes to provide input regarding the Honorary Degree, please contact a member of the Committee: Thurston Doler (Chrm.), Hollis Wickmar and President-Elect Bob Becker.

9. Committee Chairmen Workshop T. Doler

Thurston Doler, Executive Secretary, has announced plans for a workshop for Faculty Senate Chairmen. It has been scheduled for November 10. All current chairmen of Senate Committees/Councils will be contacted directly with details.

10. Faculty Senate Schedule for Fall Term Meetings

The Senate will meet on November 5, November 19 (Special Curricular meeting to consider Category I, Category II proposals), and December 3. The first meeting of Winter Term will be on January 14. The "New Senator Orientation/Workshop" is scheduled for January 12, tentatively from 2:00-9:00 p.m. More details on the Orientation will be provided later. All of the Senate meetings noted above will be held in the Engineering Auditorium of the OSU Foundation Center. Regular Senate meetings are scheduled to begin at 3:30 p.m., but the time will vary according to the length of the agenda. The November 19 meeting will begin at 3:00 p.m.

11. Executive Committee Meeting Schedule for Fall Term

The Executive Committee meets on the first and third Tuesday afternoons from 1:30-3:30 for the remainder of Fall Term (Oct. 20; November 3 and 17; December 1 and 15). Reports or other information to be considered by the Executive Committee should be in the Faculty Senate Office four (4) working days prior to the scheduled EC meeting to allow distribution of materials, etc., to the members of the EC.

12. Faculty Senate Election Schedule (p. 27)

Attached is a schedule for the Senate elections. Individuals who have been nominated for positions will be contacted by the Faculty Senate Office requesting vita information.

13. Ad Hoc Committee to Review Traffic Committee Operation and Traffic Safety (p. 28)

Following the Senate's action in adopting a Resolution presented by Senator Fullerton (Pharmacy) at the October 8 meeting, the Executive Committee has appointed an Ad Hoc Committee to review the matters of concern. The members of the Committee are: Pete Fullerton (Chrm.), Kathleen Heath, Les Strickler, John Campbell, and Natalie Gordon (ASOSU student appointee). The committee's charge is attached, and consists of the content of the Fullerton Resolution.

C. Reports from the Executive Office

Notices of Appointment for Faculty
Other

- Dean Nicodemus

D. New Business

To: Patricia Wells
Pres., OSU Faculty Senate

Oct. 8, 1981

From: Steve Neshyba
Faculty Senator for Oceanography

Subject: Adoption of the North-South Program in Applied Sciences as an
approved route to the Master of Science Degree

Re: Attached prospectus of a description and explanation of the proposed
North-South Program in Applied Sciences (NSPAS)

Ms. President:

"I move that the Faculty Senate direct the Curriculum Committee to
investigate the feasibility of the proposed program as a route to
attainment of the Master of Science Degree, and to report its
recommendation to the Senate at the December meeting."

PROSPECTUS FOR A NORTH-SOUTH PROGRAM IN APPLIED SCIENCES (NSPAS)
at OREGON STATE UNIVERSITY

Submitted by: Steve Neshyba
School of Oceanography

1. This is an outline by which OSU devises an officially sanctioned graduate program for the MS degree for foreign students in which the thesis is researched and prepared in the student's own country under the on-site guidance of a joint committee of the OSU major professor and one or more faculty of a national university.

2. The central objective of the NSPAS program is to reduce the overall residence time and costs at Oregon State University, for those certain persons who are at present limited by one or more of the following constraints:

- * Inability to obtain leave-of-absence from present position for more than one year. This constraint may have several bases: the participant will lose touch with his work if away for the 2-3 yrs normally required to fulfill a master's program with thesis, with concomitant negative impact upon the agency from which leave is taken; the family of a participant may be unable to be absent from home and schooling for more than one year...
- * Financial limits of the agency supporting the participant at OSU.
- * Potential loss of continuity of the participant's own work within the agency or institution from which leave-of-absence is obtained.

3. A second objective of the NSPAS program is to foster the selection and successful conclusion of a thesis topic by a foreign student and which is -

- * Germane to the foreign nation and its resources.
- * Possible only with the collection of data on-site in the nation of origin or with data which already exists there but in format which precludes transfer to OSU for analysis.

4) A third objective of the NSPAS program provides for direct observation of a student's thesis work by other members of the participant's agency or faculty. Here observation is differentiated from supervision: the intent is that the elements of the act of thesis preparation be observed on-site by the participant's associates...the rationale is that such observations are a valuable part of the benefits of a foreign education.

5. A final objective is accomplished when the OSU major professor visits the foreign agency to interact with the national counterperson(s) in assisting the participant to define the boundaries and conditions of a selected thesis topic.

6. Final examination and/or thesis defense will take place at OSU; thesis committee requirements are the same as required of other MS candidates.

Prospectus - pp2

Explanation

1. As is the case with many OSU professors, I have had a good deal of experience with foreign and exchange students. In 1975 I spent a year at Catholic University of Valparaiso in a combined teaching/research effort, and have returned there twice since for continued interchange. Most recently, I gave a three week short course in field techniques of oceanography at the National Univ. of Costa Rica.

It is my observation that the foreign students who get the most out of a master's program at OSU are those who use data from their own country as the basis for a thesis topic. Further, their sponsoring agencies or universities also benefit more in that new direction is given to on-going research within their staff.

2. Currently, the Graduate Bulletin lists residence requirements for the MS/MA at 30 term hours on campus.

The NSPAS program would meet this requirement.

3. Currently, the Graduate Bulletin permits a 7-year time limit for the total MS process. The NSPAS program should be considerably shorter, perhaps to only 4 years, to the goal of maximum benefit to all parties concerned.

4. In no sense is the NSPAS program intended to displace the traditional MS curricula and requirements, or the specific Master's Degree programs already in existence in agriculture, interdisciplinary studies, business administration, education, engineering, forestry, home economics, materials science, or ocean engineering. Rather, the intent is that the NSPAS supplement existing programs by offering still another route by which a degree can be attained.

The maintenance of quality remains under control by the awarding Dept. or School.

5. The real constraint to carrying out a Master's Degree under the NSPAS is the financial one...how and who pays for the OSU major professor to visit the foreign participant in his work environment and there assist in the direction of thesis research?

Within the School of Oceanography, our experience has been that many of the students from Latin America come under OAS or similar scholarship, which pays stipend plus travel, but still draw salary from parent organizations. Under the NSPAS program, agencies like the OAS would save one year of scholarship support - could they be persuaded then to pick a smaller tab for travel by the major professor?

If the NSPAS appears in the Graduate Bulletin as a recognized, sanctioned route to the MS degree, the agency which pays the salary of the participant may recognize a potential savings through support of the major professor's travel in lieu of the cost of a temporary replacement for the participant for one year.

Lastly, the structure of the NSPAS as described here is not a new idea - it has been used before, and usually in connection with a mother funding agency such as AID. Will the sanctioning of the program itself be a means of attracting new grant monies?

6. The NSPAS would most likely attract participants who already have a well-developed thesis problem in an area approved of or useful to their agency or University, or who have in hand a bank of worthy data or the ability to gather such data. For these participants, the NSPAS can be a significantly more viable route to the MS than is now available. Normally, the School of Oceanography has more than 10 Central and South American students in residence; many would have benefitted had they the opportunity to do so at the beginning.

5. On Campus Academic FTE - Rank of Instructor and Above - for Faculty Senate Apportionment for 1981*

(Based on July 1, 1980 budget except Contract Research FTE is as of September 24, 1980)

College/School	Instruction	Research*	Extension	Misc** Budgets	Total	No. of Senators	Gain or Loss
Agriculture	47.85	187.33	66.53	18.91	320.62	23	+2
Business	67.17	.43		3.22	70.82	5	
Education	54.15	11.87		8.14	74.16	5	
Engineering	87.81	9.70	.50	6.67	104.68	7	
Forestry	26.94	56.48	7.09	3.91	94.42	7	+1
Health & Phys. Educ.	46.70	1.69		3.22	51.61	4	
Home Economics	38.58	6.60	9.82	3.87	58.87	4	
Liberal Arts	208.97	3.83		8.01	220.81	16	
Oceanography	11.68	33.66		5.68	51.02	4	
Pharmacy	20.12	2.69		3.76	26.57	2	
Science	190.19	54.64	0.75	6.51	252.09	18	+1
Vet. Medicine	10.51	11.66	1.00	4.72	27.89	2	
Library		1.30		32.20	33.50	2	
ROTC	28.00				28.00	2	
TOTALS	838.67	381.88	85.69	108.82	1415.06	101	+4
(1980 totals	825.23	328.68	87.05	108.90	1349.86	97	0)
(1979 totals	834.52	342.38	85.18	109.98	1372.06	97	0)
(1978 totals	830.97	328.46	87.95	111.82	1359.20	97	0)
(1977 totals	823.95	341.87	85.83	108.95	1361.60	97	+1)

*Agricultural Experiment Station, Forest Research Laboratory and Contract Research.

**Miscellaneous budgets include other instructional, research, and extension programs, such as the Library, Museums, Tech. Advisory Services, Summer Term, Honors Program, Women Studies, CTV, IRAM, International Education, Upward Bound, EOP, Curriculum Coordination, Radiation and Computer Centers, Sea Grant Programs, and other "unassociated" FTE; allocations are made to some or all units.

*1981 Apportionment Chart being used as basis for 1982 Apportionment (see p. 1) 10/23/81

Department of
Microbiology



Corvallis, Oregon 973313804
USA

(503) 754-4441

October 14, 1981

TO: Executive Committee, Faculty Senate
Pat Wells, Senate President

FROM: Senate Nominations Committee

SUBJECT: Nominees for Senate Offices

The committee has met and nominated the following individuals to be candidates for the specified offices. Each nominee has been contacted and has agreed to be a candidate and to serve if elected.

Senate President-Elect

OWEN D. OSBORNE, Associate Professor of
Electrical & Computer Engineering & Energy Program Leader
Extension Service

RICHARD A. SCANLAN, Professor of Food Science &
Technology, School of Agriculture

Interinstitutional Faculty Senate (one-year)

WIL GAMBLE, Associate Professor of Biochemistry and
Biophysics, College of Science

A. GENE NELSON, Professor and Acting Head of Agricultural
and Resource Economics, School of Agriculture

Interinstitutional Faculty Senate (three-year term)

D. PETE FULLERTON, Professor of Medicinal Chemistry,
School of Pharmacy

GLENN A. KLEIN, Professor of Extension Education, Extension
Leadership Development Specialist, and Coordinator, Post
Secondary Division, School of Education.

Executive Committee
Page 2
October 14, 1981

Executive Committee of the Faculty Senate

CHARLES DANE, Professor of Business Administration,
School of Business

VIRGINIA DICKINSON, Assistant Professor of Family
Resource Management, School of Home Economics

ROBERT O. McMAHON, Associate Professor of Forest
Products, School of Forestry

MARIOL PECK, Associate Professor, Education and
Fine Arts Reference Librarian, Kerr Library

LOIS PYE-PETERSEN, Associate Professor of
Physical Education, School of Health & Physical Education

ROBERT J. ZAWORSKI, Professor of Mechanical Engineering,
School of Engineering

The committee is pleased to submit the names of these outstanding
colleagues to the Faculty Senate and the entire Faculty for consideration
as nominees to elected offices.


Kathy Heath
Sally Malueg
Bill Wilkins
Leo Parks, Chairperson

William Jasper Kerr
Library



Corvallis, Oregon 97331

September 2, 1981

TO: Executive Committee of the Faculty Senate
Patricia A. Wells, Faculty Senate President

FROM: Ad Hoc Promotion and Tenure Observer Committee
Ron Cameron, Willard Potts, Agnes M. Grady (chairman)
Agnes M. Grady

SUBJECT: Report on the 1981 Promotion and Tenure Process

INTRODUCTION

The promotion and tenure review of faculty members is a continual, time-consuming process, beginning in the fall of the academic year with the dossier material being collected by a candidate's departmental administrator. Depending upon the school or college involved the entire review includes several layers: departmental administrator, department committee, school/college committee, and the Dean of the school/college. By the month of March all dossiers of candidates must be in the office of the Dean of Faculty.

The Dean of Faculty checks to make sure that factual information of years in rank, years at Oregon State University, prior service years, and type of appointment (fixed term, annual or indefinite tenure) are correct and that the name of every faculty member is listed on one of the forms. At this point the President of the University, the Dean of Faculty, the Dean of Undergraduate Studies, and the Dean of Graduate Studies begin their homework. They read through each dossier, taking note of points they consider to be determining factors for the decision being made. These notes not only refer to material in the dossier but also to what they believe is missing.

Sometime in May a schedule is made for individual meetings with each Dean and Director of every University unit. At these meetings the President and the three administrative Deans summarize their notes for each candidate and give their opinions as to the decision each made. If there is any doubt or disagreement about the decision, discussion and referral to the dossier ensues during which time the Dean/Director has an opportunity to speak. Also at this time the President comments on what he believes are deficiencies and lacks in the individual's performance. Generally, decisions are reached during this meeting on most candidates from a particular unit; these are called tentative until all meetings of the Deans/Directors have adjourned. A few decisions that are held in abeyance at this time are usually at the request of the Dean/Director of the unit and for the purpose of obtaining some missing information.

After all meetings with the Deans/Directors have been held, the President and the administrative Deans go through the held decisions. The Dean of Faculty checks to make sure the decision which he will report to the Dean/Director of the unit is the same decision that the President marked in his notes. The

Report on the 1981 Promotion and Tenure Process (page 2)

completion of the promotion and tenure process for the academic year, which has taken several months, culminates in the sending of letters to all successful candidates from the President.

COMMITTEE ACTIVITIES

The Ad Hoc Promotion and Tenure Observer Committee was involved in the above process in the following manner: attending an orientation session during which Dean of Faculty David B. Nicodemus presented information about what happens at the University Administration level after the promotion and tenure packets leave the schools and colleges; reading a random sample of candidate dossiers; observing all meetings between the deans and directors of the schools and colleges and the University Administration: President Robert MacVicar, Dean Nicodemus, and Rod Frakes, Associate Dean of Research.

After observing all meetings, the 1981 committee members met with the 1980 committee members, Glenn Klein and William Firey, to compare notes about the process observed for the two academic years. Similar comments to those made about last year's observation can be made this year (the 1980 committee report was published in the Reports to the Faculty Senate, October 9, 1980, pp.6-14). Both committees feel that, essentially, the University Administration is making personnel promotion and tenure decisions in as even-handed a manner as is humanly possible, considering the material used for evaluation.

COMMITTEE OBSERVATIONS

In addition, the 1981 committee saw problems of varying degrees with the promotion and tenure process at the different levels involved. The problems dealt with:

1. Poorly prepared dossiers.
 - a. Peer letters that do not address the candidate's competence as a scholar.
 - b. Peer letters that are not actually from peers, i.e., that come from people located at institutions of no particular distinction or rank or that come from a possibly prejudiced source such as the candidate's major professor or co-authors.
 - c. Inadequate range of letters, i.e., lacking are letters that comment on teaching and service as well as on scholarship. Advising as an important aspect of teaching is often neglected in this respect.
 - d. Letters solicited by the candidate.
 - e. Out-of-date letters.
 - f. Failure of departmental administrator to show candidate's ranking as a teacher compared to others.
 - g. Listing publications with no clear indication of their importance, i.e., whether article in refereed journal, is a book review, who is chief author, number of pages.
 - h. Lack of an evaluative statement about the importance of a candidate's relevant activities such as personal continuing education.
 - i. Resubmission of dossier from previous year without there having been any significant improvements.

Report on the 1981 Promotion and Tenure Process (page 3)

2. Absence of the Dean of Undergraduate Studies from the deliberations.

The opinion of the person administratively responsible for the quality of teaching at this University is always needed, especially since teaching may be one-third of the total qualification weight. This is not to say that the teaching aspect was ignored or neglected by the other administrative Deans and the President; rather, that the heavy load of decision-making would have been better distributed with the participation of the Dean of Undergraduate Studies.

3. Communication with candidates when the decisions are negative.

The evidence of this problem comes from the above mentioned 1 (i).

Although the above problems are important in the promotion and tenure evaluative process where the awarding of a promotion and/or the granting of tenure is not automatic, they are by no means insolvable. Moreover, the committee does not want to imply there are only problems. Efforts are being made throughout the University for equable treatment of faculty members in this process. The College of Liberal Arts has a college-wide committee in addition to each departmental committee. This CLA committee is a good example for ensuring a broad representative evaluation since its letter of evaluation contributes to the peer review.

COMMITTEE RECOMMENDATIONS

The Promotion and Tenure Observer Committee recommends that the task of the next committee be enlarged to include the following:

Study of the present promotion and tenure procedures with recommendations made to the Faculty Senate particularly on the adequacy of and the need for:

- a. Improved written guidelines for preparation of dossiers to be printed in the Faculty Handbook.
- b. More effective faculty review process at the department, school, college, or university level.

Table 1. 1980-81 Academic Statistics: Full-time Faculty, Average Annual Salary
by Academic Rank, 9-month Basis.

Note: Includes 9- and 12-month
staff teaching 50% or more.
Factor of 1.22 used to convert
12- to 9-month equivalent.

Source: AAUP Bulletin, August, 1981, pp. 234-291

	Professor				Associate Professor				Assistant Professor			
	Dollars	% of Average			Dollars	% of Average			Dollars	% of Average		
		"21"	"10"	"19"		"21"	"10"	"19"		"21"	"10"	"19"
"10" Other Land Grant Universities												
California (Berkeley)	1) \$39,700	121.1		119.9	4) \$25,900	106.8		106.2	3) \$21,500	107.4		106.6
Idaho	20) \$27,700	84.5		83.7	20) 22,100	91.2		90.6	20) 18,300	91.4		90.8
Illinois	5) 35,500	108.3		107.2	8) 24,700	101.9		101.3	4) 21,300	106.4		105.6
Purdue	4) 35,600	108.6		107.5	5) 25,900	106.8		106.2	7) 20,600	103.9		102.2
Iowa State	15) 30,600	93.4		92.4	16) 23,500	96.9		96.4	17) 18,900	94.4		93.7
Michigan State	14) 32,500	99.2		98.2	6) 25,200	103.9		103.3	5) 21,300	106.4		105.6
Minnesota	8) 33,500	102.2		101.2	9) 24,500	101.1		100.5	8) 20,400	101.9		101.2
Ohio State	6) 34,900	106.5		105.4	3) 26,000	107.2		106.6	2) 21,800	108.9		108.1
Washington State	16) 30,600	93.4		92.4	14) 23,600	97.3		96.8	11) 20,300	101.4		100.7
Wisconsin	13) 32,800	100.1		99.1	13) 23,900	98.6		98.0	10) 20,200	100.9		100.2
TOTAL	333,400				245,300				204,600			
Average of "10"	\$33,340	101.7	100.0	100.7	\$24,530	101.2	100.0	100.6	\$20,460	102.2	100.0	101.5
"9" Other Non-Land Grant Universities												
Colorado	18) 29,600	90.3		89.4	18) 22,800	94.0		93.5	15) 19,300	96.4		95.7
Indiana	12) 32,800	100.1		99.1	12) 24,100	99.4		98.8	13) 19,800	98.9		98.2
Iowa	11) 32,900	100.4		99.4	7) 24,900	102.7		102.1	9) 20,300	101.4		100.7
Michigan	3) 36,900	112.6		111.5	1) 27,100	111.8		111.1	6) 21,000	104.9		104.2
Montana	21) 24,900	76.0		75.2	21) 19,900	82.1		81.6	21) 17,200	85.9		85.3
North Carolina (Chapel Hill)	2) 37,800	115.3		114.2	2) 27,000	111.4		110.7	1) 22,100	110.4		109.6
Texas	9) 33,400	101.9		100.9	15) 23,500	96.9		96.4	16) 19,000	94.9		94.2
Utah	10) 33,200	101.3		100.3	11) 24,300	100.2		99.6	14) 19,700	98.4		97.7
Washington	7) 34,100	104.0		103.0	10) 24,500	101.1		100.5	12) 20,100	100.4		99.7
TOTAL	295,600				218,100				178,500			
Average of "9"	\$32,844	100.2	98.5	99.2	\$24,233	100.0	98.8	99.4	\$19,833	99.0	96.9	98.4
Average of "19 Others"												
University of Oregon	17) \$30,100	91.8	90.3	90.9	17) \$23,000	94.9	93.8	94.3	19) \$18,600	92.9	90.9	92.2
Oregon State University	19) \$29,200	89.1	87.6	88.2	19) \$22,700	93.6	92.5	93.1	18) \$18,800	93.9	91.9	93.2
AVERAGE OF ENTIRE "21"												
	\$32,776	100.0	98.3	99.0	\$24,243	100.0	98.8	99.4	\$20,024	100.0	97.9	99.3

Table 2. 1980-81 Academic Statistics: Full-time Faculty, Average Annual Fringe Benefits by Academic Rank, 9-month Basis.

Note: Includes 9- and 12-month staff teaching 50% or more. Factor of 1.22 used to convert 12- to 9-month equivalent.

Source: AAUP Bulletin, August, 1981, pp. 234-291

	Professor				Associate Professor				Assistant Professor			
	Dollars	% of Average			Dollars	% of Average			Dollars	% of Average		
		"21"	"10"	"19"		"21"	"10"	"19"		"21"	"10"	"19"
"10" Other Land Grant Universities												
California (Berkeley)	1) \$10,500	162.1		165.7	1) \$7,600	145.9		149.5	1) \$6,500	149.2		152.7
Idaho	19) 5,100	78.8		80.5	18) 4,400	84.5		86.5	18) 3,600	82.6		84.5
Illinois	17) 5,600	86.5		88.4	19) 4,100	78.7		80.6	17) 3,600	82.6		84.5
Purdue	3) 7,800	120.4		123.1	6) 5,900	113.2		116.1	11) 4,300	98.7		101.0
Iowa State	15) 6,000	92.6		94.7	13) 5,000	96.0		98.3	14) 4,000	91.8		93.9
Michigan State	9) 6,700	103.5		105.7	8) 5,600	107.5		110.1	6) 5,100	117.1		119.8
Minnesota	5) 7,500	115.8		118.4	5) 6,000	115.2		118.0	3) 5,200	119.3		122.1
Ohio State	12) 6,100	94.2		96.3	14) 4,800	92.1		94.4	13) 4,200	96.4		98.6
Washington State	18) 5,500	84.9		86.8	17) 4,500	86.4		88.5	20) 3,000	68.9		70.5
Wisconsin	10) 6,400	98.8		101.0	10) 5,200	99.8		102.3	9) 4,500	103.3		105.7
TOTAL	67,200				53,100				44,000			
Average of "10"	\$6,720	103.8	100.0	107.0	\$5,310	101.9	100.0	104.4	\$4,400	101.0	100.0	103.3
"9" Other Non-Land Grant Universities												
Colorado	21) 3,800	58.7		60.0	21) 3,200	61.4		62.9	21) 2,700	62.0		63.4
Indiana	7) 7,100	109.6		112.0	9) 5,500	105.6		108.2	8) 4,600	105.6		108.0
Iowa	11) 6,200	95.7		97.8	11) 5,100	97.9		100.3	10) 4,500	103.3		105.7
Michigan	6) 7,400	114.3		116.8	4) 6,200	119.0		122.0	5) 5,100	117.1		119.8
Montana	20) 4,000	61.8		63.1	20) 3,400	65.3		66.9	19) 3,100	71.1		72.8
North Carolina (Chapel Hill)	16) 5,700	88.0		89.9	16) 4,500	86.4		88.5	15) 3,900	89.5		91.9
Texas	14) 6,000	92.6		94.7	12) 5,000	96.0		98.3	12) 4,300	98.7		101.0
Utah	8) 7,000	108.1		110.5	7) 5,800	111.3		114.1	7) 5,000	114.8		117.4
Washington	13) 6,000	92.6		94.7	15) 4,800	92.1		94.4	16) 3,700	84.9		86.9
TOTAL	53,200				43,500				36,900			
Average of "9"	\$5,911	91.3	88.0	93.3	\$4,833	92.8	91.0	95.1	\$4,100	94.1	93.2	96.3
Average of "19 Others"	\$6,337	97.9	94.3	100.0	\$5,084	97.6	95.7	100.0	\$4,258	97.7	96.8	100.0
University of Oregon	2) \$7,900	122.0	117.6	124.7	2) \$6,400	122.8	120.5	125.9	4) \$5,200	119.3	118.2	122.1
Oregon State University	4) \$7,700	118.9	114.6	121.5	3) \$6,400	122.8	120.5	125.9	2) \$5,400	123.9	122.7	126.8
AVERAGE OF ENTIRE "21"	\$6,476	100.0	96.4	102.2	\$5,210	100.0	98.1	102.5	\$4,357	100.0	99.0	102.3

Table 3. 1980-81 Academic Statistics: Full-time Faculty, Average Annual Total Compensation (salary plus countable fringe benefits) by Academic Rank, 9-month Basis.

Note: Includes 9- and 12-month staff teaching 50% or more.
Factor of 1.22 used to convert 12- to 9-month equivalent.

Source: AAUP Bulletin, August, 1981, pp. 234-291

	Professor				Associate Professor				Assistant Professor			
	Dollars	% of Average			Dollars	% of Average			Dollars	% of Average		
		"21"	"10"	"19"		"21"	"10"	"19"		"21"	"10"	"19"
"10" Other Land Grant Universities												
California (Berkeley)	1) \$50,200	127.9		127.3	1) \$33,500	113.7		113.7	1) \$28,000	114.8		114.6
Idaho	20) 32,800	83.6		83.2	19) 26,500	90.0		90.0	20) 21,900	89.8		89.7
Illinois	5) 41,100	104.7		104.2	15) 28,800	97.8		97.7	7) 24,900	102.1		101.9
Purdue	4) 43,400	110.6		110.0	3) 31,800	108.0		107.9	8) 24,900	102.1		101.9
Iowa State	17) 36,600	93.2		92.8	17) 28,500	96.8		96.7	18) 22,900	93.9		93.8
Michigan State	13) 39,200	99.9		99.4	6) 30,800	104.6		104.5	2) 26,400	108.3		108.1
Minnesota	7) 41,000	104.5		104.0	7) 30,500	103.6		103.5	6) 25,600	105.0		104.8
Ohio State	6) 41,000	104.5		104.0	5) 30,800	104.6		104.5	5) 26,000	106.6		106.4
Washington State	18) 36,100	92.0		91.5	18) 28,100	95.4		95.3	17) 23,300	95.5		95.4
Wisconsin	12) 39,200	99.9		99.4	13) 29,100	98.8		98.7	9) 24,800	101.7		101.5
TOTAL	400,600				298,400				248,700			
Average of "10"	\$40,060	102.1	100.0	101.6	\$29,840	101.3	100.0	101.2	\$24,870	102.0	100.0	101.8
"9" Other Non-Land Grant Universities												
Colorado	19) 33,400	85.1		84.7	20) 26,000	88.3		88.2	19) 22,000	90.2		90.1
Indiana	10) 39,900	101.7		101.2	10) 29,600	100.5		100.4	12) 24,400	100.1		99.9
Iowa	14) 39,100	99.6		99.1	9) 30,000	101.9		101.8	10) 24,800	101.7		101.5
Michigan	2) 44,300	112.9		112.3	2) 33,300	113.1		113.1	3) 26,100	107.0		106.9
Montana	21) 28,900	73.6		73.3	21) 23,300	79.1		79.1	21) 20,300	83.2		83.1
North Carolina (Chapel Hill)	3) 43,500	110.8		110.3	4) 31,500	107.0		106.9	4) 26,000	106.6		106.4
Texas	11) 39,400	100.4		99.9	16) 28,500	96.8		96.7	16) 23,300	95.5		95.4
Utah	8) 40,200	102.4		101.9	8) 30,100	102.2		102.1	11) 24,700	101.3		101.1
Washington	9) 40,100	102.2		101.7	12) 29,300	99.5		99.4	14) 23,800	97.6		97.4
TOTAL	348,800				261,600				215,400			
Average of "9"	\$38,756	98.7	96.7	98.3	\$29,067	98.7	97.4	98.6	\$23,933	98.1	96.2	98.0
Average of "19 Others"												
	\$39,442	100.5	98.5	100.0	\$29,474	100.1	98.8	100.0	\$24,426	100.2	98.2	100.0
University of Oregon	15) \$38,000	96.8	94.9	96.3	11) \$29,400	99.8	98.5	99.7	15) \$23,800	97.6	95.7	97.4
Oregon State University	16) \$36,900	94.0	92.1	93.6	14) \$29,100	98.8	97.5	98.7	13) \$24,200	99.2	97.3	99.1
AVERAGE OF ENTIRE "21"												
	\$39,252	100.0	98.0	99.5	\$29,452	100.0	98.7	99.9	\$24,386	100.0	98.1	99.8

OREGON STATE UNIVERSITY

CORVALLIS, OREGON 97331

OFFICE OF THE DEAN OF FACULTY

September 30, 1981

M E M O R A N D U M

To: Council of Deans
Professor Pat Wells, chrm., Faculty Senate's Executive Committee
Professor Les Strickler, chrm., Faculty Senate's Retirement Committee

From: D. B. Nicodemus *DB Nicodemus*

Subject: Early Retirement Plans

Attached is a memorandum dated September 22 to institutional presidents from Vice Chancellor Lemman which outlines policy guidelines for 1981-82 for early retirement plans in state system institutions.

Please review these guidelines and send me your comments regarding their adequacy or suggestions for improvement. You should examine the individual arrangements or plans which may have been developed recently in your college/school for the early retirement of some faculty members and determine the extent that those plans are now consistent with the Chancellor's guidelines.

Also, please compare the Chancellor's guidelines with the policy statement recommended by the Faculty Senate on March 12, 1981 (motion 81-378b-8). This was a motion to recommend implementation of a plan from the Retirement Committee for "an OSU Program of Contractual Part-Time Employment During Retirement." A copy of that plan was included in the "Reports to the Faculty Senate" dated March 5, 1981 (see pp. 17-19. Please call me if you do not have a file copy of that report from the Retirement Committee).

The last paragraph of Mr. Lemman's memorandum suggests that we should keep "statistical and anecdotal records concerning the use of and attitudes toward" our early retirement plans. Since OSU's plans to date have been individual arrangements rather than under an institutional policy, I request each dean/director please to send me a brief "statistical and anecdotal" summary of arrangements made in your unit during the past 5 years for early retirements.

I would welcome receiving your response to this memorandum before the end of October.

/dm

Attachment

cc: President MacVicar

September 22, 1981



To: Institution Presidents
From: W. T. Lemman *BL*
Subject: Early Retirement Plans

There was insufficient time at the President's meeting last week to engage in a full discussion of early retirement plans being developed at several institutions. The Chancellor announced that there should be general uniformity among options and incentives available within system institutions. To that end, he asked that proposed plans be submitted for review.

In reviewing the plans thus far submitted, it has become apparent that differences may take longer to resolve than is desirable if plans are to be operative this year and have any significant effect during this beinnium. Consequently, for 1981-82:

1. Institution plans will be approved to be effective for the current year only in order to permit assessment of the effectiveness of a variety of options and incentives in achieving the goals of early retirement. Thus plans are to be regarded as experimental in nature.
2. Objectives of retirement plans shall be:
 - a. To save money to meet budgetary reductions by vacating a position or by enabling replacement at a substantially lower salary;
 - b. To provide funds for reallocation to other institutional programs;
 - c. To reinvigorate a position.
3. Each agreement offering incentives for early retirement must meet at least one of the objectives stated in Item 2.
4. Incentives are to be designated as an encouragement to retire at an age earlier than would be contemplated without the incentive (in no case later than age 65) and are not to be regarded as rewards for long or outstanding service, etc.
5. Any salary adjustments, special payments, contractual commitments to future employment, etc., must be consistent with existing Board policies.

Institution Presidents
September 22, 1981
Page 2

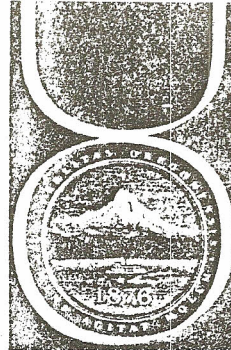
6. No financial incentive shall extend for a period of more than three years nor shall any financial incentive exceed, over the three-year period, 18% of the base salary rate current at the time the agreement is signed.
7. The policy must be recognized as being an experimental device to achieve institutional objectives (see Item 2, above) and not as a new fringe benefit. Faculty thus do not have an automatic right to an agreement.
8. Early retirement agreements will be offered only to academic staff with indefinite tenure.
9. The instrument to be used to record the terms of agreement must be approved as to form by the Board's attorney.

It is our recommendation that any post-retirement employment be on the basis of the continuation of tenured employment at a reduced FTE (.33 for nine months, for example). In this manner, faculty and institutional rights are preserved without adding unnecessary detail to the retirement agreement.

Although this policy is labeled "early retirement," it must be noted that the same objectives can be accomplished by "early resignation." In other words, benefits accrue to the institution by the reduction or elimination of the employment commitment. Retirement benefits are merely the inducement. We therefore may wish to consider whether public institutions can use severance pay or other inducements to "early resignation."

During this year as we evaluate the efficacy of the several institutional plans, we also will be studying other mechanisms such as group annuities, a plan which would give larger incentives to retire at age 58 than would be given to retire at age 60, 62, or 65, etc. Your keeping of statistical and anecdotal records concerning the use of and attitudes toward your early retirement plan will facilitate our later review together.

WTL:jl



Department of Political Science
 College of Arts and Sciences
 UNIVERSITY OF OREGON
 Eugene, Oregon 97403

503/686-4864

July 28, 1981

To: Paul Olum, President, University of Oregon
 Dick Hill, Provost, University of Oregon

From: Larry Pierce, Head
 Department of Political Science

Subject: Optional Early Retirement Plan

1. This optional early retirement plan is designed: a) to be attractive to faculty; b) to result in significant salary savings; and c) to be implemented without changes in State Board or PERS regulations.
2. The individual, 60 (58) years of age or over, agrees to immediately retire in the normal manner so as to receive regular retirement benefits from PERS, from Social Security at age 62 or 65, and from personal annuities.
3. The University agrees a) to hire the retiree for a .33 FTE at the individual's salary rate at retirement; b) to increase the individual's salary 20% above regular salary plus any increases, during the first year at .33 FTE employment and; c) treat the individual as a regular member of the faculty for salary increases and in-so-far as possible for the costs of medical, dental and other insurance programs.
4. This voluntary retirement option can be established immediately and can produce significant salary savings with minimum reductions in faculty FTE.
5. The following figures illustrate the advantages of this plan for the faculty member and University. The exact savings and benefits will vary with each individual situation. The figures selected are conservative, thereby reflecting the minimum advantages of the plan.

A. Implications for Individual.

1. Assuming an individual, age 60, with 30 years service and a nine month salary of \$30,000, the approximate retirement income would be:

Retirement Benefits (Pension and Annuity)	\$15,000
.33 FTE Employment (.33 x \$36,000)	12,000
Total	\$27,000

an equal opportunity affirmative action employer

(Some of the retirement benefits would be tax exempt.
The retiree would also be eligible for Social Security
at age 62.)

B. Financial Savings for Institution

1. Present Cost

1.00 FTE Salary	\$30,000
OPE (27%)	<u>8,100</u>
Total	\$38,100

2. Cost After Retirement

.33 FTE Salary (.33 x \$36,000)	\$12,000
Other Costs (Insurance, etc.)	<u>1,100</u>
Total	\$13,100

Net Savings to Institution	\$25,000
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Points to consider:

1. The faculty member receives almost as much income after retirement as before retirement but has only one-third the teaching responsibility. Future income is partially protected by cross-the-board and merit increases on the member's 20% larger salary.
2. Besides saving \$25,000 for each retiree, the University retains .33 FTE. To save the same amount with untenure staff, the University loses a full FTE. In other words, twenty early retirements would save \$500,000 a year with a loss of 13.33 FTE. It would take a loss of 20 FTE to raise an equivalent amount by dismissing junior staff.
3. For each individual electing early voluntary retirement at age 60, the institution will save approximately \$300,000 over the next ten years.
4. This plan can be implemented immediately and can have an effect on the 1982-83 budget.
5. This is a humane means of staff reduction. Older staff are leaving voluntarily and thereby saving the positions of younger staff whose careers could be jeopardized by a dismissal at this time.

6. When state funds for higher education are restored, the savings from each retiree would support the appointment of a full-time, younger faculty member. This would result in an overall increase in faculty FTE, a reduction in the average age of the faculty, and a reduction in the proportion of tenured faculty.
7. This plan should be less objectionable to PERS than the current plan, since the proposed 20% increase does not increase PERS payments as does the current plan. This plan has been discussed and endorsed by the Interinstitutional Faculty Senate of the Oregon State System of Higher Education.

* * * * *

EARLY RETIREMENT PLAN II - UNIVERSITY OF OREGON

Any tenured faculty member, 60 (or 58) years or over who agrees to immediate voluntary retirement and part-time employment, will receive:

- a) a 20% salary increase in addition to any regular increases, the first year of .33 employment.
- b) a written assurance of the faculty member's option to continue his/her tenure at the University at a reduced annual FTE not to exceed .33 (9-month employees) or .288 (12-month employees). These FTEs equate with the maximum 600 hours per calendar year permitted by PERS without reduction in retirement pay. (For a 9-month employee, 600 hours ordinarily means full time for one quarter or two-thirds time for one semester.) The faculty member may elect to be employed on this part-time basis of 600 hours (or fewer) until June 15 (9-month employees) or June 30 (12-month employees) following his/her 70th birthday. The way in which his/her part-time employment is allocated each year will be determined by the Department Head and/or Dean in consultation with the faculty member. The part-time employment of a faculty member will be subject to the same rules and regulations as those governing tenured faculty.
- c) any across-the-board salary increases or merit salary increases authorized by the State System or the University during the faculty member's period of part-time employment prior to age 70, and any prerequisites made available for subsequent retirees if legally permitted.
- d) medical and dental insurance, if possible, or an annual payment equal to the state's cost of providing insurance.

When and if the State Board accepts the recommendation of the University of Oregon for deferred payment of part-time employment earnings in excess of the maximum allowed without reducing Social Security benefits, the faculty member will be eligible to participate in that program. Such participation will not be mandatory, however.

INFORMATION PRESENTED BY PRESIDENT MacVICAR AT THE OPEN FORUM ON 9/18

3

BUDGET REDUCTIONS PROPOSED FOR 1982 - 83

	Budget cut assessed for 1981 - 82	Budget cut proposed for 1982 - 83	Base budget* used in calculations	1982 - 83 cut as percentage of base
ACADEMIC UNITS				
Agriculture	\$ 30,000	\$100,000	\$2,561,206	3.9%
Veterinary Medicine	20,000	20,000	1,778,962	-
Forestry	17,000	60,000	1,239,954	4.8
Liberal Arts	75,000	200,000 (1)	6,862,870	2.9
Science	135,000	300,000 (2)	9,524,576	3.1
Oceanography	25,000	40,000	1,004,425	4.0
Business	6,000	6,000	2,328,862	-
Education	30,000	135,000	1,962,984	6.9
Engineering	16,000	16,000	4,038,438	-
Home Economics	20,000	70,000	1,430,473	4.9
Pharmacy	10,000	50,000	966,816	5.2
Health and P.E.	31,000	200,000 (3)	1,997,935	10.0
INSTRUCTIONAL SUPPORT				
Summer Term	0	40,000	1,547,520	2.6
Research	131,283	175,000	2,228,491	7.9
Library	30,000	75,000	3,045,204	2.5
Undergraduate Studies	23,000	40,000	1,272,022	3.1
Other Instructional	61,203	60,000	1,536,126	3.9
ADMINISTRATIVE SUPPORT				
Student Services	17,000	45,000	961,363	4.7
Physical Plant	371,599	425,000	9,606,887	4.4
Administration	74,786	200,000	4,172,338	4.8
Other Administrative	99,011	120,000	2,373,206	5.1
	<u>\$1,222,882</u>	<u>\$2,377,000</u>	<u>\$62,440,658</u>	<u>3.8%</u>

* General funds plus indirect cost recovery

(1) Offset by fee income for sub-collegiate English instruction

(2) Offset by fee income for sub-collegiate Mathematics instruction

(3) Offset by fee income for selected Physical Education activity courses

8/25/81

THE ABOVE INFORMATION WAS PREPARED BY THE OSU BUDGETS OFFICE
 (Allen Mathany, Director)

Office of the
Faculty Senate

Oregon
State
University

Corvallis, Oregon 97331

(503) 754-4344

October 13, 1981

Edward C. Harms, Jr.
President, Oregon State
Board of Higher Education
223 N. "A", Suite D
Springfield, Oregon 97477

Dear Mr. Harms:

The Executive Committee of the Faculty Senate of Oregon State University has voted to endorse the stand taken by the Interinstitutional Faculty Senate (IFS) in opposing the "Extendable Contract Appointment" (ECA) as it might apply to the System of Higher Education in Oregon.

The IFS took a position at its Fall meeting to reject the concept of the ECA and to recommend that its application be limited specifically to Southern Oregon State College for the limited time period of the contract now in negotiation.

Our understanding of this provision, as a potential amendment to OAR 580-21-100, is based upon State Board minutes of September 11, 1981, pp. 504-506, under the heading, "Kinds of Appointments."

We believe the stand taken by IFS, and as presented by its President, Chuck Coate, represents the views of an overwhelming majority of our Faculty. I must add that the climate of financial insecurity which presently pervades the University has a negative impact upon Faculty morale. Additional steps which can be interpreted to impact negatively upon established tenure systems can only exacerbate the morale problem.

Sincerely,

Patricia A. Wells
President, Faculty Senate of
Oregon State University

SS

OREGON STATE BOARD OF HIGHER EDUCATION

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David Lomnicki 1420 S.W. Hall St. #3 Portland, OR 97201	224-9174	1982
Louis B. Perry P.O. Box 711 Portland, OR 97207	248-2801	1985
James C. Petersen P.O. Box 1236 La Grande, OR 97850	963-8421	1984
Marion T. Weatherford Olex Rural Route Arlington, OR 97812	454-2891	1983

7/10/81

Office of the
Faculty Senate

Oregon
State
University

Corvallis, Oregon 97331 (503) 754-4344

October 23, 1981

SCHEDULE OF NOMINATIONS/ELECTIONS
OF
FACULTY SENATE PRESIDENT-ELECT
AND IFS REPRESENTATIVE

-
- October 15: Report of Nominations Committee received by Exec. Comm.
- November 5: Faculty Senate Meeting: Nominations from the Floor
accepted for all elective positions
- November 12: List of Nominees and Vitaes to be published in the
Staff Newsletter
- November 12-13: Absentee Ballots may be cast in the Faculty Senate
Office by eligible voters who will be off campus
between November 16-20 (Absentee Ballot voting
times on 11/12, 13: 9:00 -11:00 & 2:00-4:00)
- November 13: Ballots to be mailed to all Faculty who have been de-
(4:00pm) clared eligible to vote (by their Colleges/
Schools) in the Faculty Senate elections (except
for those who voted by Absentee Ballot)
- November 20: All Ballots to be returned to the Faculty Senate Office
(Election is (Deadline is 5:00 p.m.) Counting will be con-
Nov. 16-20) ducted by a Committee to be appointed by the
Executive Committee.
- December 3: Results of the Election will be announced to the Senate
in "Reports to the Faculty Senate" for the Decem-
ber 3 meeting (which should be received by Sena-
tors one week prior to the actual meeting)
- December 3: Results to be announced in the Staff Newsletter to the
campus community.
-

ELECTION OF EXECUTIVE COMMITTEE

- October 15: Report of Nominations Committee received in Faculty
Senate Office
- December 3: Ballots to be distributed to Senators at the Faculty
Senate meeting. Results to be made known at
the end of the meeting, if available, and announced
in the next Staff Newsletter.
-

AD HOC COMMITTEE TO REVIEW TRAFFIC COMMITTEE OPERATION & TRAFFIC SAFETY

The Faculty Senate further believes the Administration has been too focused on parking regulations and income generation, and given too little attention to campus vehicle/bicycle safety. The Senate asks the Senate Executive Committee to appoint an ad hoc committee to prepare a report to the Senate on the broader issues of campus traffic safety; and the mission of the Administration Traffic Committee. The committee's focus will include but not be limited to:

1. Mission of the Traffic Committee, authority of the chairman (Ben Purvis- 1991-2).
2. Possible under-staffing of "non-parking" officers for Campus Security. Does Campus Security have enough "non-parking" officers to fulfill its primary missions--service, and protection of the University, its people, and property? (The Traffic Committee now funds two parking officers--reflecting again the Committee's own emphasis on parking.)
3. The long history of bicycle-caused accidents on campus, and possible solutions--especially on and below "library hill."
4. The possible need for a standing Faculty Senate Campus Safety Committee. [The major responsibility of the University's Safety Officer John Cambell is work area (in-building) safety.]

10/81

November 16, 1981

To: Faculty Senate Executive Committee

From: Budgets and Fiscal Planning Committee

T. Darrah Thomas
Phil Schary
Kathleen Heath
Leo Parks
Lois McGill
Bob Weed
David Hughes
Judith Hopkins
John H. Block, Chairman

Subject: Evaluation of 1982-83 Category I Program Requests
Deferred by the Committee in its Report of October 29,
1981

The Budgets and Fiscal Planning Committee's October 29 report to the Faculty Senate concerning the 1982-83 Category I Program Requests recommended deferral of those proposals for which the Committee had been unable to ascertain the fiscal impact of implementing new programs. The Committee's Report was distributed to all academic deans asking that the necessary information be forwarded to the Committee by November 12. The Committee met on that date and received the additional information. It then met again on November 16 to draft this report.

The Committee wishes to acknowledge the efforts of Drs. Peter Copek, Don Reed, and Lee Jenkins and Deans Judy Kuipers and Lyle Calvin who visited with the Committee. Also present was Dr. Sandra Suttie, University Curriculum Coordinator, and Dr. Pat Wells, President of the Faculty Senate. In addition Deans Sylvia Tucker, David King, and Carl Stoltenberg submitted information by phone or campus mail.

Recommendation No. 3. Certificate in Marine and Maritime Studies

Recommendation No. 4. Certificate in Twentieth Century Studies

The Committee recommends approval of these two certificate programs.

Budget and Teaching: As a direct result of the large grant from the National Endowment for the Humanities (NEH) and significant grant from the National Oceanographic and Atmospheric Administration (NOAA), the courses and administrative structure are in place and functioning. All courses have been taught at least once, several with greater than anticipated enrollments. One of the requirements of the NEH grant was that faculty not experience an overload when teaching these courses.

This avoidance of a teaching overload has been accomplished mainly by dropping courses and teaching fewer sections of existing courses. The latter is possible mainly due to shifts in students' interests.

The NEH grant did fund course development by providing released time to faculty. Once the course was organized and taught on a trial basis (usually as an x-course), the instructor returned to a full FTE paid by the department offering the new course.

Library: During the six years of the grants over \$100,000 of titles have been purchased for the Library. Some of these are serials, and it is assumed that the Library will maintain them. This will require reallocation of Library resources, but this is an ongoing process with subscriptions being cancelled when existing programs are reduced or a serial shows a very low usage but can be obtained from another state system library.

Administrative Staff: Administration of the humanities program is done in the Humanities Development Office which reports to the Dean of Undergraduate Studies. The budget for 1981 - 82 is

Director	0.33 FTE	\$7,170
Administrative Assistant	1.00 FTE	11,928
Student Wages		404
OPE	\$7,170 x 27.06% =	\$1,939
	\$11,928 x 31.65% =	\$3,775
	\$404 x 4.4% =	\$18
		5,732
Services and Supplies		<u>5,601</u> *
		\$30,835

* Scheduled to absorb the latest 2% reduction.

Currently the Humanities Development Office is not expected to absorb its share of the 1982-83 cuts. Instead, the Dean of Undergraduate Studies plans to reallocate funds from other programs under her supervision.

It is important to understand the role of the Humanities Development Office. Besides coordinating the three current programs, this office also schedules conferences and speakers coming to OSU which enhance the role of the humanities on the campus.

This office also provides permanence, continuity, and cohesiveness to the humanities program. It insures that

courses in the interdisciplinary humanities offerings will be taught. As faculty retire or change job emphases, the Office locates faculty to teach those courses or works to develop replacement courses.

General Conclusion: The two Category I Program Requests are asking for recognition as certificate programs - a designation to be noted on the student's transcript. With the reallocation of funds by the Dean of Undergraduate Studies, it is understood that all elements of both programs are in place.

Recommendation No. 5. Learning Abilities Program Leading to the Basic Handicapped Learner Endorsement

The Committee recommends approval of this program.

Explanation: Only one course is being added to the School of Education offerings. All other courses are currently being taught in the appropriate departments in the University. The Basic Handicapped Learner Endorsement is to be added to the student's existing program and is the most requested option in the elementary education option. Resources for the teaching of the newly requested course will come from selectively dropping courses with enrollments below minimal levels.

Recommendation No. 9. Initiate Minor Program for Use with the Baccalaureate Degree Program in Resource Recreation Management

The Committee recommends approval of this proposal.

Explanation: The Committee originally questioned if this minor program would unduly shift the costs of instruction away from the Department of Resource Recreation Management onto departments offering the minor program. Nevertheless, no new courses are required. The courses listed in each of the minors are presently being taught. In those cases where departments are experiencing enrollment pressures and imposing enrollment restrictions, students from the Department of Resource Recreation Management will have to rearrange their programs or take another minor.

Recommendation No. 13. Instructional Program in Toxicology

Action on the Instruction Program in Toxicology should be deferred until the means of funding the physiology position and the program coordinator are known.

Explanation: The development of the toxicology proposal is the result of the critique coming from renewal of the current toxicology training grant. This critique pointed out that OSU's training program in toxicology was not cohesive and lacked a core course program.

Teaching: Most of the core course program will use existing graduate courses. The "TX" designator would be used for the blanket numbered courses (501, 503, and 505), but the student credit hours generated from the courses would be reallocated back to the instructor's department. The additional courses listed in the Category I document will not be sought until new faculty are hired as a matter of normal staff replacement or existing courses dropped. New courses would use the designator of the sponsoring department.

One course, physiology, will require new resources. It is estimated that a minimum of \$20,000 will have to be provided by or to a department to hire a qualified person. The individual's remaining salary and support would come from existing programs within the Environmental Health Science Center (EHS).

Administration: The source of funding for the Coordinator (0.25 FTE) of the Instructional Program in Toxicology has not yet been determined. Funds for the secretary (0.5 FTE) will involve a reallocation of resources from within EHS, most of which is generated from grant overhead. Effective December 1, the Director of the EHS will report to the Vice President for Research and Graduate Studies.

General Conclusion: The Committee is still concerned with the funding of the physiology position and the coordinator of the toxicology training program. For this reason the Committee has recommended that the Faculty Senate defer a decision until this information is forthcoming.

November 10, 1981

M E M O R A N D U M

To: Members of the Faculty Senate

From: Executive Committee of the Faculty Senate
Pat Wells, Senate President *Pat*

Subject: Special Senate Meeting: Thursday, November 19, 3:00p.m.
OSU Foundation Center Assembly Room - to consider Cur-
riculum Council Documents - Category I (programs) and
Category II (courses)

As in past years, a Special Meeting of the Faculty Senate has been set for November 19 to consider the Category I and Category II proposals. While no formal action by the Senate is required on the Category II document, it is also subject to the Senate's review.

The attached documents have been reviewed by the Graduate Council. Various resource people from affected areas have been invited to be present. These people can supply additional information to the Senate in its deliberation of the proposals.

Enclosed with this Memorandum is a cover letter from the Curriculum Coordinator, along with the documents to be discussed on November 19. If you have any questions regarding the enclosed materials, please contact Doug Stennett, Chairman of the Curriculum Council (ext. 3424), or Sandra Suttie, Curriculum Coordinator (ext. 3711).

Because of the importance of the material to be presented, we hope that every Senator will plan to attend the special meeting on Thursday, November 19, 3:00 p.m., in the OSU Foundation Center.

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Attachments

REPORTS TO THE FACULTY SENATE
December 3, 1981

Agenda for the Senate Meeting: December 3, 1981, 3:30 p.m., OSU Foundation
Center

The Agenda for the December 3 Senate meeting will include the reports and other items of business listed below. To be approved are the Minutes of the November 5 and 19 Senate meetings, as published in the Staff Newsletter Appendix.

A. Reports from the Faculty

1. Faculty Status Committee (pp. 5-12) - Bob McMahon

The Faculty Status Committee was asked to review Procedures of the Faculty Reviews & Appeals Committee (FRAC) and make any appropriate recommendations that might be necessary to ensure adequate appeals procedures for Faculty members. Their report is attached, and Chrm. McMahon will be present to discuss the issues.

2. Retirement Committee (pp. 13-17) - Les Strickler

Attached are three documents relating to the subject of retirement. Several plans for retirement, early retirement, and phased retirement have surfaced in the last year or so. Presently, the matter is in a state of flux. The OSU Retirement Committee will present its report on the status of these matters and a comprehensive view of what is happening at this time.

3. Ad Hoc Committee on Faculty Involvement - Bill Firey

As a result of the "Carlson Motion" adopted by the Senate at its November 3 meeting, an Ad Hoc Committee on Faculty Involvement has been appointed. Members are Bill Firey (Math), Berk Chappell (Art), and Chuck Dane (Bus). Chrm. Firey will present the preliminary report of the Committee. If a written report is available, it will be distributed at the meeting.

B. Reports from the Executive Committee

1. Faculty Senate President-Elect/IFS Election

In the on-campus election conducted during the week of November 16-20, 1356 Faculty were eligible to cast Ballots. Of that number, 752 (55.5%) voted in the secret ballot election conducted by mail. Results were that Owen Osborne received 280 votes, and Richard Scanlan received 431 votes. Richard Scanlan is declared President-Elect, and will take office in January with the new Executive Committee and Senators.

For IFS, the results are as follows: For the three year term, Dwight Fullerton received 311 votes, Glenn Klein received 373. For the one-year term, Wilbert Gamble received 434 votes; Gene Nelson received 248 votes.

The Executive Committee, on behalf of the Senate, wishes to thank the Ballot Counting Committee, composed of Herb Frolander (Chrm.), Betty Griffin, Fred Hisaw, Nancy Leman, Norma Rudinsky, and Terry Miller, for their assistance.

The Executive Committee extends its thanks to the other Faculty members who have been candidates for the positions of President-Elect and IFS representatives, and to those who are candidates for the Executive Committee. We realize that the quality of our organization is dependent upon your willingness to participate, and we are very grateful to all of our Faculty members who are willing to have their names placed in nomination for these important positions. We hope that those who were not elected at this time will continue to be nominated for future positions.

2. PAC-10 Faculty Leadership Conference - R. Becker

OSU has agreed to host the 1982 PAC-10 Faculty Leadership Conference on October 28, 29, and 30. A number of issues discussed this year in Pullman are relevant to topics currently being discussed at OSU and will be reported to the Senate.

3. Faculty Senate--New Senator Orientation

An Orientation session for Senators elected to their first or second terms will be held on Tuesday, January 12, from 2:30 p.m. through 8:30 p.m. at Nendel's Inn. A subcommittee of the Executive Committee is working on the program and more information will be presented at the Senate meeting. An agenda of the meeting will be sent to newly-elected Senators soon.

4. Committee/Council Chairmen Workshop - Thurston Doler

Executive Secretary Doler will report on the workshop held on November 10. This annual workshop was desitend to facilitate the work of the committees in coordination with the Senate and the Faculty Senate Office. The workshop was well attended and seemed to be useful.

5. Joint Advisory Council Meeting

A meeting of the Joint Advisory Council is currently being planned for Winter term. If Senators have topics they feel might be appropriate for the Council's agenda, they should be sent to the Faculty Senate Office (SS 107). The Council is a discussion group which attempts to keep open lines of communication between the various OSSHE institutions regarding issues which are common to all (i.e., budget reductions, salaries, retirement, etc.).

6. Committee Appointments

The Executive Committee has appointed individuals to fill out terms for Faculty who are either leaving OSU or have conflicts which require their replacement.

a. Academic Regulations Committee

- 1) Peter K. Freeman has been appointed to replace O'Neill, for term ending 6/30/83.
- 2) Anita L. Green has been appointed to replace J. Renden, with term ending 6/30/84.

b. Undergraduate Admissions Committee

Captain Eric Hodges (Aerospace Studies) has replaced Col. James McPherson (who has been re-assigned to Thailand) to finish out the term ending June 30, 1982.

7. Standing Rules Revisions (p. 18)

The Executive Committee is proposing revisions in the Standing Rules of the Research Council and Graduate Council to accommodate the changes made recently in the structure of the Research Office and Graduate School. The new wording is proposed to eliminate the need for an additional revision for this same purpose in the future. The other wording changes are suggested to allow these two Councils to conform with the Senate Bylaws and current practice in all other Senate Committees/Councils.

8. Election of New Executive Committee Members

Faculty Senators will vote for three new Executive Committee members at this meeting. A Ballot will be distributed to Senators or their proxies only. Information regarding the candidates has been published in the Staff Newsletter and are attached as part of this document. A Counting Committee will tally the votes and report the results to the Senate if determined before adjournment; otherwise, results will be published in the next issue of the Staff Newsletter and Reports to the Faculty Senate for the January 14 meeting. Continuing Executive Committee members are: Michael Chaplin (Ag), Nancy Leman (CLA), and Hollis Wickman (Sci). All three end their terms in December of 1982.

9. Recording Secretary Position Vacant

As announced in the November 19 issue of the Staff Newsletter, the Executive Committee is accepting applications for the position of Recording Secretary of the Senate. The position is appointed on a one-year basis, with re-appointment possible, and is a non-paid, non-release time appointment. Duties include recording the actions of the Senate during the meetings, drafting minutes, and working with the Faculty Senate Office. Senators interested in serving in this capacity should contact one of the officers or executive committee members.

4.

10. Letter from President MacVicar re Budget Reductions (pp. 19-22)

Attached is a copy of a transmittal letter from President MacVicar to President Wells regarding documents forwarded to Chancellor Lieuallen's office complying with a directive to bring about a 4% reduction in the OSU budget for 1982-83.

C. Reports from the Executive Office

D. New Business

1. Financial Crunch--Status Report #5

- Pat Wells

E. Symbolic Exchange of Gavel to Incoming President

Department of
Forest Products

Oregon
State
University

Corvallis, Oregon 97331

October 26, 1981

MEMORANDUM

TO: Executive Committee of the Faculty Senate
Pat Wells, Senate President

FROM: Faculty Status Committee *Row*
Bob McMahon, Chairman

RE: Review Procedures of the Faculty Reviews and
Appeals Committee (FRAC)

In response to your June 12, 1980 memo to this Committee regarding the FRAC, we have attempted to inform ourselves on background issues by contacting knowledgeable individuals, studying pertinent information, and discussing the subject at three Committee meetings.

CONCLUSIONS

Our conclusions (with respect to the issues you have mentioned) are as follows:

1. The original policies and procedures devised for the FRAC, approved by the Faculty Senate on November 5, 1970 and the Executive Office, and appearing as Appendix B, pp 89-91 of the 1970-71 Faculty Handbook, are sufficient if modified as recommended below and interpreted broadly so as to meet fully the FRAC's purpose as stated on pp 15 and 40 (dated October 1978) of the current Faculty Handbook.

2. Only through the narrowest literal interpretation could the review process be construed as limited solely to procedural issues, since the FRAC philosophy clearly states that "The Committee may consider all matters affecting the professional status of a faculty member. . ." (emphasis supplied) except for certain specified exclusions. This potential misconception can be remedied by revision [4] below.
3. Specific, written, fact-finding procedures for the Review process are unnecessary, and unwise, if the FRAC interprets its Policies and Procedures broadly (see revision [6]) so as to assure a faculty member of an ". . . independent, prompt, and impartial hearing on any grievance . . . except those matters which must be reviewed in accordance with the Administrative Rules" (emphasis supplied).
4. The FRAC should continue to have sole responsibility for deciding if a case should proceed to the Appeal level, since the Committee can best determine whether the appeal process could develop a resolution or that the case should be routed through other channels (see [11] below).
5. The FRAC draft guidelines for an Appeal Commission accompanying your memo of February 18, 1981 to James Oldfield, previous Chairman of the Faculty Status Committee, for review and comment, are inappropriate to a commission's fundamental purposes, too legalistically oriented, could produce an adversarial proceeding instead of the intended open and candid discussion and, worst of all, might unduly constrain a commission's actions rather than encourage maximum initiative in examining and resolving a case.
6. The FRAC was originally intended to perform a mediative function as implied in the description of the review process: ". . . review of the actions . . . permits meaningful communications . . . [which]

will assist in rectifying mistakes, and many cases may be resolved at this stage" (FRAC Policies & Procedures, PHILOSOPHY). Also, ". . . the Committee . . . first will review the case in an effort to seek a resolution through normal administrative channels or informational discussions ("Faculty Handbook, pp 15 and 40). This mediative function, however, could be made more explicit (see revision [5] below).

7. We have not undertaken a study of the role of a Reviews and Appeals Committee at other schools, because we believe that OSU is capable of devising procedures to suit its own needs, that the FRAC Policies and Procedures generally served well in the past, and that with some modification (as recommended below) can serve adequately in the future.

RECOMMENDATIONS

To implement our conclusions, we recommend the following:

1. We think the Committee's name is informative and accurate and do not recommend a change. We suggest, however, that this matter could also be referred to the Committee on Committees for further consideration.
2. We strongly recommend that the FRAC, if it is not already doing so, should maintain a complete case file of summary statements of review deliberations and of appeal recommendations for Committee guidance regarding operational procedures. This case file should be required reading as new members are added to the Committee.
3. To implement our conclusions, the FRAC Policies and Procedures should be revised as follows (additions are underlined; deletions are crossed out). When adopted by the Faculty Senate, the revised version should be included in the current Faculty Handbook.
Note: The Dean of Faculty should be asked to research and fill in the appropriate AR numbers (see revision [3] below).

FACULTY REVIEWS AND APPEALS COMMITTEE
POLICIES AND PROCEDURES

Philosophy

- [1] The need for reviews and appeals conducted by a peer group at the
University level may arise from actions adversely affecting an individual
[2] faculty member and as a consequence of which he/she feels aggrieved. The
purpose of this Committee is to provide such a faculty member an avenue
for a prompt, impartial hearing within the University. The Committee may
consider all matters affecting the professional status of a faculty member
with the exception that the Committee shall not handle ~~eases-involving~~
~~"sanctions-or-terminations-for-cause"-which-are-provided-for-in-detail~~
~~in-the-ADMINISTRATIVE-CODE~~ those matters that must be reviewed according
[3] to procedures specified by the ADMINISTRATIVE RULES and that also provide
for peer review (see AR , , etc.).

- Reviews and appeals procedures may appropriately consist of two
stages. First, review of the actions, either by those directly involved
or by others not immediately concerned, permits meaningful communications
[4] regarding procedural and substantive matters. This will assist in rectifying
mistakes and eliminating misunderstandings, and many cases may be resolved
[5] at this stage through mediative efforts by the Committee. In any
event, review establishes the background that is necessary before proceed-
ing with the second stage, an appeal.

The Reviews and Appeals Committee will proceed with an appeal if its
review indicates that no other route exists to a solution. Determination
to process a case to the appeal stage is solely the prerogative of the
Reviews and Appeals Committee. The appeal is designed to provide an
objective hearing at a level above that involved in the original action
and to avoid placing the same authority in a position of receiving and
considering an appeal from its own ruling. Such a dual role would have
questionable implications.

The final action of the Committee in cases involving an appeal will
be to submit recommendations to the Executive Office of the University
with copies to the Executive Committee of the Faculty Senate and the
faculty member involved.

Composition

The Committee shall consist of six members, each having three-year appointments, one-third of which are to expire each year. At least one member of the Committee should have legal training. Appointments shall be made by the Executive Committee of the Faculty Senate from among the faculty holding indefinite tenure. The chairman named by the Executive Committee shall not be a person with legal training. Such appointments must be confirmed by a majority vote of the Senate. The composition of the Committee should be such that cases may originate or be continued during the summer.

Policies and Procedures

Policies and procedures for the Reviews and Appeals Committee are defined as follows and should be interpreted broadly so as to assure an aggrieved faculty member an independent, prompt, and full hearing by a peer group.

Reviews

A. Cases for review will be received by the Committee in written form from the aggrieved faculty member. The first consideration of a case shall occur within one week after a written request is received. Meetings shall normally be scheduled on a weekly basis, or as necessary to accommodate the Committee's work load. It is quite possible that a case may not proceed beyond this initial assessment for a number of reasons, e.g., lack of merit, change in status of the case, etc. At least a summary statement of these deliberations will be retained by the Committee. Normally, only the Committee members and the individual faculty member would know of the request for review unless it proceeds beyond this point.

B. A formal docket will be established listing those cases accepted for review and possible appeal. The docket will be sent after each meeting to the Executive Office of the University and to the Executive Committee of the Faculty Senate. This docket will also give the status and disposition of cases under review. This docket serves two purposes.

First, it encourages a timely sequence of events within the review process by providing a running record of cases. Second, it informs representatives of both the Executive Office and the faculty of those cases which are under review and which may ultimately come to an appeal. The docket will not convey details of any case beyond the name of the faculty member, the department and school involved, and the general nature of the case.

C. Disposition of docket cases will follow one of two alternatives.

1. Removal from docket. The Committee may decide that no further action need be or should be taken on a case that has been accepted for review resulting in the case being removed from the docket. This could occur because of a situation beyond the purview of the Committee, the individual faculty member asking for the review may wish to withdraw or try another route to a solution, the misunderstanding may have been resolved, etc. In the review process this stage is the last at which a faculty member may withdraw a his request for review without the consent of the Committee.

2. Review. The Reviews and Appeals Committee may ask administrative units to review the case within their jurisdiction to see that policies, procedures, guidelines, etc. have been followed. The purpose of the review is to seek out all relevant facts regarding a case from any appropriate source and by whatever means necessary. University personnel will comply fully with the Committee's requests for any relevant information. The individual faculty member may ~~be asked to~~ elaborate his/her position and/or ~~to~~ participate in the review at the level where the action or decision took place leading to the request for review. All parties, by mutual consent, may question each other informally and directly during the review process so that all sides of an issue may be fully aired.

D. At some future meeting after the Committee has conducted its own review, it will decide on the final course of action under the review process. One of three alternatives is possible.

1. Terminated case. The Committee may determine that no further action should be taken on the review. This could occur, for example if communication paths have been opened, successful reviews at other levels have been accomplished, or it is clear to the Committee that reasons sufficient for appeal do not exist. If the aggrieved faculty member is

[11]

not satisfied with the procedures followed by the Committee in making its decision to terminate the case, he/she may request that the Executive Committee of the Faculty Senate review the procedures followed.

2. Appeal case. The case will be processed for appeal when it is evident that polarization exists, that no meaningful progress is being made by review, and that the appeal process offers an appropriate forum for resolution.

3. Referred case. The Committee may determine that no further Committee action can be taken because of adverse situations, conditions, or limitations of the regular review and appeal process. Such a case would be referred to the Executive Office of the University and the Executive Committee of the Faculty Senate with the recommendation that it be processed in some manner other than prescribed herein.

E. A yearly report on reviews will be submitted to the Executive Committee of the Faculty Senate for presentation to the Senate by the Reviews and Appeals Committee.

Appeals

A. An Appeal Commission shall handle each case delivered for appeal from the Reviews and Appeals Committee. The Appeal Commission will consist of two or more members of the Reviews and Appeals Committee plus other individuals as may be required for the particular case. The Chairman of the Reviews and Appeals Committee is responsible for appointing the members from that Committee to the Appeal Commission, making one of them the chairman and one vice-chairman.

B. After seeking whatever counsel is deemed necessary and with the consent of the membership of the Reviews and Appeals Committee, the Chairman of the Reviews and Appeals Committee shall appoint the other members of the Appeal Commission. The Chairman of the Commission is responsible for conducting the business of the Commission, keeping records, and issuing any reports or recommendations of the Commission.

C. The Commission shall be free to inquire into all aspects of the appealed case to hear all relevant testimony, and to seek out all pertinent evidence. The inquiry may address itself to both substantive and procedural

[12]

matters and shall not be limited to merely examining existing files or documents. All Oregon State University faculty members (including those at all administrative levels) will ~~be expected to~~ cooperate fully with the Appeal Commission. Since timely action is of the essence, the Commission shall proceed with all deliberate speed.

D. The recommendations of the Commission are to be made to the full Committee at the time the Commission has completed its inquiry into the case. These recommendations based upon all information generated and considered by the Commission shall be delivered in written form.

E. The final recommendations of the Reviews and Appeals Committee based upon the recommendations delivered to it by an Appeal Commission shall be delivered to the Executive Office of the University with copies to the Executive Committee of the Faculty Senate and the faculty member involved. These recommendations may include any action or disposition the Committee deems appropriate including as a possibility the fact that the Reviews and Appeals Committee cannot reach a decision on the Appeal.

F. A yearly report on appeals will be submitted to the Executive Committee of the Faculty Senate for presentation to the Senate by the Reviews and Appeals Committee.

OREGON STATE UNIVERSITY

CORVALLIS, OREGON 97331

OFFICE OF THE DEAN OF FACULTY

November 12, 1981

To: Members of the
Council of Deans
Faculty Senate's Executive Committee
Faculty Senate's Retirement Committee

From: D. B. Nicodemus *D. B. Nicodemus*

Subject: Chancellor Lieuallen's memorandum of 11-5-81 regarding PERB's
public hearing on 11-18-81.

Dr. Lieuallen's memorandum is reproduced on the reverse side of this
notice. We will endeavor to keep you advised of any further develop-
ments.

/dm

cc: President MacVicar
Mr. Gene Todd
Mr. Jack Danley

OREGON STATE SYSTEM OF HIGHER EDUCATION
OFFICE OF THE CHANCELLOR

P.O. Box 3175
EUGENE, OREGON 97403

TELEPHONE
(503) 686

November 5, 1981

Institution Presidents

Joseph C. Blumel
Rodney A. Briggs
Leonard Laster
Gerald Leinwand

Kenneth F. Light
Paul Olum
✓ Robert MacVicar
Natale A. Sicuro

Mr. Lemman has communicated with the Deans and Vice Presidents of Administration several times during the last two weeks concerning the fact that the Public Employees Retirement Board is considering an administrative rule which would disallow from the computation of "final average salary" for the purpose of determining retirement benefits any "Payments made on account of the employee's retirement." A PERB public hearing on this and other matters is scheduled for November 18. Mr. Lemman will represent the Department of Higher Education.

Inasmuch as action by the Public Employees Retirement Board may significantly affect institutional policies (existing or under consideration) concerning incentives for early retirement, I am asking that no agreements with additional faculty members be signed until the Retirement Board completes action on the proposed rule. This action is expected at the November 20 meeting of the Retirement Board but may not occur until the December meeting.

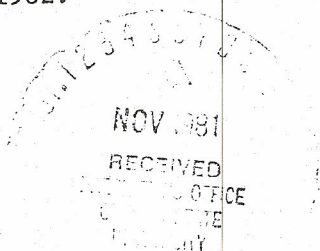
Regardless of the action by the PERB, agreements already signed with faculty will be honored insofar as the State System of Higher Education is concerned. We do not know what the effect of Retirement Board action will be on agreements already signed.

If the Retirement Board action is such that institution policies approved by this office can continue to be implemented, institutions will be authorized to sign agreements during the remainder of fiscal year 1981-82 with faculty members who wish to agree to retire no later than June 1985.

It is my intention that we develop after widespread consultation a uniform early retirement plan to be approved by the Board of Higher Education and to be effective July 1, 1982.

Sincerely,

R. E. Lieuallen
R. E. Lieuallen
Chancellor



REL:jl

cc: W. T. Lemman
Edward Kelley

MEMORANDUM

To: ✓ Pat Wells
OSU Faculty Senate President
From: Les Strickler
Chairman, OSU Retirement Committee
SUBJECT: UO Early Retirement Plan (Pierce)

Date: October 29, 1981

Because you may have a need for quick reactions to the above-cited memo, I am responding in my capacity as Chairman of the OSU Retirement Committee. As a special disclaimer, the expressions herein are not necessarily those of the committee. We have not studied the memo and will not have an opportunity to formally act on it until several weeks from now.

On the positive side, I see a need for exploring various types of approaches. Thus, the "Pierce Plan" is a desirable one and deserves a look.

There are several negative features. A major one is its general lack of alignment with the set of proposed standards recently issued by the Chancellor's office. The 20 percent salary bump would cause most cases to fail the test of "substantial" dollar savings.

A second negative point arises from the potential for lesser long-run dollar benefits for the employee. Using Pierce's example, the individual would receive \$2,000 more per working year under his plan. In contrast, the major alternative plan (adding 6 percent per year in the three years prior to retirement) would add \$900 per year - both working and non-working. The effect of this differential would depend on the number of years worked following retirement. However, assuming only a fairly small number of such years, the long-run would show harmful dollar results.

Finally, Pierce refers to an advantage from the reduced fiscal impact upon PERS. As per several conversations with top officials in PERS, I do not believe that PERS is concerned with such impact. It is true that there are rumblings today on this front but the evident concern is with programs more extreme than the six percent annual bumps in salary.

These then are my reactions at this stage. The committee will examine this plan at its November meeting and, following that, I will plan on forwarding our group's thinking to your office.

cc: Dave Nicodemus (Dean of Faculty)
Thurston Doler (Faculty Senate Office)

ld

School of Business



Corvallis, Oregon 97331

October 27, 1981

David B. Nicodemus
Dean of Faculty
Oregon State University

Dear Dean Nicodemus:

At their October 20, 1981 meeting, the OSU Retirement Committee considered the September 22, 1981 memorandum from the Chancellor's office on the subject of early retirement. On the basis of that consideration, we offer several thoughts:

First of all, the general thrust of the memo seems reasonable. The allowance of an experimental time period but with some boundary lines being drawn is appropriate for our current circumstances.

Secondly, several specific content matters are unclear and should thus be explored to determine the precise intent. The principal identifiable items deserving clarification are:

- (1) The objectives that any program must meet in order to be approved (several ambiguities exist).
- (2) The three-year limit of 18 percent (not compounded).
- (3) The meaning of "early resignation" approaches.
- (4) The cutoff of early retirement contract signups at age 65.

Thirdly, the policies in the memo do not appear to pose any conflict with our committee's proposal submitted last year. Thus, we are reaffirming our original motion that subsequently received Faculty Senate approval.

Finally, the committee strongly encourages your office to seek suitable publicity for the adopted program. Such publicity would be important in enabling all Faculty to be made aware of its availability. This step would require administrative decisions on certain elements (e.g., insurance coverages and the "trust fund").

David B. Nicodemus
Page 2
October 27, 1981

If you see a need for elaboration on the points raised in this letter,
please feel free to contact me.

Sincerely,

Les Strickler
Chairman
OSU Retirement Committee

cc: Pat Wells (Faculty Senate President)

ld

PROPOSED CHANGES TO STANDING RULES
OF
THE RESEARCH AND GRADUATE COUNCILS

1. Research Council: Proposed Amendment to the Standing Rules

(New wording is underlined; deleted wording---)

The Research Council establishes policies for matters pertaining to grant, contract, general, and exploratory research activity. It promotes, stimulates, and facilitates research activity, disseminating information about availability of grant funds and procedures for applying. It assigns priorities for distribution of General Research and Exploratory Research Grants. The Council consists of nine Faculty members appointed by the Executive Committee. The ~~Vice President-for-Research-and-Graduate-Studies~~ Faculty member administering the Research Office shall be an non-voting ex-officio ~~voting~~ member of the Council. The Chairman shall be a Faculty member with immediate prior service on the Council and appointed by the Executive Committee.

2. Graduate Council: Proposed Amendment to the Standing Rules

(New wording is underlined; deleted wording---)

The Graduate Council has jurisdiction over the policies and procedures of graduate work. The actual formulation of departmental graduate programs and the development and direction of the programs of individual students are responsibilities of the departments; however, no department has authority to waive or supersede the general rules of the Graduate Council. The Council consists of one graduate Faculty member representing each college or school, appointed by the Executive Committee. The Chairman shall be a Faculty member with immediate prior experience on the Council, appointed annually by the Executive Committee. The ~~Vice-President-for-Research-and-Graduate Studies~~ Faculty member administering the Graduate School shall serve as an non-voting ex-officio ~~voting~~ member of the Council.



Office of the President

Corvallis, Oregon 97331

(503) 754-4133

November 11, 1981

To: Dr. Pat Wells, Faculty Senate Office

From: Robert MacVicar, President

A handwritten signature in dark ink, appearing to read "Robert MacVicar", written over the printed name.

Subject: Proposed Enrollment and Program Reductions/Eliminations for 1982-83

The attached documents are those which were submitted by Oregon State University to the Chancellor's Office for review and ultimate submission to the Board in response to the directive of the Chancellor to bring about a 4 percent reduction in the expenditure level of the university for the budget year 1982-83.

I do not regard these as final and absolute recommendations of this institution until they have been finally reviewed by the Chancellor's Office and we have had an opportunity to interact with that office with respect to the implications of recommendations which are being made by other institutions which affect the programs of Oregon State University. I do not, however, believe that there will be any significant modifications in the proposals although there are a few minor technical errors in language and in statements of the number of FTE involved that will require correction before the Board finally acts on these proposals.

It is therefore fully appropriate, in my opinion, for the Faculty Senate and its appropriate committees to make recommendations to me at any time before the submission of the material to the Board which should occur sometime in late November.

RM:is

Attachments

PROPOSED ENROLLMENT AND PROGRAM REDUCTIONS/ELIMINATIONS
Effective 1982-83

OREGON STATE UNIVERSITY

Targeted Enrollment Reductions
Fall Term 1982-83

Reduction in Number of New Freshman resulting from increased admission requirements, higher tuition, restricted financial aid, and/or closing of admissions	200
Reduction in Number of Students enrolled in graduate, professional, or other programs with restricted admission resulting from decreases in the size of the admitted class or program elimination	225
Reduction in Number of Nonmatriculated students resulting from reduced scheduling	10

Program Reduction/Elimination
Academic

Unit & Program Action	1982-83 \$ Reduction	FTE Reduction Academic	Classified
<u>College of Liberal Arts</u>			
Reduce faculty in English to reflect transfer of remedial writing course to self-support.	\$ 12,000	1.00	-
Eliminate BA/BS degree program in Liberal Studies with emphasis in Architecture and Landscape Architecture, retaining service courses only.	237,617	7.18	0.75

Unit & Program Action

1982-83
\$ Reduction

FTE Reduction
Academic Classified

College of Science

Reduce faculty in selected departments to reflect reduction in demand and in frequency of offering of specialized courses:

Botany & Plant Pathology	1.00
Chemistry	1.00
Microbiology	.50
Zoology	1.00

\$ 84,550 3.50 -

Reduce support personnel in Entomology and Zoology now assigned to maintenance and use of collections.

11,295 1.00 -

Reduce support personnel in departments with decreasing demand or of lower priority.

52,460 2.00 2.00

Eliminate MA/MS and PhD in General Science with emphasis on History of Science.

71,000 3.00 -

Suspend recruitment of faculty at upper ranks throughout the college, except in unusual circumstances.

83,000 - -

School of Agriculture

Reduce faculty in selected departments to reflect reduction in need/demand and in the frequency of offering of specialized courses:

Crop Science	.19
Fisheries & Wildlife	1.78
Soil Science	.30

46,750 2.27 -

Reduce support personnel in Animal Science decreasing student contact in laboratory courses.

24,677 - 1.00

Reduce support personnel in Horticulture reducing student and public access to Conservatory.

4,200 - 0.40

Eliminate MS/PhD specialization in Poultry Genetics.

3,009 0.12 -

Reduce faculty in Animal Science to reflect transfer of equestrian courses to full self-support.

21,364 1.00 -

Unit & Program Action	1982-83 \$ Reduction	FTE Reduction	
		Academic	Classified
<u>School of Business</u>			
Eliminate BS in Administrative Management.	\$ 6,000	0.50	-
<u>School of Education</u>			
Reduce faculty in selected departments to reflect reduced enrollment/need for graduates at the BS/BA level:			
Educational Foundations 1.00			
Post Secondary .15			
Reading .50			
Vocational/Technical 1.00	62,000	2.65	-
Eliminate certificate programs in secondary education (Foreign Language, Journalism, Art, Speech Communication, Drama, Language Arts-Social Studies combined).	23,900	1.30	-
Reduce certificate programs in secondary education (Physical Education, Social Studies).	20,000	1.00	-
Reduce support personnel in administration.	29,100	0.75	0.25
<u>School of Engineering</u>			
Reduce temporary faculty in selected departments to reflect reduced enrollments caused by selective admissions in 1981-82 and 1982-83.	16,000	1.00	-
<u>School of Forestry</u>			
Reduce faculty and staff in Department of Resource Recreation to reflect reduced enrollment/need and reduction in offering of specialized courses.	60,000	2.00	0.50
<u>School of Health & Physical Education</u>			
Reduce faculty and staff in department of Physical Education to reflect:			
1. control of entry into Physical Education certification program;			
2. reduction of frequency of offering of both activity courses and other courses.	80,000	5.00	0.50

Unit & Program Action	1982-83 \$ Reduction	FTE Reduction	
		Academic	Classified
<u>School of Health & Physical Education - Continued</u>			
Reduce faculty in Department of Health to reflect:			
1. consolidation of courses and frequency of offering;			
2. consolidation of school health and community health options into a combined program in Health Education.	\$ 10,000	0.50	-
Eliminate BS option in Athletic Administration.	10,000	0.50	-
Institute fee for activity courses to partially recover cost and reduce demand.	100,000	6.00	2.00
<u>School of Home Economics</u>			
Reduce faculty in selected departments to reflect decreased demand/need and frequency of offering of specialized courses:			
Home Economics Education: .50			
Other departments .75	28,000	1.25	-
Eliminate graduate specialization in Textile Science at MS level.	19,500	0.50	0.50
Suspend textile design option for BS in Department of Clothing, Textiles, and Related Arts.	14,000	0.67	-
Reduce faculty in supervision of field experiences in various departments.	8,500	0.35	-
<u>School of Oceanography</u>			
Eliminate graduate specialization in Marine Acoustics.	40,000	1.00	0.50
<u>School of Pharmacy</u>			
Reduce faculty in selected departments to reflect reduced enrollments (reduced for entering professional class from 110 to 80), effective 1981-82 and continuing into 1982-83.	50,000	1.25	0.50

Unit & Program Action	1982-83 \$ Reduction	FTE Reduction Academic	Classified
<u>School of Veterinary Medicine</u>			
Reduce faculty in Veterinary Medicine out-surgery and delay development of graduate program in this developing school.	\$ 20,000	0.67	-
<u>Summer Session</u>			
Reduce program offering to reflect decrease in number of students.	40,000	1.25	-
<u>Other Instruction</u>			
Reduce level of activity in Radiation Center, Graduate School, Evening Class Program, academic computing, and military units.	60,000	-	0.50
<u>Support Services</u>			
<u>Library</u>			
Reduce staffing in cataloging, acquisitions, and science reference.	\$ 75,000	3.00	-
<u>Undergraduate Studies</u>			
Reduce level of activity in foreign study programs, Classroom TV, Foreign Student Advising, Educational Opportunities Program, Women Studies, and Instructional Resources and Materials.	40,000	1.00	.50
<u>Student Services</u>			
Reduce staffing in offices of Vice President for Student Services, Financial Aids, Counseling Center, and Advising and New Student Programs.	45,000	1.29	1.40
<u>Research</u>			
Reduce faculty and staff assigned to Energy Research and Development Center, Water Resources Institute, Climatic Research Institute, Environmental Health Sciences Center, and Nutrition Research Institute.	\$ 84,036	1.05	1.00

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Unit & Program Action	1982-83	FTE Reduction	
	\$ Reduction	Academic	Classified
<u>Research - Continued</u>			
Reduce faculty assigned to seafoods research and not replace retiring faculty.	\$ 20,789	0.95	-
Reduce state support of Seismic Monitoring by increasing fee charge.	14,333	-	-
Reduction in support services in office of the Dean of Research.	33,000	0.50	-
Reduction in Directed Research Fund.	22,842	-	-
<u>Administration</u>			
<u>Physical Plant</u>			
Reduce frequency of maintenance and custodial services and elimination of non-essential minor repairs and modernization.	425,000	-	30.00
<u>Administration</u>			
Reduce level of activities in offices of Careers, Planning & Placement, Registrar, Admissions, Planning & Institutional Research, Budgets, Business Affairs, Personnel Services, Affirmative Action, and President.	200,000	3.00	5.00
<u>Other Administration</u>			
Reduce level of activities in University Publications, Information, Alumni Records, Development, Faculty Senate, Horner Museum, Dean of Faculty Office, and Curriculum Coordination.	120,000	1.00	3.00
TOTAL REDUCTIONS	\$2,428,922	61.00	50.30

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November 25, 1981

M E M O R A N D U M

To: Members of the Faculty Senate
From: Pat Wells, Senate President
Subject: Additional Agenda Items for Consideration on December 3

The first order of business at the December 3 meeting will be two recommendations discussed at the November 19 special meeting which were deferred to the regular December meeting. The recommendations are a part of the report of the Budgets and Fiscal Planning Committee, the text is presented below.

Also on the agenda, in answer to a request regarding a report on the Chancellor's Search Committee, will be a report submitted by President MacVicar. President Wells will present the report in the absence of President MacVicar.

* * * * *

Budgets & Fiscal Planning Committee:

Recommendation #1: Deadline for Curricular Proposals

The deadlines for evaluating Category I requests should be changed to permit adequate review of these programs.

Explanation: Currently, less than one month is available. The present schedule is not workable for faculty on academic year appointments. These time constraints prevented the Committee from making direct contact with the applicable faculty and administration.

Recommendation #2: Need for Accurate Budget Information

The Category I budget sheets should be revised to show not only the necessary increases in state funding but, also, the reallocation of resources that will be necessary to offer the new program.

Explanation: The Committee realizes that departmental name changes and groupings of mostly existing courses into a certificate program or minor will have a minimal fiscal impact. Conversely, there are some 1982-83 Category I proposals that require a significant number of new courses without a concurrent decrease in current course offerings. Others require an increase in administrative overhead.

The currently used Summary of Estimated Costs sheet seems to be a summary of the additional money the University would need to offer the program. As most new programs result in an adjustment of resources from within, real costs of the program should be developed as an internal document to be attached to Category I proposals.

A. Reports from the Faculty

1. Fullerton Resolution

This Resolution was presented under New Business at the October 8 Senate meeting. It is offered today for Senate action.

2. Apportionment for 1982

- D. B. Nicodemus

The attached Apportionment Table for 1982 (on-campus FTE in the rank of Instructor or above), is the table used for 1981. The table was prepared, in fall 1981, and approved by the Executive Committee using the same guidelines as in previous years, and reported to the Senate as outlined in the Memorandum dated October 6, 1981 to "Members of the OSU Faculty." The 1981 Table is being used because the information required to revise apportionment for 1982 is simply not available for several reasons, but primarily because of a changeover in computer information. (Apportionment Tables for other years are published in the Minutes (see Minutes Indexes), 78-352, p. VII; 77-341, p. VIII; or 76-330, p. VII.

3. Report of the Nominations Committee

- Leo Parks

The Committee's report is attached. It includes nominees for the 1982 Senate President-Elect, for new members of the Executive Committee, and for Interinstitutional Faculty Senate Representatives.

As provided in the Senate's Bylaws, as amended on October 6, 1977, "additional nominations may be made from the floor and the nominations shall be closed." (See Section 3 of Article VI.) The Executive Committee recommends that if such nominations from the floor are made, the nominator should obtain, in advance, the nominee's willingness to serve if elected. The names of all nominees will be published in the November 12 Staff Newsletter.

As provided in the Senate's Bylaws, as amended (Motion 77-340-5), and by the Senate's action (77-340-6A) of October 6, 1977, and further amended on June 6, 1978 (78-350-2), Faculty who expect to be absent from the campus during the period from November 16-20 may cast Absentee Ballots for President-Elect and IFS representative (in the Faculty Senate Office, Social Science 107, between the hours of 9:00 and 11:00 a.m., and 2:00 and 4:00 p.m., November 12 and 13 only). This election will be conducted by campus-wide mail ballot to be returned to the Faculty Senate Office by 5:00 p.m. on November 20. The election of new members of the Executive Committee will take place at the December 3 meeting of the Faculty Senate, and will be conducted by written ballot. The IFS representative will be elected by an on-campus mail ballot to be distributed simultaneously with the President-Elect ballot to all members of the OSU Faculty in accordance with Faculty Senate Bylaws.

4. Promotion and Tenure Observer Committee Report - Agnes Grady

Attached is the Report of the Ad Hoc Observer Committee. Chrm. Grady will be present to discuss the report and answer possible questions. The Executive Committee has appointed a sub committee to implement the recommendation for appointment of a permanent committee to work with P&T policy, etc, (see Reports to the Faculty Senate, October 1980).

5. Curriculum Council Report - Doug Stennett

Additional Category I or II requests have been processed for the 1982-83 year. Chrm. Stennett will discuss these with the Senate in preparation for the special meeting on November 19.

6. Budgets & Fiscal Planning Committee - John Block

The Budgets & Fiscal Planning Committee was asked to review Category I and II documents prior to the November 19 meeting to assess any possible fiscal ramifications of the proposals. Chrm. Block will present the Committee report (not ready in time to be included in this document; to be handed out on November 5).

7. Faculty Economic Welfare Committee - Charles Vars

The FEWC has updated previously distributed information on academic salaries, fringe benefits, and total compensation. Chrm. Vars will present the report and discuss the charts with the Senate.

8. Faculty Status Committee Report - Bob McMahon

The Executive Committee has referred several issues to the Faculty Status Committee for review and recommendation. Chrm. McMahon will present a status report on some of the issues the Committee is currently discussing--Evaluation of Deans, Promotion and Tenure questions, and changes in guidelines and operating procedures for the Faculty Reviews & Appeals Committee, as well as a possible name change for the FRAC.

B. Reports from the Executive Committee

1. Budgetary Matters

The Executive Committee is current involved in several issues related to the 1981-83 biennium, including budget recommendations for 1982-83. President Wells will discuss the following topics, and anything timely that may come up before the Senate meeting.

a. Faculty Salary Survey

At the request of several people (President MacVicar, Dean Nicodemus, et al), Bill Lyons of the Affirmative Action Office has undertaken to provide statistics regarding faculty salaries. (see chart attached)

b. Budget Reductions

Attached is a statement of budget reductions in the various areas at OSU. This was prepared by the Budgets Office, Allan Mathany, Director.

c. Meeting with President MacVicar re Budget Cuts

On October 21, The Executive Committee and chairmen of the three Senate committees involved with the budget process (Charles Vars, FEWC; John Block, Budgets & Fiscal Planning, and Robert McMahon, Faculty Status Comm.) met with President MacVicar to review the budget process and statistics used. A report will be made to the Senate on this matter.

2. Extendable Contract Appointments

The proposal currently being considered by the State Board of Higher Education regarding implementation of Extendable Contract Appointments for SOSC only has appeared in the Minutes of the State Board with wording that can be interpreted to mean the use of these appointments may be applied other than at SOSC. Attached is a letter from President Wells to the Chairman of the State Board of Higher Education opposing the implementation of the appointments and the administrative rule which is proposed. As indicated at the October Senate meeting, the IFS is strongly opposing this new proposal, and has prepared a statement to that effect.

3. Early Retirement Proposals

Attached is the proposal adopted by IFS at its October meeting regarding Early Retirement for academic staff in the State System of Higher Education. Also attached is a draft of an Early Retirement Proposal received from the Chancellor's Office. Both will be discussed.

4. Unassociated FTE

The Bylaws Committee has been asked to study this matter because of a request for creation of an independent unit (for voting purposes) for Senate elections. Any member of the faculty who is in the category considered to be "unassociated FTE" is invited to submit input to the Bylaws Committee, David Willis, Chairman.

5. Board of Intercollegiate Athletics operation

A letter from Board Chairman, S. J. T. Owen, indicates that a Committee has been appointed to review several aspects of the BIA operation and that a one-day meeting has been set for December 5, 1981 to enable in-depth discussion and evaluation of the role of the Board, as well as a recommendation for a change in the name.

6. Committee Appointments

Several Faculty members are being replaced on Faculty Senate committees/councils because of leaves or conflicts which have arisen. They are as follows:

Faculty Reviews & Appeals Committee: The Executive Committee will appoint, subject to the Senate's confirmation, to replace Ken Hedberg on the FRAC for a term ending 6/30/84.

Bylaws Committee: Kermit Rohde has been appointed to serve vice Ferrell until 6/30/83.

Graduate Admissions Committee: _____ has been asked to serve vice Cole until 6/30/84.

Graduate Council: Bruce Shepard has been appointed to serve vice Sjogren for the term ending 6/30/82.

Faculty Economic Welfare Committee: The Executive Committee has appointed _____ vice Wyckoff to serve until 6/30/83.

Academic Regulations Committee: The Executive Committee has appointed _____ to serve vice Renden until 6/30/84.

Undergraduate Admissions Committee: Rosters should be modified to add Walter Bublitz '82, Chrm., and James McPherson '82, as members of the Committee (the names were obscured on the original roster publication).

7. Oregon State Board of Higher Education

The Faculty Senate Office has received notice of the new Board composition and wants to share it with the Senate. In this time of budget cutting and financial concern, Senators might wish to make their opinions known to members of the Board. A report will be made regarding the Chancellor Search Committee to keep the Senate informed as the search progresses.

8. Vice President for Administration Search Committee

The Executive Committee has forwarded to President MacVicar its recommendations for membership on the Search Committee to be formed in the near future. Representing the Administrative Appointments Committee are Peter List, Hilda Jones, and Octave Levenspiel. Several faculty members were suggested for the additional Faculty member on the committee.

9. Honorary Degrees

A sub committee of the Executive Committee has been appointed to follow through on earlier Senate action to re-instate the Honorary Degree. If any Faculty member wishes to provide input regarding the Honorary Degree, please contact members of the committee;

10. Committee Chairmen Workshop

Thurston Doler, Executive Secretary, has announced plans for a workshop for Faculty Senate Chairmen. It has been scheduled for November 10. All current chairmen of Senate committees/councils will be contacted directly with details.

11. Faculty Senate Schedule for Fall Term Meetings

The Senate will meet on November 5, November 19 (Special Curricular meeting to consider Category I, Category II proposals), and December 3. The first meeting of Winter term will be on January 14. The New Senator Orientation/Workshop is scheduled for January 12, tentatively from 2:00-9:00 p.m. More details on the Orientation will be provided later. All of the Senate meetings noted above will be held in the Engineering Auditorium of the OSU Foundation Center. Regular Senate meetings are scheduled to begin at 3:30 p.m.; but the special meeting on November 19 will begin at 3:00 p.m.

12. Executive Committee Meeting Schedule for Fall Term

The Executive Committee meets on the first and third Tuesday afternoons from 1:30-3:30 for the remainder of Fall Term (Oct. 20; Nov. 3 and 17; Dec. 1 and 15). Reports or other information for Executive Committee consideration should be in the Faculty Senate Office prior to meetings, preferably four (4) working days prior to the meeting to allow distribution to members of the EC.

13. Faculty Senate Election Schedule

Attached is a schedule for Senate elections. Individuals who have been nominated for positions will be contacted by the Faculty Senate Office requesting vita information.

C. Reports from the Executive Office

- | | |
|--|------------------|
| 1. <u>Early Retirement Proposal</u> (Chancellor's Office) | - Dean Nicodemus |
| 2. <u>Notices of Appointment for Faculty</u> | - Dean Nicodem |
| 3. <u>Collective Bargaining--Status Report on Election Process</u> | - Dean Nicodemus |
| 4. Other | |

D. New Business