

Proposed Revisions to AR 28. Substitutions

Mark-up version. Blue strike-through text indicates proposed deletions and bolded red text indicates proposed additions.

AR 28. Exceptions and Substitutions

- a. **Undergraduate students:** ~~Substitutions for~~ **Exceptions to** institutional requirements as outlined in AR 25, ~~except for baccalaureate core requirements of AR 25a,~~ may be petitioned to the Academic Requirements Committee after approval by the student's dean or college head advisor. ~~Substitutions for baccalaureate core requirements of AR 25a may be presented for consideration to the student's dean or college head advisor.~~ **Transfer course articulation for the requirements of AR 25a are determined by the Office of the Registrar in collaboration with colleges and the core education committee.** Substitutions or ~~adjustments of exceptions to~~ college or departmental requirements are ~~also~~ subject to approval by the college or department.
- b. **Graduate students:** Substitutions for, **or exceptions to,** institutional requirements or deviations from ~~normal~~ Graduate School regulations and policies ~~may be made only by obtaining the approval of~~ **are approved by** the dean of the Graduate School ~~following and require~~ a petition ~~by means of a~~ letter signed by the student and the student's major professor. ~~Action taken on such substitutions or petitions~~ **Approved exceptions** will not be considered as a precedent for any future action.

Rationale: The proposed revision reflects what is already happening in practice and the revision for the graduate students has been vetted with Karen Hansen in the graduate school. This revision is in response to a request made by the Associate Deans that exceptions be handled at a central level. Currently, when students get an exception from their advisor, if the student changes major then the exceptions "disappear" and they have to get them approved from a new advisor (which doesn't always happen). With the new Core Ed, the Associate Deans want exceptions to be handled in a more equitable manner.

AR 28. Exceptions and Substitutions

Clean version.

- a. **Undergraduate students:** Exceptions to institutional requirements as outlined in AR 25 may be petitioned to the Academic Requirements Committee after approval by the student's dean or college head advisor. Transfer course articulation for the requirements of AR 25a are determined by the Office of the Registrar in collaboration with colleges and the core education committee. Substitutions or exceptions to college or departmental requirements are subject to approval by the college or department.
- b. **Graduate students:** Substitutions for, or exceptions to, institutional requirements or deviations from Graduate School regulations and policies are approved by the dean of the Graduate School and require a petition letter signed by the student and the student's major professor. Approved exceptions will not be considered as a precedent for any future action.