

DEPARTMENT OF APPAREL, INTERIORS,
HOUSING AND MERCHANDISING



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Date: September 3, 1997

To: Tony Wilcox, President
Faculty Senate

From: Sally Francis, Chair *Sally Francis*
Task Force on Senate Membership

Re: Final Report and Recommendations

The Task Force on Senate Membership has completed its work in addressing the charge to consider Senate composition and related issues. The individual members of the Task Force should be commended for their very fine work in service to the faculty and congratulated for producing an extraordinarily thoughtful, creative, and thorough document in a very timely manner.

Attached to this memorandum is a copy of our Final Report. The Final Report contains seven recommendations along with the substantiating data and underlying rationale for each. The Final Report is the basis for the accompanying proposal to amend the Bylaws as per your charge.

I am prepared to present the Report and the proposal to amend the Bylaws to the Faculty Senate.

c: Task Force Members

Task Force on Senate Membership¹

FINAL REPORT

BACKGROUND

The Task Force on Senate Membership was appointed by President Wilcox to consider Senate composition. These considerations arose as a result of two occurrences:

- Former Management Services employees have been reclassified and, together with the existing No Rank Faculty, constitute the newly created **Professional Faculty** rank.
- A motion was made at the December, 1996, meeting of the Faculty Senate to create an **Academic Senate** whose members would be professorial ranked faculty and Faculty Research Assistants who do not have formal administrative assignments.

CHARGE

President Wilcox charged the Task Force on Senate Membership to:

- revise the existing Bylaws to reflect the discontinuation of the No Rank classification of faculty appointments and the creation of the Professional Faculty classification;
- formulate recommendations on the issue of Faculty Senate representation for the former Management Service employees and for Faculty Research Assistants;
- consider whether former Management Service employees should have designated representation on the Faculty Economic Welfare Committee, the Faculty Grievance Committee, and the Faculty Mediation Committee;
- consider the recommendation made at the December 1996 Faculty Senate meeting: *...The current Faculty Senate is in actuality a University Senate. Therefore, it is proposed that an Academic Senate be created, whose members shall be professorial ranked faculty and faculty research assistants who do not have formal administrative assignments...; and*
- consider if a higher ratio between faculty in an apportionment unit and senate representation is necessary to reduce the size of the Faculty Senate.

The membership of the Task Force is diverse and includes representation from all of the various classifications of faculty. The Task Force met for the first time on April 2, 1997, and met weekly throughout spring term, 1997.

To guide our deliberations, the Task Force first undertook to answer the question, "What is the purpose of the Senate?" Using the current Faculty Senate Bylaws and the AAUP Red Book as resource materials, the following statement of purpose was written.

¹See Appendix 1: Senate Membership Task Force roster.

What is the purpose of the Senate?

The purpose of the Senate is to represent the interests of the faculty regarding:²

- the protection of fundamental academic principles (academic freedom, curriculum integrity, standards of excellence, importance of liberal education);
- advancing the creation and dissemination of knowledge under vastly changed circumstances;
- attracting, engaging, retaining for appropriate lengths of time, and educating diverse student populations;
- the political role/relationship of the University to the larger community (local, state, and federal governments) and the increasingly powerful and influential private (corporate) sector;
- the economic welfare, conditions of work, and evaluation of work and workers;
- redesigning the University to be much more open, inclusive, and widely available than has been the case with the traditional central campus and county office focus; and
- program budgets (size, sources, regularity).

The Task Force next considered how inclusive the membership of the Faculty Senate should be, given the stated purpose and past action items. Issues that were projected to come before the Senate in the future were also taken into consideration (See Appendix 2). These issues were identified in consultation with President Wilcox, President Elect Niess, and IFS Senator Nishihara. Action items handled by the Senate during the past 2.5 years were also taken into consideration in considering Senate membership.

How inclusive should the Senate be?

(Who should be appropriately involved in Senate action items?)

The Task Force reached consensus in recommending that all categories of faculty should be included in the Faculty Senate. That is, we recommend that Faculty Research Assistants and the former Management Services personnel be included in Senate membership. We believe that the purpose of the Faculty Senate is relevant to these groups of faculty and that the issues/concerns of these groups of faculty are consistent with Senate issues/concerns. Further, it was recognized that these faculty members currently have no vehicle for having their issues/concerns heard.

Recommendation 1: All categories of faculty should be included in the Faculty Senate.

²See Appendix 2: List of Past and Future Senate Action Items.

**Should Faculty Research Assistants and former Management Services personnel be integrated within existing apportionment units?
(Should new apportionment units be created or not?)**

The Task Force next considered the question of apportionment for Faculty Research Assistants and former Management Services personnel. Specifically, we considered whether these groups of faculty should be integrated into existing Senate apportionment units or whether new apportionment units should be created for either or both groups. As background, the following data were collected³:

- Faculty Research Assistants
 - head count
 - FTE
 - Senate seats
- Senior Faculty Research Assistants
 - head count
 - FTE
 - Senate seats
- Professional Faculty
 - total head count
 - total FTE
 - FTE currently included in Faculty Senate
 - FTE currently excluded from Faculty Senate
 - Senate seats
- Faculty Senate Apportionment Table with two scenarios
 - no new apportionment units
 - new apportionment units

In considering apportionment, the Task Force strove to maintain the current balance among apportionment units. Relevance of issues/concerns of the new groups of faculty to existing apportionment units was also considered. From the data in Appendices 3-5, it is apparent that including the new groups of faculty within existing apportionment units would result in a very considerable increase in the size of two units, Agricultural Sciences and Associated Faculty. Further, although both of these groups of faculty would be included in the Senate, neither would be assured of actual representation by being elected Senator. On the other hand, creating a new apportionment unit of Faculty Research Assistants would result in creation of a unit of about 23 senators, the single largest unit in the Faculty Senate, and would raise the question of where to place Senior Faculty Research Assistants (they are currently included within existing apportionment units).

³See Appendices 3 , 4, and 5.

The Task Force reached consensus in recommending that both groups of faculty should be included within existing apportionment units but that the apportionment basis should be reconsidered to address the issues of comparability as stated above.

Recommendation 2: Faculty Research Assistants and former Management Services personnel should be included within the existing Faculty Senate Apportionment Units.

What should be the apportionment basis of the Faculty Senate?

The Task Force next considered the problem of the apportionment basis. We sought to maintain the Faculty Senate at approximately its current size of about 130 senators and its current balance among apportionment units. Finding that the purposes and past/future actions of the Senate relate largely (1) to employment conditions of concern to all and (2) to curriculum/academics of more concern to some than others, we considered how senate seats could be apportioned to equitably represent all while insuring that a majority of senators would represent those most concerned with curriculum/academics. After considering several possibilities, the Task Force recommends that apportionment be based not on FTE alone, but on a combination of FTE and student credit hours (SCH).⁴ Specifically, we recommend a Senate of 132 senators be formed based on 75% FTE and 25% SCH; currently, this would mean an allocation of about 1 senator per 25 faculty FTE and 1 senator per 16,500 SCH. This formula would result in an allocation of senators reflecting a reasonable balance of academic/employment concerns.

Recommendation 3:
Senate size shall be maintained at 132 elected members. Senate apportionment shall be based on a combination of 75% faculty FTE and 25% SCH..

Should any changes be made to current committee structure in response to the Task Force recommendations?

The Task Force considered whether former Management Services employees should have designated representation on the Faculty Welfare Committee, the Faculty Grievance Committee, and the Faculty Mediation Committee or whether any new committees should be created. Although we do not recommend designated representation for this category of employees, we strongly recommend that the Executive Committee make every effort to achieve broad faculty representation on Senate committees giving particular attention to both former Management Services faculty and to Faculty Research Assistants.

⁴See Appendix 6.

To respond to concerns of OSU faculty regarding maintenance of control over the curriculum by faculty with academic rank (i.e. Professor, Associate Professor, Assistant Professor, Instructor) the Task Force considered clarification in the Standing Rules of several academic or curricular policy making committees and councils: Academic Regulations Committee, Baccalaureate Core Committee, Curriculum Council, University Honors College Council, Instructional Development and Technology Committee, and Advancement of Teaching Committee. For purposes of this report, we defined two terms: (1) *Regular Professorial Faculty*; and (2) *Teaching Faculty*.

According to the Faculty Handbook (p. 8, 1992), *Professorial ranks* include Professor, Associate Professor, and Assistant Professor and are reserved for faculty whose responsibilities and positions carry the expectation of scholarly accomplishments. *Regular* faculty are those who are paid all or in part by state accounts. For purposes of this report, *Regular Professorial Faculty* are faculty who hold the rank of Professor, Associate Professor, or Assistant Professor and who are paid at least in part by state accounts but also including endowed faculty positions at Professorial ranks. Courtesy faculty (except ROTC faculty), visiting faculty, and adjunct faculty are not included.

For purposes of this report, *Teaching Faculty* are faculty who have teaching and/or advising responsibilities as described in the OSU Promotion and Tenure Guidelines⁵.

The Task Force recommends that the following clarifications (additions are shaded) in the Standing Rules for committee membership be referred to the Committee on Committees for review:

1. ACADEMIC REGULATIONS COMMITTEE

The Committee consists of five teaching Faculty and three Student members and the registrar, Ex-Officio.

2. ADVANCEMENT OF TEACHING COMMITTEE

The Committee consists of five teaching Faculty and three Student members, one of whom must be a graduate student and one of whom must be an undergraduate

⁵According to OSU's Promotion and Tenure Guidelines, faculty instructional responsibilities include "...presenting resident credit courses, extension and international programs, non-credit seminars and workshops, and continuing-education and distance-learning programs; ...directing undergraduate and graduate projects, internships, and theses, and...serving on masters and doctoral committees; ...mentoring undergraduate and graduate students, and postdoctoral associates." Advising is delineated as including "...assisting students in the selection of courses or careers, serving as faculty adviser with student groups, assisting learners in educational programs both on and off campus, and mentoring students."

student, and the Provost and Executive Vice President ex-officio, or designee, Ex-Officio.

3. BACCALAUREATE CORE COMMITTEE

The committee shall consist of seven regular Professorial Faculty and two Students.

4. CURRICULUM COUNCIL

The Council consists of regular Professorial Faculty representing each academic college and two Student members. In addition, a member of the Budgets and Fiscal Planning Committee, appointed by its Chair, shall serve as a liaison member, non-voting, on the Curriculum Council, and the Director of Undergraduate Academic Programs shall be a non-voting, ex-officio member. Three ex-officio Information Services faculty members, appointed annually by the Information Services Associate Provost, shall serve as Liaison members on the Curriculum Council.

5. INSTRUCTIONAL DEVELOPMENT AND TECHNOLOGY COMMITTEE

The Committee shall consist of six Faculty, at least four of whom must be teaching Faculty, and two Student members, and ex-officio, the Director or Associate Director of the Communication Media Center.

6. UNIVERSITY HONORS COLLEGE COUNCIL

The Honors Council consists of at least six regular Professorial Faculty members and at least two Students, the students appointed from among Honors College students.

Recommendation 4: The membership of selected Faculty Senate Committees and Councils with responsibility for curricular and instructional matters should be referred to the Committee on Committees for review.

How should the Task Force recommendations be implemented?

We recommend that a widespread informational campaign be implemented to facilitate the transition into a new Senate structure⁶ and that an ad hoc transition committee be appointed by the President of the Faculty Senate to guide the implementation of the recommendations contained in this report. Also, we recommend that the Faculty Senate conduct a

⁶See Appendix 7

review of its makeup and size 3 years subsequent to the adoption of this report and its recommendations.

Recommendation 5: The Executive Committee should initiate the implementation strategies identified by the Task Force:

- appoint an ad hoc transition committee
- conduct an education campaign
- conduct a follow-up review

Should there be an exclusion period for Senate eligibility?

The Task Force considered whether there should be a minimum period of employment required for a faculty member to be eligible for participation in the Faculty Senate. This issue was addressed because of a concern that faculty in non tenure track positions may lack continuity of perspective and institutional commitment. Examination of employment data for Faculty Research Assistants revealed that a small number of faculty in that category had been at OSU less than 1 year and that most had continuous years of employment. Therefore, it was decided that such an exclusionary period would be inappropriate and unnecessary.

Recommendation 6: All faculty should be eligible for participation in the Faculty Senate immediately upon their employment at OSU.

Should faculty who hold administrative appointments be excluded from participation in the Faculty Senate?

The Task Force considered the suggestion that faculty who hold administrative appointments with the title of department chair/head or higher be barred from Senate participation. Currently, the philosophy is that anyone who can stand successfully for election should be able to do so. Therefore, all faculty are eligible for Senate participation. This matter, however, does not fall within the scope of the Task Force's charge. It is best left for consideration by the Senate. The Senate may also wish, considering that under OSSHE rules the President of the university has the power to veto Senate action, to revisit Article IV, Section 3, of the Bylaws, which makes the President of the university a voting member of the Senate. Therefore, it is the intention of the Task Force that **Recommendation 1** be interpreted to include faculty who hold administrative appointments.

Should there be a phase-in period for implementation?

The Task Force considered recommending a phase-in period for implementation of our recommendations. It was decided that all recommendations should be implemented immediately upon Senate approval. It is the goal of the Task Force that the Faculty Senate take action on

these recommendations at its October, 1997, meeting and that they be implemented in fall, 1997, Faculty Senate elections.

Recommendation 7: Recommendations of the Task Force on Senate Membership should be implemented at the next election following Senate approval.

SENATE MEMBERSHIP TASK FORCE			
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Appendix 2
List of Past and Future Senate Action Items

FUTURE SENATE ITEMS/ISSUES

- Post-tenure review
- Budget
- Distance education
- Access
- Semester conversion
- Faculty representation on OSBHE
- Assessment of teaching
- Recruitment and retention of students
- Athletics/academics
- Diversity and multiculturalism
- ROTC
- Curriculum and academic regulations
- Administrative structure
- University ombudsperson office
- Challenges to tenure

PAST SENATE ACTION ITEMS

- Curriculum and academic regulations
- Housekeeping (e.g. parliamentary, Standing Rules)
- P&T Guidelines
- ROTC representation

FACULTY SENATE MEMBERSHIP TASK FORCE

Unit	Faculty Research Assistant's			Sr. Fac. Res. Asst.		Combined Total FTE = Senators
	Head Count	Total FTE	Additional Senators	Head Count	Total FTE	
Agricultural Sciences	186	167.62	12	46	43.92	211.54 FTE → 15
Associated	27	23.51	2	4	4.00	27.51 FTE → 2
Business	--	--	--	--	--	--
Engineering	12	11.84	0	5	4.36	16.20 FTE → 1
Extension	--	--	--	--	--	--
Forestry	62	56.56	4	17	15.17	71.73 FTE → 5
Health & Human Perf.	1	1.00	0	--	--	1.00 FTE → 0
Home Ec. & Ed.	6	5.14	0	--	--	5.14 FTE → 0
Information Svcs.	1	1.00	0	2	2.00	3.00 FTE → 0
Liberal Arts	3	2.01	0	1	1.00	3.01 FTE → 0
Oceanic/Atmos. Sci.	31	28.35	2	32	29.28	57.63 FTE →
Pharmacy	6	4.68	0	--	--	4.68 FTE → 0
ROTC	--	--	--	--	--	--
Science	41	36.64	3	6	5.36	42.00 FTE →
Student Affairs	--	--	--	--	--	--
Veterinary Medicine	12	10.15	0	1	1.00	11.15 FTE → 0
TOTALS	388	348.50	23 approx	114	106.09	454.59 FTE → 32

FRA FTE = 348.50 ÷ 14 = 25 Senators

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FACULTY SENATE MEMBERSHIP TASK FORCE

Professional Faculty

Unit	Total FTE	Head Count	FTE Currently Included	FTE Currently Excluded	Additional Senators	Total Management Service
Agricultural Sciences	33.10	34	8.40	24.70	2	19.82 FTE → 20 HC
Associated	257.24	269	158.16	99.08	7	79.20 FTE → 81 HC
Business	14.00	14	10.00	4.00	--	2.00 FTE → 2 HC
Engineering	19.61	20	11.61	8.00	--	7.00 FTE → 7 HC
Extension	5.00	5	0.00	5.00	--	5.00 FTE → 5 HC
Forestry	28.42	29	10.87	17.55	1	8.00 FTE → 8 HC
Health & Human Perf.	6.76	7	4.76	2.00	--	2.00 FTE → 2 HC
Home Ec. & Ed.	8.35	9	3.35	5.00	--	4.00 FTE → 4 HC
Information Svcs.	45.75	47	33.00	12.75	--	9.00 FTE → 9 HC
Liberal Arts	16.78	17	5.78	11.00	--	6.00 FTE → 6 HC
Oceanic/Atmos. Sci.	10.30	11	3.50	6.80	--	5.80 FTE → 6 HC
Pharmacy	2.00	2	1.00	1.00	--	1.00 FTE → 1 HC
ROTC	--	--	--	--	--	--
Science	16.47	19	6.47	10.00	--	9.00 FTE → 9 HC
Student Affairs	50.70	52	26.03	24.67	2	24.00 FTE → 24 HC
Veterinary Medicine	6.00	6	0.00	6.00	--	6.00 FTE → 6 HC
TOTALS	520.48	541	282.93	237.55	12	187.82 FTE → 190 HC

Management Service totals were calculated using the contract start date of 11/01/96.
 Management Service FTE = 187.82 + 14 = 13 additional Senators.

Total Professional faculty FTE currently excluded = 237.55 + 14 = 17 additional Senators.

FACULTY SENATE MEMBERSHIP TASK FORCE							
Unit	1997 Senators	1997 FTE	FRA FTE	Adjusted Senators	Professional Excluded FTE	Adjusted Senators	Combined Senators
Agricultural Sciences	24	338.285	167.62	36	24.70	26	38
Associated	16	221.257	23.51	17	99.08	23	25
Business	4	49.318	--	4	4.00	4	4
Engineering	9	129.105	11.84	10	8.00	10	11
Extension	10	141.620	--	10	5.00	10	10
Forestry	8	109.165	56.56	12	17.55	9	13
Health & Human Perf.	3	44.464	1.00	3	2.00	3	3
Home Economics & Ed.	5	75.289	5.14	6	5.00	6	6
Information Services	5	70.007	1.00	5	12.75	6	6
Liberal Arts	14	189.478	2.01	14	11.00	14	14
Oceanic/Atmos. Sci.	7	95.490	28.35	9	6.80	7	9
Pharmacy	2	33.003	4.68	3	1.00	2	3
ROTC	1	19.000	--	1	--	1	1
Science	16	227.997	36.64	19	10.00	17	20
Student Affairs	4	57.300	--	4	24.67	6	6
Veterinary Medicine	2	34.670	10.15	3	6.00	3	4
TOTALS	130	1835.448	348.50	156	237.55	147	173

Senator figures based on 14:1 ratio

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Task Force on Senate Membership		
Unit	1997 Seats¹	SCH plus FTE²
Agricultural Sciences	24	24
Associated	16	14
Business	4	4
Engineering	9	10
Extension	10	6
Forestry	8	9
Health & Human Performance	3	4
Home Economics & Education	5	6
Information Services	5	3
Liberal Arts	14	17
Oceanic & Atmospheric Sci.	7	5
Pharmacy	2	3
ROTC	1	1
Science	16	21
Student Affairs	4	3
Veterinary Medicine	2	2
Totals	130	132

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¹ Senate apportionment is based on 1 senator per 14 FTE.

² Senate apportionment shall be based on a combination of student credit hours and faculty FTE. Seats will be allocated on the basis of 1 senator per 16,500 SCH (student credit hours) and 1 senator per 25 faculty FTE.

FACULTY SENATE MEMBERSHIP TASK FORCE

Purpose: To educate the university community, especially Faculty, about the Faculty Senate.

Areas of Action:

- A.
 - 1) Participation in the Senate – How do Faculty Members get involved?
 - 2) General Information on the Senate – What does the Senate do and how?
 1. general sessions
 2. executive committee
 3. other committees and councils
- B. There is a need for ongoing efforts to inform the faculty, as well as an initial campaign.
- C. Multimedia approach –
 - low tech methods (bulletin boards in high traffic areas, articles in OSU This Week, etc.)
 - high tech methods (such as a Web Page and e-mail)
- D. Education not only for the Faculty in general, but Department Chairs and those who distribute information within their units.

Specific Ideas:

- OSU This Week article
- Barometer Series of Articles:
 - General Senate Information
 - Integration of All Faculty issue
 - Who are the OSU Faculty and why should the currently excluded Faculty (Professional Faculty and Faculty Research Assistant's) be included.
 - Where to go from here
- Web Site
- New hires – information given at time of hire at same time as benefits package distributed; or in Departmental packet/folder.
- Bulletin Board – Display or Kiosk: This could display current minutes and next meeting's agenda.
- Revision of Committee volunteer form to inform about who's eligible.
- Improve the distribution system so that all faculty receive information.
- Deadline reminders in OSU THIS WEEK or Web Site.
- Transition Committee
- Workshops on the Senate (participation and voting; how the senate works)
- Flyer/updates (could be on paper, e-mail or on the WEB page) once a year or more on new senators and/or the senate.
- First meeting of the Senate in the fall could be an open house with refreshments and Q&A session.

OREGON STATE UNIVERSITY BYLAWS OF THE FACULTY SENATE

Approved by the Faculty Senate November 12, 1964

Revised: May 5, 1966; June 1, December 7 and 14, 1967; March 13 and June 5, 1969; February 13, May 29 and December 3, 1970; May 6 and June 3, 1971; March 2, 1972; May 30, 1974; March 6, 1975; October 6, 1983; April 3, 1986; October 1, 1987; May 12 and December 1, 1988; May 4 and October 5, 1989; March 1 and April 5, 1990; June 4, 1992, March 4, 1993; November 4, 1993; April 7, 1994; May 4, 1995; December 7, 1995, and December 5, 1996.

ARTICLE I: NAME

The name of this organization shall be the Faculty Senate of Oregon State University.

ARTICLE II: OBJECT

Sec. 1. Within the framework of legislation providing for Land-Grant Institutions and the Oregon State System of Higher Education, the Faculty Senate of Oregon State University, on behalf of the Faculty of the University, shall: (a) determine and establish the purposes of Oregon State University, formulate and evaluate policies and activities in harmony with these purposes; (b) assume responsibility for the creation, maintenance, and protection of a University environment conducive to the full and free development and preservation of scholarly learning, teaching, and research; (c) provide the means by which the administration may be apprised of representative opinion of the entire Faculty.

Sec. 2. To accomplish the Objects stated in Section 1. above, the Faculty Senate shall: (a) have legislative responsibility with respect to academic policies, educational standards, curricula, and academic regulations; (b) study and prepare recommendations to the President of Oregon State University concerning the welfare of the Faculty; (c) provide the means through which any matter of general interest to the Faculty or pertaining to the institution and its purpose may be brought to the Faculty Senate for discussion and appropriate action.

ARTICLE III: AUTHORITY AND RESPONSIBILITY

Sec. 1. The Faculty Senate shall be representative of the entire Faculty of Oregon State University and shall have both the authority and responsibility to act for and on behalf of the Faculty in all matters encompassed within the stated Objects of the Faculty Senate. The Faculty is defined as members of the Unclassified Academic Staff who: (1) are Professional Faculty, or (2) hold one of these academic ranks: Instructor, Senior Instructor, Faculty Research Assistant, Senior Faculty Research Assistant, Research Associate, Assistant

Professor, Associate Professor, or Professor (as defined in Section 580-20-005 of the OSSHE Administrative Rules), or (2) faculty in academic support, administrative support, and student support units who are assigned professional position titles without rank. Faculty in administrative or support units with joint appointments in academic units shall be included in their academic unit for the purposes of apportionment.

Sec. 2. Apportionment units represented in the Senate must comply with Board of Higher Education Administrative Rule (OAR 580-15-005), banning discrimination on the basis of age, disability, national origin, race, marital status, religion, sex, or sexual orientation.

Sec. 3. Members of the Faculty Senate are the uninstructed representatives of their constituents. It shall be the responsibility of the members of the Faculty Senate to seek for the opinions of their constituencies. Having exercised such responsibility, the members of the Faculty Senate shall feel free to make decisions and vote on matters according to their own reasoned judgments.

Sec. 4. Interinstitutional Faculty Senators shall be responsible for seeking opinions of the OSU Faculty and the OSU Faculty Senate as a body.

ARTICLE IV: MEMBERS

Sec. 1. The Faculty Senate shall consist of (a) elected members (b) officers of the Senate, and (c) ex-officio members.

Sec. 2. Elected Members. There shall be no more than 132 elected members as determined and apportioned according to the provisions of Article V, Sec. 1. Faculty as defined in Article III, Sec. 1. shall be eligible for election to the Faculty Senate providing they are stationed within the State of Oregon at the time Senate apportionment is determined annually.

Sec. 3. Ex-Officio Members. The President of the University, the Provost and Executive Vice President, Interinstitutional Faculty Senators, immediate past president, and any Executive Committee member whose term in the Senate has expired shall be Ex-Officio voting members of the Faculty Senate.

ARTICLE V: MEMBER NOMINATIONS AND ELECTIONS

Sec. 1. Apportionment. The elected members of the Faculty Senate, exclusive of the Senate President and Senate President-Elect, shall be apportioned in the following manner:

Each College, the combined ROTC staff, off-campus Extension Faculty, Student Affairs, Associated Faculty, and Information Services are apportionment groups. The Executive Committee of the Faculty Senate shall determine each Fall the full-time-equivalent (FTE) of Faculty as described defined in Article III, Sec. 1., above, in each College or unit and the total student credit hours (SCH) generated by each unit during the previous academic year; and shall establish the number of representatives and their apportionment on the basis of one representative for each fourteen (14) full time equivalent Faculty members or major fraction thereof (major fraction thereof is defined as anything above a .50 in figuring, i.e. 74.69 would be 75, 55.49 would be 55). Except, each apportionment group shall have at least one

Faculty-Senate-Member. The apportionment shall be allocated 75% according to FTE and 25% according to SCH, with the number of elected members of each apportionment group determined by the largest whole number below its calculated apportionment, and fractional apportionment allocated as described below. Each apportionment group shall have at least one elected member, and ROTC shall be allocated exactly one elected member. Additional seats necessary to achieve a total elected membership of 132 shall be distributed by allocating one seat to the apportionment group with the greatest unassigned fractional apportionment and continuing until 132 seats have been allocated.

Official current University personnel statistics will be the basis for determining the FTE for each Faculty member and for determining whether a Faculty member holds academic rank in more than one apportionment group. Official university student credit hour reports for the most recent academic year will be the basis for determining the number of elected members to be allocated to each apportionment group.

Apportionment groups are defined as: Each College, the combined ROTC staff, off-campus Extension faculty, Student Affairs, Associated Faculty, and Information Services. Associated Faculty are defined as those faculty whose affiliation is not with one of the other apportionment groups. Creation of additional apportionment groups requires a two-thirds vote of the members present at any regular Faculty Senate meeting and would become effective at the next subsequent annual apportionment.

If an apportionment group is eliminated due to merger or abolishment of a campus unit, the terms of office of the group's Senators would cease at the end of the current apportionment year.

If the FTE or SCH in an apportionment group declines to the extent that the total number of Senators to be allotted to that group in the next apportionment year will be less than the number of Senators scheduled to continue their terms of office into the new apportionment year, the reduction in number of Senators shall be dealt with through an election by members of the apportionment group. The terms of the elected Senators shall be in compliance with Sec. 5.

In the determination of representation of each apportionment group, all Faculty members who hold academic rank or FTE in one such group shall be included in that group, whether engaged in instructional, research, or extension work, with the apportionment determined accordingly. Agricultural Research and on-campus Extension Faculty shall be included with the College of Agricultural Sciences; Home Economics Research or on-campus Extension Staff members with the College of Home Economics and Education; Engineering or Forestry Research staff Faculty members with the Colleges of Engineering or Forestry, etc.

Each Fall, the Executive Committee of the Faculty Senate will request that Faculty with academic appointments in more than one apportionment group declare that group with which they wish to be associated for the purposes of apportionment and voting. These Faculty will have, with respect to these Bylaws, the same privileges as other members of the groups they select. Those Faculty members who do not respond to the annual request of the Executive Committee will be included in the apportionment group they most recently selected. Those Faculty who have never selected an apportionment group will be assigned to that apportionment group that has the greatest portion of their FTE.

Proposed Faculty Senate Apportionment: 1996-97 Example

Number of senators	132	SCH fraction =		0.25			
Apportionment Unit	SCH 95-96	SCH Apport.	FTE 96-97	FTE Apport.	SCH+FTE Apport.	Total Apport.	Fract. Apport.
Agricultural Sciences	28009	1.73	530.60	21.69	23.42	23	0.42
Associated		0.00	343.85	14.06	14.06	14	0.06
Business	39659	2.45	53.32	2.18	4.63	4	0.63
Engineering	58343	3.60	148.95	6.09	9.69	9	0.69
Extension		0.00	146.62	5.99	5.99	5	0.99
Forestry	11487	0.71	183.28	7.49	8.20	8	0.20
Health & Human Perf	37422	2.31	47.46	1.94	4.25	4	0.25
Home Econ. & Ed.	32293	1.99	85.43	3.49	5.49	5	0.49
Information Services		0.00	83.76	3.42	3.42	3	0.42
Liberal Arts	150994	9.32	202.49	8.28	17.59	17	0.59
Oceanic & Atm. Sci.	3714	0.23	130.64	5.34	5.57	5	0.57
Pharmacy	11394	0.70	38.68	1.58	2.28	2	0.28
ROTC	1996	0.12	19.00	0.78	0.90	0	0.90
Science	155570	9.60	274.64	11.23	20.83	20	0.83
Student Affairs		0.00	81.97	3.35	3.35	3	0.35
Veterinary Medicine	3977	0.25	50.82	2.08	2.32	2	0.32
Totals	534858	33	2421.51	99	132	124	

Sally - Is this
what you had
in mind?

Vickie