

Faculty Senate

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2002 Agendas

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Faculty Senate

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FACULTY SENATE

Thursday, January 10, 2002
3:00 - 5:00 PM
Construction & Engineering Hall
LaSells Stewart Center

FACULTY SENATE RECEPTION
5:00-6:00 PM
Myrtle Tree Alcove
LaSells Stewart Center

AGENDA

The agenda for the January Senate meeting will include the reports and other items of business listed below.

A. ACTION ITEMS

1. [Install Elected Officials](#)
Installation of President-Elect Bruce Sorte; new Executive Committee members: Dianne Erickson, Angelo Gomez, and Janet Nishihara; Interinstitutional Faculty Senate Senator, Dan Edge; and newly-elected Senators.
2. [Approval of Parliamentarian](#)
Approval of Robert Iltis, Department of Speech Communication, as Faculty Senate Parliamentarian.
3. [Resolution on Terrorism](#)
President Rosenberger will present for approval a [Resolution on Terrorism](#).

B. DISCUSSION ITEMS

1. [Student Evaluation of Teaching Instrument](#)
Ray William, Advancement of Teaching Committee Chair, will present [recommendations](#) and [sample questions](#) to revise the Student Evaluation of Teaching Instrument.
2. [Service or Business Centers](#)
The concept of Service or Business Centers was discussed in the Redesign Team's presentation in late November. These Service Centers would be intermediate between central administration and college/departmental administration. Although the concept is vague and the intent of this change is administrative in nature, faculty should contribute to the thinking on this subject because it will affect services to faculty and students at the departmental level. The intent is to centralize services such as travel, grant administration, personnel, budget planning, performance appraisals, advising and graduation audits, etc. These business centers would each serve several colleges; college groupings have not been decided. The Faculty Senate can contribute at this point by giving input on several questions:
 - What are the benefits and disadvantages of business/service centers? What functions could be shifted and what functions should not be shifted?
 - How would students and faculty at the departmental level be affected?
3. [Modem Pool Elimination](#)
Curt Pederson, Jon Dolan and Jim Corbett will present information about the impending elimination of the modem pool to all but students in the context of the financial situation in Information Services.

C. INFORMATION ITEMS

1. Faculty Senate Calendar

Faculty Senate meetings for 2002 have been scheduled from 3:00-5:00 PM on the dates indicated below. At this point, all meetings are scheduled to be held in the LaSells Stewart Center Construction and Engineering Hall, but Senators are advised to check the monthly agenda to determine the meeting site.

February 7, 2002

March 7, 2002

April 4, 2002

May 2, 2002

June 6, 2002

October 3, 2002

November 7, 2002

December 5, 2002

2. New Senator Orientation

All newly elected Senators and those who have not previously attended a New Senator Orientation are invited to attend the session scheduled for January 10 from 1:00-2:50 in the LaSells Stewart Center Agriculture Production Room.

3. Library Committee Decision on June 2001 Referred Item

At the June 2001 Faculty Senate meeting, a Senator requested that the Valley Library's policy of handling recalls of books be revised. The request was forwarded to the Library Committee who reviewed the issue and recommends that current policy be maintained, although they encourage the Circulation staff make more widely known the informal practice of directly contacting holders of recalled books when a particular book is urgently needed. The entire [Library Committee memo](#) can be viewed on the web

4. Faculty Senate Handbook Update

[Faculty Senate Handbook](#) materials have been updated and can be found on the Senate web site. Since experience has shown that the majority of Senators do not use the updated materials, and since the web site is frequently updated, hard copies of the Handbook are no longer being distributed. The web site contains information about Senators, committees, agendas, minutes, etc.

5. Senators Electronic Discussion List

At the request of several faculty, an electronic discussion list has been created to facilitate discussion among faculty about issues of interest regarding Oregon State University. All subscribers will receive copies of each message posted.

To subscribe send a message to lyris@lists.orst.edu and in the body of the message type: join-discussion@lists.orst.edu

To unsubscribe send a message to lyris@lists.orst.edu and in the body of the message type: unsubscribe discussion

NOTE: You must subscribe and unsubscribe yourself from your own computer since it will either unsubscribe or subscribe whatever individual is assigned to the e-mail address the message is being sent from.

6. Faculty Senate Reception

All Senators are invited to attend the Faculty Senate Reception immediately following the January Senate meeting from 5:00-6:00 PM in the LaSells Stewart Center Myrtle Tree Alcove. We hope you will be able to join us and to welcome the new Senators.

D. REPORT FROM AND DIALOG WITH THE PROVOST

Tim White, Provost & Executive Vice President

E. REPORT FROM AND DIALOG WITH THE FACULTY SENATE PRESIDENT

President Nancy Rosenberger

F. NEW BUSINESS

IN ORDER TO PROPERLY RECORD MINUTES OF THE SENATE MEETING,
ALL SENATORS ARE REMINDED TO IDENTIFY THEMSELVES
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Faculty Senate

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FACULTY SENATE AGENDA

**Thursday, February 7, 2002
3:00 - 5:00 PM
Construction & Engineering Hall
LaSells Stewart Center**

The agenda for the February Senate meeting will include the reports and other items of business listed below.

A. ACTION ITEM

1. Student Evaluation of Teaching Instrument

Ray William, Advancement of Teaching Chair, will present for approval [recommendations](#) to change the current Student Evaluation of Teaching Instrument. The linked attachments include: changes to the recommendations since the January Senate meeting (indicated in bold type); the [front](#) of the draft form with the "Unable to rate" column on the right side including additional space separating this column from the others; the [back](#) of the draft form; and [sample questions](#) that faculty could copy onto the back side. Although the Executive Committee has not been able to come to a consensus that would lead to an endorsement of these recommendations, they feel that these motions should come forward for debate and a vote.

B. DISCUSSION ITEMS

1. Post-Tenure Review Implementation Guidelines

Vice Provost Sabah Randhawa, will report on [Post-Tenure Review Implementation Guidelines](#).

University Assessment Task Force

Bob Burton, Assistant Provost for Academic Affairs, will report on the status of the newly formed University Assessment Task Force.

2. Academic Redesign

Vice President Mark McCambridge, Finance and Administration, will discuss whether OSU is on track with the '02 budget, provide preliminary thoughts about the '03 budget and briefly report on the University audit.

Provost Tim White will describe the overall redesign process, vision, goals, and next steps.

President Nancy Rosenberger will discuss the academic redesign: process, issues and [timeline](#).

C. INFORMATION ITEMS

1. University Awards

Reminders have been sent to Deans, Directors, and Department Heads/Chairs containing information for the OSU Distinguished Service Award and the following awards that will be presented at University Day on September 17, 2002:

Richard M. Bressler Senior Faculty Teaching Award *
D. Curtis Mumford Faculty Service Award
OSU Alumni Association Distinguished Professor Award *
OSU Extended Education Faculty Achievement Award
OSU Faculty Teaching Excellence Award *
OSU Professional Faculty Excellence Award
Outstanding Faculty Research Assistant Award
Dar Reese Excellence in Advising Award
Elizabeth P. Ritchie Distinguished Professor Award *

A cover letter, guidelines for preparing nomination packets, and criteria for each award can be found at <http://osu.orst.edu/dept/senate/awards>. All nomination materials for the above awards must be submitted to the Faculty Recognition and Awards Committee, c/o Faculty Senate Office, 107 Gilkey Hall, Corvallis OR 97331-6203. Nomination deadlines for those awards above indicated with an asterisk and the OSU Distinguished Service Award are March 12, 2002, and April 8, 2002 for the remainder. If you have questions or need assistance, please contact Christian Stehr, stehr@proaxis.com or 737-2147.

*OSU has a highly qualified faculty and few opportunities to recognize their contributions - **we depend on you to facilitate nominations for these awards.***

OSU CONNECT 2002 - September 25 through September 29

OSU CONNECT is the second step in Oregon State University's three-step process in orienting new students to campus. In order to create a coordinated OSU CONNECT program, proposals are being solicited from departments, groups and organizations wanting to be part of this exciting event. A Request For Proposals (RFP) package for new or existing programs, as well as the CONNECT program draft, are available by contacting Jennifer Kuzepa Specter at 737-0582 or jennifer.kuzepa@orst.edu. Only programs approved through the RFP process will be included in OSU CONNECT scheduling and marketing. Thank you for supporting OSU CONNECT.

Joint Meeting

The joint AAUP, AOF, IFS meeting will be held April 27 on the OSU campus from 8:00 a.m. to 1:00 p.m. in the CH2M HILL Alumni Center. The speakers have not yet been finalized.

Professional Faculty Task Force

Provost White is in the process of convening a Professional Faculty Task Force to study professional faculty issues. Tony Wilcox will chair the task force.

2. IT Planning Committee

The Faculty Senate Executive Committee strongly endorses the [proposal](#) for a campus-wide IT (Information Technology) Planning Committee and has mandated the Computing Resources Committee to convene a meeting of the relevant people in order to move forward on implementing the Committee.

D. NEW BUSINESS

IN ORDER TO PROPERLY RECORD MINUTES OF THE SENATE MEETING,
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FACULTY SENATE AGENDA

**Thursday, March 7, 2002
3:00 - 5:00 PM**

**Construction & Engineering Hall
LaSells Stewart Center**

The agenda for the March Senate meeting will include the reports and other items of business listed below.

A. ACTION ITEMS

1. Category I Proposal
Mike Quinn, Curriculum Council Chair, will present for approval a [Category I proposal](#) for the Master of Arts in Applied Ethics.
2. Standing Rules
Bob Mason, Committee on Committees Chair, will present for approval [revisions to Standing Rules](#) for the following Committees: Advancement of Teaching, Academic Regulations, Budgets & Fiscal Planning, Computing Resources, Faculty Grievance, Library, Promotion and Tenure, and Undergraduate Admissions. He will also present for approval Standing Rules to create a new Faculty Senate Committee, [Distance Education Committee](#).

B. DISCUSSION ITEMS

1. University Catalogs
Assistant Provost Robert Burton will discuss the possibility of creating the University Catalogs and the Schedule of Classes as primarily on-line tools. There will continue to be printed versions of the documents for various needs.

400/500 Level Courses

Vince Remcho, Graduate Council Chair, will present for discussion recommendations from the Graduate Council to redefine the 400 and 500 level course numbering descriptors and to allow a limited number of 400 level credits to apply toward a 45-hour graduate program of study. The Graduate Council is of the opinion that this policy, suggested in the report by the Graduate Level Learning Task Force following their comprehensive study last year in Response to Concerns over 400/500 ("slash") courses, is an appropriate one for OSU. The URL for the precise recommendations and Graduate Level learning Task Force report is: http://oregonstate.edu/dept/grad_school/Graduate_Council/GradLvLlearning.htm.

Athletics Task Force

Tony Wilcox, Athletics Task Force chair, will outline their findings and a resolution will be distributed during the meeting for discussion purposes.

2. Curricular Issues
Nancy Rosenberger and Gordon Matzke, Curricular Issues Planning team co-chairs, will announce the Steering Committee membership and discuss which curricular issues should become topics of study in sub-committees.

C. SPECIAL REPORT

1. OSU 2007
Becky Johnson, OSU 2007 Chair, will briefly outline activities and provide names of the Steering and Core Planning Committee members.

Student Evaluation of Teaching Instrument

Ray William, Advancement of Teaching Committee Chair, will make a brief announcement about information gathering related to the Student Evaluation of Teaching instrument and [pilot study](#) spring

term.

Budget Perspective/Audit Response

Richard Brumley and Bruce Sorte, Budgets & Fiscal Planning Committee members, will present the committee's perspective of the sources of the \$19 million shortfall and their perspective on the University audit report.

2. **Budget Update**

Mark McCambridge, Vice President for Finance and Administration, will provide a brief update on budget activities and report on the audit and OSU perspectives on it.

D. INFORMATION ITEMS

1. **University Awards**

Nomination packets for the following awards are due in the Faculty Senate Office on March 12

Richard M. Bressler Senior Faculty Teaching Award
OSU Alumni Association Distinguished Professor Award
OSU Distinguished Service Award
OSU Faculty Teaching Excellence Award
Elizabeth P. Ritchie Distinguished Professor Award

A cover letter, guidelines for preparing nomination packets and criteria for each award can be found at <http://osu.orst.edu/dept/senate/awards/nom.html>. If you have questions or need assistance, please contact Christian Stehr, stehr@proaxis.com or 737-2147.

Campus Climate Assessment Workshop Opportunity

Nana Lowell, Director of Educational Assessment at the University of Washington, will identify key questions about "diversity" and "campus climate" in and out of the classroom for OSU faculty to consider March 6, 8:30 to 10AM, MU 206 in a Faculty Forum. Following Nana's seminar discussion, interested faculty will develop "next steps" for review the following morning. Topics might include what we can do to improve the climate for learning, respect, and listening among people who traverse our campus or how we might assess and implement such opportunities or others described by attendees.

This forum is a cooperative effort of Academic Programs; Advancement of Teaching Committee; Critical Issues Project, W.K. Kellogg Foundation; Multicultural Affairs, Student Affairs, Women's Center, and Difference, Power, & Discrimination. Questions regarding this workshop should be directed to Ray William at 737-5441 or williamr@bcc.orst.edu or Beth Rietveld at 737-1330 or beth.rietveld@mu.orst.edu.

Committee Interest Forms

Committee Interest Forms for university and Faculty Senate committees and councils will be available following Spring Break mid-March and due back in the Faculty Senate Office in early April. Since there have been problems in the past with faculty receiving the forms through their departments, the forms will be available on line. Faculty Senate committee/ council members are selected from those who respond to the Committee Interest Form. Please consider volunteering for committees. Standing Rules for each committee can be found at <http://osu.orst.edu/dept/senate/committees/index.html>.

2. **Joint Meeting**

The joint AAUP, AOF, IFS meeting will be held April 27 on the OSU campus from 8:00 a.m. to 1:00 p.m. in the CH2M HILL Alumni Center. The speakers have not yet been finalized.

E. REPORT FROM AND DIALOG WITH THE PROVOST

Tim White, Provost & Executive Vice President

F. REPORT FROM AND DIALOG WITH THE FACULTY SENATE PRESIDENT

President Nancy Rosenberger

G. NEW BUSINESS

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FACULTY SENATE AGENDA

Thursday, April 4, 2002
3:00 - 5:00 PM
Construction & Engineering Hall
LaSells Stewart Center

The agenda for the April Senate meeting will include the reports and other items of business listed below.

A. ACTION ITEMS

1. Academic Regulations 2
Joe Kerkvliet, Academic Regulations Chair, will present for approval revisions to [Academic Regulations 2](#).

B. DISCUSSION ITEMS

1. Budget Reconciliation Committee
Clara Pratt and Sherm Bloomer, Budget Reconciliation Committee co-chairs, will present findings from the committee.
2. Curricular Issues Core Planning Team
Nancy Rosenberger, Curricular Issues Core Planning Team co-chair, will provide information on activities to date.

C. INFORMATION ITEMS

1. University Awards
Nomination packets for the following awards are due in the Faculty Senate Office on April 8:

D. Curtis Mumford Faculty Service Award
OSU Extended Education Faculty Achievement Award
OSU Professional Faculty Excellence Award
Outstanding Faculty Research Assistant Award
Dar Reese Excellence in Advising Award

A cover letter, guidelines for preparing nomination packets, and criteria for each award can be found at <http://osu.orst.edu/dept/senate/awards/nom.html>. If you have questions or need assistance, please contact Christian Stehr, stehr@proaxis.com or 737-2147.

2. Committee Interest Forms
Committee Interest Forms for university and Faculty Senate committees and councils will be available following Spring Break and due back in the Faculty Senate Office in early April. Since there have been problems in the past with faculty receiving the forms through their departments, the forms will be available on line. Faculty Senate committee/ council members are selected from those who respond to the Committee Interest Form. Please consider volunteering for committees. Standing Rules for each committee can be found at <http://osu.orst.edu/dept/senate/committees/index.html>.
3. Joint Meeting
The joint AAUP, AOF, IFS meeting will be held April 27 on the OSU campus from 8:00 a.m. to 1:00 p.m. in the CH2M HILL Alumni Center. The speakers have not yet been finalized.

D. REPORT FROM AND DIALOG WITH THE FACULTY SENATE PRESIDENT

President Nancy Rosenberger

E. NEW BUSINESS

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FACULTY SENATE AGENDA

Thursday, May 2, 2002

3:00 - 5:00 PM

**Construction & Engineering Hall
LaSells Stewart Center**

The agenda for the May Senate meeting will include the reports and other items of business listed below.

A. ACTION ITEM

1. Category I Proposal

Mike Quinn, Curriculum Council Chair, will present for approval a [Category I Proposal](#) for a B.S. in Outdoor Recreation Leadership and Tourism.

B. SPECIAL REPORTS

1. Financial Reporting

Beth Barker, Director of Business Affairs, will report on advances in financial reporting at OSU.

OSU 2007

There will be reports from each of the OSU 2007 Core Planning Teams:

Rebecca Sanderson - [Student Experience](#)

Nancy Rosenberger - [Curricular Issues](#)

- [Institutional and Unit Management](#)

Rich Holdren - [Scholarship, Research and Creativity](#)

International Issues Group

Irma Delson, International Issues Group member, will report on activities, the charge and membership.

2. Professional Faculty Issues Group

Tony Wilcox, Professional Faculty Issues Group Chair, will update the Senate on activities of the group and invite participation. (NOTE: Please see the first Information Item below for additional information.)

C. INFORMATION ITEMS

1. Professional Faculty Issues Group Survey

All Professional Faculty are invited and encouraged to complete a survey being conducted by the Professional Faculty Issues Group. The survey is designed to identify the key issues of concern to the professional faculty. The survey is being conducted through May 7, and can be found on the web at: <http://oregonstate.edu/osu2007/profacultysurvey/>.

OSU Promotion and Tenure Guidelines and Procedures Brownbag

On May 14 from noon-1:00 p.m. in the MU Leadership Center the procedures for both promotion and tenure will be discussed. From 1:00-2:00 the focus of the conversation will be on the definition and assessment of scholarship. All faculty are invited to attend and ask questions about the processes and procedures. The session will be of particular interest to tenure-track faculty, faculty who are seeking a promotion, deans, department heads, and members of unit promotion and tenure committees. Beverages and cookies will be provided. The session is jointly sponsored by the Faculty Senate Promotion and Tenure Committee, Academic Affairs, and the Critical Issues Project, W.K. Kellogg Foundation and will be available via a live webcast at: <http://instruct.orst.edu/smi/live/>. The Leadership Center is located on the 1st floor at the east end of the MU across from the MUPC Office.

2. Commencement 2002

Ushers are very important for a well-run commencement program; would you be able to help this year?

The OSU Commencement has a very high reputation and the team of ushers has contributed significantly to the success of the event. OSU Commencement ceremonies will be Sunday, June 16th with the graduate ceremony from 9:00 - 10:30 a.m. and the undergraduate ceremony from 2:00 - 4:30 p.m.; both ceremonies will be in Reser Stadium.

Changes have been planned for this year that should make ushering easier for volunteers. Security personnel are expected to be hired for the "difficult" areas including keeping guests out of the aisles where graduates process, requesting people to remain seated to prevent blocking the view of others and to move people in and out of a designated photography section. This will allow volunteer ushers an opportunity to better assist the friends and families of the graduates.

If you will be able to help with Commencement this year, please contact [Joan Sandeno](mailto:Joan.Sandeno@orst.edu) at Joan.Sandeno@orst.edu and indicate your campus e-mail and/or telephone number, as well as whether you are available for the morning or afternoon ceremony, both, or "as needed" and which of the following areas you prefer to assist with:

- Public Relations/Information to those waiting in line prior to the gates opening Assist special needs guests from carts or elevators to their seats Take tickets Hand out programs
- As needed

D. REPORT FROM AND DIALOG WITH THE PROVOST

Tim White, Provost & Executive Vice President

E. REPORT FROM AND DIALOG WITH THE FACULTY SENATE PRESIDENT

President Nancy Rosenberger

F. NEW BUSINESS

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FACULTY SENATE AGENDA

**Thursday, June 6, 2002
3:00 - 5:00 PM
Construction & Engineering Hall
LaSells Stewart Center**

The agenda for the June Senate meeting will include the reports and other items of business listed below.

A. ACTION ITEMS

1. Consideration of Degree Candidates

Barbara Balz, Registrar, will present the recommended lists of degree candidates for Senior Honors, Baccalaureate Degree Candidates, and Advanced Degrees. The Faculty Senate is asked to approve these candidates on behalf of the Faculty of the University. These candidates have been certified by the appropriate academic units, committees, and councils. Attached is the [Registrar's Memorandum](#) that outlines the policies and procedures for the review and approval for degree candidates.

Bylaws Change

Gordon Matzke, Bylaws and Nominations Committee chair, will present for approval [two Bylaws changes](#); adding the School of Education as an apportionment unit and revising the IFS section.

Endorsement of Curriculum Council Motion Regarding Reorganization

Mike Quinn, Curriculum Council Chair, will present for Senate endorsement a [motion](#) regarding reorganization.

Library Committee Resolutions

Heidi Brayman Hackel, Library Committee chair, will present two [resolutions](#) from the Library Committee for Senate endorsement.

2. [Faculty Panels for Hearing Committee Election](#)

The Board's Administrative Rules define criteria and procedures for the imposition of sanctions for cause, including termination of appointment (OAR 580-21-320 through 580-21-375). If such a sanction is to be imposed, the faculty member is entitled to a formal hearing of charges by a hearing committee to be selected from a faculty panel which has been duly established. Nominees for each new panel are randomly selected. Faculty Panels for Hearing Committees are elected on even numbered years.

Ballots will be distributed at the meeting; balloting for ten primary members will be limited to Senators or their official representatives.

B. SPECIAL REPORTS

1. Athletics

Bob De Carolis, Senior Associate Athletic Director, will provide an update on Athletic activities.

Assessment Task Force

Bob Burton, Assessment Task Force co-chair, will provide a brief update of activities and recommendations of the Assessment Task Force.

2. Budget

Mark McCambridge, Vice President for Finance and Administration, will report on the FY '03 budget.

C. INFORMATION ITEMS

1. Annual Reports

Annual committee/council reports submitted by Faculty Senate chairs are due July 15 to allow committees/councils to fully report their activities through June 30. Annual reports will be published on the Faculty Senate website at: <http://osu.orst.edu/dept/senate/committees/index.html>

2. Vacancies

Please notify the Faculty Senate Office if a sabbatic or leave will prevent you from completing your term as either a Senator or Faculty Senate committee/council member. If you are gone more than one term, exclusive of summer term, a replacement is required. This information will assist us in identifying a replacement.

D. REPORT FROM AND DIALOG WITH THE FACULTY SENATE PRESIDENT

President Nancy Rosenberger

E. NEW BUSINESS

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Faculty Senate

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FACULTY SENATE AGENDA

Thursday, October 3, 2002

3:00 - 5:00 PM

**Construction & Engineering Hall
LaSells Stewart Center**

The agenda for the October Senate meeting will include the reports and other items of business listed below.

A. ACTION ITEM

[Faculty Panels for Hearing Election](#)

The Board's Administrative Rules define criteria and procedures for the imposition of sanctions for cause, including termination of appointment (OAR 580-21-320 through 580-21-375). If such a sanction is to be imposed, the faculty member is entitled to a formal hearing of charges by a hearing committee to be selected from a faculty panel that has been duly established. Nominees for each new panel are randomly selected. Faculty Panels for Hearing Committees are elected on even numbered years.

NOTE: The OSU Legal Officer has determined that Professional Faculty are eligible for election.

Ballots will be distributed at the meeting; balloting for ten primary members will be limited to Senators or their official representatives.

B. COMMITTEE REPORT

[Bylaws and Nominations Committee](#)

Henry Sayre, Chair, will discuss the nomination process for Faculty Senate President-Elect and Executive Committee and Interinstitutional Faculty Senators.

C. REPORT FROM AND DIALOG WITH THE FACULTY SENATE PRESIDENT

President Nancy Rosenberger

D. SPECIAL REPORT

[Oregon Public Employees Retirement System \(PERS\)](#)

President-Elect Bruce Sorte will lead a discussion generally outlining the PERS situation and opportunities for comment during this public input period. Key points of a draft resolution being considered by the Executive Committee will be presented for discussion, but will not be voted on in October. The Executive Committee anticipates that the resolution will be presented for approval in November. Senators are requested to read an [Oregonian article](#), review the first two articles in the "Issues and the News" portion of the [PERS web page](#), and suggestions for a [resolution](#) to be prepared for an informed discussion. Please bring your questions and suggestions.

E. INFORMATION ITEMS

1. [Faculty Senate Fall Elections](#)

Henry Sayre, Bylaws and Nominations Committee Chair, is accepting recommendations for 1) President-Elect, 2) Executive Committee members, and 3) Interinstitutional Faculty Senate Senator. Nominations may be forwarded to him via electronic mail at henry.sayre@osucascades.edu. Deadline for nominations is October 8. NOTE: If Senators wish to make a nomination from the floor at the November meeting, they must have received prior approval from the nominee.

2. [Faculty Senate Calendar](#)

Please reserve the following dates for Faculty Senate meetings during academic year 2002-2003; check your monthly agenda to determine the location. All meetings are scheduled to begin at 3:00 PM; November 7, 2002; December 5, 2002; January 9, 2003; February 6, 2003; March 6, 2003; April 3, 2003; May 1, 2003; and June 5, 2003

F. NEW BUSINESS

IN ORDER TO PROPERLY RECORD MINUTES OF THE SENATE MEETING,
ALL SENATORS ARE REMINDED TO IDENTIFY THEMSELVES
AND THEIR SENATE AFFILIATION WHEN RISING TO SPEAK.

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Faculty Senate

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FACULTY SENATE AGENDA

Thursday, November 7, 2002

3:00 - 5:00 PM

**Construction & Engineering Hall
LaSells Stewart Center**

The agenda for the November Senate meeting will include the reports and other items of business listed below.

A. ACTION ITEMS

1. Approval of the 2003 Apportionment Table

The 2003 Faculty Senate apportionment table (consisting of OSU FTE in the ranks of Instructor and above, including Professional Faculty and Faculty Research Assistants and Associates), will be distributed and presented for approval at the November meeting.

2. Faculty Senate Nominations and Elections

Henry Sayre, Bylaws and Nominations Chair, will present for approval the slate of nominees for the 2003 Senate President-Elect, three new members of the Executive Committee (EC), and an Interinstitutional Faculty Senate (IFS) Senator. The President-Elect serves for one year, and then automatically assumes the presidency of the Senate; EC members serve two-year terms; and IFS terms are three years. Nominations will be taken from the floor; however, the nominator must obtain, in advance, the nominee's willingness to serve if elected. The slate of nominees can be found on the web at: <http://www.oregonstate.edu/dept/senate/elections/slate2002.html>

3. Ballot Counting Committee

Three volunteers are needed to assist in counting the President-Elect and IFS ballots on December 3 from 1:00-2:30; President Rosenberger will ask for volunteers from the floor.

4. SET Recommendations

Ray William, Advancement of Teaching Committee, will present for approval Student Evaluation of Teaching recommendations, including a diversity component. His report can be found on the web at: <http://www.oregonstate.edu/dept/senate/agen/reports/112002aot.html>

B. DISCUSSION ITEM

1. OSU-2007 Curricular Issues Core Planning Team Recommendations

The Senate will discuss the draft of the Curricular Issues Core Planning Team's Executive Summary. This draft represents the recommendations that CIPT has discussed, but has not finally endorsed. The main focus of the discussion will be Recommendations I and II; if time permits Recommendation III will also be discussed. The final report will be submitted November 15. The report can be found on the web at: <http://oregonstate.edu/dept/senate/osu2007/cipt.exsum.html>

C. INFORMATION ITEMS

1. Faculty Forum

The Faculty Senate is sponsoring a Faculty Forum on November 21 from 3:00-5:00 in the MU East International Forum to discuss OSU-2007 recommendations. Please encourage your colleagues to attend. Recommendations can be found on the OSU-2007 website at: <http://oregonstate.edu/osu2007/>

2. PERS Resolution

The PERS resolution is still being worked on and the most recent working version can be found on the web at: <http://oregonstate.edu/dept/senate/resolutions/pers.0211.html>. It is anticipated that this will be discussed at the December or January Senate meeting.

3. President-Elect, Executive Committee and IFS Elections

As provided in the Senate Bylaws, (Article VI, Section 3) and amended on October 6, 1977, "additional nominations may be made from the floor and the nominations shall be closed." The Executive Committee requires that if such nominations from the floor are made, the nominator must obtain, in advance, the nominee's willingness to serve if elected. The names of all nominees will be submitted to OSU This Week for publication.

The University-wide election of the President-Elect and IFS representative will be conducted between November 12 and December 3. Ballots will be distributed to all eligible voting members of the OSU faculty, in accordance with current Faculty Senate Bylaws. Signed ballots received in the Faculty Senate Office no later than noon on December 3 will be counted by the Counting Committee prior to the December 5 Faculty Senate meeting. The individual receiving the highest number of votes will be declared the winner in each of the elections.

Election of new members of the Executive Committee will be conducted by written ballot at the December 5th Faculty Senate meeting. Those candidates receiving the highest number of votes shall be elected. Tie votes shall be resolved by written ballot in a run-off election.

Faculty are encouraged to check 2001/2002 attendance of current Senators who are candidates for elected office to determine representation during the past year. The attendance information can be found on the web at <http://www.orst.edu/dept/senate/attendance/2001-2002.html/>.

4. Instructions for Nomination and Election of Faculty Senators

Upon receipt of all materials, and approval of the apportionment table, the Faculty Senate Office annually transmits Senatorial nomination and election instructions to head of all voting units; a sample letter can be found on the web at: <http://www.orst.edu/dept/senate/elections/seninst2002.html>

5. Senator Representation Summary for 2000/2001

A summary of Senator attendance by both apportionment unit and individual senator for academic year 2001/2002 can be found on the web at: <http://www.orst.edu/dept/senate/attendance/2001-2002.html/>. Each Dean or head of an apportionment unit will also receive these reports. Faculty members are invited to view both reports, particularly the individual reports, if a Senator is eligible to be re-elected to the Faculty Senate or is a candidate for elected office to determine the representation received from Senators during the past year. Please note that the Bylaws state, "In the event of a Senator's absence, without providing a substitute, for three meetings during one year, the position will be declared vacant by the apportionment unit and filled by the nominee with the next highest number of votes at the most recent election."

6. Faculty Panels for Hearing Election Results

As a result of the election by Senators in October, the following faculty were elected to serve on the Faculty Panels for Hearing through June 30, 2006:

Primary Members

Sally Bowman
Eda Davis-Butts
Bart Eleveld
Rod Harter
Maureen Healy
Yuji Hiratsuka
Douglas E. Johnson
Jay Noller
Ed Scott
John Simonsen

Alternate Members

Mohammad Azizian
Andrew Bluhm
John Caputo
Javier Cervantes
Sara Eklund
Viki Freeman
Janet Morandi
Jodi Nelson

Lisa Parker
Charles Sears

7. Reflections on Scholarship: Forums on Faculty Rewards and Evaluation

Forum Topic: Peer Evaluation of Teaching: Best Practices

Date: Tuesday, November 19

Time: noon-1 PM

Location: MU 206

According to the Promotion and Tenure Guidelines, evaluation of instruction is based, in part, on systematic peer evaluations including both classroom observations and review of course syllabi, texts, assigned reading, examinations, and class materials. Various processes for conducting Peer Evaluation of Teaching have been developed across campus. A panel will share how their unit is conducting Peer Evaluation of Teaching. Participants will have the opportunity to ask questions and engage in conversations about best practices.

Please feel free to bring your lunch. Beverages and cookies will be provided. The forum will be Webcast live at <http://instruct.orst.edu/smi/live/>

This forum is sponsored by the Office of Academic Affairs with coordination assistance from the University and Faculty Senate Promotion and Tenure Committees. If you have questions, contact Leslie Burns at Leslie.Burns@orst.edu.

D. REPORT FROM AND DIALOG WITH THE PROVOST

Tim White, Provost & Executive Vice President

E. REPORT FROM AND DIALOG WITH THE FACULTY SENATE PRESIDENT

President Nancy Rosenberger

F. NEW BUSINESS

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Faculty Senate

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FACULTY SENATE AGENDA

Thursday, December 5, 2002
3:00 - 5:00 PM
Construction & Engineering Hall
LaSells Stewart Center

The agenda for the December Senate meeting will include the reports and other items of business listed below.

A. ACTION ITEMS

1. [Executive Committee Election](#)
See attached [biographical sketches](#). Voting will take place during the meeting by Senators, proxies, and ex-officio members only. Three people will be elected for two-year terms beginning January 2003. Continuing EC members are: Dianne Erickson, Science; Angelo Gomez, Associated; and Janet Nishihara, Student Affairs.
2. [Category I Proposal - Creation of a School of Electrical Engineering and Computer Science](#)
Nan Scott, Curriculum Council Chair, will present for approval a Category I proposal to [Create a School of Electrical Engineering and Computer Science](#)

B. SPECIAL REPORTS

1. [Faculty Senate Election Results](#)
President Rosenberger will report on the outcome of the election for Faculty Senate President-Elect and Interinstitutional Faculty Senate Senator.
2. [Athletics Advisory Board Subcommittees](#)
Susan Shaw, Athletics Advisory Board Chair, will briefly inform faculty of newly formed subcommittees of the Athletics Advisory Board.
3. [PERS Update](#)
Bruce Sorte, Faculty Senate President-Elect, will present a revised [PERS resolution](#).
4. [Professional Faculty Issues Group](#)
Anthony Wilcox, Professional Faculty Issues Group Chair, will present the [draft report](#) from the Issues Group.

C. DISCUSSION ITEM

1. [OSU-2007](#)
Sabah Randhawa, Institutional Unit Management co-chair, will present [recommendations](#) with particular attention to Recommendation #2, Administrative Structure and Processes

D. INFORMATION ITEMS

1. [Farewell to President and Mrs. Risser](#)
You are invited to an all-campus farewell for President and Mrs. Risser on December 8 from 4:00-6:00 PM in the MU Lounge.
2. [Reflections on Scholarship - Peer Evaluation of Teaching](#)
For those of you who were not able to attend the November 19 presentation of the Forum on Faculty Rewards and Evaluation, it is available on the web - please note that Real One Player is required to

view and hear this streaming.

- [Greetings and Introduction](#)
- [College of Business](#)
- [College of Health and Human Sciences](#)
- [College of Forestry](#)
- [Panel Discussion](#)

3. New Senator Orientation

The New Senator Orientation will be held January 9. If you are a continuing Senator, but were not able to attend the orientation when you were elected, please contact the Faculty Senate Office at 737-4344 if you would like to attend the upcoming session.

4. 1040 Hour Appointments

Faculty whose Senate terms extend beyond December 31, 2002 and who have accepted 1040 hour appointments are no longer eligible to serve as a Senator. If you fall into this category, please contact the Faculty Senate Office at 737-4344 so a replacement can be appointed to complete the remainder of your term.

Some faculty who serve on Senate committees/councils, and who are on 1040 hour appointments, may also be ineligible to continue serving. If the committee/council that you serve on does not specifically allow emeritus faculty, or if you are unsure, please contact the Faculty Senate Office so a determination may be made and/or a replacement identified.

E. REPORT FROM AND DIALOG WITH THE PROVOST

Tim White, Provost & Executive Vice President

F. REPORT FROM AND DIALOG WITH THE FACULTY SENATE PRESIDENT

President Nancy Rosenberger

G. NEW BUSINESS

*Many thanks to all Senators whose terms end December 31.
Thank you for your willingness to serve, your participation,
and your thoughtful consideration of items brought before
the Senate during your term.*

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