Baccalaureate Core Committee Reference Guide

This document serves as a consolidated reference guide for the Baccalaureate Core Committee (BCC).

Links provided can be found throughout the Baccalaureate Core Website.

Resource	Description of Intended Use for BCC Members
About us	• Learn more about what each member of the BCC support team specializes in and who to contact for specific questions
Commonly Used Websites	
Bacc Core Committee Faculty Senate website	• Committee membership, standing rules, and resource materials
Baccalaureate Core website	• Current Bacc Core curriculum • Bacc Core reform project
Rules and Procedures	
Scheduling procedures	• Originally intended for Schedulers, this resource will provide BCC with an understanding of scheduling restrictions for Bacc Core courses (example – Bacc Core course cannot have a major restriction on it)
Curricular rules	• Bacc Core and WIC catalog policy
Upper and Lower Division courses	• Definition and guidelines about what constitute as an upper or lower division course
Bacc Core Lab Definition	• Definition of a lab science course, created by BCC and vetted by Curriculum Council
Bacc Core Assessment	
Bacc Core Learning Outcomes, Criteria and Rationale (BCLOs)	• The committee assess courses throughout the core using the category specific learning outcomes, criteria, and rationale
Assessment	• The distinction between Category Reviews and Course Proposals • Accreditation standards
Sample syllabus matrix	• Example of the matrix the BCC commonly recommends faculty include in their syllabi to demonstrate alignment of BCLO's to course content. • Used in Category Reviews and Course Proposals
Category Reviews and Tools	
Category Reviews	• What are Category Reviews?
Committee review timeline	• Timeline the committee follows for conducting Category Reviews
SharePoint	• Location for course CORE data, materials submitted by units for review, and completed BCC reviewer forms
Course Proposals and Tools	
Course Proposals	• What are course proposals? • CIM review process
CIM access and support	• Access to CIM system (click on "CIM for Courses")
Committee review forms	• Used by the committee to assess Course Proposals

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