

Termination of an Academic Program Proposal Contemporary Hispanic Studies - MA

Status: Pending Review - Faculty Senate Exec Committee ([Previous Version](#))

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1. Review - College Approver - Liberal Arts

Approved by [Alison Johnston](#) Assistant Professor / Political Science Dept, April 23, 2019 9:43am

2. Review - Curriculum Coordinator

Sent Back by [Janice Nave-Abele](#) Curriculum Coordinator / University Accreditation, April 24, 2019 3:36pm

Comments

Janice Nave-Abele (Curriculum Coordinator) April 24, 2019 3:36pm

Adam Schwartz does not appear to have been contacted. Please upload your email showing that you contacted Adam about this termination proposal and include his response. A response from at least one Liaison is required.

There is always a cost to every action and as such a Budget should be attached to this proposal. If all the costs for the termination of the program were absorbed in previous years due to the fact that students have not been accepted into the program for a number of years, please indicate that in a statement and upload into the CPS in all four years of the Budget.

3. Originator Response

[Karen Mills](#) Office Mgr / Anthropology Department, April 25, 2019 9:30am

4. Review - Curriculum Coordinator

Approved by [Janice Nave-Abele](#) Curriculum Coordinator / University Accreditation, April 25, 2019 9:56am

Comments

Janice Nave-Abele (Curriculum Coordinator) April 25, 2019 9:56am

This proposal seeks to Terminate the MA degree in Contemporary Hispanic Studies. The final level of approval is the OSU Board of Trustees.

5. Review - Graduate School

Approved by [Janice Nave-Abele](#) Curriculum Coordinator / University Accreditation, April 29, 2019 1:49pm

Comments

Janice Nave-Abele (Graduate School) April 29, 2019 1:49pm

The Graduate School review is not needed as this is a Program Termination proposal. The proposal is being sent out for concurrent review by the Graduate Council, Budgets and Fiscal Planning, and the Faculty Senate Curriculum Council.

6. Review - Budgets and Fiscal Planning Committee

Approved by [Andrew Ibarra](#) Dir-Physical Activity Program / Sch of Bio/Pop Hlth Sci, April 29, 2019 4:41pm

7. Review - Graduate Council Chair

Approved by [John Becker-Blease](#) Associate Dean / College of Business Dept, May 7, 2019 11:52am

Comments

John Becker-Blease (Graduate Council Chair) May 7, 2019 11:52am

No concerns.

8. Review - Curriculum Council Chair

Approved by [Allen Thompson](#) Associate Professor / Philosophy Department, May 8, 2019 10:15am

9. Review - Faculty Senate Exec Committee

Pending Review

More Queued Reviews (4)

Faculty Senate; Provost /Academic Affairs; Academic Programs; Catalog Coordinator

Proposal

Proposal ID:106506

Type:Termination of an Academic Program

Submission Date:April 25, 2019 9:30am

Comments:None

History

Active Version - Submitted April 25, 2019 9:30am

[Version 1](#) - Submitted April 15, 2019 11:12am

Originators

NAME	TITLE	DEPARTMENT/SCHOOL
Karen Mills	Office Mgr	Anthropology Department

Contacts

No contacts

Proposal Details

Program Type:Graduate Major

Program:Contemporary Hispanic Studies - MA

Supporting Documents

DOCUMENTS
* Signed Transmittal Sheet 
Signed transmittal sheet.pdf (279.76 Kb added Apr 24, 2019 3:36 pm)
* Executive Summary 
Executive Summary.docx (11.41 Kb added Apr 24, 2019 3:36 pm)
* Proposal 
TerminationProposalForm.docx (94.18 Kb added Apr 24, 2019 3:36 pm)
* Letters of Support 
Susan Bernardin Letter_HispanicStudies.docx (45.26 Kb added Apr 24, 2019 3:36 pm)
Accessibility Form 
Accessibility Form.docx (11.25 Kb added Apr 24, 2019 3:36 pm)
Library Evaluation 
Library Evaluation.docx (11.25 Kb added Apr 24, 2019 3:36 pm)
Faculty CVs 
Faculty CVs.docx (11.25 Kb added Apr 24, 2019 3:36 pm)
Other Attachments 

[Other Attachments.docx](#) (11.26 Kb added Apr 24, 2019 3:36 pm)

LIAISONS

* **Liaisons** 

Adam Schwartz

Request: [Adam Schwartz.pdf](#) (472.47 Kb added Apr 24, 2019 3:36 pm)

Response: *None*

BUDGET INFORMATION

* **Budget Year 1** 

[Budget Year 1-1.docx](#) (11.36 Kb added Apr 25, 2019 8:58 am)

* **Budget Year 2** 

[Budget Year 2.docx](#) (11.36 Kb added Apr 25, 2019 8:59 am)

* **Budget Year 3** 

[Budget Year 3.docx](#) (11.37 Kb added Apr 25, 2019 9:01 am)

* **Budget Year 4** 

[Budget Year 4.docx](#) (11.36 Kb added Apr 25, 2019 9:03 am)



Proposal Transmittal Sheet

Full Category I and Abbreviated Category I Proposals

Submit proposals to: Office of Academic Programs, Assessment, and Accreditation
314 Waldo Hall – Oregon State University

Attach Transmittal Sheet; Proposal; Library Evaluation (performed by the Library for Full Category I proposals), Letters of Support (external to OSU); Liaison Correspondence (internal to OSU), External Review (new graduate program proposals), and Budget Information (both OSU and HECC budget sheets for Full Category I proposals and OSU budget sheets for Abbreviated Category I proposals)

Full Category I Proposals: New Programs

Final Approval--for new degrees, extension to OSU's branch campus, and substantive changes:
Higher Education Coordinating Commission (HECC)

Final Approval-- for new certificate programs: OSU Provost

Check one:

☐

New Degree Program

☐

New Certificate Program

☐

Extend Program to OSU Branch Campus

☐

Substantive Change

Abbreviated Category I Proposals: Other Proposals

Final Approval--for new academic units, renames, reorganizations, and, suspensions: OSU Provost

Final Approval-- for terminations: OSU Board of Trustees

Check one:

☐

Establish: new college, school, department or program

☐

Rename: change the name of an existing academic program or academic unit

☐

Reorganization: move the responsibility of an academic program from one academic unit to another; reorganize existing academic unit(s), including mergers and splits

☐

Suspension (or Reactivation): suspend an academic program (maximum period: three years)

☒

Termination: terminate an academic program or academic unit

Title of Proposal:

Contemporary Hispanic Studies

Proposed Effective Term:

Spring 2019

School/Department/Program:

School of Language, Culture, and Society

College:

Liberal Arts

I certify that the above proposal has been reviewed by the appropriate Program, Department, School, and College administrators and committees. I approve this proposal.

DocuSigned by:

Susan Bernardin

3/4/2019 | 07:14:05 PST Susan Bernardin

Sign (Department/School Chair/Head; Director) Date

Print (Chair/Head; Director)

DocuSigned by:

Lawrence Rodgers

3/12/2019 | 14:51:48 PDT Lawrence Rodgers

Sign (College Dean)

Date

Print (College Dean)

The Contemporary Hispanic Studies has not accepted incoming students into the program for over eight years. The School of Language, Culture, and Society is working on offering an MA in Latino Studies in its place.

Karen Mills, Assistant to Director
School of Language, Culture, and Society



Degree Program Termination

Abbreviated Category I Proposal

Please address the following questions in your proposal. If a question does not apply, insert "Not Applicable".

1. **Proposal Title:** Termination of the Contemporary Hispanic Studies
2. **College(s) and School(s):** Liberal Arts and School of Language, Culture, and Society
3. **Department(s) or Program:** World Languages and Cultures
4. **Proposal Date:** 4/12/19
5. **Proposed Effective Term:** Spring 2019

Proposal Purpose / Justification: This program has been inactive since the College restructured into Schools which was 2010. There is no expectation of it being offered again because it does not align with current and projected curricular emphases and objectives in World Languages and Cultures.

6. Same as above
7. **Location:** Identify the location of the academic program or academic unit within OSU's organizational structure. If applicable, include "before" and "after" organizational charts (show the reporting lines up to the Provost).

Proposal formatting:

- Use Arial 10, 11, or 12
- Bold or italicize the questions
- 1" margins

Figure 1. Current Organizational Chart

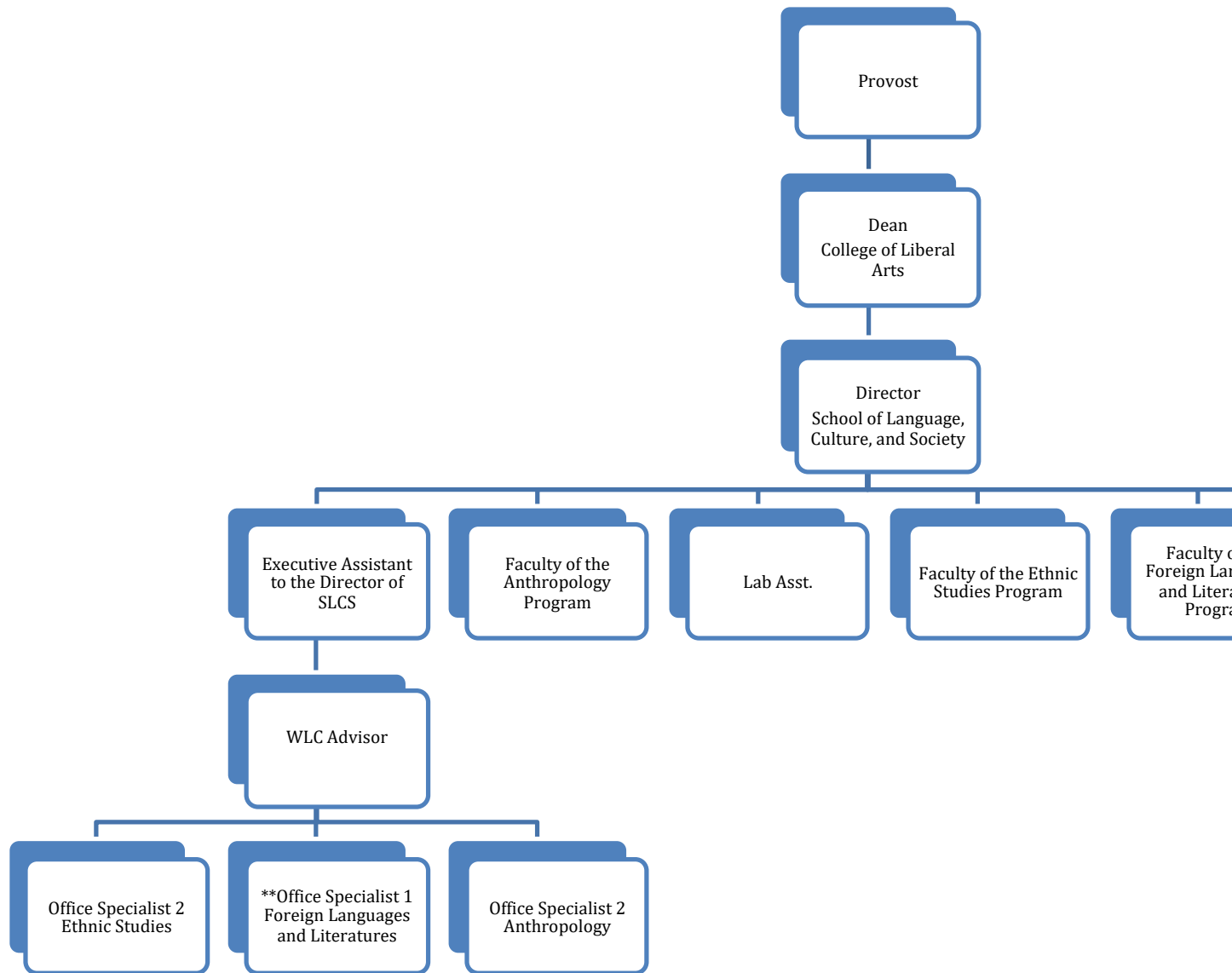


Figure 2. Proposed Organizational Chart

8. **Objectives, Functions, and Activities:** Provide a list of proposed objectives, functions (e.g., instruction, research, public services), and activities of the academic program(s) or academic unit(s).

a. Describe the extent to which affected faculty and staff support this change.

This degree was offered under difference circumstances.

Proposal formatting:

- Use Arial 10, 11, or 12
- Bold or italicize the questions
- 1" margins

Proposal formatting:

- *Use Arial 10, 11, or 12*
- *Bold or italicize the questions*
- *1" margins*

9. **Resources:** Identify the resources that will either be needed or will be saved. Include information regarding personnel (administrators, faculty, staff, graduate assistants), the FTE change for academic and classified), and facilities/equipment.

- a. Identify the staffing and resource needs for the proposed academic program(s) or academic unit(s). What will be the FTE changes? Note any impact on the budgets of affected academic program(s) or academic unit(s). Provide an analysis of how the resulting academic program(s) or academic unit(s) will be adequately staffed and funded.*
- b. Complete the OSU budget pages of Recurring, One-Time, and Summary tables. What is the budget impact of the proposal (new funding needs or resources saved)?*

None needed.

10. **Mission:** Identify the relationship of the proposed change to the academic program or academic unit with [OSU's mission](#).

- a. How will the proposed change to the academic program(s) or academic unit(s) support OSU's mission, vision, and goals?*
- b. Describe the potential positive and negative impacts of the proposed changes on the academic program(s) or academic unit(s) involved. Identify other OSU academic programs or academic units which might be affected, and describe the potential positive and negative impact on their mission and activities.*

No changes

11.

12. **Strategic Plan:** Describe how the proposal will affect the long-range strategic goals and plans for the academic program(s) or academic unit(s). Compare with OSU's [current strategic plan](#) and its three signature areas of distinction.

No changes

13. **External Impacts:** What is the relationship of the proposed academic program(s) or academic unit(s) to other institutions in the Oregon?

No changes

- a. What is the current relationship of the proposed academic program(s) or academic unit(s) with other higher education institutions in the Oregon? Describe how this relationship might be altered based on the proposed change.*

Proposal formatting:

- Use Arial 10, 11, or 12
- Bold or italicize the questions
- 1" margins

- b. Describe how the proposed change will affect other constituencies outside of OSU (e.g., federal state, local, private).*

Proposal formatting:

- *Use Arial 10, 11, or 12*
- *Bold or italicize the questions*
- *1" margins*

14. **Accreditation:** If the academic program is professionally accredited, identify the accrediting body and describe how the proposed change may affect accreditation.

15. **Appendices** available from the [APA website](#)

a. Transmittal Sheet

b. Budget Tables

Identify new or saved dollars. All proposals have budgetary impacts, including costs associated with changes to existing signage, letterhead, business cards, web pages, etc.

c. Letters of Support and Liaison Comments

Source: Office of Academic Programs and Assessment revised 11/21/18

Proposal formatting:

- *Use Arial 10, 11, or 12*
- *Bold or italicize the questions*
- *1" margins*



School of Language, Culture, & Society
College of Liberal Arts
Oregon State University
236 Waldo Hall
Corvallis, Oregon 97331
P 541-737-3847
F 541-737-3650
liberalarts.oregonstate.edu/slcs

April 12, 2019

This letter offers its support to terminate the Master's degree in Contemporary Hispanic Studies. This program has been inactive since the College restructured into Schools which was 2010. There is no expectation of it being offered again because it does not align with current and projected curricular emphases and objectives in World Languages and Cultures.

A handwritten signature in black ink, appearing to read "S Bernardin".

Susan Bernardin, Ph.D.
Director, School of Language, Culture, & Society

Accessibility Form

N/A

Library Evaluation

None needed.

Faculty CVs

None needed.

Other Attachments

Not applicable

Subject: Re: A review group has sent your proposal back
Date: Thursday, April 25, 2019 at 9:08:34 AM Pacific Daylight Time
From: Schwartz, Adam
To: Mills, Karen Faye

Got it. Yes, I approve of the termination.

Adam Schwartz, Ph.D. (he/him/his)
Associate Professor
School of Language, Culture & Society
Oregon State University
240 Kidder Hall
Corvallis, OR 97331-4603
(541) 737-3942

Oregon State University in Corvallis, OR is located within the traditional homelands of the Kalapuya people (the River or Ampinefu Band of Kalapuya). Following the Willamette Valley Treaty of 1811 (the Treaty), Kalapuya people were forcibly removed to reservations in Western Oregon. Today, the descendants of these people are a part of the Confederated Tribes of Grand Ronde Community College (CTSI) in Oregon (<https://www.grandronde.org>) and the Confederated Tribes of the Siletz Indians (CTSI) in Oregon (<https://ctsi.nsn.us>).

From: "Mills, Karen Faye" <kmills@oregonstate.edu>
Date: Thursday, April 25, 2019 at 9:08 AM
To: "Schwartz, Adam" <Adam.Schwartz@oregonstate.edu>
Subject: Re: A review group has sent your proposal back

Adam,
Please respond to this email whether or not you approve of the termination of the Contemporary Studies program. I will scan it and upload it into the system.
Thanks,
Karen

From: "Schwartz, Adam" <Adam.Schwartz@oregonstate.edu>
Date: Wednesday, April 24, 2019 at 5:10 PM
To: "Mills, Karen Faye" <kmills@oregonstate.edu>
Subject: Re: A review group has sent your proposal back

Hey Karen, I can't find where I'm able to respond.

--
Adam Schwartz, Ph.D. (he/him/his)
Associate Professor
School of Language, Culture & Society
Oregon State University
240 Kidder Hall
Corvallis, OR 97331-4603

(541) 737-3942

Oregon State University in Corvallis, OR is located within the traditional homelands of the Mary's River or Ampinefu Band of Kalapuya. Following the Willamette Valley Treaty of 1855 (Kalapuya etc. Treaty), Kalapuya people were forcibly removed to reservations in Western Oregon. Today, living descendants of these people are a part of the Confederated Tribes of Grand Ronde Community of Oregon (<https://www.grandronde.org>) and the Confederated Tribes of the Siletz Indians (<https://ctsi.nsn.us>).

From: "Mills, Karen Faye" <kmills@oregonstate.edu>
Date: Wednesday, April 24, 2019 at 3:39 PM
To: "Schwartz, Adam" <Adam.Schwartz@oregonstate.edu>
Subject: FW: A review group has sent your proposal back

I added you as the liaison in the system. Can you respond?

From: Curriculum Proposal System <no-reply@oregonstate.edu>
Reply-To: Curriculum Proposal System <no-reply@oregonstate.edu>
Date: Wednesday, April 24, 2019 at 3:36 PM
To: "Mills, Karen Faye" <kmills@oregonstate.edu>
Subject: A review group has sent your proposal back

Dear Karen Mills,

Your proposal for **Contemporary Hispanic Studies - MA** has been sent back by Janice Nave-Abele with the following comments:

Adam Schwartz does not appear to have been contacted. Please upload your email showing that you contacted Adam about this termination proposal and include his response. A response from at least one Liaison is required.

There is always a cost to every action and as such a Budget should be attached to this proposal. If all the costs for the termination of the program were absorbed in previous years due to the fact that students have not been accepted into the program for a number of years, please indicate that in a statement and upload into the CPS in all four years of the Budget.

(comment from Janice Nave-Abele on April 24, 2019 3:36 pm)

Visit the following URL for more information:
<https://secure.oregonstate.edu/ap/cps/proposals/view/106506>

This message was sent as a part of the Curriculum Proposal System
<https://secure.oregonstate.edu/ap/cps>

Budget Year 1

Costs for the termination of this program were absorbed in previous years due to the fact that students have not been accepted into the program for a number of years.

Budget Year 2

Costs for the termination of the program were absorbed in previous years due to the fact that students have not been accepted into the program for a number of years.

Budget Year 3

Costs for the termination of this program were absorbed in previous years due to the fact that students have not been accepted into the program for a number of years.

Budget Year 4

Costs for the termination of this program were absorbed in previous years due to the fact that students have not been accepted into the program for a number of years.