

Curriculum Council
October 10, 2018 ~ Noon-1:30
128B Kidder Hall
Agenda

Anticipated absence: Richard Nafshun
Proxy: Shannon Riggs, proxy for Alfonso Bradoch
Remote participants: Andrew Ketsdever, Rebecca Mathern
Early departure: Jake Hamblin

1. 12:00-12:20 – **Catalog Year Policy** – Rebecca Mathern *via phone*
Discussion related to the proposed Catalog Year Policy will continue from last week. A revised version of the policy appears below and includes a table and examples that were discussed last week:

Course changes, program changes, and program deactivations go into effect the following catalog year. May 1 is the deadline for final approvals for proposals to change courses or to alter or end programs. Those changes approved after the May 1 deadline become effective the catalog year following the upcoming catalog year. New courses and programs become effective the first term following their approval for which the seventh week of the current term has not yet begun, unless the specified start date of the course/program is later than the subsequent term.+*

Examples:

**Changes approved before May 1, 2020 become effective in the 2020-2021 catalog year.*

Changes approved after May 1, 2020 become effective in the 2021-2022 catalog year.

+New courses or programs approved are implemented in the following manner:

Approval date	Effective date (unless a later term is requested)
Prior to week 7 of fall term	Winter term
Prior to week 7 of winter term	Spring term
Prior to week 7 of spring term	Summer term
Prior to week 7 of summer term	Fall term
After week 7 of fall term	Spring term
After week 7 of winter term	Summer term
After week 7 of spring term	Fall term
After week 7 of summer term	Winter term

2. **Category II Proposals**

- The [proposals](#) in the attached file will be approved following the October 10, 2018 meeting.
- The [proposals](#) in the attached file will be approved following the October 17, 2018 meeting.
 - Please review the Curriculum Council proposals in the Curriculum Proposal System (CPS) – the purpose of this is to perform a peer review of Category II proposals; all courses have already been approved by the relevant college representative. See Information Items below for instructions to access the CPS.

3. **Category I Proposals – New Degree Program Proposals**

- [BA, BS in Arts, Media and Technology](#) #103310
 - Michele Swift and Jake Hamblin agreed to review and will present the proposal to the Council on either October 17 or 24. Please review the proposal and be prepared to discuss.
 - The proposal has been approved by the Budgets & Fiscal Planning Committee.
- [MA/MS in Communication](#) #99706 – *Reviewers Needed*
 - [Proposal notes](#)

- The Budgets & Fiscal Planning Committee is currently reviewing the proposal, and the Graduate Council still needs to review and approve the proposal.
4. **Course Designator Requests** – Please review and be ready to discuss
- [PT](#) – Associated with the [Doctor of Physical Therapy](#) (DPT) #103178 New Degree Program
5. **Undergraduate Academic Program Reviews**
- Economics Action Plan – Reviewers: Steph Bernell, Jeff Reimer. On behalf of the reviewers, Jeff will present this Action Plan on October 17.
 - Please review the materials on the secure site and be ready to discuss on October 17 – instructions to access the site can be found in the body of the email containing this agenda.
 - Undergraduate Academic Program Reviews Scheduled in AY2018-2019 – two volunteers will be needed for each review:
 - Winter 2019:
 - Environmental Sciences B.S. (tentatively scheduled during the week of February 3-8 – APA is working on securing external reviewers)
 - Joint review for two undergraduate programs housed in the same department (tentatively scheduled during the week of March 3-8 – APA is working on securing external reviewers):
 - B.S. Agricultural Business Management
 - B.S. Environmental Economics and Policy
 - Sociology B.A./B.S. (this can be held during Spring term if necessary)
 - Spring 2019:
 - American Studies B.S. – this is an OSU-Cascades-only degree, and the site visit will take place at OSU-Cascades
6. **Matters Arising**
7. **Report from Co-Chairs** – Carol McKiel, Allen Thompson
8. **Report from Academic Programs and Assessment** – Gary Beach

Information Items:

- Please advise Vickie at vickie.nunnemaker@oregonstate.edu if you'll miss a meeting.
- Curriculum Proposals – The Curriculum Proposal System can be found at <https://secure.oregonstate.edu/ap/cps/proposals>. To access Curriculum Council proposals, select Curriculum Council Chair in the 'Review Group' box, then click on 'Search' below the boxes; the proposals will be listed below the 'Search' button.
- All materials distributed during a meeting shall be forwarded electronically to Vickie Nunnemaker prior to the meeting to ensure that remote participants also receive the materials.

Pending:

- *Cat I Proposals:*
 - *BA/BS Arts, Media & Technology #103310 (New degree) – Prem Mathew, Tom Miller*
 - *HOLD until the 'Canceled' status is removed; HOLD removed 4/13/18*
 - *4/25/18 – CC discussed and requested additional information*
 - *Tabled until 5/1/18 when additional information was requested.*
 - *5/9/18 – new materials in the proposal included addition of 4-5 brand new courses; being held for submission of Cat IIs for new courses; someone will be invited to discuss the proposal*
 - *10/05/18 – Approved by B&FP*
 - *MA/MS in Communication #99706 (needs approval from B&FP & GC)*
 - *Crop & Soil Science (Ecampus – expedited proposal)*
 - *Organic Agriculture #100609 – Michael Harte, John Schuna*
 - *Approved by B&FP; 4/25/18 – GC sent back; 5/2/18 – GC sent back again*

- *Policies*
 - *Hybrid Courses – G. Beach requested to revise based on 4/17/18 CC comments; req 4/26/18*
 - *Majors – 5/23/2018 - Action: Tabled - R. Mathern will resolve some of the CIM issues; needs to relate to Academic Regulations; CC will review after revised*
 - *Not approved in 2017-2018 ~VN*
 - *Minimum Class Size – 5/23/2018 – Action: R. Mathern and A. Thompson will work over the summer to create a more coherent policy*
 - *Minors - 5/23/2018 – Action: R. Mathern and M. Ossiander will review over the summer and propose combining Minors and Options*
 - *Options – 5/9/2018 – Tabled until recommendations from Rebecca and Mina are brought forward for consideration – this likely won't occur until Fall 2018*
 - *Posthumous Degrees – 5/9/2018 – Tabled until R. Mathern takes this policy to the UEC for input; current policy stands*
 - *Action: R. Mathern will forward revised verbiage from the UEC to V. Nunnemaker, who will forward for review to the Graduate Council and deans of Pharmacy and Veterinary Medicine.*
- *Undergraduate Academic Program Review*
 - *4/17/2018 – Economics – returned to unit with requests*
- *Course Designators*
 - *OP 6/12/2018 – Curriculum Council tabled until more information is available on the BS in Outdoor Products degree at Cascades – there is no academic college identified*
 - *10/6/2018 – requested from Ron Reuter if an academic home had been identified;*
 - 10/8/2018 – Ron thought it was COF but forwarded msg to Geoff Raynak to confirm or deny. 10/9/2018 – no response yet*
 - *PT – first reviewed on 10/10/18 agenda*

Meeting Schedule

October 17 – 128B Kidder Hall

October 24 – 128B Kidder Hall

October 31 – 128B Kidder Hall