Online Education Committee
October 7, 2016 ~ 11:00-12:30
109 Gilkey Hall
Agenda

- Establish volunteer to take notes and type up minutes.
- Announcements: Quality Matters Conference (Portland: October 30th-November 2nd), Open Education Day (October 13th 9-3 CHZM Hill Alumni Center), others?
- Brief introductions: who are we, connections to online education, goals/ideas for committee, etc.
- Review 2016-17 Committee Membership
- Review standing rules (as per website):

    Standing Rules:
    The Online Education Committee considers and provides recommendations to the Faculty Senate on a wide range of philosophical and technical issues considered important to faculty and students related to the role of online education in meeting the academic mission of Oregon State University.
    The Committee consists of six Faculty, at least three of whom shall be from units or programs with existing or developing distance education courses, and two Students (preferably with distance education experience), one of whom shall be a graduate student, ideally to provide a broad representation of academic disciplines. In addition, ex-officio, non-voting members shall include one representative from each of the following: Budgets and Fiscal Planning Committee, Curriculum Council, Graduate Council, Valley Library, and the Associate Provost of OSU Extended Campus, or designee.

    ➢ Proposed changes? In need of clarification? Ok as is?
    ➢ How to best achieve goals of committee.

- Review Committee Guidelines (as posted on website/needs updating!)
    Distance education, for the purposes of this committee, is the learning that occurs when instructor and student are separated by space or time and communicate primarily via the application of technologies. Excluded from this definition is asynchronous course delivery for the on-campus environment.

    ➢ Do we like this definition of "Distance" Ed? Changes? Change "online education" for consistency?
    ➢ Review guidelines

- 2015-2016 Recap, pending business from last year:
    ➢ Year-end report (link to): OER's, Program Management and Review, Compensation and Intellectual Property.
    ➢ Bryan Tilt (Anthropology) brought his concerns about intellectual property and compensation to the committee last year – encourages us to keep this discussion on the table this year.
    ➢ Modules in Canvas ORG site: (1) intellectual property and compensation (2) OER (3) Retention in Online Education (4) online program management and planning (5) Technologies and (6) accessibility
      ❖ What other modules/topics do we need to focus on/collect information about?
    ➢ Faculty survey: build and distribute (clarification on student/faculty focus).

- New Business:
    ➢ Forum: when? Where? Who is willing to help facilitate? How to include Ecampus distance faculty (Focus: Faculty perceptions of online education at OSU. What is working? What is not? What are your issues? Do online instructors feel like part of the OSU community? What is the relationship like

between Ecampus and individual departments? What is the relationship like with other instructors? What else?)
- ➢ Article/information Share? (establish topic for meetings, several people per meeting share findings on an article/topic of interest, maybe also have guest speaker on topic, establish recommendations based on findings as appropriate).
- ➢ Guest speakers?
    - ❖ Alfonso Bradoch's suggestion to present on Ecampus success initiatives: student mentoring, coaching, academic counseling, community building, Ecampus orientation, online learning readiness assessment tool, etc.) Amy Riley (Ecampus Student Success Manager) and Kyle Whitehouse (Assistant Director of Learner Services) are available.
    - ❖ Maura Valentino: OER information and resources from the Valley Library???
    - ❖ Amy Hofer: Amy Hofer, Coordinator, Statewide Open Education Library Services, (openoregon.org) (working on free open textbooks and materials for Oregon. Based at Portland Community College)???
    - ❖ Ecampus representative on Intellectual Property and Compensation (invite Bryan Tilt to observe).
    - ❖ Other ideas?
- ➢ What do you want to see on the "new business" list?

- To Do List:
    - ➢ Establish date/location for forum, create and distribute poster.
    - ➢ Article/information share volunteers for next meeting?
    - ➢ Invite guest speaker for next meeting?
    - ➢ Establish day/time for next meeting.
    - ➢ Double check on status of our two student participants.
    - ➢ Clean up website:
        - ❖ Remove extra/irrelevant wording on Standing Rules and Guidelines tab.
        - ❖ Link to policy documents instead (Scope of Committee, Administration Related to E-Campus, Policy on Promotion and Tenure)
        - ❖ Policy on Course Assessment and Review??
        - ❖ Remove dead links from Committee Resource Materials tab.
        - ❖ Additions to the list??