

Faculty Senate

[Faculty Senate](#) » [Agendas](#) » 1993

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1993 Agendas

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- [January 7](#)
- [February 4](#)
- [March 4](#)
- [April 1](#)
- [May 6](#)
- [June 3](#)
- [October 7](#)
- [November 4](#)
- [December 2](#)

| [Home](#) | [Agendas](#) | [Bylaws](#) | [Committees](#) | [Elections](#) | [Faculty Forum Papers](#) | [Handbook](#) | [Meetings](#) | [Membership/Attendance](#) | [Minutes](#) |

Faculty Senate, Oregon State University, Corvallis, OR 97331-6203 · 541.737.4344

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REPORTS TO THE FACULTY SENATE

OREGON STATE UNIVERSITY
Corvallis, Oregon 97331-6203

503-737-4344

FACULTY SENATE OFFICE
Social Science 107

Thursday, January 7, 1993
LaSells Stewart Center

1:15 - 2:30 pm; Agriculture Science Room
New Senator Orientation

3:00 pm - 5:00 pm; Construction & Engineering Hall
Faculty Senate Meeting

AGENDA

The agenda for the January Senate meeting will include the reports and other items of business listed below. To be approved are the minutes of the December Senate meeting, as published and distributed to Senators.

A. ACTION ITEMS

1. Install Elected Officials

Installation of Senate President, Carroll DeKock (Chemistry); President-Elect, Michael Oriard (English); new Executive Committee members: Bill Lunch (Political Science); Terry Miller (Agricultural Chemistry); and John Morris (Zoology); and newly-elected Senators.

2. Approval of Parliamentarian

Approve Denise Krause-Yochum, Department of Speech Communication, as Parliamentarian.

3. Academic Regulations Proposed Changes (pp. 1 - 7)

Sharon Martin, Academic Regulations Committee Chair, will present proposed Academic Regulations changes. Preceding the proposals is a table of petition action taken by the Committee during 1990-1991 and 1991-1992.

4. Proposed Change to the Promotion & Tenure Committee Standing Rules (pp. 8 - 9)

Don Olcott, Committee on Committees Chair, will present the proposed change.

B. SPECIAL REPORT

Shirley Clark, Vice Chancellor for Academic Affairs

Shirley Clark will discuss faculty productivity and accountability. These issues are under current discussion in the Chancellor's Office and are expected to be a topic of discussion in the Oregon Legislature.

C. INFORMATION ITEM

1. Faculty Senate Handbook Update

If continuing Senators would like an update for their handbook, they need to contact the Faculty Senate Office. Since experience has shown us that the majority of Senators do not use the updates, they are being sent only on request.

D. REPORTS FROM THE EXECUTIVE OFFICE

Roy Arnold, Provost & Vice President for Academic Affairs

E. REPORTS FROM THE FACULTY SENATE PRESIDENT

Carroll DeKock

F. NEW BUSINESS

**IN ORDER TO PROPERLY RECORD MINUTES OF THE SENATE MEETING,
ALL SENATORS ARE REMINDED TO IDENTIFY THEMSELVES
AND THEIR COLLEGE AFFILIATION WHEN RISING TO SPEAK.**

ACADEMIC REQUIREMENTS COMMITTEE

July 1992

July 1, 1990 - June 30, 1991

July 1, 1991 - June 30, 1992

	Approved		Denied		Total			Approved		Denied		Total	
	No.	%	No.	%	No.	%		No.	%	No.	%	No.	%
II. CHANGE OF GRADE	1533	88	201	12	1734	34.3		1393	92	116	8	1509	31.6
III. REMOVAL OF E GRADES	292	98	6	2	298	5.9		273	93	19	7	292	6.0
IV. SUBSTITUTION OF COURSES	9	64	5	36	14	0.3		11	79	3	21	14	0.3
V. HOURS OFF CAMPUS	430	95	21	5	451	8.9		441	97	14	3	455	9.5
VI. SPECIAL EXAMINATIONS	76	84	14	16	90	1.8		32	84	6	16	38	0.8
VII. ADDS AND DROPS ¹	1125	75	383	25	1508	29.8		1314	77	401	23	1715	36.0
VIII. WITHDRAWALS	437	68	209	32	646	12.8		317	64	179	36	496	10.4
IX. MISCELLANEOUS	<u>242</u>	<u>77</u>	<u>73</u>	<u>23</u>	<u>315</u>	<u>6.2</u>		<u>198</u>	<u>76</u>	<u>62</u>	<u>24</u>	<u>260</u>	<u>5.4</u>
Total Percentage		82		18		100.0			83		17		100.0
Total Number	4144		912		5056			3979		800		4779	

ARC:sdo

December 22, 1992

TO: Faculty Senate

FROM: Academic Regulations Committee

MOTION: Procedural Change in AR 11. Adding and Dropping Courses

The Academic Regulations Committee makes a motion for a procedural change in the Add/Drop Policy necessitated by the implementation of telephone registration:

AR 11. ADDING AND DROPPING COURSES.

- ~~a. Official forms for adding and dropping courses are obtained in the Registrar's Office and, when properly signed, must be filed with the Registrar within three days of issue.~~
- ~~b. A fee of \$6 per course add and \$6 per course drop is charged the student for each such change of program accepted by the Registrar's Office. (Please noted Add, Drop, Grade Change in the Schedule of Classes.)~~
- ~~c. A student may add a course any time during the first five days of classes, depending on the nature of the course and the availability of space, by notifying (obtaining the signature of) the appropriate department of his or her intention. From the sixth day through the tenth day of classes, permission (signature) of the instructor is required in addition to departmental notification. Thereafter, courses may not be added.~~
- ~~d. A student may drop a course without responsibility for grades through the tenth day of classes of any term. The student must notify the appropriate department by obtaining a signature in the departmental office. After the tenth day of classes, courses may not be dropped.~~
- ~~e. Failure to drop a course properly will result in an F grade being recorded; courses properly dropped never appear on the student's transcript.~~
- ~~f. When there is evidence that a student has been incorrectly placed in a course being taken for the first time, he or she may change course or subject area level with the approval of the instructors concerned, the head of the department, and the student's dean. Such changes in course level must be made within the first four weeks of the term.~~

- a. Students may add courses through the first five class days of each term, depending on the nature of the course and the availability of space.
- b. From the sixth class day through the tenth class day of each term, permission (signature) of the instructor offering the course must be obtained.
- c. A student may drop courses without responsibility for grades through the tenth class day of each term. After the tenth class day of each term courses may not be dropped. Failure to drop a course properly may result in an F grade being recorded; courses properly dropped do not appear on the student's transcript.
- d. Add/drop fees will be assessed in accordance to the fee policies stated in the *Schedule of Classes*.

December 22, 1992

TO: Faculty Senate

FROM: Academic Regulations Committee

MOTION: Procedural Change in AR 8. Late Registration Fee Payment

Due to the implementation of telephone registration the procedure for late registration fee payment must be changed. Therefore, the Committee makes a motion for the following change in AR 8.:

AR 8. Late Registration Fee Payment

Late registration is permitted through the tenth ~~class~~ day of classes each term and fee payment through the third Friday each term as noted in the official University calendar. ~~Students with extraordinary problems outside their control may request exceptions to these deadlines, but under no circumstances will petitions for late registration be accepted after the third week of classes or for late fee payments after the Friday before dead week. In all cases, a late fee of \$25 for the first day and \$2 for each additional day will be in effect on the first day of classes for registration and on the third day of classes for fee payment. and fees are assessed in accordance with the fee policies stated in the Schedule of Classes.~~

December 22, 1992

TO: Faculty Senate

FROM: Academic Regulations Committee

MOTION: REVISION OF AR 2a. Credit From A Two-Year Institution
(Undergraduate Students)

The Academic Regulations Committee makes a motion to have the cumulative grade point average (GPA) be based upon Oregon State University work only. Students may transfer credits, however the transfer institution GPA will not be calculated with the OSU GPA to calculate an overall cumulative GPA. The change in AR 2a would be effective Fall term 1993 for all newly admitted students to Oregon State University.

REVISION OF AR 2a Credit From A Two-Year Institution (Undergraduate Students)

- a. College Transfer Credits: Oregon State University accepts for credit toward a baccalaureate degree all college transfer work completed in an Oregon or other accredited community college up to 108 lower-division credits. A student who has completed 108 lower-division credits must obtain approval of a petition in advance before completing additional lower division work at a two-year institution if credit for such additional work is to count toward graduation. ~~For all work accepted in transfer, credits attempted and points earned are used in calculating cumulative grade point average. Transfer credits and grades are not used in calculating the OSU cumulative G.P.A.~~ Students who hold the Associate of Arts or other transfer degrees or who have 90 or more credits accepted in transfer will be granted junior standing.² Students who have received Associate of Arts degrees from Oregon community colleges will be considered to have met the Perspectives and Skills (except WIC) areas of the Baccalaureate Core. They must complete the upper division Synthesis areas of the Core. Students transferring from approved institutions of higher education ordinarily will be given Baccalaureate Core credit in the Perspectives and Skills areas on a course-by-course basis for work that is judged to be equivalent in content. They must complete upper division Synthesis courses.

²Such standing does not necessarily imply that OSU institutional, college, or division, and departmental requirements, normally satisfied by OSU students prior to their junior year, have been satisfied.

December 22, 1992

TO: Faculty Senate

FROM: Academic Regulations Committee

MOTION: Revision of AR 25e. Institutional Requirements For Baccalaureate Degree

The Academic Regulations Committee makes a motion to simplify the residence regulation and allow a student's dean to approve off-campus hours when a student has 60 credits or less remaining. Residence in this case is not the same as State of Oregon residency. The motion to revise is as follows:

e. **Academic Residence:**

- ~~(1) Minimum, the last 45 credits, or 45 of the last 60 credits if authorized by approval of a petition to the academic requirements committee. All courses which are listed in the OSU General Catalog or Schedule of Classes, including those approved for teaching through the Division Continuing Education by the dean and department concerned, may be used. A student must be enrolled at OSU, in regular standing, before undertaking academic work to satisfy this requirement.~~
- ~~(2) Minimum, 15 credits of upper division credits must be taken in the student's major from courses regularly listed in the OSU General Catalog or Schedule of Classes.~~
- ~~(3) Subject to approval by the college and department in which the student is majoring at Oregon State University and by the academic requirements committee, credits earned in (a) a professional school which is not part of OSU but which is in a field designated for this purpose in the OSU General Catalog,⁴ (b) a foreign study program which is sponsored by the Oregon State System of Higher Education, may be accepted for all or part of the 45 credits referred to in (1) above, and all or part of the 15 credits referred to in (2) above. In this event, the total program presented for the baccalaureate degree must include a minimum of 45 credits which were earned by classroom work as a regularly enrolled student on the OSU campus in Corvallis, or through an approved off-campus degree program.~~
- (1) Academic residence is defined as all courses taken as a regularly enrolled student at OSU or through an approved off-campus degree program⁴.**
- (2) A minimum of the last 45 credits, or 45 of the last 60 credits as approved by the student's dean, must be completed at OSU.**
- (3) A minimum of 15 upper division credits used to meet the preceding residency requirement (2) must be taken in the student's major.**
- (4) A student must be enrolled at OSU, in regular standing, before undertaking academic work to satisfy this requirement.**
- (4)(5) Credits earned by special examination for credit (AR 23) are not considered to be resident study in academic residence.**

⁴An off-campus degree program is (a) a professional school which is not a part of OSU but which is in a designated field, and described in the OSU General Catalog, in dentistry, medicine, optometry, podiatry, or veterinary medicine and/or; (b) an international study program sponsored by the Oregon State System of Higher Education, and/or (c) an OSU off-campus degree program approved by the Oregon State System of Higher Education.

December 22, 1992

TO: Faculty Senate

FROM: Academic Regulations Committee

MOTION: Revision of AR 25d. Institutional Requirements For Baccalaureate Degree

If the motions on AR 25e and AR 2a pass as written, the Academic Regulations Committee makes a motion to revise AR 25d, Institutional Requirements For Baccalaureate Degree (Undergraduate Students), as follows:

- d. Grade Point Average: minimum of 2.00 ~~on all of the following:~~
~~cumulative grade point average on credits earned in academic residence at O.S.U.~~
- ~~(1) All college work.~~
 - ~~(2) All work taken in residence at this institution.~~
 - ~~(3) Last 45 credits for which registered.~~
 - ~~(4) At least two of the last three terms.~~

December 22, 1992

TO: Faculty Senate

FROM: Academic Regulations Committee

MOTION: REVISION OF AR 17. GRADES

The Academic Regulations Committee recommends three changes in AR 17.

- (1) The addition of a grade distinction, Z, to signify no basis for grade or a discrepancy. If the addition of a Z grade is approved, all regulations making reference to grades will need to be updated to include the addition of the Z grade;
- (2) To simplify the process for removal of an E grade; and,
- (3) In paragraph 4, change the word "satisfactory" to "passing".

17. Grades

The grading system consists of twelve basic grades, A, A-, B+, B, B-, C+, C, C-, D+, D, D-, and F. The grade of A denotes exceptional accomplishment; B, superior; C, average; D, inferior; F, failure. Other marks are E, final examination not taken; I, incomplete; W, withdrawal; R, thesis in progress; P, pass; N, no credit; S, satisfactory; U, unsatisfactory; Z, no basis for grade.

The mark of Z is authorized in situations where the instructor has no work upon which to judge the student's performance. Courses in which a Z is received do not figure into the grade point average and the mark shall be permanently recorded.

A student who has done ~~acceptable~~ passing work to the time of the final examination but who does not take it will receive an E grade. ~~The student must petition the Academic Requirements Committee for permission to remove the E grade and must present an acceptable reason for having missed the examination. If the petition to remove the E is denied by the committee, the student will be assigned an F for the course or the committee may direct the instructor to submit a grade for the course on the basis of an F for the final examination.~~ To remove the E grade, the student must receive approval from the instructor to take the final examination, and the final examination must be taken within the first term after the student's return to the institution. The instructor will then submit the appropriate grade. An E not removed within the first term after the student's return to the institution will be changed to an F.

When the quality of academic work is ~~satisfactory~~ passing and the scheduled final examination has been taken but a requirement of the course has not been completed for reasons acceptable to the instructor, a report of I (incomplete) may be made and additional time granted. The instructor states the deficiency and the deadline for completing the missing work on the grade roster. The additional time awarded shall in no case exceed one calendar year. To remove the I grade, the student must complete the deficiency within the allotted time and the instructor will then submit the appropriate grade. If the student fails to complete the work within the allotted time, the instructor has the option of either submitting a substitute grade or allowing a permanent grade of I to remain on the student's record. The I grade will have no effect on the student's grade point average.

An instructor may move to correct a grade erroneously given by filing a Change of Grade Card in the Registrar's Office. The Academic Requirements Committee routinely reviews grade changes.



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December 23, 1992

MEMORANDUM

TO: Executive Committee Members
OSU Faculty Senate

FROM: Don Olcott, Chair
Committee on Committees

RE: COC Recommendations to the Promotion and Tenure
Committee Standing Rules

On behalf of the Committee on Committees, I am submitting our recommendations for revising the Promotion and Tenure Committee Standing Rules regarding the eligibility of tenured P&T committee members, under consideration for promotion, to serve on the committee.

The current standing rules (7/86) state that the committee will consist of six tenured faculty, *primarily full professors*. Lita Verts questioned whether it is necessary to include the statement "primarily full professors" since the only formal requirement for committee membership is tenure. Moreover, the standing rules should simply convey that if a tenured member of the committee is under consideration for promotion, they are ineligible to serve on the committee.

Common sense suggests the obvious full professors will not be under consideration for promotion. faculty of other professorial ranks, tenured and non-tenured, will be. Therefore, the Committee on Committees recommends the following revisions which are indicated in bold type face.

Proposed Revisions to Promotion and Tenure Committee Standing Rules

The Promotion and Tenure Committee studies statements of policy, advises on matters pertaining to promotion and tenure of faculty, and makes recommendations to the Faculty Senate Executive Committee. The Committee is entitled to observe the annual promotion and tenure process in the Executive Office and to read the dossiers. The Committee shall file an annual report with the Faculty Senate. This report will include a summary of the previous year's promotion and tenure actions. **The Committee shall consist of six faculty who have been granted tenure at OSU and who reflect the diversity of the University. Whenever a tenured committee member is under consideration for promotion, they will be ineligible to serve on the committee.**

Executive Committee Members
Page 2
December 23, 1992



OREGON
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UNIVERSITY

Members of the Executive Committee suggested that the final statement of the standing rules be revised to read " they will resign from the committee." The COC believes that either statement accomplishes the purpose of defining committee eligibility. However, the COC preference is for the proposed revision stated above.

If I can provide any additional information, please give me as call at 7-1288.

Best wishes for a happy holiday season.

c: COC Members

FACULTY SENATE MEETING ADDENDUM

The following Action Item was omitted from the January 7, 1993 agenda.

The Senate discussed a resolution presented under New Business by Senator Wilcox, Health and Human Performance, concerning sexual orientation policies for ROTC students. The motion, with the pending amendment, was postponed to the January meeting.

Motion 92-489-02 as presented by Senator Wilcox, which was seconded, follows:

The Faculty Senate directs the Air Force, Army and Navy ROTC units at Oregon State University to immediately discontinue soliciting any information regarding the sexual orientation of students entering or participating in the ROTC programs.

Senator Gamble, Science, moved to amend the motion, which was seconded, as follows:

The Faculty Senate instructs President John Byrne to direct the Air Force, Army and Navy ROTC units at Oregon State University to immediately discontinue soliciting any information regarding the sexual orientation of students entering or participating in the ROTC programs.

REPORTS TO THE FACULTY SENATE

OREGON STATE UNIVERSITY
Corvallis, Oregon 97331-6203

503-737-4344

FACULTY SENATE OFFICE
Social Science 107

Thursday, February 4, 1993; 3:00 pm - 5:00 pm
Construction & Engineering Hall
LaSells Stewart Center

AGENDA

The agenda for the February Senate meeting will include the reports and other items of business listed below. To be approved are the minutes of the January Senate meeting, as published and distributed to Senators.

A. ACTION ITEMS

1. Sexual Orientation Policies for ROTC Students

The Senate discussed a resolution presented under New Business by Senator Wilcox, Health and Human Performance, in December 1992 concerning sexual orientation policies for ROTC students. The motion with the pending amendment was postponed to the January meeting. Due to the lateness of the hour, this item was again postponed in January to the February meeting.

Motion 92-489-02 as presented by Senator Wilcox, which was seconded, follows:

The Faculty Senate directs the Air Force, Army and Navy ROTC units at Oregon State University to immediately discontinue soliciting any information regarding the sexual orientation of students entering or participating in the ROTC programs.

Senator Gamble, Science, moved to amend the motion, which was seconded, as follows:

The Faculty Senate instructs President John Byrne to direct the Air Force, Army and Navy ROTC units at Oregon State University to immediately discontinue soliciting any information regarding the sexual orientation of students entering or participating in the ROTC programs.

The Executive Committee submits the following substitute motion:

In order to bring ROTC units in line with OSU non-discrimination policies, the Faculty Senate requests President John Byrne to direct the Air Force, Army and Navy ROTC units at Oregon State University to immediately discontinue soliciting any information regarding the sexual orientation of students entering or participating in the ROTC programs.

B. SPECIAL REPORTS

1. John Byrne, OSU President

The President will give his final decision with regard to OSU administrative reorganization as proposed by the Leadership Implementation Team.

2. Dutch Baughman, Director of Athletics

Dutch Baughman will report on the recent NCAA meeting.

C. INFORMATION ITEMS

1. December Interinstitutional Faculty Senate Report (p. 1-2)

IFS Senator Jim Pease provided a written report of the December IFS Meeting.

2. Governor's State Employees Food Drive

February has been designated as the month State of Oregon employees help to provide food to feed hungry Oregonians. A container should be set up in each building where food may be deposited. A recent trend has been to send cash in lieu of food items. The cash or checks will be turned over to Linn-Benton Food Share in Corvallis and will be used to feed individuals in only Linn and Benton Counties. OSU will receive credit for six pounds of food for each dollar donated. If you wish to send a tax deductible cash donation to Marilyn Sarff, Office of Development, Snell Hall 517, she will send you a receipt.

3. Faculty Awards Deadline

February 15 is the deadline for nominations for the following awards: OSU Distinguished Service, OSU Alumni Distinguished Professor, Elizabeth P. Ritchie Distinguished Professor, Dar Reese Excellence in Advising, Burlington Resources Foundation Faculty Achievement, and OSU Outstanding Faculty Research Assistant. Criteria for these awards may be obtained from Ann Asbell at extension 7-6811. Nominations should be submitted to the Faculty Recognition and Awards Committee, in care of Ann Asbell, Exercise and Sport Science.

D. REPORTS FROM THE EXECUTIVE OFFICE

Roy Arnold, Provost & Vice President for Academic Affairs

E. REPORTS FROM THE FACULTY SENATE PRESIDENT

Carroll DeKock

F. NEW BUSINESS

**IN ORDER TO PROPERLY RECORD MINUTES OF THE SENATE MEETING,
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Interinstitutional Faculty Senate Report
to the OSU Faculty Senate
for the December 4-5, 1992 Meeting

The Interinstitutional Faculty Senate (IFS) met at the University of Oregon for its December 4-5, 1992 meeting. Guest speakers included Gerald Kissler, UO associate vice-president for academic affairs, who discussed the Oregon Education Act for the 21st Century (HB3565) and expressed some concerns about the vocational emphasis being given to the certificates of initial and advanced mastery. He said higher education faculty need to become more involved in influencing these requirements for secondary schools. Shirley Clark, vice chancellor for academic affairs, reported on the task force for faculty productivity. During this discussion, some senators made the point that a clear distinction must be made between workload and productivity. Workload can be shifted, if necessary and desirable, to increase, for example, classroom instruction time and decrease time spent in research, service, administrative, and other activities. Productivity is a function of morale and the quality of the support systems. To increase productivity will require incentives and increased investment in higher education infrastructure.

Roger Bassett proposed two projects for IFS. One was a user friendly guide on faculty resources at each campus related to the Oregon Benchmarks. IFS is currently working on this. The second proposed project was a faculty initiative to develop a visionary plan for higher education that would capture the imagination of

Oregon's legislators and the public, i.e., A Faculty Agenda for the 21st Century. This proposal generated a good deal of interest and will be discussed by IFS senators at the February meeting.

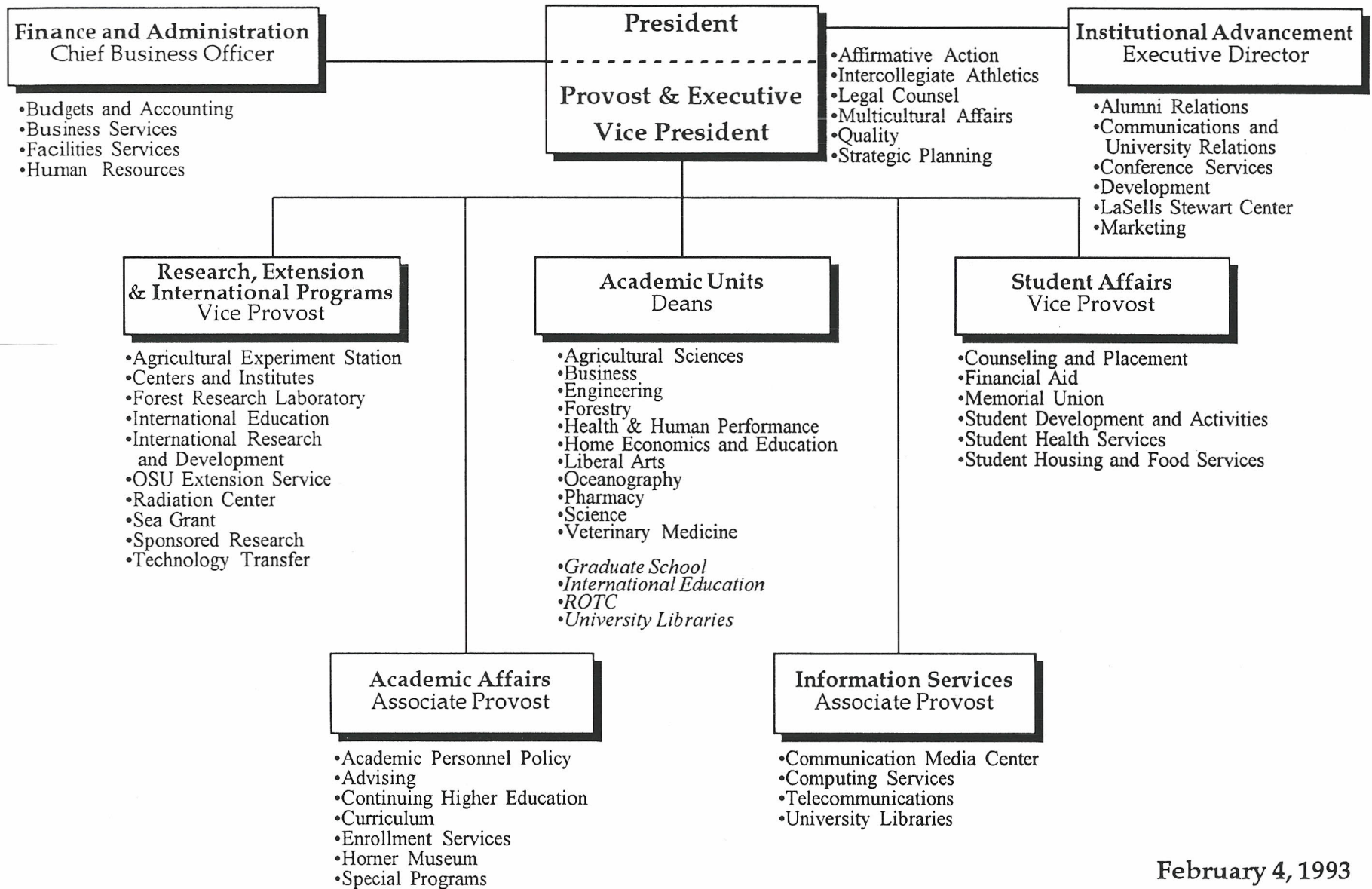
Dave Frohnmayer, dean of the UO law school, discussed the Progress Board and Oregon Benchmarks. He expressed concerns that the benchmarks do not fully recognize the social and economic values of higher education and urged IFS to help document how academic programs do address concerns in the benchmarks.

During the business meeting, status reports of various subcommittees were heard. It was agreed that at the February meeting, IFS will address the following topics: promotion and tenure guidelines from a statewide perspective; vote on whether and how to release an IFS position paper on intercollegiate athletics; status report on faculty resources list by institution related to the Oregon Benchmarks; the proposal for an initiative on a Faculty Agenda for the 21st Century.

Senators voted in the following slate of officers for 1993:

President:	Marjorie Burns, PSU
Vice President:	Paul Engelking, UO
Secretary:	Chuck Coate, EOSC
Executive Committee At Large:	Jim Pease, OSU
	Leif Terdal, OHSU
OSBHE Liaison:	Herb Joliff, OIT
	Sally Francis, OSU
Academic Council Representative:	Jack Cooper, PSU
Academic Council Alternate:	Patricia Gwartney-Gibbs, UO

Proposed Organization Structure: Oregon State University



February 4, 1993

OREGON STATE UNIVERSITY

Department of Intercollegiate Athletics

A Comparison of Graduation Rates in the Pacific-10 Conference

Freshmen Classes of 1983-84, 1984-85

Institution	Raw Rates (All regular students)	Raw Rates (All recruited & scholarship student athletes)	Refined Rates (Raw Rates minus athletes who left in good standing)	Freshmen Rates (Athletes who completed their eligibility)	Average time for for athletes to graduate
OSU	50%	56% n=149	88% n=93	97% n=77	5.1 yrs
UO	46%	42% n=146	51% n=153	65% n=46	4.9 yrs
UW	59%	52% n=119	58% n=112	68% n=77	5.1 yrs
WSU	51%	45% n=108	57% n=130	87% n=61	4.8 yrs
CAL	73%	70% n=141	78% n=146	78% n=97	5.0 yrs
STAN	91%	81% n=135	95% n=116	90% n=99	4.6 yrs
UCLA	70%	60% n=151	65% n=163	77% n=87	4.9 yrs
USC	57%	50% n=115	59% n=111	76% n=66	4.7 yrs
ASU	44%	40% n=153	48% n=182	68% n=69	5.1 yrs
UA	45%	45% n=177	57% n=139	75% n=65	5.0 yrs
Mean of all 106 Div. 1-A Institutions	56%	52%	67%	76%	4.8 yrs
Mean of all Div. 1 Public Institutions	49%	47%	64%	71%	4.9 yrs

How will new arrangement affect FS apportionment?
Ac. Exp. STERL + Ext under Research = Assoc. faculty.
Is FS still under Provost?

And he is an English Prof?

What is this? Woman bashing?

and he calls this gender equity?

undisclosed?

REPORTS TO THE FACULTY SENATE

OREGON STATE UNIVERSITY
Corvallis, Oregon 97331-6203

503-737-4344

FACULTY SENATE OFFICE
Social Science 107

Thursday, March 4, 1993; 3:00 pm - 5:00 pm
Construction & Engineering Hall
LaSells Stewart Center

AGENDA

The agenda for the March Senate meeting will include the reports and other items of business listed below. To be approved are the minutes of the February Senate meeting, as published and distributed to Senators.

A. SPECIAL REPORTS

1. LIT Subcommittee Updates

The Senate will receive updates on two LIT Subcommittees:

- 1) Outsourcing and Elimination - Co-chaired by Andy Hashimoto and Tom Scheuermann
- 2) Processes and Systems - Co-chaired by Lee Schroeder and Evelyn Madison

2. Multicultural Affairs (p. 1)

Phyllis Lee, Multicultural Affairs Director, will report on activities of the Multicultural Affairs Office and help us focus on ways the faculty can affirm diversity on the campus. OSU's Statement of Commitment to Cultural Diversity is attached.

3. Lay-off Policies

Jacque Rudolph, Director of Human Resources, will talk about lay-off policies and resources available to displaced workers.

B. ACTION ITEMS

1. Bylaws Revision (p. 2)

Zoe Ann Holmes, Committee on Bylaws and Nominations Chair, will present the attached Bylaws revision which would give Senate representation to Executive Committee members whose Senatorial term has expired. In accordance with Article XVI of the Bylaws, Senators will vote by written ballot during the meeting.

2. Category I Proposal (pp. 3-10)

Ken Krane, Curriculum Council Chair, will present a Category I proposal to establish an exchange program with the University of Sussex.

C. INFORMATION ITEM

Faculty Senate Handbook Update

Enclosed as separate items are two updates to be included in your Senate Handbook. The Faculty Senate Membership list should be placed in the "Membership" section and the State Senators and Representatives list should be placed in the "Legislative" section.

D. REPORTS FROM THE EXECUTIVE OFFICE

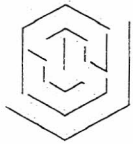
Roy Arnold, Provost & Vice President for Academic Affairs, will address the process for academic restructuring in his monthly report.

E. REPORTS FROM THE FACULTY SENATE PRESIDENT

Carroll DeKock

F. NEW BUSINESS

**IN ORDER TO PROPERLY RECORD MINUTES OF THE SENATE MEETING,
ALL SENATORS ARE REMINDED TO IDENTIFY THEMSELVES
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OREGON STATE UNIVERSITY

STATEMENT OF COMMITMENT TO CULTURAL DIVERSITY

OSU is a Land/Sea/Space-Grant University composed of people who represent a wide variety of cultures within the United States and around the world.

It is the policy of OSU to support and value diversity. To do so requires that we

- * believe we mutually benefit from each other's experiences, and acknowledge each other's contributions;
- * acknowledge that we are an increasingly interdependent campus, state, country, and world;
- * maintain a safe and supportive environment in which members of ethnic, religious, cultural and racial groups work, learn, and live side by side;
- * commit to becoming knowledgeable about the various cultures represented in the communities of our campus, our state, our country, and the world.
- * understand that intercultural cooperation and understanding is necessary if we are to reach our full potential as individuals and as members of the university community;
- * respect and affirm each other's dignity;
- * actively meet the challenges associated with being members of OSU's diverse world community;

WE VALUE DIVERSITY

7/24/92
commit.osu



OREGON
STATE
UNIVERSITY

Milam Hall 108
Corvallis, Oregon
97331-5103

Telephone
503-737-3561

February 3, 1993

TO: Faculty Senate Executive Committee

FROM: Bylaws and Nominations Committee

ZoeAnn Holmes, Chair *ZoeAnn Holmes* Paul Farber
Henry Sayre Bill Smart

RE: Bylaws Change Requested January 11, 1993
Executive Committee Participation in Faculty Senate

The Bylaws and Nominations Committee has reviewed Article IV of the bylaws stipulating membership in the Faculty Senate and participation on the Executive Committee when FSEC members are no longer a Faculty Senator. Our interpretation of Executive Committee and Faculty Senate membership would indicate that this is a frequent potential problem. We agree with your comment that "Technically, an individual could be elected to the Executive Committee in the same month their term as Senator ends in the Faculty Senate and they would never be a member of the Senate while serving on the Executive Committee." Because ex-officio members have all the rights of members of the Faculty Senate we recommend the following two bylaw changes.

ARTICLE IV: MEMBERS

Sec. 3. Ex-Officio Members. The President of the University and the Vice President for Academic Affairs & Provost, Interinstitutional Faculty Senators, ~~and immediate past president, and any Executive Committee member whose term in the Senate has expired~~ shall be Ex-Officio members of the Faculty Senate.

ARTICLE VII: EXECUTIVE COMMITTEE

Sec. 2 Duties. The Executive Committee shall have general supervision of the affairs of the Faculty Senate between regular meetings, fix the hour and place of meetings, and perform such other duties as are specified in these Bylaws or as may be assigned to it by the Faculty Senate. Shall appoint the members, including any student members who may be authorized by the Standing Rules, determine the tenure, and designate the Chair of all Faculty Senate committees and councils. The Executive Committee is subject to the orders of the Faculty Senate and none of its acts shall conflict with any action taken by the Faculty Senate.

Regular meetings of the Executive Committee shall be held at least once each month, from October through May inclusive, and shall be held a minimum of one week in advance of regular Faculty Senate meetings. Special meetings may be called by the Senate President or at the request of three members of the Executive Committee. During the summer period, June 16 through September 15, the Executive Committee shall have complete authority to act for the Faculty Senate in matters of urgent necessity, as determined by the Executive Committee.



OREGON STATE UNIVERSITY
Weniger Hall 301 · Corvallis, Oregon 97331 · 6507
Telephone 503·737·4631 Fax 503·737·1683

February 22, 1993

To: Carroll DeKock
President, OSU Faculty Senate

From: Ken Krane
Chair, Curriculum Council *Ken Krane*

Subj: University of Sussex Exchange Program

The attached document proposes to establish an exchange program with the University of Sussex. It has been reviewed and approved by the Study Abroad Advisory Committee, the International Programs Advisory Committee, and the Curriculum Council.

The proposed program will involve students from the Colleges of Science, Engineering, and Liberal Arts. It will be administered through the Office of International Education.

We would like to place this proposal on the agenda of the next Faculty Senate meeting.

lkb

**PROPOSAL TO ESTABLISH AN EXCHANGE PROGRAM
WITH THE UNIVERSITY OF SUSSEX
BRIGHTON, ENGLAND**

I. General Background Information

One of the goals of the Office of International Education is to increase science and engineering student participation in study abroad programs. An exchange with the University of Sussex will help meet that goal. The exchange proposal was initiated by physics chair, Ken Krane; it has evolved to include students in the Colleges of Science, Engineering and Liberal Arts. The University of Sussex has started new degree programs which require their science and engineering students to spend a year at a North American university. These students will be the core of the exchange. Science and engineering students at OSU will be our primary exchange students, but liberal arts students will also be included. In developing this exchange, several Sussex faculty have visited OSU and Dean Horne, Dean Owen and OSU faculty have visited Sussex. Both institutions have expressed strong support for the program.

1. University of Sussex Contact person(s):

Dr. Steve Burman, Director
North American Programmes
Arts B
University of Sussex
Brighton, East Sussex, BN1 9QN, ENGLAND
Tel: 44-273-678373
FAX: 44-273-678466

Dr. Penny Chaloner, Director
Sussex Pre-Medical Program
The School of Chemistry and Molecular Sciences
University of Sussex
Brighton, East Sussex, BN1 9QJ, ENGLAND
Tel: 44-273-678314
FAX: 44-273-677196
email: premed@central.sussex.ac.uk

2. OSU designated administrative person(s):

Dr. Christine Sproul, Office of International Education
Dr. Richard Thies, College of Science
Dr. Roy Rathja, College of Engineering
Dr. Jerry O'Connor/Pat Rogerson, College of Liberal Arts

3. Objectives of the exchange

- a) To promote international exchange and understanding among science, engineering and liberal arts students from England and the United States.

b) To increase opportunities for science and engineering students to study abroad without major interruption in their curriculum.

4. Anticipated number of participants

The University of Sussex expects to send 6 students to OSU the first year, 1993-94. These numbers should increase to about 10 students per year in subsequent years. It is expected that OSU will be able to match those numbers on a reciprocal exchange basis. Through special arrangement with Sussex, OSU will be allowed to send additional students if our student numbers exceed theirs.

5. Academic program

The University of Sussex students will be third-year science and engineering students who are taking a four-year degree program with North American Studies. They are required to spend their third year abroad. Our students will be primarily at the junior level although the program is open to sophomores and seniors as well. Academic life at Sussex is organized on the basis of Schools of Studies. There are six Schools in the Arts and Social Studies Area and four in the Science Area.

The Arts and Social Studies Schools are:

- African and Asian Studies
- Cognitive and Computing Sciences
- Cultural and Community Studies
- English and American Studies
- European Studies
- Social Sciences

The Science Schools are:

- Biological Sciences
- Chemistry and Molecular Sciences
- Engineering
- Mathematical and Physical Sciences

OSU students will be assigned to the School most appropriate to their choice of courses, but they may take classes in other disciplines as well. Dean Owen has determined that the program is appropriate for OSU students in electrical engineering, mechanical engineering, and computer science. Ken Krane in the College of Science has determined that the program is particularly strong for physics and chemistry students.

II. Program Evaluation Criteria

1. Enhances general education and/or academic major;

As noted above, there is a comprehensive curricula for our students. The differences between the British and U.S. educational systems will enhance the learning experience of OSU students.

2. Enhances awareness of cultural diversity for OSU students abroad and on campus;
As a two-way exchange, students abroad and on campus will have more exposure to the British educational system and culture.

3. Involves foreign language study where applicable; NOT APPLICABLE

4. Expands geographical diversity of available study abroad programs;

OSU has a term-long program in London, but students do not attend a British university. The College of Science has an exchange with University of Lancaster, but student demand is increasing and Lancaster may not be able to find exchanges for all our students. The Sussex program will provide another campus at which to place students.

5. Expands the diversity of academic programs available through study abroad;

Providing the opportunity for science and engineering students to study abroad while not interrupting their academic program is one of the strengths of this program. OSU should see a significant increase in the numbers of study abroad participants from these colleges as a result of this new exchange. Additionally, Sussex has an astrophysics program, which would give students the opportunity to study a discipline of physics not available at OSU. Sussex has also recognized that American pre-medical students are reluctant to go abroad for fear that a year away from their home institution might reduce their chance of entering medical school. In response, Sussex has established a pre-medical program which includes review seminars for the MCAT examination.

6. Assures academic credibility and rigor;

OSU students must have a 3.0 GPA for acceptance into the program. While at Sussex, they must take a course load equivalent to full-time status at OSU. The University of Sussex enjoys a strong reputation. Dean John Owen in a November 1991 letter to George Kelller noted: "I encourage efforts to build relationships with Nottingham, Sussex and York, three of the top tier universities (as indicated by funding and program rankings) in the U.K."

7. Provides ongoing program review and evaluations;

The program will be reviewed annually. Student evaluations will be collected, and academic progress of participating students will be monitored by the head advisors of each college. Faculty visits from both institutions are expected to continue.

8. Satisfies institutional and legal requirements and addresses safety/ security concerns;

Students will follow the same preparation and as all other OSU study abroad participants. They will receive a student handbook and there will be an orientation program. They sign a release and assumption of risk, obtain insurance for their time overseas, and discuss appropriate conduct within the culture and laws of the host country. Studying in England poses no increased safety and security concerns.

9. Demonstrates faculty interest and involvement;

Faculty and advisors of both institutions have shown considerable interest in the program. At OSU, the program was initiated by faculty member Ken Krane. Several exchange visits have been made during the development of the exchange.

10. Demonstrates student interest and provides plans for student recruitment;

Increasing numbers of science students are studying abroad. This year, there are 8 students at the University of Lancaster. As Lancaster cannot provide additional exchange places, the Sussex program will ensure that those who wish to study in England will have the opportunity. There has also been an interest among liberal arts students who prefer to spend a year at a university campus rather than a term at our current London program. The deadline for the program is not until March 1, so it is impossible to determine student interest with any certainty. The head advisors in each college publicize the program. In addition, the OIE has a brochure in circulation and has held two information meetings. Program interest is expected to grow with the addition of University of Sussex students on our campus next year and as OSU students report to friends on their experiences at Sussex.

III. Student Housing Options

*Students will make their own housing arrangements. It is expected that most will choose campus dorms. Room and board costs are the responsibility of the student, but the international education offices at each campus will assist in providing information and ensuring reservations.

IV. Projected Costs

1. **Student budget.** The cost of a year in England is approximately \$10,500. This includes OSU tuition, instructional and program fees, room and board, airfare, personal expenses, and recreational travel.

2. **Department administrative budget.**

The head advisors will have staff time expenses associated with advertising the program and advising students.

3. **OIE Administrative Budget**

Study abroad students pay a standard \$200.00/student program fee to help cover administrative costs including application preparations, brochure printing, phone, fax, mailing, handbook preparation and orientation costs, billings and financial aid application, and support services for incoming students.

V. **Approval signature of College Dean(s)** See attached.

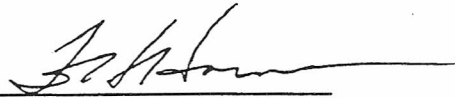
UNIVERSITY OF SUSSEX/OREGON STATE UNIVERSITY

PROGRAM ENDORSEMENT

College of Science
College of Engineering
College of Liberal Arts

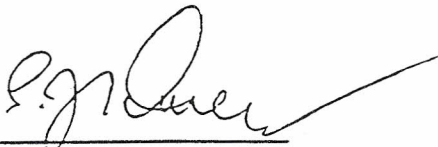
We have been involved in the development of the student exchange between the University of Sussex and Oregon State University. We have met with University of Sussex faculty visiting OSU, and several OSU faculty have visited the Sussex campus. This new program will increase the international study opportunities for the students in our colleges.

We endorse the agreement with University of Sussex and look forward to the exchange of students. We request faculty senate approval for this new program.



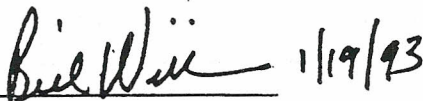
Dean Frederick Horne
College of Science

Date:



Dean S. J. T. Owen
College of Engineering

Date: 1/19/93

 1/19/93

Dean Bill Wilkins
College of Liberal Arts

Date:

**Memorandum of Understanding
Between
University of Sussex (Sussex), Brighton, England
And the State of Oregon Acting By and Through
the Oregon State Board of Higher Education
On Behalf of Oregon State University (OSU)**

1. GENERAL OBJECTIVES

- 1.1 Beginning in the academic year 1993-94, OSU and Sussex will exchange students each year for an initial period of three years.
- 1.2 The first priority will be for students from science and engineering, although any qualified student may participate.
- 1.3 The aim is to generate equal numbers, although if this cannot be achieved, the financial arrangement as set out in the appendix will apply.

2. ACADEMIC ISSUES AND APPLICATION PROCESS

- 2.1 Nomination of candidates will be made by the sending institution. Students admitted will be expected to be in good financial and academic standing and be currently registered at the home institution at the time of application. The receiving institution reserves the right to reject candidates and will explain its reasons.
- 2.2 Students will complete any required application/registration forms of the receiving institution by the established deadlines. The academic records of nominated students will be included with their applications. Sussex and OSU will notify each other of the progress of the students' application/registration materials. Dates of arrival will also be established.
- 2.3 OSU will provide supporting documentation for the appropriate visa application, should a visa be necessary.
- 2.4 Placement of accepted students will be activated by the submission of papers by April 15th preceding the academic year of the exchange, with confirmations, subject to satisfactory academic performance, by the end of June.
- 2.5 Students will maintain registration at, and pay tuition to, their home university. Tuition and ancillary fees will be waived by the receiving institution.
- 2.6 The receiving institution will provide appropriate academic advice, orientation, counseling and support during the program, coordinated by the Director of Science with North American Studies at Sussex, and through OSU's Office of International Education and the Head Advisors in the College of Science and the College of Engineering. Each institution will arrange for a named member of the academic and/or administrative staff to act as liaison with respect to the exchange program. She/he will cooperate as appropriate with members of the academic and administrative staff in matters of emergency, discipline, advice and evaluation.

- 2.7 Registration for courses: students will be enrolled in appropriate level courses, and will be expected to undertake a workload, including course work and assessments, comparable to that of a full-time student in their host university. They should be guaranteed places in courses where possible, subject to satisfactory completion of application/registration materials.
- 2.8 Students will normally be enrolled for a period of one academic year, and be expected to continue as candidates for degrees at their home institutions. Periods other than one academic year would have to be agreed separately.
- 2.9 Evaluation: no special assessments or examinations will be set; students will be assessed on their courses in the same manner as other students at the host institution. Both institutions will undertake to provide formal documentation regarding the students' academic performance during the exchange year, to be sent directly to the sending institution within a period of two months.

3. ONGOING SUPPORT

- 3.1 The receiving institution will provide appropriate pastoral care and support services to the student.
- 3.2 Students will have all the rights and privileges enjoyed by other students at the host campus. Students participating in the program will be subject to the rules, regulations, and discipline of the receiving institution.

4. ACCOMMODATION

- 4.1 Room and board are not included in the exchange agreement, in that students at the host institution are responsible for payment for accommodations. Both universities will guarantee students rooms in university housing subject to the submission of an application by the student, including a deposit where appropriate, by agreed deadlines.

5. OTHER ISSUES

- 5.1 The agreement applies only to participants, and no provisions or undertakings are made for the spouses/partners/dependents of the participants.
- 5.2 The receiving institution will notify the sending institution of any additional costs that are likely to be incurred such as, for example, student union membership or activity fee, application fee(s), mandatory health insurance, alien registration, caution deposit. Such costs are the responsibility of the students.
- 5.3 Vacation expenses, books, stationery, transportation, and other personal expenditures are the responsibility of the students. Each side will advise the other of the expected costs.
- 5.4 The exchange program will be open to upper level undergraduate students. Sophomores in good academic standing may participate in the exchange.
- 5.5 Sussex students are responsible for arranging necessary medical insurance. OSU students will be covered by the UK National Health Service, but may wish additionally to take out private insurance.

- 5.6 The exchange of faculty will be encouraged.
- 5.7 This agreement shall remain in force for a period of three years in the first instance, beginning on September 1, 1993 at which point it will be formally reviewed. Either side may, notwithstanding the foregoing, terminate the agreement by one year's written notice.

For the University of Sussex
Brighton, England:

Date:

Signed:

Dr. Geoffrey Lockwood

Registrar & Secretary,
University of Sussex

For the State of Oregon
Acting By and Through the State Board of Higher
Education on Behalf of Oregon State University,
Corvallis, Oregon:

Date:

Signed:

Dr. George Keller

Vice President for Research, Graduate Studies, and
International Programs,
Oregon State University

Virginia Boushey
Assistant Vice Chancellor for Academic Affairs

Appendix I

As stated in part 1.3 of the Memorandum of Understanding between the University of Sussex and Oregon State University, the exchange of students will be based on reciprocity. However, in the event that the number of qualified students from Oregon State accepted for study at the University of Sussex exceeds the number of qualified students from the University of Sussex accepted by Oregon State University, the additional students from Oregon State will be enrolled at the University of Sussex at the cost of in-state tuition at Oregon State University. These tuition payments will be made to the University of Sussex by Oregon State University before December 1st of each academic year.

BYLAWS BALLOT

3/4/93

ARTICLE IV: MEMBERS

Sec. 3. Ex-Officio Members. The President of the University and the Vice President for Academic Affairs & Provost, Interinstitutional Faculty Senators, and immediate past president, and any Executive Committee member whose term in the Senate has expired shall be Ex-Officio members of the Faculty Senate.

72 I support the proposed amendment, above, as presented in the agenda.

4 I oppose the proposed amendment, above, as presented in the agenda.

REPORTS TO THE FACULTY SENATE

OREGON STATE UNIVERSITY
Corvallis, Oregon 97331-6203

503-737-4344

FACULTY SENATE OFFICE
Social Science 107

Thursday, April 1, 1993; 3:00 pm - 5:00 pm
Construction & Engineering Hall
LaSells Stewart Center

AGENDA

The agenda for the April Senate meeting will include the reports and other items of business listed below. To be approved are the minutes of the March Senate meeting, as published and distributed to Senators.

A. SPECIAL REPORTS

1. Budget Status

Lee Schroeder, Acting Vice President for Finance and Administration

2. Legislative Issues

Lynn Spruill, Vice President for University Relations

B. ACTION ITEM

Bylaws Revision

The intent of this motion, proposed by the Faculty Senate Executive Committee, is to allow references to administrative titles or unit names to be revised as they occur without receiving Senate approval in each instance.

The Faculty Senate directs the Faculty Senate President to revise the Bylaws to reflect changes in titles of positions or names of organizations or units when the changes become effective.

C. INFORMATION ITEMS

1. Interinstitutional Faculty Senate Meeting Reports (p. 1-2)

Attached is the report for the February IFS meeting.

2. Annual Reports of Committees/Councils Due

The Faculty Senate Office is preparing to send a notice to Faculty Senate Committee/Council chairs reminding them that Annual Reports are due for the Senate's information. The May and June Senate agendas will include written reports both with and without recommendations for Senate actions.

D. REPORTS FROM THE EXECUTIVE OFFICE

Roy Arnold, Provost & Vice President for Academic Affairs

E. REPORTS FROM THE FACULTY SENATE PRESIDENT

Carroll DeKock

F. EXECUTIVE SESSION

The purpose of the Executive Session is to consider the nominee for the Distinguished Service Award. The Committee's report for this award is included separately with Senators' agendas and marked "CONFIDENTIAL."

Ann Asbell, Faculty Recognition and Awards Committee Chair, will present the report and discuss with Senators the nomination for the 1993 OSU Distinguished Service Award recipient; conferral will be at the June 13 Commencement.

In accordance with the Senate's Bylaws (Article IX, Section 3), the Senate President may call an Executive Session, which excludes all but elected and ex-officio members or their designated substitutes (proxies) and Senate Office staff. Before going into Executive Session, the Senate President must also announce the statutory authority for such action (Attorney General's Opinion #6996, I., D.).

Balloting will be limited to Senators, or their official representatives, and will occur after the Executive Session ends and the open meeting is again in session (in accordance with the above Article). Materials distributed to Senators marked "CONFIDENTIAL" should be returned to the Senate Administrative Assistant prior to leaving the meeting.

G. NEW BUSINESS

***The May Faculty Senate Meeting
will be held in Electrical & Construction Engineering Room 102,
NOT in the LaSells Stewart Center.***

Report of
Interinstitutional Faculty Senate Meeting
to OSU Faculty Senate
February 5-6, 1993

The February meeting was held at the Oregon Health Sciences University. Guests were Shirley Clark, vice chancellor for academic affairs; Representative Ted Calouri, from District 7 (Beaverton) and a member of the House ways and means committee; and Roger Bassett, commissioner of community colleges. VC Clark expressed continuing concerns with the Task Force (HB 3565) discussions on the certificate for advanced mastery curricula. She noted that the CAM is supposed to prepare students for either the job market or for college, but that college preparation has so far been "invisible" in the discussions. Higher education will propose a joint effort with the state Board of Education to formulate college prep requirements. On the use of Ed-Net, she said that more use needs to be made of it by higher education, industry, and other groups to justify its costs. She noted that Larry Large has been appointed as governmental liaison in place of Roger Bassett. She also commented that it will probably take years to realize administrative savings from the BARC review. There may be an academic BARC to consider policies on teaching workload and the role of research in the institutions.

Representative Calouri expressed the belief that there will be no revenue relief this biennium and addressed the question of how higher education can better present its case to the legislature. He emphasized the need for a strong mission statement and measures of increased efficiency and productivity, clear statements of how higher education relates to Oregon Benchmarks, forthright response to criticisms, and appeals to the heart as well as the minds of the legislators.

Roger Bassett suggested higher education needs to do better in telling its story about teaching and research in productivity

discussions. He noted that community colleges have a different mission from higher education, are not competing to provide two years of the baccalaureate degree, and that there should be cooperation not competition between community colleges and higher education. He noted that remedial education should be the responsibility of community colleges not colleges and universities, a point on which many legislators agree.

IFS discussed at some length the apparent hostility and lack of knowledge of some legislators on how faculty spend their time and the close connection between research and teaching. The April IFS meeting will be in Salem with an open meeting at the state Capitol devoted to research and graduate education in the hope of educating legislators and their staffs.

It was agreed to vote on an Intercollegiate Athletics Position Paper at the April IFS meeting. The vote will determine: 1) whether to adopt the position paper and 2) how to release it. Also, renewed interest was expressed in pursuing a faculty voting position on the State Board of Higher Education. This topic will be on the April IFS agenda. OSU faculty may contact an IFS senator for more information or to express views on these two matters.

BALLOT

BYLAWS REVISION - 4/1/93

The Faculty Senate directs the Faculty Senate President to revise the Bylaws to reflect changes in titles of positions or names of organizations or units when the changes become effective.

_____ I support the proposed revision

_____ I oppose the proposed revision

OREGON STATE UNIVERSITY
Corvallis OR 97331-6203

(737-4344)

Faculty Senate Office
Social Science 107
March 19, 1993

MEMORANDUM

To: OSU Faculty Senators

From: D. Curtis Mumford Faculty Service Award Subcommittee
Michael Oriard, Chair *MO*
Kathleen F. Heath
John Morris

Re: D. Curtis Mumford Faculty Service Award Recommendation

On March 15, 1993, the D. Curtis Mumford Faculty Service Award subcommittee met to consider four nominees for the 1993 award. We had several excellent nominees and it was a challenge to pick only one.

We selected **Dr. Gary H. Tiedeman** as recipient of the 1993 D. Curtis Mumford Award. We on the committee felt that his long service to the faculty senate, faculty, Oregon State University and the community fully justified our choice. On March 19, 1993, the Executive Committee of the Faculty Senate approved our selection. We solicit your support for this selection.

Attached you will find a biographical sketch of the candidate to help you decide.

Note to Senators: Since Gary Tiedeman is a Senator and does not know he has been nominated by the Subcommittee, this issue will not be discussed on the Senate floor. After reading the biographical sketch, please mark your ballot, place it in an envelope and return it to the Faculty Senate Office no later than April 8. If the Senate feels he is worthy of this honor, he will be notified by the Faculty Senate President. Until that time, the nomination is to remain **CONFIDENTIAL**. If you have questions about this nomination, you may contact a member of the subcommittee.

CONFIDENTIAL

CONFIDENTIAL

1993 D. CURTIS MUMFORD FACULTY SERVICE AWARD NOMINEE

The Faculty Senate Executive Committee and D. Curtis Mumford Faculty Service Award Subcommittee recommend that the Senate confirm Gary H. Tiedeman, Department of Sociology, as its 1993 recipient of the D. Curtis Mumford Faculty Service Award.

Gary H. Tiedeman came to OSU as an Assistant Professor in the Department of Sociology in 1970, having earned his B.A. at the University of Colorado, his M.A. at Stanford University, and his Ph.D. at the University of North Carolina; and having taught since 1966 at the University of Arizona. At OSU, Gary was promoted to Associate Professor in 1974 and to Professor in 1983, and he chaired his department from 1976 to 1987. He also served as director of the Honors Program from 1988 to 1991 and is currently Special Assistant to the Dean of the College of Liberal Arts, as well as Professor of Sociology.

Dr. Tiedeman has served the faculty of OSU in many capacities, in particular through the Faculty Senate, the Interinstitutional Faculty Senate, and the Association of Oregon Faculties. Gary served as President of the Faculty Senate and as Vice President of IFS, and currently serves as OSU's AOF representative. In addition, he has served on numerous college and university committees including the University Faculty Recognition and Awards Committee, University Convocations and Lectures Committee, University Academic Requirements Committee, Faculty Senate Bylaws and Nominations Committee, Sea Grant Executive Committee, University Budgets and Fiscal Planning Committee, Legislative Planning Committee, and numerous others. The fact that he was elected to chair several of these committees attests to the respect of his faculty peers. He has also served on several search committees and since 1990 has edited the Faculty Forum Papers.

Gary's service to faculty has been part of his ongoing service to the larger University, regional, and even national educational communities, particularly to students. At OSU, he has chaired the Rhodes Scholarship Campus Selection Committee since 1988; during that period he has also participated in the annual meetings of the Western Regional Honors Council and the National Collegiate Honors Council, serving one year on the panel of judges for the Western group's Student Writing Competition. Throughout his long-term commitment to faculty and students he has also pursued research interests in medical, psychiatric, and bioethical issues, both in the United States and in Eastern Europe. And he has served the Corvallis community through the Benton Hospice Service (whose Board of Directors he currently chairs), First Presbyterian Church, and the Mental Health Association of Benton County.

The Mumford Award was instituted to recognize not ordinary but exceptional service to the faculty. A former Mumford winner calls Gary "one of the most articulate, energetic and committed faculty leaders that I have encountered here or in any other institution with which I've been associated." Colleagues point to Gary's advocacy of faculty interests during a period of budget stress and to his forceful leadership in the Interinstitutional Faculty Senate as his most notable contributions to faculty welfare. In particular, Gary has been credited with pushing the IFS to bring faculty issues more forcefully to the State Board of Higher Education and to the legislature.

The Executive Committee is very pleased to present to the Faculty Senate this recommendation that Gary H. Tiedeman be selected as the 1993 recipient of the D. Curtis Mumford Faculty Service Award.

BALLOT

D. CURTIS MUMFORD FACULTY SERVICE AWARD

The Faculty Senate Executive Committee, upon a review and recommendation from the D. Curtis Mumford Faculty Service Award Subcommittee (Kathleen Heath, John Morris and Michael Oriard), is nominating Gary H. Tiedeman for this important award. The subcommittee's recommendation is noted that over the years Gary has devoted untold hours and considerable energies to faculty governance as outlined in the biographical information.

Please indicate your vote on this nomination and return to the Faculty Senate Office.

_____ I support this nomination for the Mumford Award

_____ I oppose this nomination for the Mumford Award

FACULTY SENATE BALLOT

1993 OSU DISTINGUISHED SERVICE AWARD

The Faculty Recognition and Awards Committee is recommending that the following individual receive the 1993 Distinguished Service Award. The biography for this individual was printed in the April Faculty Senate Agenda.

Please indicate your vote on this nomination.

The Reverend Charles Neville

_____ I support this nomination

_____ I oppose this nomination

ONLY SENATORS (OR THEIR PROXIES) AND EX-OFFICIOS MAY VOTE

CONFIDENTIAL

March 19, 1993

TO: Faculty Senators

FROM: *AC* Ann C. Asbell, Chair, Faculty Recognition and Awards Committee

RE: Nomination of Charles N. Neville for Distinguished Service Award

The Faculty Recognition and Awards Committee has selected The Reverend Charles S. Neville for the Distinguished Service Award. This selection has been approved by President Byrne as of this date and now must be considered for approval by the Faculty Senate.

The nomination of Father Neville is based on nearly forty years of notable service to the OSU campus and Corvallis community. Outward signs of his influence are Good Samaritan Hospital, Samaritan Village Retirement Community, Church of the Good Samaritan, Corvallis Clinic, Neville Building, and Canterbury House. Each of these structures has had direct influence and leadership from Father Neville. As mentioned in a letter of support: "He has the facility to identify pressing needs of the community and then plans to address them, carrying through until they are finished."

Although not as tangible, Father Neville has been a central figure in the lives of many members of the community. His positive influence has reached out to thousands of all ages and associations with Corvallis or Oregon State University. A local community leader expressed that Father Neville "exemplified the very finest aspects of a pastor caring for his flock." Another community leader emphasized that Fr. Neville considered the entire community as his "flock."

As expressed in a letter of support: "He is one of those rare individuals who is a minister to his church members and can also lead the business and professional members of the community in a very constructive way."

The Committee believes that this nominee has made exceptional contributions of service, both direct and indirect, to the Corvallis Community and Oregon State University; therefore, we encourage the Faculty Senate to act to confirm this nomination for OSU Distinguished Service Award.

OREGON STATE UNIVERSITY
PROPOSED STATE GENERAL FUND REDUCTIONS*
PERCENTAGE OF BUDGET
1993-95

<u>Unit</u>	<u>%</u>
Agricultural Sciences	6.67
Business	8.05
Engineering	4.00
Forestry	6.12
Health & Human Performance	5.00
Home Economics & Education	8.15
Liberal Arts	4.89
Oceanic & Atmospheric Sciences	8.48
Pharmacy	10.00
Science	4.99
Veterinary Medicine	84.76
Library	5.00
Academic Affairs	20.00
Finance & Administration	20.00
Research, Grad Studies, & International Programs	10.00
Student Affairs	20.00
University Relations	10.00
Physical Plant	10.00

include
w/ April
FS - 8

*Net after Tuition Enhancement

OSU BUDGET PLANNING

- **OSU Spring Budget Hearings (March—May 1992)**
- **June 1992 Budget Submittal (20%)**
- **ARC Report/LIT Follow-up**
 - Restructure
 - Process Re-engineering
 - Outsourcing and Elimination
 - Mergers and Consolidations
 - Cost Savings — 20%
- **Provost Reviews Budget Proposals with Deans**
- **New Expenditure proposals — \$1,000,000**
- **“Finalize” @ 20% (layoffs announced) — 1 May 1992**
- **Legislative Appropriation — ?**
- **OSSHE Allocation — ?**
- **Final 1993-94 OSU Budget — ?**

BIENNIAL BUDGET PROCESS

- **Guidelines from Chancellor's Office (OSSHE)**
 - 20% overall — \$15,750,000 + \$7,255,000
 - Targeted programs
- **OSU Spring Budget Hearings (March—May 1992)**
 - Units propose 10, 20, 30% reduction impacts
 - Budget committee allocates reductions
- **Submit Recommended Budget to OSSHE (June 1992)**
 - 20% reduction in state general funds
 - 50% Administrative & Support Services
 - 50% Programs
 - Decision Packages proposed
- **OSSHE Recommends Higher Education Budget (September 1992)**
- **Governor Presents Budget Recommendations (December 1992)**
 - Mandated — 20% (state general funds)
 - Mandated Plus — 20% (no change for Higher Ed)
 - Recommended — 15% (adds funds for additional students)
- **Other Budget Proposals by Legislature**
- **Legislative OSSHE Budget Hearings (March—April 1993)**
- **Legislature Approves OSSHE Budget (?)**

**Oregon State University
State-Wide Public Services
Budget Reductions
1993-1995**

OSU Extension Service	\$ 2,925,000	20%
Agricultural Experiment Station	3,930,000	20%
Forest Research Laboratory	400,000	20%
Total	\$ 7,255,000	20%

REPORTS TO THE FACULTY SENATE

OREGON STATE UNIVERSITY
Corvallis, Oregon 97331-6203

503-737-4344

FACULTY SENATE OFFICE
Social Science 107

Thursday, May 6, 1993; 3:00 pm - 5:00 pm
Electrical and Construction Engineering Building - Room 102

AGENDA

The agenda for the May Senate meeting will include the reports and other items of business listed below. To be approved are the minutes of the April Senate meeting, as published and distributed to Senators.

A. SPECIAL REPORTS

1. Faculty Productivity Issues

Charles Wright - Chancellor's Task Force on Faculty Workload and Productivity Chair

2. Curriculum

Jim Foster, Baccalaureate Core Committee Chair, will discuss the number and availability of courses required by the Baccalaureate Core.

3. Search Committee

Dean Kinsey Green will present a status report on the search for the Chief Business Officer.

B. DISCUSSION ITEMS

1. Standing Rules Revisions (p. 1-7)

Mike Burke, Committee on Committees member, will lead discussions regarding the following topics:

- Recommendations to Standing Rules of the following committees: Promotion and Tenure, Administrative Appointments, Advancement of Teaching, Budgets & Fiscal Planning and Faculty Status
- Recommendation for future revisions to Standing Rules pertaining to titles and departmental/college name changes
- Proposal to merge the Academic Advising Committee with the Advancement of Teaching Committee

These recommendations are scheduled to be voted on at the June Faculty Senate meeting.

Thirty minutes will be given to this discussion.

2. Graduate Record Examination (GRE) Proposed Policy Change (p. 8)

Don Armstrong, Graduate Council Chair, will discuss a proposed policy change which would require GRE scores as a condition for admission to the Graduate School at Oregon State University.

The following motion, to be discussed, is from the Graduate Council and is endorsed by the Faculty Senate Executive Committee. An explanation of the motion appears on the attachment.

All applicants for admission to graduate study at Oregon State University are required to submit current scores from the GRE General Test.

Fifteen minutes will be given to this discussion.

C. INFORMATION ITEM

1. Interinstitutional Faculty Senate Meeting Report (p. 9)

D. ANNUAL REPORTS

All Senate committees and councils are to report to the Senate and describe their work for the year. In most instances, the reports are for the information of the Senate, and committee chairs may not be present at the Senate meeting. These reports may contain specific recommendations and express views upon which further consideration could be taken. Questions regarding a report should be directed to the chair (prior to the meeting, through the departmental affiliation), or the Senate president, if appropriate.

Advancement of Teaching, Barbara Cusimano, Acting Chair (p. 10)

Committee on Bylaws and Nominations, Zoe Ann Holmes, Chair (p. 11)

Retirement Committee, Wilbur Widicus, Chair (p. 12)

Student Recognition and Awards Committee, Beth Strohmeyer, Chair (p. 13-14)

E. REPORTS FROM THE EXECUTIVE OFFICE

Roy Arnold, Provost & Vice President for Academic Affairs

F. REPORTS FROM THE FACULTY SENATE PRESIDENT

Carroll W. DeKock

G. NEW BUSINESS

**THE FACULTY SENATE WILL MEET IN ROOM 102
ELECTRICAL & CONSTRUCTION ENGINEERING BUILDING**

April 19, 1993

MEMORANDUM

TO: OSU Faculty Senate Executive Committee

FROM: Don Olcott, Chair
Committee on Committees

RE: Discussion Recommendations to the OSU Faculty Senate Standing Rules

At the request of the Faculty Senate Executive Committee, the Committee on Committees is submitting the following proposed recommendations to the Faculty Senate Standing Rules for discussion at the May Senate meeting. The COC is recommending that all changes to the current Standing Rules that are subsequently approved by the Senate will become effective **July 1, 1993**. The additions are highlighted and the deletions are shown as a strike-through.

I. COC Recommendations to the Promotion and Tenure Committee Standing Rules (7/86)

These recommendations specifically address (1) the eligibility of tenured P&T committee members under consideration for promotion to serve on the committee; (2) the eligibility of faculty whose appointments are primarily administrative to serve on the committee; and (3) whether the standing rules should retain the phrase "primarily full professors." The Committee on Committees recommends the following changes:

Promotion and Tenure Committee

The Promotion and Tenure Committee studies statements of policy, advises on matters pertaining to promotion and tenure of faculty, and makes recommendations to the Faculty Senate Executive Committee. The Committee is entitled to observe the annual promotion and tenure process in the Executive Office and to read the dossiers. The Committee shall file an annual report with the Faculty Senate. This report will include a summary of the previous year's promotion and tenure actions. The Committee ~~consists~~ shall consist of six tenured faculty, ~~primarily full professors~~, who have been granted tenure at OSU, ~~whose appointments are primarily in teaching,~~ research and service and who reflect the diversity of the University. Whenever a committee member is under consideration for promotion, he or she will be ineligible to serve on the committee.

Executive Committee
April 19, 1993
Page 2

Summary for Proposed Changes to Promotion and Tenure Standing Rules

1. A potential conflict or situation may exist if a tenured faculty member, under consideration for promotion, concurrently serves as a member of the Promotion and Tenure Committee. Although the role of the committee is primarily to ensure that the promotion and tenure process is followed according to existing procedural guidelines, the Committee on Committees believes that it is in the best interests of the process to preclude candidates under consideration for promotion to serve on the Committee.
2. Faculty who serve predominately as academic administrators formally participate in the promotion and tenure process. The Committee on Committees believes that membership of the Faculty Senate Promotion and Tenure Committee should be comprised of tenured faculty whose appointments indicate primary responsibilities in the areas of teaching, research and service.
3. The COC also recommends deleting the phrase "primarily full professors" from the existing Standing Rules. The COC clearly recognizes the importance of having the experience and objective judgment of tenured full professors on the Promotion and Tenure Committee.

However, the existing Standing Rules also state that committee membership should reflect the diversity of the university. The proposed change is intended to reflect this fact rather than undercut, in any way, the importance of tenured full professor membership on the Promotion and Tenure Committee.

The COC would also like to emphasize the importance of the Executive Committee and the Chair of the Promotion and Tenure Committee communicating during the time of committee appointments. This will alleviate many of the potential issues regarding committee membership early in the process, particularly related to the recommendations stated above.

II. COC Discussion Recommendations for Administrative Titles and Departmental/College Name Changes in Faculty Senate Standing Rules

The following recommendations reflect title and name changes as a result of President Byrne's proposed organizational structure for Oregon State University announced in February 1993. Additional changes have occurred over the past academic year and are intended to update current Standing Rules. [Note: Only the portion of these Standing Rules which are being revised have been reproduced here.]

Administrative Appointments Committee Standing Rule Revisions

In addition to newly created administrative positions, the following positions are to include involvement on the part of the Administrative Appointments Committee:

- A. General Administration: Provost and ~~Executive~~ Vice President for ~~Academic Affairs~~; Vice President ~~Chief Business Officer~~ for Finance and Administration; Vice President ~~Provost~~ for Research, ~~Graduate Studies Extension &~~ and International Programs; Vice President ~~Provost~~ for Student Affairs; Vice President for ~~University Relations~~; ~~Executive Director for Institutional Advancement~~; Associate ~~Vice Presidents~~ ~~Provosts~~; Dean of the Graduate School; Dean of International Education; Dean of Research; Dean of Students; Registrar; Director of Admissions; Director of Agricultural Experiment Station; Director of Computing Services; Director of ~~the Office of~~ Continuing Higher Education and Summer Term; Director of Extension Service; Director of Libraries; and Director of Sea Grant College Program.
- B. College and Deans: Deans of Agricultural Sciences, Business, ~~Education~~, Engineering, Forestry, Health & Human Performance, Home Economics ~~and Education~~, Liberal Arts, ~~Oceanography~~, ~~Oceanic and Atmospheric Sciences~~, Pharmacy, Science, and Veterinary Medicine.

Executive Committee
April 19, 1993
Page 4

Advancement of Teaching Committee Standing Rule Revisions

The only change is the title reflected in the last sentence of the current Standing Rules.

The Committee on the Advancement of Teaching formulates and evaluates statements of policy that influence the teaching process, including (1) teaching effectiveness and efficiency, (2) support, (3) dissemination of information, (4) encouragement of innovation and experimentation, and (5) appropriate recognition of good teaching. The Committee seeks information and opinions from students, faculty, and administrators in formulating statements of policy, and presents to the Faculty Senate recommendations and perspectives useful to that body in determining appropriate actions and positions to be taken in support of the advancement of teaching. In addition, the Committee shall serve in an advisory capacity to the Faculty Recognition and Awards Committee, or to other committees or individuals as designated, in the granting of awards in the field of teaching. A member of the Committee shall participate in the selection of the Elizabeth P. Ritchie Distinguished Professor Award and the Burlington Resources Foundation Faculty Achievement Awards. The Committee consists of five Faculty and three Student members, one of whom must be a graduate student and one of whom must be an undergraduate student, and the ~~VP for Academic Affairs,~~ **Provost and Executive Vice President ex-officio**, or designee, ex-officio.

Budgets and Fiscal Planning Committee Standing Rule Revisions

The last line of the first paragraph refers to the "Associate Director for Institutional Research and Planning, Ex-Officio." This position has been abolished. The Ex-Officio is currently the Director of the Office of Budgets and Planning and is a non-voting member.

The Budgets & Fiscal Planning Committee assists the Faculty Senate in development of recommendations to the President regarding the University's budget and fiscal priorities. The Committee reviews the adequacy of resources allocated to existing programs and the fiscal implications of proposed changes in programs, enrollment, and budgetary priorities and procedures. The Committee participates in the facility planning process and reviews campus building priorities. The Committee consults with administrative officers of the University and is empowered to make recommendations to them during the preparation of the Institution's budget. The Committee consists of six Faculty and three Student members, one of whom shall be a graduate student, and the ~~Associate Director for Institutional Research and Planning, Director of the Office of Budgets and Planning, Ex-Officio.~~

A Member of the Budgets & Fiscal Planning Committee, appointed by its Chair, shall be a liaison member, non-voting, on the Curriculum Council. ~~The Chair of the Budgets & Fiscal Planning Committee shall serve as an observer on the University Budget Committee.~~

[NOTE: The above is current practice.]

Executive Committee
April 19, 1993
Page 6

Faculty Status Committee Standing Rule Revisions

Change the third line to state "Deans' Council" rather than the "Council of Deans." According to Nancy Hoffman in Academic Affairs, that group has been called the Deans' Council for about six years.

The Committee on Faculty Status develops policies regarding academic freedom and tenure, appointment, and termination, procedures for review and appeals, and promotion, and makes recommendations to the Faculty Senate, Executive Office, ~~Council of Deans~~, ~~Deans' Council~~, and Deans and Department Heads. It maintains liaison with other faculty affairs committees. The full Committee meets monthly; subcommittees may meet more frequently. The Committee is composed of nine Faculty members representing all segments of the University, three being appointed annually for three-year terms.

III. COC Recommendation for Future Revisions to Standing Rules Pertaining to Titles and Departmental/College Name Changes

The COC recommends the following authorization through a Senate motion:

The Faculty Senate directs the Faculty Senate President to revise the Standing Rules of the Committees to reflect change in titles of positions or names of organizations or units when the changes become effective.

This would alleviate the COC from having to deal with these minor changes as well as bring them before the Senate each time they occur.

Executive Committee
April 19, 1993
Page 7

IV. Academic Advising Committee Discussion Item

The COC would like to present for discussion the merging of the Academic Advising Committee with the Advancement of Teaching Committee. The existing Academic Advising Council suggests that the Senate committee is duplicative. It has not been active for over two years. Moreover, since advisors are aware of our best teachers, merging this into a proposed Advancement of Teaching and Advising Committee may be advantageous. Because the COC has not had the opportunity to discuss this proposal with the Chairs of the respective committees, it will make no formal recommendations at the May meeting. However, a copy of this memorandum will be sent to the Chairs for their reaction as well as for discussion at our Senate meeting.

If I can provide any additional information regarding the above recommendations, please give me a call at 7-1288.

c: Alice Morrow
Chair, Administrative Appointments Committee
Chair, Advancement of Teaching Committee
Chair, Budgets & Fiscal Planning Committee
Chair, Faculty Status Committee
Vickie Nunnemaker
COC Members

Approved February 11, 1993
Graduate Council

The Graduate Council supports the following proposed policy change which would require Graduate Record Examination (GRE) scores as a condition for admission to the Graduate School at Oregon State University.

All applicants for admission to graduate study at Oregon State University are required to submit current scores from the GRE General Test.

The GRE General Test yields separate scores for verbal, quantitative, and analytic abilities. Used individually, these scores provide important supplemental information which is of value in the admissions process. GRE Subject Test scores are an optional requirement that may be employed by a department or program, but will not be requested by the Graduate School. "Current scores" are those available from Educational Testing Services (usually available for the past five years).

Certain departmental substitutions may be considered by the Graduate Council. For example, the Graduate Council may determine that applicants to the DVM program may not be required to submit GRE scores, although scores will be required of applicants for the M.S. in Veterinary Science or the Ph.D. in Comparative Veterinary Medicine. Similarly, the Graduate Council may determine that applicants to the MBA program may submit GMAT scores in lieu of GRE scores. In any instance, it is expected that a standardized test score submitted in lieu of the GRE will be entered as a part of each applicant's admission record.

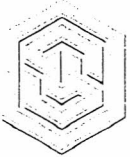
The Graduate School will not employ a minimum or cutoff score for admission purposes, and discourages such use by the departments and colleges. It is also inappropriate to use a composite or "summed" score or to compare scores among disparate academic fields. While GRE scores may serve as an important element in the evaluation of applicants, it must be recognized that for certain segments of the population the scores may not provide an accurate indication of academic potential. Additionally, in certain countries obtaining access to the GRE may impose a hardship. The Graduate School recognizes the need for appropriate exceptions and will maintain reasonable flexibility in the administration of this requirement. In appropriate circumstances departments or colleges may petition that the GRE requirement be deferred or waived for an individual applicant.

Report of
Interinstitutional Faculty Senate
for
April 2-3, 1993

The IFS met at the state Capitol building on April 2, with a series of speakers and an open meeting format. A few legislators and lobbyists did drop in and/or address the meeting, although other activities, such as the Timber Summit, reduced our interaction below expectations. Some of the speakers gave very effective comments on the value of research and graduate students to helping Oregon's communities and industries cope with problems.

On Saturday, IFS met on the WOSC campus. In his welcoming remarks, President Richard Meyers noted there has been some discussion of privatization of WOSC, as well as SOSC and UO. He said that, while WOSC may be able to survive financially as a private institution, he has deep concerns about loss of student access to higher education with privatization of any institution.

The major action item on the agenda was a discussion and vote on a position paper on funding for intercollegiate athletics. IFS senators voted unanimously to reaffirm the resolution adopted October 5, 1991 to oppose the use of higher education state funds to subsidize intercollegiate athletics. The position paper includes background information on the issues and proposes that several options be examined for dealing with the cumulative debt and operating deficits. The position paper was adopted by a majority vote of the senators. It will be made available upon request to interested parties. To obtain a copy, contact Marjorie Burns, IFS President, English Department, PSU (telephone 5-3152).

OREGON
STATE
UNIVERSITYWomen's Building 120
Corvallis, Oregon
97331-6802

TO: Carroll DeKock
President, OSU Faculty Senate

FROM: Barbara Cusimano, Acting Chair
Advancement of Teaching Committee

RE: Annual Report

DATE: April 26, 1993

Norm Lederman convened the first meeting to arrange for an acting chair during his sabbatical, review committee responsibilities, and discuss the L.L. Stewart Faculty Development Award guidelines.

The committee responsibilities focused primarily on the selection of the L. L. Stewart Faculty Development Awards. Twenty two proposals were received and reviewed. Based on committee recommendations, 10 awards were made for a total of \$18,223.

The committee recommended that the guidelines for the L. L. Stewart Award be reviewed for possible revision and that specific examples be given to guide faculty toward successful proposals. This review will likely be continued into the Fall Term.

Telephone
503-737-3257Fax
503-737-2400



OREGON
STATE
UNIVERSITY

Milam Hall 108
Corvallis, Oregon
97331-5103

Telephone
503-737-3561

TO: Carroll DeKock, President Faculty Senate

FROM: ZoeAnn Holmes, *ZoeAnn Holmes* Chair Committee on Bylaws and Nominations

DATE: April 27, 1993

RE: Committee on Bylaws and Nominations Annual Report 1992-93

The Committee on Bylaws and Nominations (Paul Farber, ZoeAnn Holmes, Henry Sayre, William Smart) met several times in person and electronically. Following is a brief summary of our activities.

November 5, 1992 Faculty Senate Meeting: The Committee on Bylaws and Nominations submitted the following nominees to the Faculty Senate Executive Committee: Faculty Senate President-Elect (Michael Oriard, Joe Zaerr; motion 92-488-03); Faculty Senate Executive Committee (David Hardesty, Bill Lunch, Terry Miller, Jon Root, David Williams); and Interinstitutional Faculty Senate Senator (Lita Verts, Anthony Wilcox; motion 92-488-05). John Morris was nominated from the floor and added to the slate for Faculty Senate Executive Committee (motion 92-488-04).

The Committee submitted to the Faculty Senate Executive Committee on March 6, 1993, their review of Article III, Sec. 1 regarding the definition of faculty. After considerable discussion and review, the Committee on Bylaws and Nominations recommended no change in the current Bylaws, although there were a number of recommended changes in the process.

At the committee's recommendation, the Faculty Senate approved a modification of Article IV, Sec. 3 of the Bylaws in March 1993, as follows:

Sec. 3. Ex-Officio Members. The President of the University and the Vice President for Academic Affairs & Provost, Interinstitutional Faculty Senators, immediate past president, and any Executive Committee member whose term in the Senate has expired shall be Ex-Officio members of the Faculty Senate.

In March 1993 the Bylaws Committee reviewed, at the request of the Executive Committee, "patterns of differential impact" in faculty governance and was asked to find ways to "encourage multicultural participation" in faculty affairs. The Committee on Bylaws and Nominations recognized that the Senate continues to accept bias by default since they continue to include ROTC within their apportionment structure.

In March 1993 the Committee communicated to the Faculty Senate Executive Committee that a number of names of positions and Colleges were incorrect in the Bylaws. The Faculty Senate Executive Committee formulated a motion to resolve the problem, which was passed at the April 1, 1993 Senate meeting.

April 19, 1993

Memorandum to: Carroll DeKock, President
OSU Faculty Senate

From: 
Wilbur Widicus, Chair
Retirement Committee

Subject: 1992-93 Retirement Committee Activities

The Retirement Committee met on October 14, 1992 and among other things set a schedule of activities to be pursued during this academic year. These are listed below. The committee, with the able assistance of Lois de Geus, made all the arrangements for the meetings.

ACTIVITY SCHEDULE

December 8, 15:30-17:00 MU 206, Tenure Relinquishment Agreements. Featured speaker, John M. Dunn, Associate Vice President for Academic Affairs.

January 20, 19:00-21:00, LaSells Stewart Center, Preparing to Retire in the Next Few Years. Featured speakers, Wilbur Widicus, Lois de Geus, and Chris Apgar, Manager, PERS Member Counseling.

February 9, 19:00-21:00, LaSells Stewart Center, Social Security Benefits. The featured speaker was a representative from the Salem region Social Security office.

March 9, 19:00-21:00, LaSells Stewart Center, Perspectives on Retirement and Aging. Featured speakers, Clara Pratt, Director of the OSU Gerontology Program, and Bill Winkler, Associate Professor of Exercise and Sport Science.

April 13, 19:00-21:00, LaSells Stewart Center, Health Care Coverage in Retirement. Featured speaker, Ellen Beilstein, Manager HealthChoice Administrators, Inc.

In addition to the sponsorship of these meetings I attended a day-long PERS Training Session which dealt with legislation related to PERS.

The first three meetings were well attended, but attendance fell off at the last two meetings. The next Retirement Committee should consider altering the topics of these meetings to attract more interest.

Retirement Committee members for the 1992-93 academic year were:

Wilbur Widicus, Chair
Mohamed AliNiazee
Tom Gentle

Arnold Appleby
Robert Houston
Lois de Geus, ex officio



OREGON
STATE
UNIVERSITY

Dixon Recreation Center
Corvallis, Oregon
97331-3301

Dixon Recreation Center
503-737-3736

Stevens Natatorium
737-3736

Outdoor Recreation Center
737-3630

Indoor Climbing Center
737-1595

MU Recreation Center
737-2383

Fitness Programs
737-6831

Sport Clubs Program
737-6831

Department Fax
503-737-6832

DATE: April 24, 1993

TO: Carroll DeKock, President
OSU Faculty Senate

FROM: Beth Strohmeier, Chair
Student Recognition and Awards Committee

RE: Annual Report of Student Recognition and Awards Committee
(SR&A)

The first meeting of the SR&A Committee was held on February 9, 1993, to initiate plans for selecting the All-University Award recipients and coordinating the banquet, set for Wednesday, May 19, 1993. Sub-Committees were established as follows: Banquet, Awards, Program, Publicity, Entertainment, and Class Sub-Committees (4). A timetable was followed to direct the SR&A Committee and the respective sub-committees in their various tasks.

- The committee chose Will Keim, formerly of the OSU Speech Communications Department, and presently nationally renowned lecturer, humorist, and author, as this year's banquet speaker. His topic will relate to Cultural Diversity/Awareness.
- The Waldo-Cummings Award application forms were distributed at the end of Winter Term to the 1,100 OSU undergraduates maintaining a 3.5 GPA. Approximately 170 applications were submitted by eligible students.
- 24 sophomores, juniors and seniors who have maintained a 4.0 GPA will be awarded the Drucilla Shepard Smith Awards.
- Representatives have been contacted from the organizations which sponsor the other 11 other major awards to be presented at the Awards Banquet. Names of award presenters and recipients will be secured by May 6 to facilitate printing the program.
- Interviews of Waldo-Cummings Award finalists are presently being undertaken and will be completed by the end of April.
- Our second, and last, meeting of the full 16-member committee will take place during the first week of May.

The primary concern of the SR&A Committee, both this year as well as last year, has been the continuation of financial support for printing, mailing, awards, banquet and dinners associated with this recognition and awards

Student Recognition and Awards Committee (continued)

process. The OSU Student Foundation supported this event with a grant of \$750. Three endowment funds (E.A. Cummings, C. Waldo and D.S. Smith) are administered by the OSU Foundation, providing approximately \$900 annually. Additionally, a fund raising effort may soon be undertaken to solicit past award winners for contributions to an endowment established to perpetuate this event.

Faculty and administrators will pay for their own meals at the banquet as was the case last year. Furthermore, the Memorial Union has for many years offered both clerical and financial support to this committee. While this support will likely be ongoing, it is not expected that the Memorial Union will be in a position to *increase* financial support.

The committee continues to be most appreciative and grateful for the many years of support from the Student Foundation and the Memorial Union. An accurate budget has been developed and a fairly permanent base of support is in place so that financing this event in the future should not be a burden for this committee.

Connie Georgiou, Nutrition & Food Management, will very ably take over as Chair of the Student Recognition & Awards Committee for 1993-94.

One concern that I expressed last year, continues to remain a problem. The names and phone numbers of student committee members were not available from ASOSU until very shortly before our first meeting in February. Even at that time, I had to solicit three additional members to fill the remaining student slots. This was very time consuming at a time when we really needed to get our work started.

A suggestion was made to this committee by the Graduate Student Senate via Jo Anne Trow, Vice President for Student Affairs, that some awards, including the Waldo-Cummings Awards, be designated for graduate students. This suggestion will be reviewed by next year's committee.

I would also recommend that nominations for the Waldo-Cummings Outstanding Student Awards be solicited from faculty members via *OSU This Week*, the *Barometer*, and letters to academic advisors at the end of Winter Term, in much the same way as Blue Key and Mortar Board nominations are sought out. This recognition by faculty could provide the impetus for some outstanding students to apply for these awards who might not ordinarily seek out recognition.

No other major recommendations are being made at this time to revise the work and/or process of this committee. It is hoped that this invaluable awards program and banquet be continued as an important OSU tradition for the 1993-94 academic year and beyond.

REPORTS TO THE FACULTY SENATE

OREGON STATE UNIVERSITY
Corvallis, Oregon 97331-6203

503-737-4344

FACULTY SENATE OFFICE
Social Science 107

Thursday, June 3, 1993; 3:00 pm - 5:00 pm
Construction & Engineering Hall
LaSells Stewart Center

AGENDA

The agenda for the June Senate meeting will include the reports and other items of business listed below. To be approved are the minutes of the May Senate meeting, as published and distributed to Senators.

A. ACTION ITEMS

1. Faculty Senate Consideration of Degree Candidates (p. 1)

Barbara Balz, Registrar, will present the recommended lists of degree candidates for Senior Honors, Baccalaureate Degree Candidates, and Advanced Degrees. The Faculty Senate is asked to approve these candidates on behalf of the Faculty of the University. These candidates have been certified by the appropriate academic units, committees, and councils. Attached is the Registrar's Memorandum dated May 3 which outlines the policies and procedures for the review and approval of degree candidates.

2. Graduate Record Examination (GRE) Proposed Policy Change

The Senate discussed a proposal in May which would require GRE scores as a condition for admission to the Graduate School at Oregon State University. The following motion is from the Graduate Council and endorsed by the Faculty Senate Executive Committee. An explanation of the motion appeared in the May 1993 agenda.

All applicants for admission to graduate study at Oregon State University are required to submit current scores from the GRE General Test.

3. Athletics Budget

Andy Hashimoto, Budgets & Fiscal Planning Committee Chair, will report that the committee has reviewed the Athletic Budget and recommends the following for approval by the Faculty Senate:

- 1) *The Intercollegiate Athletic Department adhere to the guidelines established and approved by the Oregon State Board of Higher Education on May 22, 1992.*
- 2) *If actual revenue for Intercollegiate Athletics lags behind the projected revenue during the fiscal year, then steps should be taken to reduce expenditures to the level of revenue.*
- 3) *If a deficit is incurred by Intercollegiate Athletics in a fiscal year, then the initial operating budget for the subsequent fiscal year should be reduced by the deficit amount.*

B. DISCUSSION ITEM

Academic Advising Committee

Don Olcott, Committee on Committees Chair, will present the following recommendation based on input received during and after the May 1993 Senate meeting when reorganization of the committee was initially discussed:

It is recommended that the Academic Advising Committee be abolished and be replaced with the Academic Advising Council which shall have all the duties and responsibilities formerly held by the Academic Advising Committee.

Rationale:

The Academic Advising Council is currently doing an excellent job and it appears unnecessary and may be counterproductive to have a Faculty Senate Committee doing the same work.

Faculty Senate Bylaws - Article VIII: Committees and Councils

Sec. 2. Responsibility. All University committees and councils dealing with academic policy matters, and standing committees and councils authorized by the Faculty Senate for carrying out its Object shall be responsible to the Faculty Senate. These shall include such standing committees and councils as:

a. Standing Committees:

~~Academic Advising~~

b. Councils

Academic Advising Council

C. INFORMATION ITEM

Gopher Access

Please inform your colleagues that Faculty Senate Minutes and Faculty Forum Papers are now available on the Gopher information server. After you have accessed the main Gopher menu, follow these steps:

Minutes - Select "OSU Information and Services"; select "OSU Campus Committees"; select "Faculty Senate Minutes"; it will give you a menu from which to choose.

Faculty Forum Papers - Select "OSU Information and Services"; select "Faculty Forum Papers"; it will give you a menu from which to choose.

D. ANNUAL REPORTS

All Senate committees and councils are to report to the Senate and describe their work for the year. In most instances, the reports are for the information of the Senate, and committee chairs may not be present at the Senate meeting. These reports may contain specific recommendations and express views upon which further consideration could be taken. Questions regarding a report should be directed to the chair (prior to the meeting, through the departmental affiliation), or the Senate president, if appropriate.

Academic Deficiencies Committee, Ataa Atkyeampong, Chair (p. 2)

Academic Regulations Committee, Sharon Martin, Chair (p. 3)

Academic Requirements Committee, Nancy Wendt, Chair (pp. 4-5)

Administrative Appointments Committee, James Krueger, Chair (p. 6)

Baccalaureate Core Committee, James Foster, Chair (pp. 7-9)

Budgets & Fiscal Planning Committee, Andy Hashimoto, Chair (pp. 10-11)

Committee on Committees, Don Olcott, Chair (p. 12)

Curriculum Council, Ken Krane, Chair (pp. 13-15)

Faculty Economic Welfare Committee, Ed McDowell, Chair (p. 16)

Faculty Mediation, Gregg Walker, Chair - There is no report attached, but the committee reports no activities for 1992-93.

Faculty Recognition and Awards, Ann Asbell, Chair (pp. 17-18)

Faculty Status, Stephanie Sanford, Chair (p. 19)

Graduate Admissions Committee, James Richman, Chair (p. 20)

Graduate Council, Don Armstrong, Chair (pp. 21-22)

Instructional Media Committee, Tom Savage, Chair (p. 23)

Library Committee, Carl Kocher, Chair (p. 24)

Undergraduate Admissions Committee, W.C. Jenné (pp. 25-26)

University Honors Program Committee, Sandra Potter, Chair (p. 27)

E. REPORTS FROM THE EXECUTIVE OFFICE

Roy Arnold, Provost & Vice President for Academic Affairs

F. REPORTS FROM THE FACULTY SENATE PRESIDENT

Carroll W. DeKock

G. NEW BUSINESS

Fall Calendar

September 17 - University Day

October 7 - Faculty Senate

November 4 - Faculty Senate

December 2 - Faculty Senate

**IN ORDER TO PROPERLY RECORD MINUTES OF THE SENATE MEETING,
ALL SENATORS ARE REMINDED TO IDENTIFY THEMSELVES
AND THEIR COLLEGE AFFILIATION WHEN RISING TO SPEAK.**



OREGON STATE UNIVERSITY

Administrative Services B102 · Corvallis, Oregon 97331 · 2130

Telephone 503 · 737 · 4331

May 3, 1993

TO: Dr. Carrol DeKock, President
Faculty Senate

FROM: Barbara S. Balz
Registrar *B. Balz*

SUBJECT: Faculty Senate Consideration of Degree Candidates

If appropriate, I will be happy to be in attendance at the Faculty Senate meeting on Thursday, June 3, 1993 to present the recommended lists of degree candidates in the following categories:

1. Seniors Graduating with Academic Distinction

As approved by the Faculty Senate on May 3, 1990, Seniors are eligible for conferral of "academic distinction" upon graduation. Seniors who have been in attendance for two regular academic years and who achieve a minimum grade point average of 3.50 to less than 3.70 graduate "cum laude", those in the range of 3.70 to less than 3.85 graduate "magna cum laude", and those with 3.85 and above graduate "summa cum laude". These notations will be shown in the Commencement program and on the student's diploma and transcript.

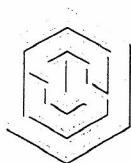
2. Baccalaureate Degree Candidates

Those students verified as having completed all academic, college, school and departmental requirements by the academic dean, and institutional requirements by the Registrar's Office. These candidates are to be approved by the Academic Requirements Committee for recommendation to the Faculty Senate.

3. Advanced Degree Candidates

Those graduate students who have completed degree requirements satisfactory to the Graduate Council for recommendation to the Faculty Senate.

cc: Provost and Vice President Roy G. Arnold
Dean Thomas J. Maresh
Ralph H. Reiley, Jr.
Russell G. Dix



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Waldo Hall 337
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97331-6405

May 12, 1993

TO: Carroll DeKock, President
Faculty Senate

FROM: Ataa Akyeampong, Chair, Educational Opportunities
Academic Deficiencies Committee

SUBJECT: 1992-93 Academic Deficiencies Committee Annual Report

It was not possible to process academic deficiencies Winter Term 1993 due to the short space of time between Winter and Spring Terms and the requirement for timely notice to suspend students. The Academic Deficiencies Committee will review student performance at the end of Spring Term 1993. No problems are anticipated. In July, the Registrar's quarterly reports (excluding Winter Term 1993) will be sent to you to be appended to this report.

As per your request, the committee is in the process of reviewing the current procedures for determining academic deficiencies at OSU. Academic deficiencies' procedures from other universities will also be reviewed. The committee then will make recommendations for necessary changes.

Telephone
503-737-3628

May 10, 1993

TO: Carroll DeKock
President, OSU Faculty Senate

FROM: Sharon Martin *Sharon Martin*
Chairperson, Academic Regulations Committee

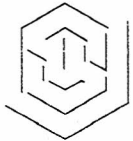
RE: 1992-93 Academic Regulations Committee Annual Report

The Academic Regulations Committee met on an as need basis throughout the academic year. Committee members reviewed the academic regulations and discussed which regulations were in need of change. With the advent of telephone registration, it was apparent that some of the regulations would require procedural change.

Six motions were presented at the January 7, 1993, meeting of the Faculty Senate. The procedural change in AR 11. Adding and Dropping Courses was approved; the procedural change in AR 8. Late Registration Fee Payment was approved; the revision of AR 2a. Credit From A Two-Year Institution was approved; the revision of AR 25e. Academic Residence was approved; the revision of AR 25d. Institutional Requirements For Baccalaureate Degree was approved; the motion to include a Z grade distinction in AR 17. Grades was denied; the motion to change the method for removal of "E" grade in AR 17 was denied; the motion to change the words "acceptable" and "satisfactory" to "passing" in AR 17 was approved.

The Committee plans to have one final meeting in May to discuss which academic regulations still need to be reviewed. The goal of the Committee is to have additional motions to change academic regulations presented early in the 1993-94 academic year.

May 20, 1993



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Shepard Hall 104
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TO: Carroll DeKock, President
Faculty Senate

FROM: Academic Requirements Committee
Nancy Wendt, Communication, Chair *mgw*
Linda Johnson, Business
Walt Loveland, Chemistry
Barb McEwan, Curriculum and Instruction
Janet Nishihara, Educational Opportunities
Marjorie Reed, Psychology
Steve Rubert, History
Richard Jones, student
Wayne Woodard, student

SUBJECT: 1992-93 Annual Report to the Faculty Senate

Seven faculty and three students serve as members of the Academic Requirements Committee. The committee meets weekly during the Academic year and monthly during the summer. The meetings are from two to four hours in duration. To date approximately three thousand actions have been taken. A detailed numerical categorization for the 92/93 period will be forwarded after 30 June 1993 for inclusion with this report.

Items of concern with recommendations are listed below:

A. NO SHOW DROP (NSHD) policy.

The confusion resulting from the inconsistent administration of the NSHD procedure continues to cause problems. It is not unusual for a student to be NSHD from a course Fall term; register for the same course in a subsequent term, and not be NSHD that term. Courses are listed as NSHD and some instructors do not consistently follow procedures. Often students register for NSHD courses as schedule padding to avoid registration change fees. If the purpose of the NSHD policy is to efficiently utilize spaces in high demand courses, the following recommendations will support that purpose and reduce abuse.

(1) Modify Academic Regulation 9c as follows:

- (a) change "may be dropped from the course" to will be dropped from the course.....
- (b) delete the last sentence of section c- "No fee will be charged."

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B. 400/500 COURSES.

These courses are not uniformly administered across campus. Some colleges/departments consider the courses to be the same (identical) and have no problem with students shifting back and forth; others establish additional requirements and/or more rigorous grading criteria for the 500 session of the course; still others consider the courses to be substantially different courses (not duplicate in content). We request guidelines be provided dealing with 400/500 switches.

C. Credit Requirement for Baccalaureate Degrees

Early Spring term this Committee received a student petition requesting waiver of the minimum credit requirement (192/204) for the baccalaureate degree. The petition asserted that the graduation audit conducted by the Registrar's Office was in error in that it did not deduct credits resulting from a repeated course in a timely manner and therefore the student lacked the necessary credits to graduate. The Committee believes that students are responsible for their degree programs and that ample notice is afforded to students which alerts them to the issue of repeated courses. Based on the above and the sense that the baccalaureate degree credit requirement is non-negotiable, the Committee denied the request, and several subsequent similar requests. The students were offered the opportunity to late add the appropriate number of credits, but declined. They appealed to the Assistant Vice President for Academic Affairs (Undergraduate Studies) who has overruled the Committee and granted the waiver of credit.

It has been a longstanding belief among faculty (and certainly members of this Committee) that two academic requirements were never waived- the minimum GPA and the minimum credit graduation requirement. We view with concern the action overruling the Committee's decision in this regard. The Committee believes this undermines the Academic credibility of the institution and the role of the faculty in setting Academic requirements.

D. Excessive Petitions for late add/drop of courses

The Committee has been receiving about 75 petitions for late adds and drops each week. All these petitions have been endorsed by faculty, head advisors, and deans and thus must be taken seriously. The proposed actions involve many questionable activities such as retroactive adding of courses taken in previous terms and years, dropping courses to change grades, dropping courses rather than withdrawing to avoid tuition, adding several hours of coursework late in the term to compensate for withdrawing, etc. Dealing with these petitions has lengthened the Committee's weekly meetings. The situation is becoming intolerable and constitutes a large questionable expenditure of faculty time. If the faculty do not want meaningful deadlines, they should abolish them allowing students to add and drop at anytime. If this is unacceptable, then faculty should exercise restraint in endorsing these petitions.

May 19, 1993

To: Faculty Senate Executive Committee

From: James H. Krueger, Chair
Administrative Appointments Committee



Re: Annual Report

The Chair served on an advisory committee named by President Byrne to make recommendations for a person to serve as interim Vice President for Finance and Administration, replacing Vice President Coate.

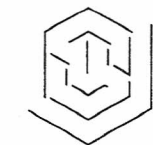
The committee met in October to formulate a recommendation to the Faculty Senate Executive Committee regarding the position of Provost and Vice President for Academic Affairs.

During March and April the committee met on two occasions to consider recommendations to Provost Arnold regarding positions modified by, or created by, recent administrative reorganizations. We conferred with Provost Arnold and made recommendations concerning the position of Dean of the College of Agricultural Sciences, Director of the Agricultural Experiment Station, and Associate Provost for Academic Affairs. In addition, the following were considered:

Chief Business Officer: The position description was approved and Anita Helle, Dave Williams, and La Verne Woods of our committee were designated as members of the search committee.

Associate Provost for Information Services. The position description was approved and Dianne Erickson, Arlene Holyoak, and Cliff Michel of our committee were designated as members of the search committee.

Dean of the College of Oceanographic and Atmospheric Sciences. The position description was approved and John Block of our committee was designated as a member of the search committee.



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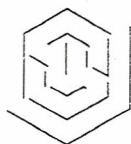
Fax
503-737-2062

May 20, 1993

TO: Carroll DeKock, President
OSU Faculty Senate

FROM: James C. Foster, Chair
Baccalaureate Core Committee

SUBJECT: Annual Report



OREGON
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This report comes in two parts. The first part documents the course proposals received by the Baccalaureate Core Committee, the Committee's disposition of these proposals and the date. The second part is a reiteration in writing of concerns I expressed during my special report to the Senate on May 6, 1993.

PART I

CORE COURSES REVIEWED BY BCC 1992-93

Course Proposed	Date Received	Date Reviewed
1. Perspectives: Social Processes		
MS 111	8/4/92	denied 11/4/92
WS 223	3/6/92	10/29/92
WS 224	3/6/92	10/29/92
2. Perspectives: Literature and Arts		
TA 147	10/30/92	11/18/92
3. Perspectives: Western Culture		
PHL 220	11/2/92	11/18/92
PHL 221	11/2/92	11/18/92
4. Perspectives: Cultural Diversity		
SPAN 438	10/15/92	denied 11/18/92
WS 414	3/6/92	denied 10/29/92
5. Synthesis: Science, Technology and Society		
AG 492	12/4/92	2/15/93
BB 331-332	9/18/92	2/11/93
G 411	10/14/91	10/29/92
HST 481	4/14/92	11/18/92
PHL 444	4/15/93	4/27/93
Z 348	3/11/93	3/16/93
6. Synthesis: Contemporary Global Issues		
AREC 461	2/9/93	2/18/93

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BCC Annual Report
Page 2

7. WIC

AIHM 378	5/18/92	8/25/92
AMS 407	12/10/92	12/14/92
ANS 437	3/18/93	4/15/93
ANS 440	3/18/93	4/15/93
ANS 444	3/18/93	4/15/93
AREC 461	2/9/93	2/18/93
BA 469	10/12/92	10/12/92
COMM 418	11/14/92	11/18/92
COMM 430	10/14/92	11/18/92
CSS 480	7/23/92	8/25/92
ECE 422	10/15/92	10/27/92
ECE 475	4/14/93	5/4/93
ECE 482	3/8/93	3/9/93
ENG 452	1/13/93	1/20/93
ENG 480	1/13/93	1/20/93
FST 423	10/22/92	YES
FW 481, 482	11/5/92	11/10/92
G 463	11/4/92	11/10/92
G 464	11/4/92	11/10/92
PS 479	10/26/92	YES
PS 419W	10/16/92	10/27/92
PS 429W	10/30/92	YES
PS 459W	10/5/92	10/14/92
PSY 440	10/7/92	10/14/93
SOC 416	10/19/92	YES
WR 411	5/12/92	YES
WR 416	3/25/93	3/26/93
WR 495	5/12/92	YES
WR 493	11/12/92	11/17/92

8. DPD

Progress continues on training faculty and developing syllabi for DPD courses. As of this date, two course proposals are being reviewed. By the end of the summer it is anticipated that an additional ten proposals will be ready for consideration. The target is to have twenty DPD on line by Fall 1994.

PART II

As I reported to the Faculty Senate on May 6, the core is facing an immediate problem and an impending threat.

The immediate problem has to do with a shortfall of Synthesis courses. Our best efforts at predicting supply in relationship to demand indicates that, unless steps are taken to generate

BCC Annual Report

Page 3

proposals in both the areas of Science, Technology and Society and Global Issues, there will be a shortfall of 3,500 Synthesis seats this coming academic year. The dilemma facing this faculty is to reconcile the need to have adequate Synthesis courses in place to meet this demand with the maintenance of standards and integrity in the core. I recommend that the Faculty Senate Executive Committee convene in the not too distant future to discuss what steps should be undertaken in order to address this dilemma.

The impending threat to the core is at once much more dangerous and much less susceptible to internal resolution. If replacement revenue is not forthcoming prior to the early months of 1994, this institution will have to undertake the distasteful process of formulating 1995-97 budgets on the assumption that the draconian cuts resulting from the third phase of Ballot Measure 5 will go into place. It is no exaggeration to say that our core curriculum is being held hostage to budget and taxation politics largely out of our control. To say that we have little control over the situation is not to advocate doing nothing. I recommend that the Executive Committee convene to discuss ordering the institutional priorities of Oregon State University in order to manage resources in such a way as to protect the core. In my view, the word "core" eloquently expresses the essential nature of the general education program to the mission of this University. The Executive Committee must become the core's advocate and insure that institutional resources are provided to protect the curriculum that defines the University.

May 18, 1993

MEMO TO: Executive Committee of the Faculty Senate
Carroll DeKock, President

FROM: **Budgets and Fiscal Planning Committee**
Andy Hashimoto, Chair, Bioresource Engineering
Gary Beach, Office of Budgets and Planning
Mina Carson, Department of History
Scott Carter, Student, Department of Political Science
Curtis Cook, Department of Computer Science
Don Farness, Department of Economics
Sabrina Gollah, Graduate Student, Department of Anthropology
Robert Michael, Department of Exercise and Sport Science
Allan Mathany, Ex-Officio, Office of Budgets and Planning

SUBJECT: Annual Report for 1992-93

The Budgets and Fiscal Planning Committee has been involved with the following activities during the past academic year:

- (1) Category I Proposal: Reviewed and approved the Masters in Public Health Category I proposal (October 12, 1992).
- (2) Administrative Unit Review Process: Due to the organizational restructuring and process changes being implemented at OSU, the Budgets and Fiscal Planning Committee concluded that the on-going review of administrative units should be deferred until after the organizational and process changes have been implemented.
- (3) Capital Construction Prioritization: Evaluated the OSU Capital Construction Prioritization list that was submitted to the Chancellor's Office. The Budget and Fiscal Planning Committee will review future capital construction priority lists prior to submission to the President's Cabinet.
- (4) City of Corvallis Transportation Plan: Provided commentary on the City of Corvallis' Transportation Plan as it would effect the OSU campus. Following a review of the information provided by Facilities Planning, the Committee concluded the City of Corvallis should not extend Circle Blvd south of Harrison Blvd.
- (5) Intercollegiate Athletics: Began a review of the Intercollegiate Athletics budget. Specifically, the Committee is evaluating the past and proposed budgets of Intercollegiate Athletics to ensure that the previously established Board guidelines are being followed. This review is on-going. A summary report will be forwarded to the Executive Committee of the Faculty Senate upon completion.

Faculty Senate Executive Committee
Budgets and Fiscal Planning Committee Annual Report
Page 2

Recommendations:

- Future Category I proposals, including the budgetary implications of the proposal, should be reviewed by the Curriculum Council or the Graduate Council. The Budgets and Fiscal Planning Committee would review specific budgetary implications only as requested by Curriculum Council or the Graduate Council. It is understood that the Budgets and Fiscal Planning Committee will continue to have a liaison with the Curriculum Council to facilitate communication between the two committees.
- With regard to the Intercollegiate Athletics budget, the Budgets and Fiscal Planning Committee recommends the following:
 - ✓ The Intercollegiate Athletic Department adhere to the guidelines established and approved by the Oregon State Board of Higher Education on May 22, 1992.
 - ✓ If actual revenue for Intercollegiate Athletics lags behind the projected revenue during the fiscal year, then steps should be taken to reduce expenditures to the level of revenue.
 - ✓ If a deficit is incurred by Intercollegiate Athletics in a fiscal year, then the initial operating budget for the subsequent fiscal year should be reduced by the deficit amount.

May 17, 1993

MEMORANDUM

TO: OSU Faculty Senate Executive Committee

FROM: Don Olcott, Chair 
Committee on Committees

RE: 1992-1993 Annual Report

The Committee made a number of recommendations to revise Standing Rules, which were approved at the May 6, 1993 meeting, and has a proposed committee merger to be acted on at the June 1993 Faculty Senate meeting.

Changes to the Standing Rules for the following committees will become effective July 1, 1993: Administrative Appointments, Advancement of Teaching, Budgets and Fiscal Planning, Faculty Status and Promotion and Tenure. Since most of the changes dealt with updating position or college titles, the Committee recommended the following motion which was also approved at the May 1993 meeting:

The Faculty Senate directs the Faculty Senate President to revise the Standing Rules of the Committees to reflect changes in titles of positions or names of organizations or units when the changes become effective.

Two revisions were made to the Promotion and Tenure Committee Standing Rules which did not deal with position or college titles. The first revision clarified who was eligible to serve on the committee, "...whose appointments are primarily in teaching, research and service..." The second revision added the following sentence, "Whenever a committee member is under consideration for promotion, he or she will be ineligible to serve on the committee."

The Faculty Senate discussed merging the Academic Advising Committee with the Advancement of Teaching Committee at the May 1993 Senate meeting. A vote on this issue is scheduled for the June 1993 meeting.

DEPARTMENT OF PHYSICS



OREGON STATE UNIVERSITY

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May 19, 1993

To: Carroll DeKock, President, Faculty Senate
 From: Ken Krane, Chair, Curriculum Council
 Subj: 1992-93 final report

The members of the 1992-93 Curriculum Council were as follows:

Andrew Burton (Student)	Ken Krane, Chair (Physics)
Jack Drexler (Business)	Nancy Rosenberger (Anthropology)
Rod Harter (EXSS)	Ed Schmisser (Ag. & Resource Econ.)
Cheryl Jordan (AIHM)	Sandra Woods (Civil Engineering)

Non-voting members were:

Gary Beach (B&FP)	Madge Patterson (Univ. Publ.)
Cliff Mead (Library)	Christina Richards (Acad. Affairs)
Terry Miller (Exec. Comm.)	Bruce Shepard (Acad. Affairs)

The Curriculum Council met approximately every other week during the 1992-93 academic year. Details of the discussions and recommendations may be found in the minutes of the meetings, which are regularly distributed to all department chairs and are on file in the Faculty Senate office and in Academic Affairs.

1. Category I proposals

The following Category I proposals were reviewed by the Curriculum Council and forwarded to the Faculty Senate:

- a. Change name of College of Oceanography to College of Oceanic and Atmospheric Sciences (approved 10/15/92);
- b. Establish Phase I of the joint campus degree program for the Masters in Public Health (approved 11/19/92);
- c. Establish new exchange program with the University of Sussex (approved 2/19/93).

2. Category II proposals for course changes

Category II proposals for the following courses were reviewed, discussed, and acted upon. Details may be found in the minutes of the meetings.

a. College of Liberal Arts

ANTH 437/537

COMM 403/503, 410/510, 414, 432/532, 459/559

EC 201, 202, 203, 311, 312, 315, 316, 318, 319, 325, 328, 329, 330, 331, 418/518, 419/519, 420/520, 421/521, 422/522, 425/525, 435/535, 437/537, 439/539, 440/540, 441/541, 455/555, 456/556, 457/557, 460/560, 465/565, 480/580, 481/581, 482/582, 490/590, 491/591, 495/595, 511, 512, 516, 526, 550, 611, 612, 613, 615, 617, 625, 626, 640, 641, 660, 680

FR 331, 332, 333

MUS 183

PHL 220, 221

PS 364

WS 415

b. College of Science

BOT 342

MATH 65, 95, 468/568, 469/569, 470/570, 558

MB 479/579, 536

MCB 524, 573, 610, 625, 664

SED 593, 594, 596, 615

ST 441/541, 442/542, 443/543, 444/544, 445/545, 447/547, 481/581, 482/582, 483/583, 485/585, 507A, 507C, 507F, 507R, 661, 662, 663, 644, 645, 648, 649

Z 414

c. College of Agricultural Sciences

ANS 420/520, 421/521, 423/523, 424/524, 426/526, 427/527, 429/529, 430/530, 433/533, 434/534, 435/535

AREC 477, 519, 613, 619

CSS 335

FST 479/579

FW 453/553, 474/574

HORT 691

d. College of Business

BA 211, 212, 213, 318, 319, 321, 420, 421

e. College of Engineering

BRE 507A, 507B, 525, 540, 548, 550, 579, 583, 672

CE 467, 489/589, 525, 564, 567, 568

CS 151, 311, 576, 577, 578

ECE 271, 375, 471/571, 472/572, 473/573, 474/574, 475, 478/578

f. College of Forestry

F 421/521

FRR 345

FS 546

g. College of Health and Human Performance

EXSS 580

H 449/549, 456/556, 457/557, 458/558, 467/567, 468/568, 474/574, 493/593, 542, 559, 569

h. College of Home Economics and Education

COUN 511, 512

HDFS 443/543

NFM 560

i. College of Oceanic and Atmospheric Sciences

ATS 411/511, 416/516, 613

OC 464/564, 683

j. College of Pharmacy

PHAR 346, 461

3. Other business

a. Category II proposals for minors were approved as follows:

- Geology
- Environmental Geosciences
- Physical Geography (dropped)
- Food Engineering (dropped)
- Aerospace Studies
- Forest Management
- Environmental Engineering

b. Category II proposals for changes in curriculum were approved as follows:

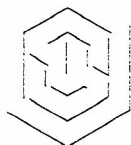
- Animal Sciences
- Computer Engineering
- Bioresources Research options
- Mathematical Science option
- Environmental Engineering option
- International Studies degree in the College of Business
- Extension of Liberal Studies distant degree program to three additional sites
- Accounting option

c. The Curriculum Council approved the designation "Pre-M.A.T. for Elementary Education" for the pre-elementary education Liberal Studies degree option in the College of Liberal Arts and the General Science degree in the College of Science.

d. The Curriculum Council approved a modification of its operating procedures to expedite the review of routine Category II proposals. Liaison with each college is assigned to one of the members of Curriculum Council. Category II proposals are reviewed by the liaison person for that college; if approved, the proposal is then reviewed by the Curriculum Council Chair and by the Curriculum Coordinator from Academic Affairs. If all three agree on a recommended action, that recommendation then becomes the action of the Curriculum Council. Any one of the three can ask that the proposal be reviewed by the entire Council.

e. The Curriculum Council approved a recommendation that proposals for new Centers and Institutes which have no curricular impact should be reviewed by an agency other than Curriculum Council, perhaps the Research Council or the Budgets and Fiscal Planning Committee. This recommendation was forwarded to the Executive Committee of the Faculty Senate for appropriate action.

f. The Curriculum Council approved a recommendation that the Budgets and Fiscal Planning Committee would review Category I proposals only when specifically requested by Curriculum Council or Graduate Council. This recommendation will avoid duplication of effort and make Curriculum Council or Graduate Council responsible for evaluating the budgetary impact of proposals.



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Covell Hall 118
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97331-2407

DATE: May 24, 1993

TO: Carroll DeKock, President
Faculty Senate

FROM: Ed McDowell, Chairperson 
Faculty Economic Welfare Committee

SUBJECT: Annual Report

During the 1992-93 academic year the FEWC committee met to review Faculty Salary Adjustment guidelines and to help plan the transition of the TDA program from an OSSHE regulated to an open system. The committee also reviewed the flexible benefits program, a possible faculty transportation subsidy, the staff fitness program, and the overload compensation guidelines.

The FEWC also sponsored a TDA seminar on March 3, 1993 to explain TDA investments to the faculty and a TDA fair on March 16. The TDA seminar was particularly successful with over 115 faculty and staff attending. Wilbur Widicus, Business, Alice Mills Morrow, Extension Service and Diane Watkins, Reference Librarian all gave excellent presentations. They graciously gave time to making this event a success and deserve special appreciation as does Steve Dodrill, Ag. Communications, who planned and organized both events.

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ANNUAL REPORT TO SENATE
FACULTY RECOGNITION AND AWARDS COMMITTEE
1992-1993

Awards Determined: (number of nominations) OSU Distinguished Service Award (1), OSU Alumni Distinguished Professor Award (5), Elizabeth P. Ritchie Distinguished Professor Award (2), Burlington Resources Foundation Faculty Achievement Award (5), Dar Reese Excellence in Advising Award (0), Outstanding Faculty Research Assistant Award (3).

Action Taken:

- Members of the Faculty Recognition and Awards (FRA) Committee met with Vice President John M. Dunn to discuss methods of increasing nominations. Also discussed were criteria for the new award sponsored by Richard M. Bressler, a new award to be given at University Day, 1993.
- Criteria for awards were revised and distributed to deans, directors, and department heads, 10/15/93. Criteria were also made available at Kerr Library Reserve Book area, at the Senate Office, and through Ann Asbell, Chair. Notice was put in OSU This Week as to availability of criteria. Deadline for nominations was 2/15/93.
- Criteria for the new award sponsored by Bressler were developed with input from Richard Bressler, President Byrne, the Senate Executive Committee, and Vice President Dunn. Such criteria were finalized 4/6/93 and distributed to deans, directors, and department heads. The Richard M. Bressler Senior Faculty Teaching Award will be given for the first time, University Day, 1993. (Criteria Attached)
- The FRA Committee has completed review of all nominations for the awards under its jurisdiction except the Bressler Award, and names of recipients have been forwarded to President DeKock. All nominators have been notified that an official announcement will not be made until late summer, 1993.

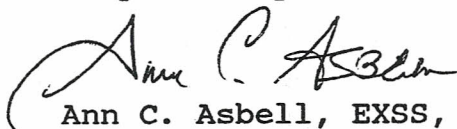
Remaining Business:

- Nominations for the Richard M. Bressler Senior Faculty Teaching Award are due May 17. The FRA Committee is scheduled to meet May 28 to determine the recipient.
- The FRA will complete bio summaries for the University Day program and turn these into the Senate Office at the May 28 meeting.

Recommendations:

- ✓ The FRA Committee recommends the Committee include six members with the chair as a non-voting member except in a tie. This has been the format of the Committee this year, but Senate policy stipulates five members. Duane Johnson has been serving as vice-chair this year and is prepared to step into the chair position 1993-94.

Respectfully Submitted,



Ann C. Asbell, EXSS, Chair
5/11/93

RICHARD M. BRESSLER SENIOR FACULTY TEACHING AWARD

This award recognizes faculty with longtime service to Oregon State University who have demonstrated a major commitment to undergraduate instruction over an extended period of time. It is through a generous donation by Richard M. Bressler, former C. E. O. and Chairman of the Board, Burlington Resources, that this award has been made possible.

Nominees must meet these criteria to be eligible:

- hold the rank of Full Professor
- have been a member of the faculty at Oregon State University a minimum of fifteen (15) years
- have consistently provided direct instruction to undergraduate students during the course of their career at Oregon State University.

Nominations should include a current vita, information on undergraduate courses taught including frequency courses have been taught and approximate enrollments, summaries of teaching evaluations, and evidence of the candidate's achievements provided by current and former students, colleagues, and others. Specifically, a total of 5-6 letters of support from faculty, students, alumni, and others should provide sufficient information to make an evaluation of nominees. **Please be certain that the nomination materials, particularly the 5-6 letters, address the following criteria:**

- unusual effort to ensure the quality of undergraduate instruction
- high standards for the rigor and currency of course content and the level of student performance
- direct and significant impact upon and involvement with undergraduate students
- evidence that the candidate's scholarly contributions have enhanced effectiveness in the undergraduate classroom

Nominations will be reviewed by the Faculty Recognition and Awards Committee, a member of the Advancement of Teaching Committee, and at least one student appointed by ASOSU.

The Bressler recipient will receive \$2500.

Eight copies of each nomination for the Richard M. Bressler Senior Faculty Teaching Award must be received by May 17, 1993. Send nominations to Ann Asbell, Chair, Faculty Recognition and Awards Committee, 223A Langton Hall. For more information call Asbell, 737-6811.

OFFICE OF
THE PRESIDENT
Affirmative Action

May 17, 1993

MEMORANDUM

To: Carroll DeKock
President, OSU Faculty Senate

From: Stephanie Sanford
Chair, Faculty Status Committee

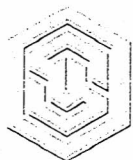
Subject: Annual Report of the Faculty Status
Committee

The work of the committee this year involved responding to two issues: 1) multi-year and extended fixed-term contracts and 2) fixed-term academic appointments.

At the request of the Faculty Senate President, the committee reviewed OSU proposed new guidelines for the use of multi-year and extended fixed-term contracts. We suggested changing the language to reinforce the provisions of any multi-year or extended fixed-term contract. Our suggestion was included in the final version of the guidelines.

The second charge to the committee, made in 1991-92, was to consider the status of fixed-term faculty, especially with regard to non-reappointment. We continue to study the issues related to fixed-term academic appointments; we plan to submit several recommendations aimed at assuring fair treatment of fixed-term professionals.

cc: Members, Faculty Status Committee



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503-737-2064

To: Dr. Carroll De Kock, President
Oregon State University Faculty Senate

From: James Richman, Chair
Graduate Admissions Committee

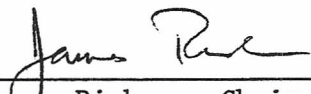
Subj: Annual Report, 1992-1993

The Graduate Admissions Committee reviews files of Graduate School applicants who do not meet the minimum admission requirements. In the case of domestic applicants, the requirement is a grade point average (GPA) of 3.0 in the last 90 quarter hours or 60 semester hours of the first undergraduate degree. For international students a similar GPA requirement applies plus either a TOEFL score of 550 or a degree completed at an accredited institution that offers all course work in English. The Committee considers other predictors of success in graduate programs including standardized test scores, letters of recommendation, and academic performance or work experience since the applicant earned a bachelor's degree. In evaluating such materials the Committee looks for substantive and compelling evidence indicating that the applicant will succeed at the graduate level to justify waiving the admission requirements. The Graduate Admissions Committee operates under the Standing Rules of the Faculty Senate and under the policies and procedures formulated by the Graduate Council.

The Committee meets weekly throughout the entire year. From May 12, 1992 through April 28, 1993, the Graduate Admissions Committee reviewed 256 files. Of these applicants, 122 were approved for full admission and 83 were approved for provisional admission to the Graduate School. The overall approval rate is 80.1% with 40.5% of the applicants approved for admission with provisional status.

As in indication of the effectiveness of the process for provisional admission, 29 students were admitted provisionally in Fall 1992. Of these students, 22 cleared provisional status by the end of Winter 1993. Of the remaining 7 students, the Committee recommended provisional status based upon GPA for 5, and 2 students had GPA greater than 3.0 but less than 3.25 for the first two quarters. The other 2 students were placed on provisional status due to English language ability. Thus, the success rate for removing provisional status within two terms is 76%.

Respectfully submitted:

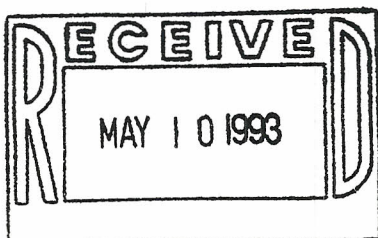

James Richman, Chair
Graduate Admissions Committee

Date: 6 May 93

cc: Ms. Kay Conrad, Director of Admissions
Dr. Thomas Maresh, Dean
Graduate School

John Morris, Faculty Senate Executive Committee Liaison
Department of Zoology

Members of Graduate Admissions Committee





OREGON STATE UNIVERSITY

Cordley Hall 2082 · Corvallis, Oregon 97331 · 2902

Telephone 503 · 737 · 3451

May 14, 1993

MEMORANDUM

TO: Carroll DeKock (President, OSU Faculty Senate)

FROM: Don Armstrong (Chair, Graduate Council) *D.A.*

SUBJECT: ANNUAL REPORT OF THE GRADUATE COUNCIL FOR 1992-93

The activities of the 1992-93 Graduate Council are summarized below.

Annual Activities

1. Follow-up reviews of graduate programs reviewed in 1990-91 were conducted by the Council in accordance with the "Guidelines for the Review of Graduate Programs" adopted in 1990. These follow-up reviews were undertaken for the specific purpose of assessing departmental progress in implementing the "Memoranda of Understanding" that resulted from the original reviews. The departments that were the subjects of this year's follow-up reviews were the departments of Mechanical Engineering, Nuclear Engineering, Forest Science, Forest Products, and Statistics. This is the first time that the Council has attempted this activity, but follow-up reviews will be a continuing annual activity of the Council in subsequent years.
2. The Graduate Council conducted reviews of the graduate programs of the Toxicology Program and the Materials Science Program. (Reviews are scheduled but not completed as of this date.)
3. The Council reviewed and approved a modified Category I proposal for a Master of Public Health degree.
4. The Council reviewed, discussed, and provided comments on an initial draft of a Category I proposal for an M.S./Ph.D. program in Environmental Sciences, including a proposal for a joint-campus degree program in Environmental Science and Policy. The draft proposal was presented to the Council by Steven Esbensen (Oceanic and Atmospheric Sciences). The Council awaits the final draft of this proposal.
5. A large number of Category II proposals were reviewed and approved by the Council in accordance with the usual procedures of the Council.

Non-Recurring Activities

1. Revised **Criteria for Appointments to the OSU Graduate Faculty** were drafted and adopted by the Graduate Council.
2. In response to a request from a member of the graduate faculty, the Council reviewed the present requirements for the manuscript format of theses. The Council reaffirmed the format requirements as currently stated.
3. The Council approved a motion that departments submitting Category II proposals involving 400/500 numbered courses should be asked to specifically address the manner in which graduate standards would be maintained for students enrolled for 500 credit.
4. The Council forwarded to the Faculty Senate a recommendation that GRE scores be adopted as an institutional requirement for all students applying for admission to graduate study at OSU. (Action on this recommendation was pending at this writing.)
5. A sub-committee of the Council was appointed to draft recommendations concerning "**Guidelines for the Conduct of Off-Campus Ph.D. Programs**". The Graduate Council has discussed initial questions and issues identified by the sub-committee and work on the guidelines is continuing.
6. A sub-committee of the Council was appointed to draft recommendations concerning "**Guidelines for Electronic Delivery of Graduate Coursework**". The Graduate Council has discussed initial questions and issues identified by the sub-committee, and a final draft of these guidelines is in preparation.
7. Based on recommendations arising from a graduate program review conducted in 1991-92, a sub-committee of the Council was appointed to gather information concerning the number and types of non-thesis MA and MS degrees awarded at OSU and to address the question of whether Graduate Council Representatives should be required on program committees for graduate students seeking non-thesis MA or MS degrees. The sub-committee has reported that 196 non-thesis masters degrees were awarded in 1991-92. This number represents approximately 50 % of total MS and MA degrees awarded for that academic year. Further discussions of the sub-committee findings will be scheduled.

cc. Graduate School

DEPARTMENT OF ANIMAL SCIENCES



OREGON STATE UNIVERSITY
Withycombe Hall 112 · Corvallis, Oregon 97331-6702
Telephone 503-737-3431 Fax 503-737-4174

May 7, 1993

MEMO TO: Carroll DeKock
President, Faculty Senate

FROM: Instructional Media Committee (IMC)
Tom Savage, Chair
Daisy Clifton, OSU Foundation
Leonard Walstad, Oceanography
Curtis Cook, Computer Science
Maggie Niess, Science and Math Education

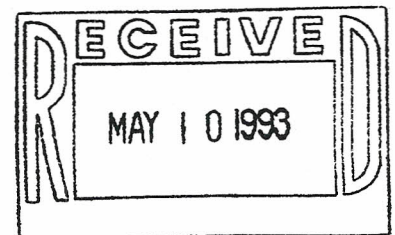
SUBJECT: Annual Report for 1992-93

During the current year, the IMC served in an advisory capacity to Jon Root, Director of the Communications Media Center (CMC). The IMC was very impressed with the varied services provided by CMC while usage of CMC's activities continues to increase. The IMC is of the opinion that a greater awareness of CMC's offerings to faculty and the campus community be a component of CMC's activities. With staff reductions however, this recommendation becomes more elusive to implement.

As Long distance learning increases, a service provided by CMC, more support from the general administration is necessary. This activity will become more significant in OSU's teaching mission, state-wide.

It is a strong recommendation of this committee that all new faculty be encouraged to visit the Communications Media Center as early in their OSU teaching career's as possible, to familiarize themselves with CMC's offerings.

TFS:kkh\59





OREGON STATE UNIVERSITY
Weniger Hall 301 · Corvallis, Oregon 97331-6507
Telephone 503-737-4631 Fax 503-737-1683

May 17, 1993

To: Carroll DeKock
President, Faculty Senate

From: Carl Kocher *CAK*
Chair, Library Committee

Subject: Annual Report

The Library Committee has met periodically to discuss matters affecting library organization, acquisitions, and services. The severe effects of Measure 5 have figured prominently in these discussions, as financial constraints are driving the decision-making process. Major cuts in the budget have already been implemented, and projections for future cuts are likely to require further reductions in personnel and consolidations within the library, even as acquisition costs continue to climb. Additional journals have been cancelled this year. Our committee has provided faculty input during this painful process.

Proposals for reorganization of the university administration were discussed during the fall term, and the committee voiced strong support for a direct reporting relationship to the Provost for the Director of Libraries. Other topics considered by the committee have included fund raising projects and activities, the reorganization of reference services, the relocation of journals, campus-wide electronic access, reciprocal agreements among OSSHE libraries, and a new policy regarding interlibrary loan fees.

Revolutionary changes are occurring in all libraries with the advent of computerized card catalogs and databases. The new technologies require innovative approaches to library operations, and compete with collections for capital investment at the same time that budgets are being cut.

A final meeting of the committee is anticipated before the end of the spring term, in which we will discuss further questions relating to automation prospects, interlibrary loans, and the next set of journals to be discontinued.

Those who read this report must understand that Library services have already been cut significantly and will continue to deteriorate until the budgetary crisis is resolved.

20 May 1993

TO: Carroll DeKock, President of OSU Faculty Senate
 FR: W. C. Jenne, Chair of the Undergraduate Admissions Committee
 RE: Undergraduate Admissions Committee Annual Report

W.C. Jenne

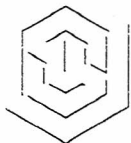
The Undergraduate Admissions Committee met 35 times from 15 May 1992 to 13 May 1993. For that period 1027 cases were reviewed; for all of 92-93 1156 cases were reviewed. These involved freshman, transfer and post-baccalaureate students. The committee denied admission-by-exception to 236 including all applications for 92-93 and 93-94 to date. Of the freshmen approved for admission, 151 for 92-93 admission and 37 for 93-94 were in the 5% special category and 204 for 92-93 and 27 for 93-94 were in the "other" special category. Others admitted were post bac (31 for 92-93 & 2 for 93-94), transfer (509 for 92-93 & 14 for 93-94), nondegree (5 for 92-93 & 1 for 93-94).

This year the UAC, in consultation with the Director and Associate Director of Admissions and with the Office of Academic Affairs, approved and implemented the following changes in policy and procedures:

1. TQM team recommendations were implemented which substantially reduce the number of "technically ineligible" cases reviewed by the UAC. Under the new procedure, admissions evaluators refer such cases to Academic Admissions Officers who make the final determination. If there is still doubt about admission, the Associate Director brings the cases before the UAC. In keeping with Faculty Senate Standing Rules for the UAC, the committee continues to hear all rejected applicants who request an appearance to hear their cases. (The committee will, of course, continue to consider policy issues). The new procedure has reduced turn-around time for admissions applications. These changes were unanimously approved by the UAC.
2. If a student has been admitted but postpones enrollment for one term, she/he will be permitted to enroll without further evaluation by the UAC. This change was unanimously approved.
3. Cases of post bac applicants who do not meet transfer admissions requirements are no longer reviewed by the UAC. Instead, the Office of Admissions refers post bac applications to the appropriate department regardless of GPA. The department decides whether to approve admission or deny. Admissions evaluators determine if the student has the equivalent of a Bachelor's degree but do not compute the student's GPA. Thus, departments consider the GPA reported on the transcript as essentially accurate. If the department rejects the applicant for any reason, she/he can make an appeal directly to the department. This procedure, which received unanimous UAC approval, has the advantage of speeding up processing of post bac applications since evaluators do not have to compute GPAs and since the file does not have a wait for UAC action. Furthermore, departments have more control over their post bac enrollment.
4. The UAC, in consultation with the Director and Associate Director of Admissions and the Office of Academic Affairs, unanimously supported a new policy and procedure for evaluation of credits from unaccredited institutions (foreign and domestic) which would have taken the UAC out of the loop. (Since these credits cannot be awarded/denied

until, under AR 3, the student has completed three satisfactory terms at OSU this is not, strictly speaking, an admissions issue. Nevertheless, the Admissions Office is charged with the evaluation of such credits!) Under the proposed policy, appeals for transfer credit from unaccredited schools would be reviewed by the designated academic officer in the Admissions Office who, in consultation with academic departments where necessary, would decide the appropriate amount of credit to be offered. Appeals to this decision would be made to the Head Advisor of the student's college. If the Head Advisor did approve credit, she/he would inform the Admissions Office in writing of the amount of credit and the equivalencies. Admissions would process an advanced standing report and send a copy to both the student and the Head Advisor. If the Head Advisor did not approve credit, the student would have no further appeal. However, the Academic Advising Council rejected the proposal. The UAC, having done its best to resolve the issue by supporting the proposal, has referred the matter to the Office of Academic Affairs for resolution. (Note: The UAC is not likely to possess the expertise to evaluate credits from unaccredited institutions and feels uncomfortable, to put it mildly, about being put into the position of making decisions about graduation requirements. Furthermore, there is a paradox here. If the student has transfer credits from unaccredited schools and if said student intends to have some or all of those credits applied to meeting OSU requirements, then the decision to accept/deny such credits ought to be made at the time of admission and, if accepted, factored into the decision as to whether or not to admit.)

DEPARTMENT OF
ZOOLOGY



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Telex
510 596 0682 OSU COVS

TO: Carroll W. DeKock
President, OSU Faculty Senate

FROM: Sandra W. Potter, Chair *SWP*
University Honors Program Committee

DATE: May 7, 1993

RE: Annual Report 1992-93

The University Honors Program Committee did not meet formally this year because the Honors Program had been lost to budget cuts in 1991. Although a proposal for an Honors College was presented in 1992 and was included in the State System's budget, it was not included in the Governor's budget. The Committee will continue on inactive status, contingent upon approval of funding for an Honors College.

Committee Members 1992-1993: Carleton Carroll, Cheryl Kolbe, Larry Merriam, Sandra Potter.

Resolution of Sympathy

Resolved: The Faculty Senate of Oregon State University expresses its deepest sympathy to the Mumford family at the death of D. Curtis Mumford.

Curtis gave exceptional, ongoing, dedicated, and unselfish concern for and service to the Faculty of the Institution. His devotion to the University's faculty will be long remembered.



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TO: Carroll DeKock
President, OSU Faculty Senate

FROM: Barbara Cusimano, Acting Chair
Advancement of Teaching Committee

RE: Annual Report

DATE: April 26, 1993

Norm Lederman convened the first meeting to arrange for an acting chair during his sabbatical, review committee responsibilities, and discuss the L.L. Stewart Faculty Development Award guidelines.

The committee responsibilities focused primarily on the selection of the L. L. Stewart Faculty Development Awards. Twenty two proposals were received and reviewed. Based on committee recommendations, 10 awards were made for a total of \$18,223.

The committee recommended that the guidelines for the L. L. Stewart Award be reviewed for possible revision and that specific examples be given to guide faculty toward successful proposals. This review will likely be continued into the Fall Term.

**Faculty Senate Presentation
June 3, 1993**

Each year, we are pleased to present to the Faculty Senate the candidates for baccalaureate and advanced degrees and those who qualify for various honors. Today we seek your approval for the Class of 1993 - Oregon State University's 124-th class.

The final degree auditing and confirmation process is as follows:
All candidates who completed degree requirements Summer, Fall or Winter terms have been certified as meeting all requirements for their respective degree. Spring term candidates will take their final examinations during Final Examination Week. Following submission of grades by the faculty on Monday, June 14, the day after Commencement, the Registrar's Office will finalize all degree statuses and will forward exact figures to the Senate. The Registrar's Office checks for completion of all institutional graduation requirements, while the academic dean's offices are responsible for checking the General Education or Baccalaureate Core Requirements as well as all college and departmental requirements. All candidates recommended for the Bachelor degree will have satisfied all requirements, except where petitions for waiver of institutional requirements have been approved by the Academic Requirements Committee. Waiver of college or departmental requirements have been approved by the candidate's dean.

Advanced degree candidates are checked by the Dean of the Graduate School in accordance with Graduate Council guidelines.

Oregon State University's Class of 1993 consists of 3738 students who are candidates for 3814 degrees. This includes:

- 2865 Bachelors degrees
- 723 Masters degrees
- 226 Doctors degrees
- 74 students are candidates for 2 degrees

1 students are candidates for 3 degrees
0 students are candidates for 4 degrees

Again this year, baccalaureate degree candidates can Graduate with Academic Distinction. The Class of 1993 has 344 ~~324~~ seniors who qualify for this recognition by maintaining high scholarship in their respective colleges while attending Oregon State University for at least two years.

190 graduate "cum laude" (gpa 3.50 - 3.69)
95 graduate "magna cum laude" (gpa 3.70 - 3.84)
59 graduate "summa cum laude" (gpa 3.85 +)

We recommend these candidates to you for approval of the appropriate degrees and honors subject to final confirmation of all degree requirements.

Summary of Budgets

OSU Intercollegiate Athletics

Fiscal Years 1991-92 to 1994-95

	'91-92	'92-93	'93-94	'94-95
Revenue		\$8,575,000	\$8,394,000	\$8,307,000
NCAA rev & sales		\$53,000	\$53,000	\$53,000
Total Athletics revenue	\$9,579,216	\$8,628,000	\$8,447,000	\$8,360,000
OSU	\$436,000	\$453,000	\$733,000	\$757,000
OSSHE	\$1,500,000	\$1,575,000	\$1,630,000	\$1,687,000
Student Fees	\$802,103	\$834,000	\$863,000	\$893,000
Total Gen Ed & Fees	\$2,738,103	\$2,862,000	\$3,226,000	\$3,337,000
Total Budget	\$12,317,319	\$11,490,000	\$11,673,000	\$11,697,000
Expenditure Limitation		\$11,148,000	\$11,148,000	\$11,148,000
Budget in excess of limitation		\$342,000	\$525,000	\$549,000
Revenue in excess of base		\$57,000	\$0	\$0
Net variance		\$285,000	\$525,000	\$549,000

OSU ATHLETICS BUDGET REQUIREMENTS
Fiscal Years 1993, 1994, and 1995

Additional University Funding

FY 1993-94 and 1994-95

COST	OSU REVENUE	NCAA REV AND SALES	TOTAL REVENUE	EXPEND- ITURES
Student Services	\$149,000	\$25,000	\$174,000	\$149,000
Facilities	\$149,000		\$149,000	\$149,000
Sports Information		\$28,000	\$28,000	\$318,000
NCAA PAC-10 Dues	\$170,000		\$170,000	\$170,000
TOTAL	\$468,000^A	\$53,000	\$521,000	\$786,000
Amount Transferred to Departments	(\$468,000)	(\$53,000)	(\$521,000)	(\$521,000)
OSU FUNDS NEEDED	\$0	\$0	\$0	\$265,000^B

OSU ATHLETICS BUDGET REQUIREMENTS

Fiscal Years 1993, 1994, and 1995

Expenditure Limitation:

1991-92	Operating Budget	\$10,913,000
1991-92	Repair and Replacement	\$175,000
1991-92	Operating Indebtedness	\$287,000
	EXPENDITURE LIMITATION	<u>\$11,375,000</u>
	2 Percent Budget Cut	<u>(\$227,000)</u>
	EXPENDITURE LIMITATION	<u>\$11,148,000</u>
1991-92	REVENUE BASE	\$8,571,000*

* The \$11,148,000 expenditure base can increase only by an increase in the revenue base of \$8,571,000.

Note A

	<u>AMOUNT</u>	<u>FISCAL YEAR</u>
OSU Revenue	\$436,000	1991-92
Add 4% Inflation	\$17,000 -----	
SUB-TOTAL	\$453,000	1992-93
Add 3.5% Inflation	\$15,000 -----	
TOTAL	\$468,000	1993-94

Note B

Assuming inflation is considered on both revenue and expenditures in 1994-95, the amount of additional net OSU funds needed would be the same as 1993-94.

**ADDITIONAL OSU SUPPORT
FOR
INTERCOLLEGIATE ATHLETICS**

1991-92

1.	Utilities	\$134,300
2.	Custodial	\$177,100
3.	Waste Disposal	\$5,100
4.	Repairs and Maintenance	\$43,700
	TOTAL	----- \$360,200

BUDGETS AND FISCAL PLANNING COMMITTEE
May 18, 1993

Intercollegiate Athletic Budget Recommendations

- ✓ **The Intercollegiate Athletic Department adhere to the guidelines established and approved by the Oregon State Board of Higher Education on May 22, 1992.**
- ✓ **If actual revenue for Intercollegiate Athletics lags behind the projected revenue during the fiscal year, then steps should be taken to reduce expenditures to the level of revenue.**
- ✓ **If a deficit is incurred by Intercollegiate Athletics in a fiscal year, then the initial operating budget for the subsequent fiscal year should be reduced by the deficit amount.**

ADDITIONAL RECOMMENDATION TO CONSIDER

- ***If the projected revenue is less than the Revenue Base:***
 - Any actual revenue generated above the projected amount, but less than the Revenue Base, will revert to the University.
 - Revenue generated above the Revenue Base can be used by Intercollegiate Athletics to increase expenditures or to pay off their debt.

PROPOSED MOTION

- **Faculty Senate convey to President Byrne, Chancellor Bartlett, and Board President Bailey its:**
 - **Endorsement of the previous recommendations;**
 - **Endorsement of Intercollegiate Athletic's proposal to shift specific functions to appropriate University units; and**
 - **Opposition to the interpretation of the Board's guidelines that allows the expenses of the activities shifted from Intercollegiate Athletics to be exempted from the Expenditure Limitation.**

Intercollegiate Athletics

Board Approved Guidelines

May 22, 1992

- (1) Impose a surtax on all tickets sold (average \$1.00 per ticket).
- (2) Reduce expenditures by 2% and maintain operating budgets at the 1991-92 level through 1994-95.
- (3) Continue to pay interest on the operating budget deficit.
- (4) Encourage and support private fund raising efforts.
- (5) Institutions are authorized to use institution resources for the support of non-revenue sports.

*1) Task Force of
Inter C. Ath. Funding*

Intercollegiate Athletics

Board Approved Guidelines

May 22, 1992

Recommendation #2

- a. Reduce the 1991-92 budgeted expenditures by 2%.**
- b. Maintain the 1992-93, 1993-94, and 1994-95 operating budgets at the same level.**
- c. Reduce costs by reorganizing and restructuring administrative and support functions.**
- d. University athletic departments are to incur no increased deficits.**
- e. Expenditures may increase if additional revenues are generated beyond the additional revenue expected from the ticket surtax.**

Inst. must
Cover deficit



REPORTS TO THE FACULTY SENATE

OREGON STATE UNIVERSITY
Corvallis, Oregon 97331-6203

503-737-4344

FACULTY SENATE OFFICE
Social Science 107

Thursday, October 7, 1993; 3:00 pm - 5:00 pm
Construction & Engineering Hall
LaSells Stewart Center

AGENDA

The agenda for the October Senate meeting will include the reports and other items of business listed below. To be approved are the minutes of the June Senate meeting, as published and distributed to Senators.

A. SPECIAL REPORT

Provost & Executive Vice President Roy Arnold

Provost Arnold will outline goals and plans for the coming year.

B. ACTION ITEMS

1. Approval of Parliamentarian

Approve Trischa Knapp, Department of Speech Communication, as Parliamentarian.

2. Category I Proposal - Center for Salmon Disease Research (pp. 1-18)

Dick Scanlan, representing Research Council Chair Bart Thielges, will present a Category I proposal to establish a Center for Salmon Disease Research.

3. AR. 22 (pp. 19-20)

Court Smith, Academic Regulations Committee Chair, will present the attached revision to AR. 22.

4. Proposed Academic Advising Council Standing Rules (p. 21)

Kathleen Heath, immediate past chair of the Academic Advising Council, will present the attached proposed Standing Rules and answer questions. Upon approval, these will become the Standing Rules for the Academic Advising Council. The name change from Academic Advising Committee to Academic Advising Council requires a Bylaws amendment and will be voted on next month.

C. DISCUSSION ITEM

Faculty Senate Standing Committee and Council Name Changes

- 1) Academic Advising Committee to Academic Advising Council
- 2) Academic Deficiencies Committee to Committee on Academic Standing

D. INFORMATION ITEMS

1. Faculty Senate Elections

Kathleen Heath, Bylaws and Nominations Committee Chair, is accepting recommendations for: 1) President-Elect, 2) Executive Committee members, and 3) Interinstitutional Faculty Senate representative. There will be nomination forms available on the table outside the Senate meeting if you wish to nominate someone. Nominations can also be forwarded to Kathleen Heath in care of the Faculty Senate Office or via electronic mail at fso@ccmail.orst.edu. Deadline for nominations is October 11.

2. Graduation Statistics (p. 22)

Attached is a summary of graduation statistics from Barbara Balz.

3. Faculty Senate Calendar

Please reserve the following dates for Faculty Senate meetings. All meetings have been scheduled in the Construction and Engineering Hall of the LaSells Stewart Center, unless otherwise noted.

November 4, 1993	March 3, 1994
December 2, 1993	April 7, 1994
January 6, 1994	May 5, 1994
February 3, 1994 - TBA	June 2, 1994

4. Distinguished Professor Award Deadline

Nominations for the Distinguished Professor Award are due November 19, 1993. This award recognizes individuals who have achieved national/international stature as a result of their contribution to scholarship and research and whose work has been notably influential in their fields of specialization. If you need more information, contact Chris Mathews at 737-1865.

E. REPORTS FROM THE FACULTY SENATE PRESIDENT

Carroll W. DeKock

F. NEW BUSINESS

*IN ORDER TO PROPERLY RECORD MINUTES OF THE SENATE MEETING,
ALL SENATORS ARE REMINDED TO IDENTIFY THEMSELVES
AND THEIR COLLEGE/UNIT AFFILIATION WHEN RISING TO SPEAK.*

Office of the Dean

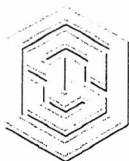
July 26, 1993

MEMORANDUM

TO: Carroll DeKock, Faculty Senate President

FROM: Bart Thielges, Research Council Chair 

SUBJECT: Proposed Center for Salmon Disease Research:
Council's Recommendation to Senate Executive Committee



OREGON
STATE
UNIVERSITY

Peavy Hall 154
Corvallis, Oregon
97331-5704

On June 15, 1993, the Research Council held a Special Meeting to discuss the Category I Proposal for the establishment, on the OSU Campus, of a Center for Salmon Disease Research. The entire Council was present at this meeting. The Proposal (enclosed) was thoroughly discussed by Council members and the general feeling was that the membership required additional information before we could arrive at a recommendation to the Faculty Senate.

Accordingly, those concerns were transmitted to the Proposal's author, John Rohovec, by Terri Lomax who chaired the Council in 1993. That letter, and Rohovec's response, are enclosed.

The Council reviewed the response, and reconsideration of the Proposal was placed on the agenda of our regular summer meeting, held July 26, 1993. John Rohovec and Jo-Ann Leong attended that meeting to review and discuss their Proposal. Following their presentation and discussion, the attending members of the Council voted unanimously to forward the following recommendation:

The Research Council has thoroughly reviewed and discussed the Category I Proposal for the establishment of a Center for Salmon Disease Research on the Campus of Oregon State University. It is our opinion that this proposed Center would be of great benefit to the University, the State and the Region, and we recommend that the Proposal be approved by the executive committee and the Faculty Senate.

I would be pleased to provide any further information you might need regarding the Council's recommendation.

Telephone
503-737-2221

Fax
503-737-2668

jlh

Enclosures

1. Category I Proposal
2. Letter of Terri Lomax dated 6/21/93
3. Letter of John Rohovec dated 7/13/93 (with attachments)

cc: Research Council Members
Richard Scanlan

CATEGORY I TRANSMITTAL SHEET

CENTER FOR SALMON DISEASE RESEARCH
(Title of Proposal)

Submitted By: John S. Rohovec, Department of Microbiology
(Department)

Agricultural Sciences, Science
(College/School)

Library evaluation attached?

Liason Documentation from other units attached?

Summary of Estimated Costs and Sources of Funds attached?

Budgets and Fiscal Planning Committee review attached?

Teacher Standards and Practices Commission information attached?
(applies to new teacher certification programs only)

I certify that the above proposal has been reviewed and approved by the appropriate Department and College committees.

J. L. Fager 4-6-1993
Department Chair, Microbiology Date

Richard M. Fager 4/7/1993
Department Chair, Fisheries and Wildlife Date

J. R. Watson 4-7-93
Director, Agricultural Experiment Station Date

M. F. Beck 4/7/93
Dean, College of Agricultural Sciences Date

J. H. Finner 4/5/93
Dean, College of Science Date

R. A. Scallan 4-8-93
Dean of Research Date

**APPLICATION FOR THE ESTABLISHMENT
of a
CENTER FOR SALMON DISEASE RESEARCH
at
OREGON STATE UNIVERSITY**

Proposing Colleges

College of Agricultural Sciences
College of Science

Proposing Departments

Department of Microbiology
Department of Fisheries and Wildlife

1. TITLE

The Center for Salmon Disease Research

2. ORGANIZATION AND LOCATION

The Center for Salmon Disease Research (CSDR) will be established as a multidisciplinary unit organized under the Research Office. Center investigators will consist of faculty selected primarily from the College of Agricultural Sciences and the College of Science, with the involvement of several faculty from the College of Pharmacy, the College of Veterinary Medicine, and other units or institutions as appropriate. The Center Director is appointed by, and responsible to, the Director of Sponsored Research on all matters related to the Center.

The Director will be assisted by an Administrative Advisory Committee composed of academic deans from the colleges with involved faculty. Scientific advice will be provided by a Technical Advisory Committee to include the Directors of the Hatfield Marine Science Center, the Marine/Freshwater Biomedical Sciences Center, the Environmental Health Sciences Center, and the Center for the Analysis of Environmental Change. Inclusion of these Directors is aimed at assuring strong collaborative interaction between the Centers.

3. OBJECTIVES, FUNCTIONS, AND ACTIVITIES

BACKGROUND AND OBJECTIVES

The faculty of Oregon State University have been in the forefront of salmon disease research for over 30 years, beginning with the pioneering efforts of Dr. John Fryer, OSU Distinguished Professor and Chair of the Department of Microbiology. Since this time the group of faculty members engaged in salmonid disease research has steadily increased and currently numbers twelve faculty in four colleges. The total extramural

research dollars generated over this period of time is greater than \$20 million, and current projects alone total over \$1.5 million per annum. Investigators have trained many of the nation's professional fish pathologists and fish health researchers, have developed vaccines and diagnostic tests that are routinely used for cultured and wild stocks of fish, and have provided a wealth of knowledge on the pathogenic mechanisms and epidemiology of most of the serious salmonid diseases of the U.S. and the world. Through the efforts of this faculty over 250 scientific papers and book chapters have been published, over 50 Masters and 50 Ph.D.s have been graduated, and two premier salmonid disease research facilities have been built. This application seeks the official establishment and recognition of this group as a Research and Educational Center within Oregon State University and the Oregon State System of Higher Education.

Centers and institutes are one of the mechanisms by which Oregon State University organizes itself to respond flexibly to the interdisciplinary and multidisciplinary needs of the state and the nation for better understanding and problem solving. While having only modest FTE that is necessary for the administration associated with such units, the centers and institutes allow OSU to focus the full power of the university's most outstanding faculty on needs to improve understanding, apply knowledge, and train the next generation of scientists. Society's needs are reflected in nationally funded research agendas, and OSU's centers and institutes use almost no State money. They rely upon and facilitate the attraction of research contracts and grants, those funds being employed for creation and application of knowledge. Centers and institutes can allow flexible response to fluctuation in research directions that would be more difficult through the mechanism of an academic department.

The Center for Salmon Disease Research (CSDR) will seek:

- A. to resolve disease problems which present a threat to the salmonid species of the Northwest, the nation, and the world. Accomplishment of this goal will be achieved through research, the development and transfer of the most current biomedical technologies and the coordination of university, state, federal, and private researchers.
- B. to provide an informed and respected academic forum wherein scientists, pathologists, industry, politicians, and the concerned public can address the needs and issues relating to this valued resource.
- C. to provide a regional, national, and international research center wherein
 - i. students may receive graduate training in fish health leading to already authorized masters and doctoral degrees in any one of a variety of disciplines including Microbiology, Fisheries and Wildlife, Zoology, Veterinary Medicine, Pharmacy, and Animal Science.
 - ii. practicing pathologists and other post-graduates may continue to expand their expertise through enrollment in a variety of advanced professional and graduate level short courses.
 - iii. the general public may receive instruction, via a variety of media, on the plight of the salmonid species and learn what Oregon State University and the State of Oregon are doing to resolve these problems. Additionally, interested citizens will learn how to play a role in preserving and enhancing this natural, economic and cultural resource.

FUNCTIONS AND ACTIVITIES

A. The Director and Staff. The office of director and the associated staff are responsible for the:

- i. overall coordination of all Center-initiated research proposals and cooperative research programs,
- ii. management of the Salmon Disease Laboratory (SDL) and the Laboratory for Fish Disease Research (LFDR) at the Hatfield Marine Science Center (HMSC),
- iii. scheduling and coordinating of advisory committee meetings and program reviews,
- iv. assisting current and prospective members in the preparation of various program project proposals, and
- v. representation of the Center at all intramural and extramural functions requiring or benefiting from Center participation.

The director's staff shall consist of an office specialist II, the manager of the SDL, and the manager of the LFDR at Newport. The managers of the two laboratory facilities are not new positions.

B. The Core Research Facilities. The Center shall oversee the operation and maintenance of the Salmon Disease Laboratory (SDL), Department of Microbiology. This laboratory is a state-of-the-art facility for fish disease studies. The SDL is approximately 9000 sq. ft. consisting of a wet laboratory with 124 100L tanks and 150 25 liter tanks, with a stock fish area possessing 50 tanks capable of holding salmonids of various sizes. The facility also has ample space for a large analytical laboratory, a tissue culture facility, a microscopy room, office space and library/conference room. The latter have been equipped through the collective efforts of the Center investigators. The water provided is of the highest quality and of a year-round ambient temperature of 12.5° C. The effluent from the laboratory is treated with chlorine to prevent the escape of pathogens. The Laboratory for Fish Disease Research, Department of Microbiology at the HMSC in Newport possesses 6500 sq. ft. of laboratories for bacteriology, virology, cell culture and parasitology; and a 2500 sq. ft. fish holding facility which is furnished with fish-pathogen-free salt water, the temperature of which can be regulated between 3 - 18° C. There is also a warm-blooded animal laboratory.

C. Research Program. A central function of the Center is to promote and assist the salmonid disease research of the Center's investigators and those who would desire collaborative ties. Center investigators include: Christopher Bayne (professor, Zoology), J. Mark Christensen (assoc. professor, Pharmacy), John Fryer (Distinguished professor and chair, Microbiology; adjunct professor, Fisheries and Wildlife), Jerry Heidel (assist. professor, Veterinary Medicine), Richard Holt (senior pathologist, Oregon Department of Fish and Wildlife), Stephen Kaattari (professor, Microbiology), JoAnn Leong (Distinguished professor, Microbiology), Hiram Li (professor, Fisheries and Wildlife; cooperative fisheries unit assistant leader, U.S. Fish and Wildlife Service). Robert Olson (assoc. professor, Fish and Wildlife), Paul Reno (assoc. professor, Microbiology; adjunct assoc. professor, Fisheries and Wildlife), John Rohovec (professor, Microbiology);

adjunct professor, Fisheries and Wildlife), and Carl Schreck (professor, Fisheries and Wildlife; cooperative fisheries unit leader, U.S. Fish and Wildlife Service).

The principal areas of research focus shall include:

- i. The design, development, and implementation of vaccines and diagnostics for salmonid diseases.
- ii. The study of the pathogenic mechanisms, immune processes, and epidemiology of infectious and non-infectious diseases of salmonid fish.
- iii. The study of the effect of environmental (pollution, stress, handling) factors on the health of salmonid fish.
- iv. The specific focus on the health and disease status of endangered fish species and Oregon's other fisheries resources.

Examples of currently funded research projects in these areas include:

- The development of therapeutics for stress-related immune dysfunction in intensive aquaculture (NOAA \$170,406)
- Development of enteric-protected vaccines for aquaculture (USDA \$79,938)
- Mechanisms of carcinogen-induced immune dysfunction (NIEHS \$636,471)
- Infectious diseases of salmonid fish (ODFW \$48,500)
- Cell receptors in the pathogenesis of infectious hematopoietic necrosis virus (USDA \$106,000)
- Research studies on the life cycle of infectious hematopoietic necrosis virus (DOE \$1,280,164)
- Isolation and characterization of the interferon genes of rainbow trout (NOAA \$142,908)
- Recombinant DNA vaccine for IHNV in salmon and trout (ORTDC \$100,000)
- Virulence factors of fish pathogens (NOAA \$175,000)
- Life cycle of *Ceratomyxa shasta*, a myxosporean parasite of salmonid fish (USDA \$55,689)
- Purification and detection of the virus causing erythrocytic inclusion body syndrome (USDA \$66,965).

D. Educational Program. The Center's faculty will be directly responsible for achieving and maintaining the following educational objectives, many of which are already in place and others which will be developed as funding becomes available. The training program will include:

- i. Supervision of graduate and undergraduate research in salmonid diseases.

- 7.
- ii. Summer training courses in diagnostic techniques and pathogenic microbiology as part of a continuing education program for fisheries professionals.
 - iii. Procurement of grants for undergraduate/graduate education and the training of minority students, especially Native Americans, and women.
 - iv. Procurement of USDA national funds for National Research Initiatives workshops and an agriculture designation "Center of Excellence".
 - v. Institution of a Center-sponsored seminar series, wherein international fish health researchers will be brought to OSU for interaction and collaboration.
 - vi. Semi-annual research meetings for regional participants.
 - vii. Hosting of visiting scientists from the US and other countries who seek specialized training in fish/shellfish disease research.

4. RESOURCES NEEDED

A. Personnel. The CSDR will require a part-time director and a part-time office specialist II. The existing managers of the SDL and LFDR will complete the staff for the Center.

B. Facilities. All laboratory and office space is currently available.

5. FUNDING REQUIREMENTS AND SOURCES THEREOF

A. Administrative costs. Non-instructional institutional funds have been requested through the office of the Vice Provost for Research, Extension, and International Programs in the amount of \$38,530 annually, which may be used for support of the Director (0.25 FTE), the office specialist II (0.5 FTE), and supplies.

B. Instructional support. Support for teaching activities exists primarily as graduate student stipends and research costs budgeted in Center Investigator grants and home department resources. Approximately 20 - 30 graduate and 10 - 20 undergraduate students conduct thesis and non-thesis research within the CSDR investigator laboratories each year. Investigators provide for a summer short course and two quarter-length disease courses through existing departmental curricula. No funds for instructional support are being requested.

C. Core facility support. Support for maintenance of the core facilities is currently being provided from grants and contracts of Center investigators. These costs are approximately \$50,000 per annum and include provision for power costs, maintenance of machinery and facilities, effluent treatment, trash disposal and water use and disposal permits. In the future these monies will be sought from grants and contracts and associated income.

D. Research support. Support for research exists exclusively through extramural funding in the form of competitive grants and contracts. Investigator research is supported by individual grants from agencies as the U.S. Department of Agriculture, Department of Energy, National Institutes of Health, National Science Foundation, National Oceanic and Atmospheric Administration, U.S. Fish and Wildlife Service,

Oregon Department of Fish and Wildlife, and the Oregon Research and Technology Development Corporation. The current level of grant support for the CSDR exceeds \$1,500,000 direct costs for 1992-1993. The faculty associated with this Center, thus, has an established record for obtaining extramural funding for their research. A primary role of this Center is to assist its investigators in maintaining and expanding this excellent record.

6. RELATIONSHIP TO THE INSTITUTIONAL MISSION

Oregon State University has the mission of serving the people of Oregon, the nation and the world through research, education and service; and, as a Land and Sea Grant university, has a special responsibility for research and education enabling people of Oregon and the world to develop and utilize human, land, atmospheric and oceanic resources. One of these resources that is especially important to Oregonians and to the world is salmon. There is much concern for these animals not only as an agricultural product and an important natural resource, but also as a valued environmental and cultural trust. Many problems face salmon and one of these is disease. To solve these problems, the Center will have three main objectives that are relevant to the mission of Oregon State University to the people of the State of Oregon:

- i. The continuation of a well-established research program in salmonid diseases;
- ii. The integration of our research efforts with other established research disciplines at Oregon State University and other institutions in the Pacific Northwest including genetics, physiology, reproduction, economics, and ecology;
- iii. The establishment of a diagnostic and advisory service for the fisheries industry in the Pacific Northwest.

The Center will apply current technologies to investigate aspects of fish health management to include efficacy of vaccines and methods used for their administration, diagnosis and treatment of disease, and the effects of specific hatchery practices. These aims are immediately relevant to Oregon State University's mission in agriculture and basic science, and in the training of the next generation of scientists in the field.

7. LONG-RANGE GOALS

Although we anticipate that the goals of the center will expand to meet the needs of the faculty, students and community-at-large, we envision that the CSDR will remain the international center for salmonid disease research. Oregon State University has an established role in this arena and our vision is to augment that role in research, education and service as outlined below.

- i. Facilities
 - a. Expansion of SDL, to include laboratories and office space for Oregon Department of Fish and Wildlife pathologists
 - b. Expansion of the wet and dry laboratory facilities at the LFDR at the HMSC to accommodate anticipated expansion of research directed toward the impact of disease on the oceanic phase of the salmonid life cycle
 - c. Certify SDL for USDA and FDA testing

- d. Construct a hatchery to be used for "production-sized" experimentation for testing and evaluating vaccines, diagnostics and hatchery practices and also for public education
 - e. Expand site at Smith Farm to include a building housing a library, classrooms and laboratories, and public education wing
 - f. Extramurally-funded support for Core facility maintenance
- ii. Research
- a. The Center will engage in basic and applied research in:
 - 1) development of vaccines and chemotherapeutants for fish/shellfish disease,
 - 2) mechanisms in the pathogenesis of fish/shellfish disease,
 - 3) development of diagnostic reagents for fish/shellfish diseases,
 - 4) development of fish/shellfish models for human disease,
 - 5) phylogenetic comparisons of fish/shellfish immune systems with that of mammals
 - 6) epizootiology of fish/shellfish disease
 - b. Promote collaborative research among members of the Center who have complementary expertise
 - c. Hold semi-annual joint laboratory meetings for exchange of research information among Center members
 - d. Seek program project grants
- iii. Training
- a. Continue and expand our training of post-doctoral fellows
 - b. Continue our training program for fish health professionals
 - c. Continue to train individuals in specific procedures and techniques
 - d. Develop a foreign scholar program to bring more international investigators
 - e. Promote a seminar series
- iv. Service
- a. Host regional, national and international conferences and symposia on fish disease
 - b. Offer community educational programs
 - c. Act as a depository for fish cell lines and of relevant bacterial and viral type strains and diagnostic reagents.
 - d. Establish a Salmonid Disease Control Information Center with computer/library archives where regional, national, or international pathologists can develop strategies for dealing with communicable and non-communicable diseases of salmonid fish.

8. *RELATIONSHIP TO PROGRAMS AT OTHER INSTITUTIONS*

The Oregon Department of Fish and Wildlife (ODFW) is the only other institution within the State of Oregon which is engaged directly in salmon disease research and that research is primarily a cooperative effort with the Department of Microbiology at Oregon State University. The salmon disease research program at OSU is unique within the State and the State System of Higher Education, but other programs exist within the U. S. Fish and Wildlife Service (USFWS) at the National Fisheries Center in Seattle and at other universities with fish disease programs. These include the University of California at Davis where some research is performed on diseases of coldwater fish including salmon, trout, and sturgeon. At UCD, there is also some work on catfish and shellfish diseases.

At Louisiana State University, Mississippi State University, Auburn University, and University of Florida fish disease research emphasizes warmwater fish, primarily catfish and crawfish. At these universities, the fish disease groups are relatively small and are often associated with larger aquaculture programs.

Members of the CSDR are currently participants on cooperative research projects with fish disease experts in the western United States. Two of these USDA-sponsored projects are directed by members of the CSDR and involve scientists from University of California-Davis, University of Idaho, University of Washington, Washington State University, and the USFWS. Another ongoing project involves cooperative work with faculty from Washington State University Department of Animal Science and Genetics for which monies were procured from USDA and NIH for the study of immunity of salmonid diseases and immunogenetics. Center investigators also have had cooperative grants with the Abernathy (Washington) Salmon Technology Center (USFWS) to study the effects of vitamin nutrition on salmonid immunity. This Abernathy laboratory is a nationally recognized center devoted to the analysis of salmonid nutrition and diet evaluation. Their knowledge and facilities for the study of salmonid nutrition was coupled with our immunological expertise in the procurement of this grant which amounted to over \$500,000.

Members of the CSDR consult with many individual researchers at OSU and those from other state institutions who work with fish as laboratory animals. This often involves disease diagnosis and recommendations for therapy and prophylaxis.

OREGON STATE UNIVERSITY
Corvallis OR 97331-6203

(737-4344)

Faculty Senate Office
Social Science 107
June 2, 1993

RECEIVED

JUN 9 1993

MEMORANDUM

RESEARCH
OFFICE

TO: Ken Krane, Chairperson, Curriculum Council
Bruce Shepard, Assistant Vice President for Undergraduate Studies
✓ Richard Scanlan, Dean of Research
Terri Lomax, Chairperson, Research Council

FROM: Carroll W. DeKock *Carroll*
President, OSU Faculty Senate

RE: Centers and Institutes

The Curriculum Council, on April 8, approved a motion that proposals for Centers and Institutes which have no curriculum impact be reviewed by an agency other than the Curriculum Council, perhaps the Research Council or Budgets and Fiscal Planning.

The Executive Committee of the Faculty Senate took up this proposal on May 3, 1993. It was the consensus of the Executive Committee that the Research Council should handle all proposals dealing with Research Centers and Institutes. Any Center and Institute proposals having curriculum impact should still go through the Curriculum Council.

The Executive Committee does not believe that this issue needs to go before the Full Senate. With this memorandum we request that all proposals for Research Centers and Institutes be routed through the Research Council. The Research Council would then forward their recommendation to the Executive Committee of the Faculty Senate. It is expected that most proposals would be reviewed by the full Senate before forwarding to the Provost.

c: Bart Thielges

RECEIVED

John Rohovec
Department of Microbiology
Campus

JUN 23 1993

21 June 1993

RESEARCH
OFFICE

Dear John,

As requested by the Faculty Senate, the Research Council has considered your Category I Proposal for the establishment of a Center for Salmon Disease Research. The Council was impressed by the stature and talents of the investigators who would be part of this Center and recognized that research on salmon diseases is a major effort on this campus which should be recognized as such. However, the Council had several concerns about the present proposal which they would like to have addressed before they make their final recommendation to the Faculty Senate:

- There was no convincing argument made in the proposal as to how the creation of a Center for Salmon Disease Research would aid either the participants or Oregon State University, i.e., what opportunities it would create or enhance which are not available under the current framework. Do specific programs exist for which they can compete only as a Center? If so, these agencies and programs should be listed. It appears that the investigators are already covering most of the desired goals from research grants. Why does this need to change?

- More specific details should be given about the core facility, how it will be administered, and how the creation of this Center would enhance the facility.

- The Research Council wished to hear more about how the proposed Center would interface with other related groups on campus, such as the Marine/Freshwater Biomedical Sciences Research Center, the Hatfield Marine Science Center, and the Center for Analysis of Environmental Change (CAEC) Salmon Program. Could the proposed Center perhaps be administered through the CAEC?

- How is it possible to have a fish disease center without a fish immunologist? Are there plans to replace Dr. Stephen Kaattari?

- It was suggested that the proposed Center might limit themselves biologically by concentrating on salmonids, and that a title such as the Center for Fish and Shellfish Disease Research might be more appropriate. This breadth of interest was actually mentioned several times in the proposal.

Providing the Research Council with more and better focused information, either in the form of a revised Category I Proposal or a letter, will allow us to make a recommendation to the Faculty Senate in a timely manner. Please do not hesitate to contact me if you have any questions.

Best regards,

Terri Lomax

Terri Lomax

Chair, Research Council

cc: Carroll DeKock, Faculty Senate President, Chemistry Department

→ Richard Scanlan, Research Office

George Keller, Research Office

Bruce Shepard, Academic Affairs

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DEPARTMENT OF MICROBIOLOGY



OREGON STATE UNIVERSITY

Nash Hall 220 · Corvallis, Oregon 97331-3804 USA

Telephone 503-737-4441 Fax 503-737-0496 Telex 5105960682 OSU COVS

July 13, 1993

Terri Lomax
Chair, Research Council
Department Botany and Plant Pathology
Campus

Dear Terri:

I am responding to your letter of June 21, 1993 which raised some concerns regarding the Category I Proposal for the establishment of a Center for Salmon Disease Research. I am taking this opportunity to address these concerns by writing you a letter which I hope will answer all of the Research Council's questions. As we developed the proposal for the establishment of the Center, we considered many of the same questions that have been posed and this is to provide the Research Council with information addressing them.

1. There is no convincing argument made in the proposal as to how the creation of a CSDR would aid either the participants or Oregon State University, i. e., what opportunities it would create or enhance which are not available under the current frame work. Do specific programs exist for which they can compete only as a Center? If so, these agencies and programs should be listed.

The establishment of a Center for Salmon Disease Research will strengthen the required perception that Oregon State University and the State of Oregon support salmon disease research. Within the federal government, the administration of aquaculture activities is now in some flux and a Joint Committee on Aquaculture has been formed with representatives from the US Fish and Wildlife Service (Interior), the National Marine Fisheries Service and Sea Grant (Commerce) and from the USDA which has been designated as the lead agency. There has been a proposal to establish a position for an Undersecretary for Aquaculture within the USDA. It is important to position ourselves as a Center now because currently there are several aquaculture-related proposals and initiatives being considered by the Congress. The USDA has requested \$4,000,000 for Aquaculture Centers. Congress is also considering an initiative on marine biotechnology to be administered by the National Sea Grant Office. One of the components of the bill is the funding of research on the development of vaccines for fish and shellfish. The members of a Salmon Disease Research Center may be able to participate in this initiative. Center status will assist CSDR members in their efforts to obtain funding from these initiatives and from other national agencies.

2. More specific details should be given about the core facility, how it will be administered and how the creation of the Center would enhance the facility.

Currently the operation of the core facility, the Salmon Disease Laboratory (SDL), is funded by research grants to individual principal investigators. During its relatively short history (3 years), the SDL has had no administrative support for the management of the facility which is under constant demand by members of the proposed Center and by other national and international investigators. The administration of the facility is extensive and includes the coordination and prioritization of research projects and allocation of space within the laboratory, tank use coordination, fish acquisition, feed purchases, feeding regimens, water and chlorine outfall permits, grounds keeping, and payment of maintenance and electricity bills, etc. The establishment of a Center will enable us to hire administrative support and provide Center members with these services equitably. It will also make it possible for us to consider using the facility to assist the USDA and pharmaceutical companies in testing and licensing of biologicals for use in aquaculture.

3. The Research Council wanted to hear more about how the proposed Center would interface with other related groups on campus.

The CSDR has unique and complementary objectives and goals to those of other Centers at OSU. Several of the members of the proposed Center have laboratories at the Hatfield Marine Science Center and have actively collaborated with other investigators at the HMSC for many years. We have provided fish disease diagnostic services to other investigators and have made our facilities available to quarantine special groups of their animals. The HMSC provides us with the saltwater capabilities necessary for the examination of the adult stages of the salmonids. Collaboration between members of the CSDR and the Marine/Freshwater Biomedical Sciences Research Center has also been a long and active one. Dr. JoAnn Leong serves on the board of the MFBS Center and other members of CSDR are also members of the MFBS Center. We have recently begun to interact with individuals in the Center for the Analysis of Environmental Change and have initiated discussions concerning the role of infectious disease and changes in fish habitat. However, the discipline concerning infectious fish diseases is unique and that uniqueness is inherent in how the core facility must be managed to prevent disease spread within the facility and to the outside of it. It requires an understanding and appreciation of infectious disease. Letters from the directors of the Hatfield Marine Science Center, the Marine/Freshwater Biomedical Sciences Research Center and the Center for the Analysis of Environmental Change are attached. The CSDR has included the directors of these Centers as reviewers of our activities to ensure cooperation among the Centers.

4. How is it possible to have a fish disease research center without a fish immunologist? Are there plans to replace Dr. Stephen Kaattari?

Dr. Kaattari provided much to the development of the proposal for the establishment of the Center and has interacted extensively with potential members of

Lomax, Terri

-3-

July 13, 1993

the Center. He has only recently resigned his position at OSU but has indicated a desire to continue his association with us and will provide an extension of the influence of the Center to the East Coast. It is the intention of the Department of Microbiology to recruit an immunologist and it has received approval from the Dean of Science and is awaiting similar approval from the Dean of Agricultural Sciences and Director of the Agricultural Experiment Station to proceed. Center status could enhance the recruitment.

5. It was suggested that the proposed Center might limit themselves biologically by concentrating on salmonids, and that a title such as the Center for Fish and Shellfish Disease Research might be more appropriate.

After much deliberation and thought, the name Center for Salmon Disease Research was selected because the designation itself gives the Center a uniqueness to the Pacific Northwest. Also, the word "salmon" carries with it a perception of public ownership that is necessary for a public institution like Oregon State University. Although 90-95% of the funded research carried out in the Center is on salmonid species, the nomenclature does not, and will not, preclude members from participating in research on other fish and shellfish species.

Please do not hesitate to contact me if there are further questions.

Sincerely,



J. S. Rohovec
Professor

Enclosures

cc; Carroll DeKock, Faculty Senate President, Chemistry Department
✓ Richard Scanlan, Research Office
George Keller, Research Office
Bruce Shepard, Academic Affairs

MARK O. HATFIELD
MARINE SCIENCE CENTER

July 12, 1993

Dr. John Rohovec
Microbiology
Oregon State University
Corvallis OR 97331-3804



OREGON
STATE
UNIVERSITY

030 S. Marine Science Drive
Newport, Oregon
97365-5296

Dear Dr. Rohovec:

This letter is in support of your Category I proposal for the establishment of a Center for Salmon Disease Research. The Hatfield Marine Science Center (HMSC) has a long history of research in diseases of marine finfish and shellfish.

The Category I proposal indicates our center is particularly well-equipped and has sea water supplies that are adequate for our types of research. The HMSC Coastal Oregon Marine Experiment Station faculty, already listed in your proposal, have been working closely with other members of the Salmon Research Group.

I believe the Salmon Disease Research Center will greatly facilitate programmatic development for individuals on the main campus as well as here at the HMSC. It would greatly enhance our relationship with other institutions concerned with anadromous fish disease problems. These include the Oregon Department of Fish and Wildlife and the U.S. Fish and Wildlife Service, both of whom have offices at the HMSC.

I will be more than happy to serve as reviewer for the Center's activities.

Sincerely,

Lavern J. Weber
Director of Hatfield Marine Science Center
Superintendent, Coastal Oregon Marine Experiment Station

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503-867-0100

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CENTER FOR ANALYSIS
OF ENVIRONMENTAL
CHANGE

July 12, 1993



OREGON
STATE
UNIVERSITY

Weniger Hall 283
Corvallis, Oregon
97331-6511

Professor J. S. Rohovec
Department of Microbiology
Nash Hall 220
Campus

Dear Professor Rohovec:

Thank you for sending me a copy of the proposal for the establishment of a Center of Salmon Disease Research.

I was very interested to see the details of the work that you propose, and believe that the Center would be a valuable addition to the University. If you are successful in developing your program, I am sure that our two Centers would benefit from the complementary activities of each other. I wish you success in developing your plans, and hope that we will keep in touch so that we can develop joint programs as opportunities arise.

Yours sincerely,

Michael H. Unsworth

-Michael H. Unsworth
Director

MHU/ps

cc: Richard Scanlan

Telephone
503-737-1744

Fax
503-737-3399

July 8, 1993

Dr. John Rohovec
Department of Microbiology
Oregon State University

Re: Center for Salmon Disease Research

Dear John:

OREGON
STATE
UNIVERSITYWiegand Hall 232
Corvallis, Oregon
97331-6603

On behalf of the Marine Freshwater Biomedical Sciences (MFBS) Center, I am pleased to lend our enthusiastic support to the proposed formation of the Center for Salmon Disease Research (CSDR). As you are aware, our two Centers focus attention on the use of salmonid fish for experimental purposes, but with two quite different aims. The MFBS Center is funded by a parent grant from the National Institutes of Environmental Health Sciences under NIH, to promote the development and use of aquatic models to address environmentally-related human health issues. Our primary focus has been on the use of the rainbow trout as a sensitive, low cost vertebrate model with which to investigate the dietary and environmental origins of human cancer, and the associated molecular mechanisms. Additional attention has been given to immunotoxicology, neurotoxicology, aging, and environmental stress, all using fish as surrogates of human response. These areas of research are quite different from the proposed focus of your Center, which is to gain information of the origins of, and prevention of, diseases relevant to the culture of salmonid fishes as a valuable resource for food and sport.

Thus our Centers should be viewed as quite complementary, each adding to the recognized strengths at Oregon State University in fish research. In the past, our MFBS Center has supplied fish stocks for some researchers associated with your program, and you in turn have provided diagnostic expertise and quarantine facilities when we have wished to import new strains into our pathogen-free facility. Investigators in your program such as Dr. Bayne have been able to draw on the resources of our Center when seeking funding to pursue new ideas in the use of fish to research human health issues. The fish cell lines developed and maintained in your Center should be of considerable use to investigators in our Center wishing to examine cellular response to carcinogens and tumor modulators. I would fully anticipate that these sorts of complementary interactions will continue with the establishment of your program as a Center through the State Board of Higher Education.

I would be happy to serve on your Technical Advisory Committee. This should help to assure that the MFBS Center and the CSDR retain their separate missions, while remaining mutually supportive. I support the proposed establishment of the CSDR enthusiastically.

Sincerely,

George S. Bailey
Professor and Center Director

Telephone
503-737-2162
Fax
503-737-1877

September 22, 1993

MEMORANDUM

TO: Faculty Senate Executive Committee

FROM: Court Smith, Academic Regulations Committee *CS*

RE: Academic Standing

Attached is a revision of AR. 22. The Academic Deficiencies and Academic Regulations Committees jointly developed the attached revision to AR 22.

Reviewing and revising a number of academic regulations is primarily driven by the phone registration process which means students will have to rely more on printed sources of information about academic rules. Modifications of academic regulations follow these objectives.

Students have the responsibility for knowing their academic status.

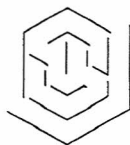
Academic regulations should be simply stated, be conceptually clear, and reduce workload and special decisions.

Special cases should be handled by petition, but new academic regulations should reduce the overall number of petitions.

The attached proposal has been reviewed by the Academic Advisory Council, Summer Term, Continuing Higher Education, Financial Aid, and Student Services. The proposal goes with two recommendations to the administration. First, a retention program be implemented with this regulation that coordinates student needs, University resources, and advising services. The retention program would be triggered for any student receiving an ACADEMIC WARNING. Second, this regulation should treat summer term the same as any other term.

These regulations are designed to fit with the use of OSU GPA as the measure of performance. The regulation is based on the Term GPA. Initial review of the impact of the change in rules for academic standing indicates that this process warns students having difficulty earlier, it suspends students earlier, and it is less severe on students whose GPA is above 2.0. The regulation applies to all students seeking a baccalaureate degree, which includes postbac students. Our view is that advising services are always available and the statement in the second paragraph under ACADEMIC SUSPENSION denying "... all privileges of the institution ..." is not intended to restrict access to advising.

c. Academic Deficiencies Committee



OREGON
STATE
UNIVERSITY

Waldo Hall 238
Corvallis, Oregon
97331-6403

Telephone
503-737-4515
Internet
anthrop@ucs.orst.edu

PROPOSAL FOR REVISION OF AR. 22
"SATISFACTORY ACADEMIC STANDING"

Oregon State University expects students to maintain satisfactory academic progress toward degree completion. At the conclusion of each term, grade point averages are calculated and academic standings determined for students seeking a baccalaureate degree according to the criteria outlined below. Students whose standings evidence a lack of satisfactory progress will be warned of this condition and advised to seek help from their academic advisors.

ACADEMIC WARNING

Students with a term GPA below 2.0 will be placed on Academic Warning.

ACADEMIC PROBATION

Students who have completed two or more terms at O.S.U. and have an O.S.U. cumulative GPA below 2.0 will be placed on Academic Probation. Students who attain a cumulative GPA of 2.0 or better are removed from Academic Probation.

ACADEMIC SUSPENSION

Students who are on Academic Probation and have a subsequent term GPA below 2.0 will be placed on Academic Suspension.

Academic Suspension is recorded on the student's academic record. Students who are academically suspended are denied all the privileges of the institution and of all organizations in any way connected to it, including any University recognized living group.

REINSTATEMENT TO THE UNIVERSITY

Suspended students will be considered for reinstatement to the University after two years or completion of a minimum of 24 credits of acceptable college level work at an accredited college or university, with a GPA of 2.5 or above.

SATISFACTORY ACADEMIC STANDING ENFORCEMENT

The proposed Faculty Senate Committee on Academic Standing (formerly Academic Deficiencies) is charged with the responsibility for enforcement of the above regulations on Satisfactory Academic Standing. Additionally, this committee has discretionary authority to grant exceptions and to develop guidelines for the administration of these regulations.

ACADEMIC ADVISING COUNCIL

PROPOSED STANDING RULES

The Academic Advising Council furnishes support and information to those units on campus that provide academic advising for students and makes policy and procedure recommendations to the Faculty Senate for consideration.

The Council shall be composed of a Head Advisor or designated representative from each academic college and one or more representatives from each service unit involved in advising students. Each of the academic colleges and the service units represented shall have one vote on the council.

The Chair and Secretary shall be chosen by the Council in a manner to be determined by that body.

One member of the Council shall participate on the Faculty Recognition and Awards Committee in selecting the recipient of the Dar Reese Excellence in Advising Award.

(For your information, service units above currently include the following: Academic Affairs, Admissions, Continuing Higher Education, Dean of Students' Office, Educational Opportunities Program, Intercollegiate Athletics, International Education/English Language Institute, New Student Programs, Registrar, University Exploratory Studies Program, Defense Education, and Multicultural Affairs.)



OREGON STATE UNIVERSITY

Administrative Services B102 · Corvallis, Oregon 97331 · 2130

Telephone 503 · 737 · 4331

August 27, 1993

Mr. Robert L. R. Bailey
 PO Box 867
 Eugene, OR 97440

Dear Mr. Bailey,

The list of candidates for degrees from Oregon State University is submitted herewith for your approval as a representative of the State Board of Higher Education. 68 persons received two degrees and 1 person received three degrees. These persons are included in the total 3686 degrees. For this reason, the total number of persons graduating is 3616. The degrees are summarized below, as follows:

Doctor of Philosophy	179
Doctor of Education	10
Doctor of Veterinary Medicine	35
Master of Arts	3
Master of Arts (Interdisciplinary Studies)	39
Master of Arts in Teaching	90
Master of Science	412
Master of Agriculture	7
Master of Business Administration	80
Master of Education	80
Master of Forestry	4
Master of Ocean Engineering	1
Bachelor of Fine Arts	20
Bachelor of Arts	294
Bachelor of Science	2431
Total Degrees	3686

Respectfully submitted,

Barbara S. Balz

BARBARA S. BALZ
 Registrar

C: Faculty Senate

REPORTS TO THE FACULTY SENATE

OREGON STATE UNIVERSITY
Corvallis, Oregon 97331-6203

503-737-4344

FACULTY SENATE OFFICE
Social Science 107

Thursday, November 4, 1993; 3:00 pm - 5:00 pm
Construction & Engineering Hall
LaSells Stewart Center

AGENDA

The agenda for the November Senate meeting will include the reports and other items of business listed below. To be approved are the minutes of the October Senate meeting, as published and distributed to Senators.

A. SPECIAL REPORTS

1. Vice Provost Jo Anne Trow

Jo Anne Trow, Vice Provost for Student Affairs, will update the Senate on items of interest and concern in the Student Affairs areas.

B. ACTION ITEMS

1. Bylaws Change

Proposals to change the names of two Faculty Senate Committees were discussed at the October meeting. Since this is a Bylaws change, a written ballot will be distributed.

- a) Academic Advising Committee to the Academic Advising Council
- b) Academic Deficiencies Committee to Committee on Academic Standing

2. Approval of the 1994 Apportionment Table (p. 1)

The 1994 Apportionment Table (consisting of OSU FTE in the ranks of Instructor or above, including Senior Faculty Research Assistants, but excluding all other Faculty Research Assistants and No Rank faculty, as determined by the Executive Committee, whose principal activity involves academically related advising or counseling of Oregon State University students) is attached.

3. Report of the Committee on Bylaws and Nominations (p. 2)

Kathleen Heath, Committee on Bylaws and Nominations Chair, will present the Committee report which includes nominees for the 1994 Senate President-Elect and three new members of the Executive Committee. Nominees for Interinstitutional Faculty Senate representative will be announced at the meeting. The President-Elect serves for one year, then automatically assumes the Presidency of the Senate; Executive Committee members serve two-year terms; and IFS terms are three years.

As provided in the Senate's Bylaws, (Article VI, Section 3) and amended on October 6, 1977, "additional nominations may be made from the floor and the nominations shall be closed." The Executive Committee recommends that if such nominations from the floor are made, the nominator obtain, in advance, the nominee's willingness to serve if elected. The names of all nominees will be submitted to be published in the November 11 issue of *OSU THIS WEEK*.

The University-wide election of the President-Elect and IFS representatives will be conducted between November 16 and December 1. Ballots are to be distributed simultaneously to all members of the OSU faculty included in the apportionment table, in accordance with current Faculty Senate Bylaws. Signed ballots received in the Faculty Senate Office, no later than 5:00 pm on November 30 will be counted by the Counting Committee prior to the December 2 Faculty Senate meeting. The individual receiving the highest number of votes will be declared the winner in each of the elections.

Election of new members of the Executive Committee will take place at the December 2 meeting of the Faculty Senate, and will be conducted by written ballot. Those candidates receiving the highest number of votes shall be elected. Tie votes shall be resolved by written ballot in a run-off election.

C. ANNUAL REPORTS

Promotion & Tenure Committee - Alice Mills Morrow, Chair (pp. 3-7)

D. INFORMATION ITEMS

1. Interinstitutional Faculty Senate Report (p. 8-9)

Attached are reports from the June and October meetings.

2. Provost's Response to Actions Taken at the October Faculty Senate Meeting

- a) OSU will seek approval of the OSSHE to establish a Center for Salmon Disease Research; the proposal is being prepared to be sent to Vice Chancellor Shirley Clark.
- b) Revisions to AR 22 are approved; currently exploring the administrative feasibility of implementing these changes for Spring Term of this academic year; if that is not possible, then the changes will become effective with the start of the 1994-95 academic year.
- c) Standing Rules for the Academic Advising Council are approved.

3. D. Curtis Mumford Faculty Service Award (p. 10)

Nominations will now be accepted for 1994 nominees for the D. Curtis Mumford Faculty Service Award for Distinguished Service to OSU faculty. This award is not necessarily given yearly. Nominations are due in the Faculty Senate Office by January 28, 1994. The award is traditionally presented at University Day, which will be September 16, 1994. (Guidelines may be obtained from the Faculty Senate Office, via electronic mail addressed to "fso@ccmail.orst.edu" or viewed in the Kerr Library Reserve Book Room or Faculty Senate Office.)

4. Senator Attendance Summary for 1992/93 (p.11)

Attached is a summary of Senator attendance by unit for academic year 1992/93.

5. Faculty Awards (pp. 12-13)

Materials have been sent to Deans, Directors and Department Heads containing information for the following faculty awards:

OSU Distinguished Service Award
OSU Alumni Distinguished Professor Award
Elizabeth P. Ritchie Distinguished Professor Award
Burlington Resources Foundation Faculty Achievement Award
Dar Reese Excellence in Advising Award
Richard M. Bressler Senior Faculty Teaching Award
Outstanding Faculty Research Assistant Award

A summary of these awards is included in this agenda. All nomination materials for these awards must be submitted to the Faculty Recognition and Awards Committee Chair, Duane P. Johnson, 4-H Youth Development, Ballard Extension Hall, Rm. 105, by February 15, 1994.

Over the past several years we have observed a serious decline in numbers of nominations. We have a highly qualified faculty -- we need your leadership in facilitating nominations of faculty for these seven awards.

In addition to being available in Deans, Directors and Department Head offices, copies of the award packet may be viewed in the Kerr Library Reserve Book Room (filed with Faculty Senate Office materials) or the Faculty Senate Office. If you would like to receive a DOS file electronically, you may request it from "fso@ccmail.orst.edu".

6. Instructions for Nomination and Election of Faculty Senators (p. 14)

Upon receipt of all materials, the Faculty Senate Office annually transmits the attached Senatorial nomination and election instructions to heads of all voting units.

E. REPORTS FROM THE EXECUTIVE OFFICE

Roy Arnold, Provost & Vice President for Academic Affairs

F. REPORTS FROM THE FACULTY SENATE PRESIDENT

President Carroll W. DeKock

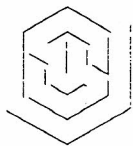
G. NEW BUSINESS

**IN ORDER TO PROPERLY RECORD MINUTES OF THE SENATE MEETING,
ALL SENATORS ARE REMINDED TO IDENTIFY THEMSELVES
AND THEIR COLLEGE AFFILIATION WHEN RISING TO SPEAK.**

FACULTY SENATE APPORTIONMENT - FALL 1993

College	1993 FTE	1993 Number of Senators	1994 FTE	1994 Number of Senators	Gain or Loss
Agricultural Sciences	346.98	25	336.46	24	-1
Associated Faculty	90.98	6	97.90	7	+1
Business	51.15	4	45.84	3	-1
Engineering	114.18	8	122.05	9	+1
Extension (off-campus)	152.93	11	160.09	11	
Forestry	103.30	7	103.70	7	
Health & Human Performance	41.96	3	43.57	3	
Home Economics & Education	69.62	5	71.43	5	
Liberal Arts	184.68	13	185.82	13	
Library	29.92	2	32.00	2	
Oceanic & Atmospheric Sciences	75.42	5	76.81	5	
Pharmacy	28.64	2	25.86	2	
ROTC	28.00	2	27.00	2	
Science	222.32	16	204.51	15	-1
Student Affairs	48.88	3	49.88	4	+1
Veterinary Medicine	38.67	3	33.99	2	-1
TOTAL	1627.63	115	1616.91	114	-1

October 20, 1993



OREGON
STATE
UNIVERSITY

TO: Executive Committee of the Faculty Senate
Carroll DeKock, Senate President

FROM: Faculty Senate Nominations Committee
Kathleen Heath, Chair
John Block
Henry Sayre
Bill Smart

SUBJECT: Faculty Senate Nominations

The Faculty Senate Nominations Committee recommends
the following nominees for this fall's elections:

Women's Building 120
Corvallis, Oregon
97331-6802

Faculty Senate President-Elect

1. Sally Francis, Professor and Head,
Apparel, Interiors, Housing and
Merchandising
2. Henry Sayre, Associate Professor of
Art

Faculty Senate Executive Committee

1. Leslie Davis Burns, Professor,
Apparel, Interiors, Housing and
Merchandising
2. Dianne Hart, Senior Instructor,
Spanish
3. Jo-Ann Leong, Distinguished Professor,
Microbiology
4. Jon Root, Professor and Director,
Communication Media Center
5. Robin Rose, Associate Professor,
Forest Science
6. Beth Strohmeier, Instructor,
Recreational Sports

Interinstitutional Faculty Senate

1. TBA
2. TBA

Telephone
503-737-2631
Fax
503-737-4230

1993 Report

Faculty Senate Promotion and Tenure Committee

The Faculty Senate Promotion and Tenure Committee studies statements of policy, advises on matters pertaining to promotion and tenure of faculty, and makes recommendations to the Faculty Senate Executive Committee. The Committee is entitled to read the dossiers and observe the annual promotion and tenure process in the Executive Office.

Faculty serving on the 1993 committee were Alice Mills Morrow, Chair; Rebecca Donatelle, David Williams, Joe Hendricks, Bart Thielges, and Chris Bayne.

The University Promotion and Tenure Committee includes the Provost, Vice Provost for Research, Dean of the Graduate School, and Associate Provost for Academic Affairs. When this committee does not achieve consensus on a positive recommendation or when there are circumstances needing more discussion, a meeting is arranged with the University Promotion and Tenure Committee and the candidate's dean. One member of the Faculty Senate Promotion and Tenure Committee is present as an observer at each of these meetings.

In 1993, 94 dossiers were forwarded to the University Committee. An executive summary of the cases, prepared by John M. Dunn, Associate Provost for Academic Affairs is attached.

Of the 94 dossiers, 39 went to discussion and were observed by a member of the Faculty Senate Committee. The Faculty Senate Committee member is there as an observer of the process and not to evaluate the merits of the particular case. We thank the administrators for making us feel welcome in the role of observer.

The following recommendation and remarks are based on the observations during Spring 1993.

PROF REVIEWS

In a August 23, 1993 memo to Deans, Directors, Department Heads and Chairs John Dunn made this observation " There should be a relationship between the administrative recommendations and the annual PROF reviews." We concur and recommend that the annual PROF reviews be a part of the dossier.

UPDATING OF DOSSIER

It is important that a dossier be updated in cases where there have been significant changes between the time the dossier is prepared and the time it is forwarded from the dean's office to the University Promotion and Tenure Committee. We believe it is the Dean's responsibility to provide the opportunity for the candidate to review the document before it is forwarded to the University Committee. If this update is material to earlier recommendations, the earlier steps should be redone with the updated dossier.

ATTENDANCE AT DISCUSSIONS

The dean of the college is included in the cases going to discussion at the University level. When there is not agreement between lower administrative levels (the dean and the department head) we believe in the interest of fairness, both administrators should have an opportunity to independently discuss the case with the University committee.

EVALUATION OF TEACHING AND ADVISING

We recommend that by the end of this academic year the University develop uniform methods with valid indicators to evaluate both teaching and advising.

EXECUTIVE SUMMARY

1992-93 PROMOTION AND TENURE REVIEW

The University Promotion and Tenure Committee began its review of 94 dossiers in February and concluded its final meeting on June 2, 1993. Indicated in the following tables is a summary of the requests received and the actions taken. The information presented in Table I analyzes the data for the group as a whole. A total of 137 decisions (86 promotion and 51 tenure decisions) were made by the University Promotion and Tenure Committee. In Tables II and III summary analyses are presented for female and minority candidates. Table IV and V provide information regarding the agreement among the department, college, and University for tenure and promotion decisions for 1992-93 and earlier years. The attached information has been shared with the Faculty Senate's Promotion and Tenure Committee for review and comment.

The level of agreement among department, college, and University Promotion and Tenure Committees is high and consistent with the pattern noted in recent years. Dossiers and the accompanying recommendations forwarded by the deans were approved by the Provost at a rate of 98%. Twenty-five (25) individuals were promoted to Professor; 43 to Associate Professor; 2 to Assistant Professor; 1 to Senior Instructor; and 13 to Senior Faculty Research Assistant. Fifty (50) individuals were granted indefinite tenure.

The percentage of dossiers submitted for females (34%) as contrasted to males (66%) was the second highest noted in the previous 10 years. The number of women granted indefinite tenure ($n=15$) was one less than the previous high of 16 in 1991-92. The number of dossiers received from faculty of color ($n=7$) was the second highest noted in the last decade, but far less than the high of 11 reviewed in 1990-91.

The University Promotion and Tenure Committee consisted of the following individuals: Roy Arnold, Provost and Executive Vice President; George Keller, Vice Provost for Research and International Programs; Tom Maresh, Dean of the Graduate School; and John Dunn, Associate Provost for Academic Affairs.

Faculty Observers to the 1992-93 University Promotion and Tenure Committee were drawn from the Faculty Senate's Promotion and Tenure Committee. Observers included: Alice Mills Morrow, Chair (Home Economics and Education); Chris Bayne (Science); Rebecca Donatelle (Health and Human Performance); Joe Hendricks (Liberal Arts); Bart Thielges (Forestry); and David Williams (Agricultural Sciences).

TABLE I
1992-93 PROMOTION AND TENURE
ANALYSIS BY RANK AND TENURE

<u>REQUEST BY RANK</u>	<u>PROMOTION</u>		<u>TENURE</u>	
	<u>YES</u>	<u>NO</u>	<u>YES</u>	<u>NO</u>
Senior Faculty Research Assistant	13	-	-	-
Research Associate	-	-	-	-
Senior Instructor	1	-	-	-
Assistant Professor	2	-	-	-
Associate Professor	43	2	40	1
Professor	25	-	2	-
No Change in Rank	NA	NA	8	-
TOTAL	84	2	50	1

SUMMARY OBSERVATIONS:

- 13 faculty were promoted to the rank of Senior Faculty Research Assistant
- 43 faculty were promoted to the rank of Associate Professor; 40 with indefinite tenure
- 25 faculty were promoted to the rank of Professor; 2 with indefinite tenure
- 8 faculty were granted indefinite tenure; no change in rank requested
- 50 faculty were granted indefinite tenure

TABLE II
1992-93 PROMOTION AND TENURE
ANALYSIS FOR WOMEN

<u>REQUEST BY RANK</u>	<u>PROMOTION</u>		<u>TENURE</u>	
	<u>YES</u>	<u>NO</u>	<u>YES</u>	<u>NO</u>
Senior Faculty Research Assistant	7	-	-	-
Senior Instructor	-	-	-	-
Assistant Professor	2	-	-	-
Associate Professor	15	1	13	-
Professor	5	-	-	-
No Change in Rank	-	-	2	-
TOTAL	29	1	15	0

TABLE III
1992-93 PROMOTION AND TENURE
ANALYSIS FOR MINORITIES

<u>REQUEST BY RANK</u>	<u>PROMOTION</u>		<u>TENURE</u>	
	<u>YES</u>	<u>NO</u>	<u>YES</u>	<u>NO</u>
Senior Faculty Research Assistant	1	-	-	-
Senior Instructor	-	-	-	-
Assistant Professor	1	-	-	-
Associate Professor	3	-	3	-
Professor	1	-	-	-
No Change	-	-	1	-
TOTAL	6	0	4	0

Report of the Interinstitutional Faculty Senate
October 25, 1993

James R. Pease

The June meeting of the Interinstitutional Faculty Senate was held at Eastern Oregon State College. Guest speakers were Bob Bailey, president of the OSSHE Board; Larry Large, OSSHE Vice-chancellor; and David Gilbert EOSC president. Mr. Bailey noted that the Board was concerned with faculty morale and low salary levels. He asked for faculty suggestions on how to better reward good teaching. Larry Large cautioned against "demonizing" any legislative critics of higher education; he said that 85-90% of legislators are responsible and committed individuals. However, we must do better at showing them the connection between higher education and their other legislative goals.

IFS did not take action on any issues at this meeting; however, since tenure is again an issue being discussed by the state Board, some time was spent in discussion of this topic.

The October meeting was held at Oregon State University. Guest speakers were John Dunn and John Byrne, who discussed several general issues of concern to faculty; Tony Midson, Portland State University Media Resources director, on Ed-Net and issues related to distance learning; Shirley Clark, Vice-chancellor, who discussed the OSSHE Board's 2010 Committee, which will look at the future of higher education in Oregon; and Grattan Kerans, the recently appointed director of governmental relations for OSSHE's Office of Public Affairs, who discussed his strategy for preparing for the next legislative session.

President Marjorie Burns reported that the plan for intercollegiate athletics funding was modified by the Board in two ways: 1) authorization to spend \$300,000 at OSU and University of Oregon and \$50,000 at PSU to offset increases in tuition for athletic scholarships and 2) approval for OSU to transfer the costs

of sports information, facilities, and athlete advising from the athletics budget to OSU's budget.

IFS senators expressed concern that faculty were not represented on the 2010 Committee. It was agreed that one or two IFS senators will attend meetings of the Committee.

Senators agreed to submit an IFS interinstitutional proposal under the Request for Proposals for Academic Productivity and Educational Reform from the Chancellor's office. A sub-committee will prepare a proposal for consideration at the December IFS meeting.

D. CURTIS MUMFORD FACULTY SERVICE AWARD

The "D. Curtis Mumford Faculty Service Award for Distinguished Service to OSU Faculty" was created by the Senate in June 1983 and first presented to the man for whom it was named in September 1983 at Faculty Day ceremonies. The Award was conceived by a group of Faculty who desired to find a means of recognizing exceptional, ongoing, dedicated, and unselfish concern for and service to Faculty of this institution.

PROCEDURES:

Each Fall, the Senate's Executive Committee, through the Faculty Senate Office, will place a notice in the Staff Newsletter reminding the University community of the availability of this Award. However, the Award will not necessarily be given yearly. Nominations and supporting documentation (letters from colleagues, deans, department chairmen) outlining the stated criteria (exceptional, ongoing, dedicated and unselfish concern for and service to Faculty of OSU) should be submitted to the Executive Committee, c/o the Faculty Senate Office, by January 28, 1994. Nominations will be reviewed by a Subcommittee of the Executive Committee appointed by the Senate President. The subcommittee shall report to the Executive Committee by March 15 as to whether it wishes to recommend to the Executive Committee and the Faculty Senate presentation of an award. If an award is recommended, at least one recipient from among the nominees, with supporting documentation, will be forwarded to the Executive Committee and the Faculty Senate. If no award is recommended, the subcommittee shall state its reasons for this decision, but the nominees need not be reviewed in the process. Nominations not resulting in an award shall automatically be reviewed for two years beyond the year in which the nomination is submitted. Nominators shall have the opportunity to update the materials prior to reconsideration. The Executive Committee shall make the final decision whether to forward a recommendation to the Faculty Senate.

If the Faculty Senate approves presentation of the Award, the Executive Committee will be responsible for preparing a plaque for presentation to the recipient at the following University Day program. A \$1000 cash award is customarily provided.

NOMINATIONS SOLICITED:

Faculty are invited to make nominations for this award. Nomination letters should be addressed to the Faculty Senate Executive Committee, c/o Faculty Senate Office, Social Science 107, and should include appropriate documentation supporting the nomination. All nominations must be received in the Senate Office by January 28, 1994.

FACULTY SENATE REPRESENTATION BY UNIT

FY 92/93	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	92/93 Avg.	91/92 Avg.
Agricultural Sci.	56%	64%	72%	92%	96%	64%	72%	68%	40%	69.3%	65.2 %
Associated	86%	100%	100%	67%	83%	83%	100%	100%	83%	89.1%	93.3%
Business	75%	75%	100%	100%	100%	100%	100%	100%	100%	94.4%	83.3%
Engineering	88%	63%	50%	80%	88%	100%	75%	50%	38%	70.2%	67.7%
Extension	55%	64%	91%	73%	73%	73%	46%	91%	46%	68%	68.7%
Forestry	57%	86%	71%	86%	100%	71%	71%	29%	14%	65%	66.3%
Health/Human Perf.	100%	67%	100%	100%	100%	100%	100%	100%	67%	92.6%	96.2%
Home Economics/Ed.	60%	100%	60%	100%	100%	80%	80%	80%	60%	80%	96.2%
Kerr Library	100%	100%	100%	100%	100%	100%	100%	50%	100%	94.4%	94.4%
Liberal Arts	86%	79%	93%	63%	100%	100%	54%	92%	69%	81.7%	73.9%
Oceanic/Atmos. Sci.	60%	60%	20%	40%	80%	40%	80%	80%	60%	57.8%	38.3%
Pharmacy	50%	50%	50%	100%	100%	100%	0%	100%	50%	66.7%	44.4%
ROTC	50%	50%	50%	100%	100%	50%	100%	100%	50%	72.1%	50%
Science	77%	69%	77%	94%	88%	56%	50%	75%	63%	72%	77.6%
Student Affairs	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Veterinary Medicine	67%	100%	100%	0%	100%	33%	0%	33%	33%	51.7%	73.8%

NOTE: Some monthly totals have been rounded

NOMINATION AWARDS

NAME OF AWARD	AWARD PURPOSE	ELIGIBILITY	# AWARDED EACH YEAR	STIPEND AMOUNT	CONTACT PERSON AND DUE DATE
Distinguished Professor Award	Recognizes individuals who have achieved national/international stature as a result of their contributions to scholarship and research and whose work has been notably influential in their fields of specialization.	Generally expected to be at the rank of professor	1 - 3 The title "Distinguished Professor" is retained as long as the individual remains at OSU	\$3,000 stipend	Chris Mathews, Chair, Distinguished Professor Selection Committee 11/19/93
OSU Alumni Distinguished Professor Award	Recognizes outstanding professional achievement through teaching and scholarship, for service to the university and the community, and professional leadership, nationally and internationally.	Faculty who hold professorial rank	1	\$3,000 recipient; \$500 department	Duane Johnson, Chair, Faculty Recognition and Awards Committee 2/15/94
Elizabeth P. Ritchie Distinguished Professor	Recognizes an individual for outstanding undergraduate teaching; research particularly related to improvement of instruction and professional leadership. NOTE: The Ritchie recipient is automatically nominated for the Professor of the Year award sponsored by the Council for Advancement and Support of Education (C.A.S.E.).	Faculty who hold academic rank	1	\$2,500 recipient; \$500 department	Duane Johnson, Chair, Faculty Recognition and Awards Committee 2/15/94
Dar Reese Excellence in Advising Award	Recognizes outstanding advising of undergraduate students by a member of the OSU faculty.	Faculty who hold academic rank	1	\$1,000 recipient	Duane Johnson, Chair, Faculty Recognition and Awards Committee 2/15/94
D. Curtis Mumford Faculty Service Award	Recognizes individuals for exceptional, ongoing, dedicated, unselfish concern for and service to OSU faculty.	Full-time Faculty	1	\$1,000 recipient	Faculty Senate Office 1/28/94

NOMINATION AWARDS (continued)

NAME OF AWARD	AWARD PURPOSE	ELIGIBILITY	# AWARDED EACH YEAR	STIPEND AMOUNT	CONTACT PERSON AND DUE DATE
Burlington Resources Foundation Faculty Achievement Award	Recognizes unusually significant & meritorious achievement in teaching or scholarship that enhances the effectiveness of instruction.	Full-time Faculty	up to 3	\$2,500 recipient	Duane Johnson, Chair, Faculty Recognition and Awards Committee 2/15/94
Honorary Doctorate Award	Individuals who have distinguished themselves in their selected areas of endeavor and are recognized for their eminence as national and international leaders and models.	Leaders of national and international eminence	1 - 3	N/A	Provost's Office Winter Term 1994
OSU Distinguished Service Award	Recognizes individuals who have made significant contributions to OSU, Oregon, the nation, and/or the world.	Individuals who have made significant contribution to OSU	1 - 2	N/A	Duane Johnson, Chair, Faculty Recognition and Awards Committee 2/15/94
Richard M. Bressler Senior Faculty Teaching Award	Recognizes full professors who have been at OSU a minimum of 15 years and consistently provide direct instruction to undergraduate students.	Full Professors with minimum of 15 years at OSU	1	\$2,500	Duane Johnson, Chair, Faculty Recognition and Awards Committee 2/15/94
OSU Outstanding Faculty Research Assistant	Recognizes individuals for their contributions to the university as evidenced by exceptional work experience, scholarship, innovation, professional growth and contributions valuable to the State of Oregon.	Faculty Research Assistants and Senior Faculty Research Assistants	1	\$750	Duane Johnson, Chair, Faculty Recognition and Awards Committee 2/15/94

OREGON STATE UNIVERSITY
Corvallis OR 97331-6203

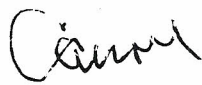
(737-4344)

Faculty Senate Office
Social Science 107
November 5, 1993

MEMORANDUM

TO: Dean Weiser - Agricultural Sciences
Dean Ohvall - Pharmacy
Dean Brown - Forestry
Dean Wilkins - Liberal Arts
Dr. John Dunn - Associated
Director George - Library
Dean Green - Home Economics & Education
Dean Maksud - Health & Human Performance
Dean Small - Oceanic & Atmospheric Sciences

Dean Horne - Science
Dean Koller - Veterinary Medicine
Dean Owen - Engineering
Director Smith - Extension
Col. Koller - ROTC
Dr. Jo Anne Trow - Student Affairs
Dean Parker - Business

FROM: Executive Committee of the Faculty Senate
Carroll DeKock, President, Faculty Senate 

RE: Faculty Senate Elections, Fall 1993

Please commence your normal procedures for the nomination and election of new Faculty Senate members to represent the unit for which you are responsible. Enclosed please find: (1) a roster of current Senate membership (terms expire for all those appearing in the column headed '1993'; those with asterisks preceding their name are ineligible for Senate reelection this year since they have already served two consecutive terms); (2) a table depicting Faculty Senate apportionment by unit; (3) an updated list of individuals eligible to vote in your unit; and (4) two sets of mailing labels for your use.

Your unit is to elect __ Senate representative(s) at this time. Senate Bylaws specify that there be at least two nominees for each position to be filled. The number of Senators elected is based on total apportionment within the voting unit, not within individual departments.

All academic staff members with the rank of Senior Faculty Research Assistant or higher who were included in the figures used for apportionment, and who are in Oregon at the time of the election, shall be eligible to vote in the nomination and election of Senators. There are no provisions for proxy or absentee ballots.

Please activate and complete your election process as soon as possible, concluding by **no later than December 3**, and forward the names of the individuals elected to the Faculty Senate Office by **no later than December 8**.

Also enclosed are attendance summaries for your unit for the period October 1992 - June 1993. Although these have no direct bearing upon the current election, we believe you may find the information to be of interest.

If you have any questions about materials or procedure, contact us immediately at x 7-4344. Thank you very much for your cooperation and assistance.

REPORTS TO THE FACULTY SENATE

OREGON STATE UNIVERSITY
Corvallis, Oregon 97331-6203

503-737-4344

FACULTY SENATE OFFICE
Social Science 107

Thursday, December 2, 1993; 3:00 pm - 5:00 pm
Construction & Engineering Hall
LaSells Stewart Center

AGENDA

The agenda for the December Senate meeting will include the reports and other items of business listed below. To be approved are the minutes of the November Senate meeting, as published and distributed to Senators.

A. SPECIAL REPORTS

1. President John V. Byrne

Remarks from President Byrne.

2. Sandra Potter - Honors College Proposal

Sandra Potter, University Honors Program Committee Chair, will discuss a proposal for an Honors College.

3. John Morris - Election Results

John Morris, Ballot Counting Committee Chair, will report on the outcome of the elections for Faculty Senate President-Elect and Interinstitutional Faculty Senate Representative.

B. ACTION ITEMS

1. Executive Committee Election (p. 1-3)

See attached biographical sketches. Voting will take place during the meeting by Senators or their proxies only. Three people will be elected for two-year terms beginning January 1994.

C. INFORMATION ITEMS

1. New Senator Orientation

New Senator Orientation will be held January 6, 1994, preceding the regular Senate meeting, in the Agricultural Production Room in the LaSells Stewart Center.

2. Faculty Senate Handbook Return

If your term as a Senator will be completed on December 31, 1993, and you were not reelected in your unit, please return your grey Faculty Senate Handbook to the Faculty Senate Office as soon as possible so it can be updated and redistributed to new Senators. It would be helpful if you would include a note indicating who is returning the Handbook so it will not be listed as outstanding.

D. REPORTS FROM THE FACULTY SENATE PRESIDENT

President Carroll W. DeKock

E. NEW BUSINESS

**IN ORDER TO PROPERLY RECORD MINUTES OF THE SENATE MEETING,
ALL SENATORS ARE REMINDED TO IDENTIFY THEMSELVES
AND THEIR UNIT AFFILIATION WHEN RISING TO SPEAK.**

Please recycle this agenda

OREGON STATE UNIVERSITY

Corvallis OR 97331-6203

(737-4344)

Faculty Senate Office

Social Science 107

November 27, 1993

MEMORANDUM

TO: Members of the OSU Faculty Senate

FROM: Executive Committee of the Faculty Senate
Carroll DeKock, President, OSU Faculty Senate 

RE: Biographical Sketches of Candidates for Executive Committee of the Faculty Senate

Voting will take place during the meeting by Senators or their proxies only. Three people will be elected for two-year terms beginning January 1994 and will join the following continuing members on the Executive Committee: Bill Lunch, Political Science; Terry Miller, Agricultural Chemistry; and John Morris, Zoology. The 1994 Faculty Senate President, Michael Oriard, English, the President-Elect (not elected prior to agenda publication) and the Immediate Past President, Carroll DeKock, Chemistry, also serve on the Executive Committee.

LESLIE DAVIS BURNS (at OSU since 1985), Professor of Apparel, Interiors, Housing and Merchandising

FACULTY SENATE: Senator, 1992-present; Promotion and Tenure Committee, 1993-present; Graduate Council 1992-present, chair 1993; and Student Recognition and Awards Committee, 1988-91, chair 1990.

COLLEGE OF HOME ECONOMICS AND EDUCATION: Faculty Productivity Task Force, 1993-present; Promotion and Tenure Committee, 1992-present; Family Study Center Dedication Committee, 1992; Curriculum Committee, 1987-88, 1990-present; Faculty Development Committee, chair, 1988-90; Graduate Committee, 1986-87; and Research Grants Committee, 1985-87.

OTHER SERVICE: Faculty Productivity and Workload Task Force, chair, 1993-present; Faculty Women's Network Steering Committee, 1992-94; Task Force on Student Affairs Division Reorganization, 1992; and Student Activities Committee, 1987-90, 1992, chair, 1990.

DIANNE HART (at OSU since 1982), Senior Instructor of Spanish and Coordinator of the International Degree Program.

FACULTY SENATE: Senator, 1985-88, 1989-92, 1993-present; Executive Committee, 1991; Faculty Status Committee, 1986-89; and Ad Hoc Committee for Travel Evaluation, 1985-86.

COLLEGE OF LIBERAL ARTS: Budget Committee, 1992-93; Task Force on Environmental Policy, 1992- present; and Faculty Council-at-Large, 1988-90.

OTHER SERVICE: Advisory Board, Center for the Humanities, 1993-present; International Degree Committee, 1990-91; Executive Board on Ecuador Study Abroad, 1988-92; and International Programs Advisory Council, 1987-91.

JO-ANN LEONG (at OSU since 1975), Distinguished Professor, Department of Microbiology, Colleges of Science and Agricultural Sciences

FACULTY SENATE: Senator, 1981-85, 1990-92; Research Council, 1980-83, chair, 1983; and Library Committee, 1978-79.

COLLEGES OF SCIENCE and AGRICULTURAL SCIENCES: Bioresources Research Curriculum Committee, 1990-92; College of Agricultural Sciences Awards, chair, 1989; and Women in Science Colloquium, organizer, 1980.

OTHER SERVICE: Provost's Committee on Faculty Productivity, 1993; Leadership Implementation Team/Organization & Structure Subcommittee, 1992-93; Pernot Microbiology Professorship, chair, 1992; Asian Cultural Center Advisory Board, 1991-present; Triad, Vice-President, 1991-92, President, 1992-93; President's AIDS Taskforce, 1988-89; Technology Transfer Committee, 1988-present; President's Minority Affairs Commission, 1988-present; Governor's Committee on Biotechnology, 1987-90; Honors Program Task Force, 1986-87; Provost's Committee on Honorary Doctoral Degrees, chair, 1986-88; and Laboratory Animal Resources Committee, 1981-84.

SEARCH COMMITTEES: Dean of College of Oceanic and Atmospheric Sciences, 1993-present; Dean of Agricultural Sciences, 1986-87; Dean of College of Science, 1980-81; Chair of Agricultural Chemistry; University Enterprise Officer Search Committee; and Hatfield Marine Science Center Marine Biology.

JON ROOT (at OSU since 1969), Director and Professor, Communication Media Center

FACULTY SENATE: Senator, 1985-90; Administrative Appointments Committee, 1989-92; Retirement Committee, 1986-87; and Ex-Officio, Instructional Media Committee, 1982-present.

OTHER SERVICE: Extended Programs Policy Committee, 1990-91; Printing and Mailing Committee, 1990-present; OSSHE ED-NET Steering Committee, chair, 1989-present; OSU ED-NET Committee, chair, 1989-91; Classroom Improvement Committee, chair, 1988-90; Commencement Committee, 1985-91; Broadcast Media Committee, 1979-85, chair, 1980-81; and OSSHE Media Council, 1976-present, chair, 1980-82.

ROBIN ROSE (at OSU since 1986), Associate Professor of Forest Science

FACULTY SENATE: Senator, 1990-present and Committee on Committees, 1993-present.

COLLEGE OF FORESTRY: Dean's Committee on Assessing Impacts of Measure 5.

OTHER SERVICE: Faculty Productivity and Workload Task Force, 1992-1993; University Safety Committee, 1987-present, chair, 1992; and NW Science Expo, 1987-present.

BETH STROHMEYER (at OSU since 1979), Assistant Director of Recreational Sports and Supervisor, OSU Women's Center

FACULTY SENATE: Senator, 1992-present; Student Recognition and Awards Committee, 1990-1993 and 1986-87, chair, 1991-93; and Special Services Committee, 1987-1990, chair, 1990-91.

DIVISION OF STUDENT AFFAIRS: Co-Curriculum Planning Committee, 1993-present; Student Affairs Reorganization Committee, 1992-93; Excellence in Service Award Committee, 1991-93; and Professional Development Committee, 1986-91, chair, 1989.

OTHER SERVICE: OSU Child Care Advisory Committee, 1990-92; Board of Recreational Sports, 1987-present; Faculty Women's Network Steering Committee, 1986-present; Task Force for President's Commission on the Status of Women, 1986-87; and Faculty-Staff Adult Fitness Advisory Board, 1983-85.

BALLOT FOR ELECTION OF EXECUTIVE COMMITTEE MEMBERS

December 2, 1993

This ballot will elect three members of the Faculty Senate's Executive Committee for two-year terms, beginning January 1994.

(ONLY FACULTY SENATORS OR THEIR PROXIES ARE ELIGIBLE TO VOTE)

Vote for three (3), and no more than three (3)

___ LESLIE DAVIS BURNS

___ JON ROOT

___ DIANNE HART

___ ROBIN ROSE

___ JO-ANN LEONG

___ BETH STROHMEYER