

Category I Proposal Transmittal Sheet

Submit proposals to: Office of Academic Planning and Assessment
110 Kerr Admin -- Oregon State University

For instructions, see <http://oregonstate.edu/ap/curriculum/cati.html>. Please attach Proposal, Library Evaluation (performed by the library), Liaison Correspondence, Faculty Curriculum Vitae, and Budget Sheets, as appropriate.

Check one:

Full Proposal

- ☐ New degree program
- ☐ New certificate program or administrative unit
- ☐ Major change in existing program
- ☐ Establishment of a new College or Department

Abbreviated Proposal

- ☒ Rename of an academic program or unit
- ☐ Reorganization – moving responsibility for an academic program from one unit to another
- ☐ Merging or splitting an academic unit
- ☐ Termination of an academic program or unit
- ☐ Suspension or reactivation an academic program or unit

For proposals to establish a new center or institute, contact the Research Office (737-3437).

For requests to offer existing certificate and degree programs at new locations, use the New Location Request Form available on the Web: <http://www.ous.edu/aca/aca-forms.html>

Title of Proposal:

Effective Date:

Proposal To Rename The Department Of Air Force Studies

Spring 2012

Department/Program:

College:

Department of Air Force Studies

Defense Education

I certify that the above proposal has been reviewed and approved by the appropriate Department and College committees:


Sign (Dept Chair/Head; Director)

9 JAN 2012
Date


Sign (Dean of College)

1/13/12
Date

Lt Col Lisa A. Undem, Dept Head

Print (Department Chair/Head; Director)

Dr. Rebecca Warner, Senior Vice Provost
for Academic Affairs

Print (Dean of College)

EXECUTIVE SUMMARY

Proposal to Rename the Department of Air Force Studies

The Department of Air Force Studies proposes to change the name of the department to: the Department of Aerospace Studies (AFROTC). The reason for this proposed change is to become aligned with the rest of the nation's AFROTC units, since the Department's counterparts in other schools around the nation historically bear the proposed name and are referred to as such by AFROTC Headquarters.

Rename Proposal:
Department of Air Force Studies to
Department of Aerospace Studies (AFROTC)

Office of Academic Affairs
Defense Education
Air Force ROTC

April 2012
Proposed Effective Term: Spring 2012 (201203)

CPS Tracking #: 83185

CIP #: 28.0101

Title: Air Force JROTC / ROTC

A program that introduces students to the theory and practice of air science, life in the U.S. Air Force, and prepares them for cadet status (Junior ROTC or JROTC) or for service as commissioned reserve or active duty officers (senior AFROTC or ROTC). Programs are offered as adjuncts to regular high school or college instructional programs.

Source: US Department of Education, National Center for Educational Statistics, CIP 2010 ed.

Rename

- Proposal Type: **Abbreviate Category I**
- CPS #: **83185**
<https://secure.oregonstate.edu/ap/cps/proposals/view/83185>
- CIP #: **280101**
- SIS #: **807**
- College Code: **11**
- Credential Type: **None**
- Program Type: **Undergraduate + Commission (4-Year; 3-Year; and 2-Year Programs)**
- Academic Home: **Office of Academic Affairs, Defense Education, Air Force ROTC**
- Program Location: **OSU – Main (Corvallis)**
- Options: **None**
- Areas of Concentration: **Not Applicable**
- Undergraduate Minors: **Aerospace Studies (pending approval via CPS #83184)**
- Graduate Minors: **Not Applicable**
- Course Designators: **AS** (No change)
- Credit Hours: **Not Applicable**
- Delivery Mode and Location: **On-Campus in Corvallis** (McAlexander Fieldhouse)
- Unique Admission Requirements: **Entry is on a competitive basis.**
- Enrollment Limitations: **Enrollment is voluntary since 1962.**
- Accreditation: **None**
- Proposed Start Date: **Spring Term 2012** (Banner 201203)

Provide the following information:

(write "not applicable" if the question does not apply):

- A. Title of the proposed instructional, research, or public service unit. For name changes, give both the current and proposed names. Describe the reason(s) for the proposed change.**

The Department of Air Force Studies proposes to change the name of the department to: the Department of Aerospace Studies (AFROTC). The reason for this proposed change is to be aligned with most of the nation's 144 AFROTC units, since the Department's counterparts in other schools around the nation historically bear the proposed name and are referred to as such by AFROTC Headquarters, such as University of Portland, Embry-Riddle Aeronautical University, Texas A & M University, and New Jersey Institute of Technology. Additionally, the name change provides students and faculty a clearer understanding of the department. Below is a list of the classes offered through the department:

- AS 111 FOUNDATIONS OF THE AIR FORCE PART I (1)
- AS 112 FOUNDATIONS OF THE AIR FORCE PART II (1)
- AS 113 FOUNDATIONS OF THE AIR FORCE PART III (1)
- AS 120 LEADERSHIP LABORATORY (1)
- AS 211 EVOLUTION OF AIR AND SPACE POWER 1860-1945 (1)
- AS 212 THE EVOLUTION OF AIR AND SPACE POWER 1945-1990 (1)
- AS 213 EVOLUTION OF AIR AND SPACE POWER 1991-2025 (1)
- AS 220 LEADERSHIP LABORATORY (1)
- AS 311 LEADERSHIP FUNDAMENTALS, TEAM BUILDING AND PROBLEM SOLVING (3)
- AS 312 EFFECTIVE SUPERVISION AND GROUP CONFLICT MANAGEMENT (3)
- AS 313 LEADERSHIP, ETHICS, AIR FORCE CORE VALUES AND ACCOUNTABILITY (3)
- AS 320 LEADERSHIP LABORATORY (1)
- AS 411 NATIONAL SECURITY AFFAIRS (3)
- AS 412 WORLD REGIONAL CULTURAL STUDIES (3)
- AS 413 PREPARATION FOR ACTIVE DUTY (3)
- AS 420 LEADERSHIP LABORATORY (1)

- B. Location within the institution's organizational structure. Include "before" and "after" organizational charts (show reporting lines all the way up to the Provost).**

The current location within Oregon State University's organizational structure will not change.

- C. Objectives, functions (e.g., instruction, research, public service), and activities of the proposed unit.**

1. Explain how the program or unit's current objectives, functions, and/or activities will be changed. Where applicable, address issues such as course offerings, program requirements, admission requirements, student learning outcomes and experiences, and advising structure and

availability. How will the reorganized program be stronger than the existing program?

Not applicable

2. Explain how outcomes in the newly organized program or unit will be assessed.

Not applicable

D. Resources needed, if any: personnel, FTE academic, FTE classified, facilities and equipment.

1. Identify the staffing and resource needs for the proposed program or unit. Note any impact on the budgets of affected programs or units. Provide an analysis of how the resulting programs or units will be adequately staffed and funded.

Not applicable

2. Explain the extent to which affected faculty and personnel support this change.

Not applicable

E. Funding sources: state sources (institutional funds - state general fund, tuition and fees, indirect cost recoveries), federal funds, other funds as specified.

1. Identify the revenue and funding sources for the proposed program or unit (i.e., federal, state, other funding sources).

Funds from the current unit budget will be used to implement this name change on business cards. Costs from replacing business cards will run \$100.00.

2. If new resources will be required (e.g., for new faculty positions, graduate research/teaching assistants, facilities, equipment), explain where these resources will be coming from. Specify whether internal reallocation, college, institution, federal, state, private, or other funding sources. [Note: Deans/chairs/heads/directors of units committed to providing additional resources will be required to sign the proposal.]

Not applicable

3. Provide an estimated annual budget for the proposed program or unit (see Appendices).

Not applicable

F. Relationship of the proposed unit to the institutional mission.

1. How will the proposed program or unit support OSU's mission and goals?

No change

2. Describe potential positive and negative impact of the proposed change on the program(s) or unit(s) involved. Identify other OSU programs or units which may be affected, and describe the potential positive and negative impact on their mission and activities.

The positive impact is the department's name will be that which AFROTC units have been historically referred to and still are by AFROTC Headquarters, providing more familiarity and understanding for all campus personnel as well as the public.

G. Long-range goals and plans for the unit (including a statement as to anticipated funding sources for any projected growth in funding needs).

Not applicable

H. Relationship of the proposed unit to programs at other institutions in the state.

1. What is the current relationship of the proposed program or unit to OUS and other higher education institutions in the state? Describe how this relationship might be altered based on the proposed change.

Located at OSU's main campus with Cross-Town Agreements with Western Oregon University (OUS), University of Oregon (OUS), Corban College (Private), Linn-Benton Community College and Lane Community College. The current relationship to OUS and other higher education institutions in the state will not change.

2. Describe how the proposed change will affect other constituencies outside of OUS.

Not applicable

I. If the program is professionally accredited, identify the accrediting body and discuss how the proposed change may affect accreditation.

Not applicable

Appendices:

- **Transmittal Sheet**
- **Budget Table** (attach current budget and proposed budget)
Not applicable
- **Library Evaluation** (attach library evaluation if the proposal involves an academic program that is substantially changed or expanded)
Not applicable
- **Liaison** (attach all liaison correspondence, both internal to the college/school and with all affected, or potentially affected, academic units and institutions within or outside of OSU)



DEPARTMENT OF THE AIR FORCE
AIR UNIVERSITY (AETC)


6 Jan 2012

MEMORANDUM FOR AFROTC NW REGION HQ/CC

FROM: AFROTC DET 685/CC


SUBJECT: Det 685 Department Name Change Proposal

1. I recommend renaming the Oregon State University Department of Air Force Studies to the Department of Aerospace Studies (AFROTC).
2. Changing the name to the Department of Aerospace Studies (AFROTC) will align the department to AFROTC departments' long-standing name and provide a common understanding for university staff, students and military personnel.
3. Please contact me, (541) 737-3291, if you have any questions.


LISA A. UNDEM, Lt Col, USAF
Commander

1st Ind, AFROTC NW REGION HQ/CC

Concur / ~~Non-Concur~~


DARREN T. HANSEN, Colonel, USAF
Commander

Ferris, Megan

From: Pence Deborah [pence@engr.orst.edu]
Sent: Wednesday, May 02, 2012 1:24 PM
To: Ferris, Megan
Cc: Pence Deborah; Udem, Lisa LtCol AFROTC Det 685
Subject: Re: Category I Proposal - Department name change.

Hi Megan,

It must be spring here, as the Undergraduate Program Committee weighed in via e-mail, negating my need to bring it up on Monday during our meeting. We see no problem with the name change.

Best wishes.

Deb

Deborah V. Pence, Ph.D.
Professor of Mechanical Engineering
Oregon State University
204 Rogers Hall
Corvallis, OR 97331-6001

(P) 541-737-7018
(F) 541-737-2600
deborah.pence@oregonstate.edu OR
pence@engr.oregonstate.edu

On May 2, 2012, at 10:22 AM, Ferris, Megan wrote:

Deb,

Since we would like your input – please take it to them! Just to clarify, we will have (AFROTC) after the name to distinguish us further. I'll look for your email on Tuesday!

Thanks again to you and Bob for being so on top of this!

Megan Ferris
Administrative Assistant
Air Force ROTC
Oregon State University '05
301 McAlexander Fieldhouse
Corvallis, OR 97331
P: 541-737-3291 | F: 541-737-3253

From: Pence Deborah [mailto:pence@engr.orst.edu]
Sent: Wednesday, May 02, 2012 10:14 AM
To: Ferris, Megan
Cc: Pence Deborah; Bob Paasch
Subject: Re: Category I Proposal - Department name change.

Hi Megan,

Even if there is interest by ME faculty in having an aerospace engineering option within Mechanical Engineering, I not sure that it would pose a problem for your proposal going forward. However, just to make sure I am not speaking out of turn, I would like to bring this up to our Undergraduate Program Committee during our meeting on Monday at 4 p.m. Would it be possible to get back to you early Tuesday on this?

Thanks for your patience.

Deb

Deborah V. Pence, Ph.D.
Professor of Mechanical Engineering
Oregon State University
204 Rogers Hall
Corvallis, OR 97331-6001

(P) 541-737-7018
(F) 541-737-2600
deborah.pence@oregonstate.edu OR
pence@engr.oregonstate.edu

On May 1, 2012, at 1:05 PM, Bob Paasch wrote:

Hi Megan:

I'm forwarding your email to Deb Pence, head of the mechanical engineering undergraduate program committee. I believe there has been some interest among the ME faculty in creating an aerospace engineering option for the ME program.

Best regards,
Bob

Robert Paasch, P.E., Ph.D.
Boeing Professor of Mechanical Design
School of Mechanical, Industrial and Manufacturing Engineering

Rogers 204
Oregon State University
Corvallis, OR 97331
(541) 737-7019

On Apr 23, 2012, at 4:08 PM, Ferris, Megan wrote:

Hi Bob,

We are in the process of changing our department name from the Department of Air Force Studies to the Department of Aerospace Studies (AFROTC). Gary Beach in the Office of Academic Programs, Assessment and Accreditation asked that we get your input into our name change and make sure that you didn't have any issues with our changing our name. We are seeking to change our name to become aligned with other AFROTC/Department of Aerospace Studies (AFROTC) units across the country.

It was changed in the past from Aerospace Studies to Air Force Studies to keep a distinction between an existing (in 1994) Department of Meteorology and Aerospace Engineering (which no longer exists). Since there are no longer and majors/minors/departments with the word "Aerospace" in them, we don't see any problems, but were encouraged to seek your advice on this matter. We are looking at trying to get the name change effective as soon as possible, so any input would be greatly appreciated.

Thanks for your time Bob,

Megan Ferris
Administrative Assistant
Air Force ROTC
Oregon State University '05
301 McAlexander Fieldhouse
Corvallis, OR 97331
P: 541-737-3291 | F: 541-737-3253

APPLICATION A AGREEMENT FOR THE ESTABLISHMENT OF A
SENIOR AIR FORCE RESERVE OFFICERS' TRAINING CORPS UNIT

SUBJECT: Application for the Establishment of a Senior Air Force Reserve Officers' Training Corps Unit
TO: Commandant, AFROTC, Maxwell AFB AL 36112
Commander, Air University, Maxwell AFB AL 36112
Chief of Staff, United States Air Force, Wash DC 20330
Secretary of the Air Force, Wash DC 20330

APPLICATION

By direction of the governing authorities of OREGON STATE UNIVERSITY
(Name of Institution)

I, Robert W. MacVicar
(Name)

President
(Title)

hereby submit application for the establishment of a senior Air Force Reserve Officers' Training Corps Unit under the provisions of Section 2102, Title 10, United States Code, as amended.

AGREEMENT

1. Contingent upon the acceptance of this application and upon the initial and continuing fulfillment of all the conditions enumerated in para 2 following, the Secretary of the Air Force agrees:

a. To establish and maintain a Senior Air Force Reserve Officers' Training Corps Detachment at the Institution named in the foregoing application.

b. To assign such Air Force personnel as may be deemed necessary for the proper administration and conduct of the program at the above named Institution, and to pay the statutory compensation of such personnel.

c. To pay, subject to laws and regulations, subsistence allowance at the prescribed rate to cadets who are members of the Professional Officer Course (POC), and those cadets who are selected for the College Scholarship Program.

d. To pay authorized expenses of cadets who are selected for the College Scholarship Program, to include tuition, fees, books, and laboratory expenses where applicable. (Public law prohibits the eligibility of law students for selection for the AFROTC College Scholarship Program. This does not apply to prelaw students.)

☒ e. To pay to the Institution commutation in lieu of issue uniforms, at currently prescribed rates, in behalf of General Military Course (GMC) and/or Professional Officer Course (POC) cadets, if that procedure is elected by the Institution.

☐ f. To assume custodial responsibility for authorized items of uniform clothing issued to the Professor of Aerospace Studies under the issue-in-kind uniform system and to pay all costs incident to the transportation, packing, crating, alteration and disposition of such uniforms if the issue-in-kind uniform system is elected by the Institution.

g. To assume custodial responsibility for all items of Air Force equipment issued to the Professor of Aerospace Studies as authorized by applicable Tables of Allowances, and to pay all costs incident to the transportation, packing, crating, and normal maintenance of such property.

h. To insure that assigned Air Force members are available for faculty and administrative committees on the same basis as other faculty members.

2. Contingent upon the acceptance of this application and upon the fulfillment of the conditions enumerated in para 1 above, the governing authorities of this Institution agree:

a. To establish a Department of Aerospace Studies as an integral academic department of the Institution, with all the administrative and associated privileges enjoyed by other departments of the Institution. The Secretary of the Air Force will prescribe the course content, conduct of the courses, and provide the

support literature for the following curriculum(s) which the Institution adopts:

☐ (1) A 4-year course of Aerospace Studies covering the General Military Course (GMC) and the Professional Officer Course (POC); or,

☐ (2) A 2-year course of Aerospace Studies covering the Professional Officer Course; or

☒ (3) Both of the above.

☐ (4) If a 4-year program is maintained, enrollment in the first 2 years, known as the General Military Course, will be compulsory.

b. To require each student enrolled in any of the programs to devote the number of class hours to Aerospace Studies prescribed by the Secretary of the Air Force.

c. To grant appropriate academic credit applicable toward graduation for the successful completion of courses offered by the Department of Aerospace Studies.

d. To arrange for the scheduling of Aerospace Studies classes to make it equally convenient for students to participate in the academic offerings of the Air Force Reserve Officers' Training Corps program as in other courses at the same educational level.

e. To confer the rank of Professor on the Senior Air Force Officer assigned to the AFROTC Detachment, as is required by law, and the rank of Associate or Assistant Professor on all other officer personnel assigned to the Detachment.

f. To make available to the Department of Aerospace Studies, without charge, the necessary classrooms, administrative offices, storage space, government vehicle parking space, staff parking space, and other required facilities in the same manner and at the same level as is provided to other departments within the Institution.

g. To provide adequate secretarial, janitorial, and communication services; printing and publications, building maintenance, utilities, and grounds upkeep to the Department of Aerospace Studies on the same basis as is provided to other departments within the Institution.

h. To elect the uniform commutation in lieu of uniform system for the GMC ☒, POC ☒, and to assume responsibility for the procurement, receipt, storage, maintenance, issue, and disposition of uniform items by appointing a civilian institutional official empowered to perform the administrative and custodial function incident to these uniforms.

i. To elect the issue-in-kind uniform system for the GMC ☐, POC ☐, and to provide a separate storage facility for issue-in-kind uniforms where both issue-in-kind and commutation systems are elected.

j. To conform to the applicable regulations of the Secretary of the Air Force pertaining to the administration and operation of the Air Force ROTC Program.

k. That the Institution is accredited to award baccalaureate degrees by:

Northwest Association of Secondary and
Higher Schools, Commission on Higher Schools

(Name of accreditation agency)

3. It is mutually understood and agreed:

a. That this agreement shall become effective when the authorities of the Institution have been notified officially that the Secretary of the Air Force has approved the establishment of the Air Force Reserve Officers' Training Corps Detachment cited herein, and, on the date specified.

b. That this agreement may be terminated at the completion of any school year by either party, by giving at least 1-year's notice, or sooner by mutual agreement.

c. That no Air Force officer will be assigned to the Department of Aerospace Studies without the prior approval of the authorities of the Institution, and no Air Force member will be continued on assignment after the authorities have requested his relief.

d. That the Secretary of the Air Force shall have the right at any time to relieve any Air Force member assigned to the Institution.

e. That AFROTC or other equivalent peacetime programs will be the officer candidate program conducted in colleges and universities during a national emergency.

4. When preferred, Institutions may use the terminology "Air Force Aerospace Studies" rather than "Aerospace Studies" as titles of the department and Professor and Associate or Assistant Professor as titles for Air Force Officer faculty members.

5. The Institution may charge tuition fees for AFROTC courses for which academic credit is awarded (whether by the term or by the credit hour), provided that tuition fees charged for AFROTC are not greater than those charged for other courses at the Institution.

6. For good and valid mutual consideration, and as a condition precedent to acceptance and continuance of this agreement, the Institution warrants and represents that it does not, and will not, discriminate in any way with respect to the admission or subsequent treatment of students on the basis of race, color, sex, or national origin. It is further mutually agreed that a violation of this covenant, as determined by the Secretary or a designee, may be regarded as a breach of this agreement, justifying termination thereof, at no cost to the government, by the Secretary or the designee.

7. This agreement supersedes all existing agreements between the Secretary of the Air Force and the Institution pertaining to the establishment of an Air Force Reserve Officers' Training Corps Detachment.

REMARKS

AFROTC Detachment 685
Oregon State University
Corvallis, Oregon 97331
19 MAR RECD

19 MAR 1984

STATE OF OREGON acting by and
through the State Board of
Higher Education on behalf of

Oregon State University

FOR THE INSTITUTION

DATE	TYPED NAME AND TITLE	SIGNATURE
8/31/83	Hugh F. Jeffrey, Contracting Officer	<i>Hugh F. Jeffrey</i>

FOR THE SECRETARY OF THE AIR FORCE

DATE	TYPED NAME AND TITLE	SIGNATURE
9/30/83	KAREN R. KEESLING Prin Dep Asst Sec (MRA&I)	<i>Karen R. Keesling</i>

Minutes

1. Implementation of new requirements for Category I proposals (McIlvenny)

The BFP group agreed to proceed with all deliberate speed to implement the newly approved policy on the preparation of Cat. I proposals. After 1 January, 2013, the BFP group will not consider proposals whose budgets were not prepared by the appropriate Business Centers. After 1 November, 2012, proposers will have the choice of using the Business Centers to prepare their budgets or not. Business Center training courses will be set up and run during October. When implemented, we anticipate the time required for budget preparation by a Business Center to be less than 1 week.

2. Discussion of Salary Compression: Sherm Bloomer indicated that the Provost and the President will discuss the issue of salary compression and what action will be taken this academic year at the first Faculty Senate meeting of this year. Some action is expected and this action might affect any other salary adjustments. The Office of Budgets will be making available to the University community the results of studies of the extent of the salary compression problem and possible solutions.

3. Consideration of the idea of “primary” reviewers of Cat. I proposals The BFP group endorsed the idea of having an “primary” reviewer for each Cat I proposal who will lead the discussion of these proposals.

4. Consideration of a Proposal to rename the AFROTC program to Aerospace Studies (83185) [This proposal was approved.](#)

5. Consideration of a Proposal (83436) to create/extend an MFA program in Creative Writing to the Cascades campus. [This proposal was sent back to the originators.](#) The BFP group, the Graduate Council and the Provost have, in the past, indicated that they do not regard programs where large numbers of faculty are appointed at 0.49 FTE as sustainable, appropriate ways to construct programs. While these groups recognize the utility and need for part time faculty, a program that seems to be based largely on faculty who are not receiving health insurance and retirement benefits is not acceptable. We suggest these faculty be appointed at > 0.5 FTE, allowing them to have full benefits. In addition, it is not clear to us, how many regular OSU faculty are participating in this program and how many newly hired Cascades faculty are participating in any given year and how these faculty are accounted for in the budget.

6. Discussion of topics for BFP consideration for this year. A number of possible topics of interest were discussed. Among them were: (a) using data from the Bloomer study of salaries of OSU faculty relative to their peers, is there any evidence of gender equity issues for OSU faculty vs faculty at peer institutions? (b) implementation of a policy for collecting library

assessments for Cat I proposals. (c) when will rebasing occur? will the rebasing model continue to be used? (d) incremental revenue distribution (e) infrastructure investment (f) Ecampus funding and fee structures.

Ferris, Megan

From: Warner, Rebecca
Sent: Friday, January 06, 2012 4:36 PM
To: Ferris, Megan
Cc: Undem, Lisa LtCol AFROTC Det 685; Eklund, Sara
Subject: RE: Curriculum Liaison - Renaming Department of Air Force Studies

Megan,

I am supportive of this change. I believe you may need my signature on the transmittal form.

Becky

From: Ferris, Megan
Sent: Friday, January 06, 2012 4:27 PM
To: Warner, Rebecca
Cc: Undem, Lisa LtCol AFROTC Det 685; Eklund, Sara
Subject: Curriculum Liason - Ranaming Department of Air Force Studies

DATE: January 6, 2012
TO: Dr. Rebecca Warner, Senior Vice Provost for Academic Affairs
FROM: Lt Col Undem, Commander, AFROTC Detachment 685
SUBJECT: Curriculum Liaison – Renaming of the Department of Air Force Studies

The enclosed/attached Category I/II proposal and attachments describe the renaming of the Department of Air Force Studies.

In accordance with the liaison criteria in the Curricular Procedures Handbook, this memo serves as notification to your office of our intent to make this curricular change.

Please review the enclosed/attached materials and send your comments, concern, or support to me by January 23, 2012. Your timely response is appreciated.

Thank you for your time and input.

LU/mf

Budget Outline Form

Estimated Costs and Sources of Funds for Proposed Program

Total new resources required to handle the increased workload, if any. If no new resources are required, the budgetary impact should be reported as zero.

Institution: Oregon State University
 Program: Department of Aerospace Studies
 Academic Year: 2012-2013

Indicate the year: X First Second
 Third Fourth

Prepare one page each of the first four years

	Column A	Column B	Column C	Column D	Column E	Column F
	From Current Budgetary Unit	Institutional Reallocation from Other Budgetary Unit	From Special State Appropriation Request	From Federal Funds and Other Grants	From Fees, Sales and Other Income	LINE ITEM TOTAL
Personnel						
Faculty (Include FTE)						
Graduate Assistants (Include FTE)						
Support Staff (Include FTE)						
Fellowships/Scholarships						
OPE						
Nonrecurring						
Personnel Subtotal						
Other Resources						
Library/Printed						
Library/Electronic						
Supplies and Services	\$100.00					\$100.00
Equipment						
Other Expenses						
Other Resources Subtotal	\$100.00					\$100.00
Physical Facilities						
Construction						
Major Renovation						
Other Expenses						
Physical Facilities Subtotal						
GRAND TOTAL	\$100.00					\$100.00

Budget Outline Form

Estimated Costs and Sources of Funds for Proposed Program

Total new resources required to handle the increased workload, if any. If no new resources are required, the budgetary impact should be reported as zero.

Institution: Oregon State University
 Program: Department of Aerospace Studies
 Academic Year: 2013-2014

Indicate the year: First X Second
 Third Fourth

Prepare one page each of the first four years

	Column A From Current Budgetary Unit	Column B Institutional Reallocation from Other Budgetary Unit	Column C From Special State Appropriation Request	Column D From Federal Funds and Other Grants	Column E From Fees, Sales and Other Income	Column F LINE ITEM TOTAL
Personnel						
Faculty (Include FTE)						
Graduate Assistants (Include FTE)						
Support Staff (Include FTE)						
Fellowships/Scholarships						
OPE						
Nonrecurring						
Personnel Subtotal						
Other Resources						
Library/Printed						
Library/Electronic						
Supplies and Services	\$0.00					\$0.00
Equipment						
Other Expenses						
Other Resources Subtotal	\$0.00					\$0.00
Physical Facilities						
Construction						
Major Renovation						
Other Expenses						
Physical Facilities Subtotal						
GRAND TOTAL	\$0.00					\$0.00

Budget Outline Form

Estimated Costs and Sources of Funds for Proposed Program

Total new resources required to handle the increased workload, if any. If no new resources are required, the budgetary impact should be reported as zero.

Institution: Oregon State University
 Program: Department of Aerospace Studies
 Academic Year: 2014-2015

Indicate the year: First Second
 X Third Fourth

Prepare one page each of the first four years

	Column A	Column B	Column C	Column D	Column E	Column F
	From Current Budgetary Unit	Institutional Reallocation from Other Budgetary Unit	From Special State Appropriation Request	From Federal Funds and Other Grants	From Fees, Sales and Other Income	LINE ITEM TOTAL
Personnel						
Faculty (Include FTE)						
Graduate Assistants (Include FTE)						
Support Staff (Include FTE)						
Fellowships/Scholarships						
OPE						
Nonrecurring						
Personnel Subtotal						
Other Resources						
Library/Printed						
Library/Electronic						
Supplies and Services	\$0.00					\$0.00
Equipment						
Other Expenses						
Other Resources Subtotal	\$0.00					\$0.00
Physical Facilities						
Construction						
Major Renovation						
Other Expenses						
Physical Facilities Subtotal						
GRAND TOTAL	\$0.00					\$0.00

Budget Outline Form

Estimated Costs and Sources of Funds for Proposed Program

Total new resources required to handle the increased workload, if any. If no new resources are required, the budgetary impact should be reported as zero.

Institution: Oregon State University
 Program: Department of Aerospace Studies
 Academic Year: 2015-2016

Indicate the year: _____ First _____ Second
 _____ Third X Fourth

Prepare one page each of the first four years

	Column A From Current Budgetary Unit	Column B Institutional Reallocation from Other Budgetary Unit	Column C From Special State Appropriation Request	Column D From Federal Funds and Other Grants	Column E From Fees, Sales and Other Income	Column F LINE ITEM TOTAL
Personnel						
Faculty (Include FTE)						
Graduate Assistants (Include FTE)						
Support Staff (Include FTE)						
Fellowships/Scholarships						
OPE						
Nonrecurring						
Personnel Subtotal						
Other Resources						
Library/Printed						
Library/Electronic						
Supplies and Services	\$0.00					\$0.00
Equipment						
Other Expenses						
Other Resources Subtotal	\$0.00					\$0.00
Physical Facilities						
Construction						
Major Renovation						
Other Expenses						
Physical Facilities Subtotal						
GRAND TOTAL	\$0.00					\$0.00

1. Review - College Approver - Defense Education

Approved by [Lisa Udem](#) Courtesy Appointment / ROTC Air Force Studies, *February 22, 2012 1:57pm*

2. Review - Curriculum Coordinator

Sent Back by [Sarah Williams](#) Coord-Curriculum / Acad Prgms/Assess/Accred, *April 20, 2012 9:12am*

Comments

Sarah Williams (Curriculum Coordinator) April 20, 2012 9:12am
Returning to Originator for revisions.

3. Originator Response

[Megan Ferris](#) Office Specialist 2 / Graduate School Admin, *May 31, 2012 8:12am*

Comments

Megan Ferris May 31, 2012 8:12am
Requested EDITS have been made. mf

4. Review - Curriculum Coordinator

Approved by [Sarah Williams](#) Coord-Curriculum / Acad Prgms/Assess/Accred, *May 31, 2012 2:25pm*

Comments

Sarah Williams (Curriculum Coordinator) May 31, 2012 2:25pm
This proposal is being forwarded to the Budgets and Fiscal Planning Committee for their review.

5. Review - Budgets and Fiscal Planning Committee

Approved by [Walter Loveland](#), *October 2, 2012 2:51pm*

6. Review - Graduate Council Chair

Approved by [Sarah Williams](#) Coord-Curriculum / Acad Prgms/Assess/Accred, *October 3, 2012 11:16am*

Comments

Sarah Williams (Graduate Council Chair) October 3, 2012 11:16am
This proposal to rename an academic unit does not require Graduate Council review and approval. SW

7. Review - Curriculum Council Chair

Approved by [Michael Bailey](#) Professor / Sch Elect Engr/Comp Sci, *October 18, 2012 7:20am*

Comments

Michael Bailey (Curriculum Council Chair) October 18, 2012 7:20am
The Curriculum Council approved this with no dissenting votes.