***Materials linked from the December 6, 2022 Graduate Council agenda.***

**Item related to Alternative Summative Assessment:**

A: Basic Form of the Request

When initially launched, requests for alternative summative assessments for non-thesis Master’s lacked a formal process. We have been honing in on a process. The latest process (used for Nuclear Engineering) involved programs submitting a “Change of Program” proposal in CIM and we asked for commentary on two items:

1. Provide a description of how the three Master’s level GLOs are to be assessed and by whom.
2. Provide benchmarking against similar degrees at peer institutions.

At the Nov 8 meeting, the Graduate School noted that proposals often are not clear on two additional important aspects:

1. Who are signatories on the Program of Study?
2. Who are the signatories on the degree completion GLO approval sheets?

Based on the conversation at the Nov 8th meeting, I have drafted what I believe is a more complete process for programs requesting to move to an alternative summative assessment:

**Step 1:** Programs wishing to introduce an Alternative Summative Assessment should prepare a written proposal and send to the Chair(s) of the Graduate Council. The proposal should describe:

1. How the program of study is determined and who are the signatories?
2. ~~How will the Master’s Level GLOs~~ *How will the alter summative assessment be used as a culminating experience in lieu of a final oral exam, where the goal of the final oral exam is described here:* (<https://catalog.oregonstate.edu/college-departments/graduate-school/#masters-final-exam> ). How will this performance be assessed, by whom, and how/when will these outcomes be reported to the Graduate School.
3. Benchmarking against comparable programs and their “exit hurdles” and POS determination.

**Step 2:** Schedule a preliminary meeting with the Graduate Council to discuss the proposed alternative summative assessment proposal. The Graduate Council Chair(s) can help to iterate the proposal until it is acceptable.

**Step 3:** Submit a “Change of Program” proposal (or embed the alternative summative assessment language into the body of a “New Program Proposal”) within CIM for approval.

***From JBB: I would like to propose an email vote on this portion.***