Gary 3/28/18

Proposal Transmittal Sheet

Full Category I and Abbreviated Category I Proposals

Submit proposals to: Office of Academic Programs, Assessment, and Accreditation
314 Waldo Hall – Oregon State University

Attach Transmittal Sheet; Proposal; Library Evaluation (performed by the Library for Full Category I proposals), Letters of Support (external to OSU); Liaison Correspondence (internal to OSU), External Review (new graduate program proposals), and Budget Information (both OSU and HECC budget sheets for Full Category I proposals and OSU budget sheets for Abbreviated Category I proposals)

Full Category I Proposals: New Programs

Final Approval--for new degrees, extension to OSU's branch campus, and substantive changes:
Higher Education Coordinating Commission (HECC)

Final Approval-- for new certificate programs: OSU Provost

Check one:

- [ ] **New Degree Program**
- [ ] **New Certificate Program**
- [ ] **Extend Program to OSU Branch Campus**
- [ ] **Substantive Change**

No box checked
OK

Abbreviated Category I Proposals: Other Proposals

Final Approval--for new academic units, renames, reorganizations, and, suspensions: OSU Provost

Final Approval-- for terminations: OSU Board of Trustees

Check one:

- [ ] **Establish:** new college, school, department or program
- [ ] **Rename:** change the name of an existing academic program or academic unit
- [ ] **Reorganization:** move the responsibility of an academic program from one academic unit to another; reorganize existing academic unit(s), including mergers and splits
- [ ] **Suspension (or Reactivation):** suspend an academic program (maximum period: three years)
- [ ] **Termination:** terminate an academic program or academic unit

Title of Proposal:

BS in Human Development and Family Sciences

Proposed Effective Term:

Fall 2018

School/Department/Program:

School of Social and Behavioral Health Sciences

College:

Public Health and Human Sciences

I certify that the above proposal has been reviewed by the appropriate Program, Department, School, and College administrators and committees. I approve this proposal.

Karen Hooker — 3/20/2018 — *Karen Hooker, Ph.D.*

Sign (Department/School Chair/Head; Director) ***Date*** **Print (Chair/Head; Director)**

3/20/2018 — *F. Javier Nieto, M.D., Ph.D. MPH*

Sign **(College Dean)** ***Date*** **Print (College Dean)**

Source: Office of Academic Programs, Assessment and Accreditation (2-10-15; rev 1-8-16)

Gary 3/28/18

BS in **Executive Summary** Hybrid

~~Hybrid~~ Human Development and Family Sciences Program

We propose to establish our undergraduate (BS) degree program in Human Development and Family Sciences (HDFS) as a hybrid program at the new OSU hub in Portland. The BS in HDFS program provides current knowledge, practical skills and hands-on experience to excel in a field dedicated to improving the human condition by intervening during crises, preventing future crisis, helping people access resources and advocating for changes in the systems that affect the lives of those in need. Diverse careers available to HDFS graduates include teaching in early childhood, social service caseworker, counseling, long-term care positions, child welfare, public administration and many others.

The Hybrid program will focus on the HDFS General Option that is already available on the Corvallis, online, and Cascade campuses (see attached option sheet). This option provides flexibility and is especially beneficial for students who seek a related major or minor in areas such as pre-nursing, psychology, sociology, Spanish, public health, or education.

Alignment of Degree Program Learning Outcomes

The BS in HDFS has six competencies. Upon satisfactory completion of the degree, HDFS students will have obtained and demonstrated these competencies. The learning outcomes for the HDFS Hybrid program in Portland will be the same as they are for all other HDFS students. The competencies for the major can be found here:
http://health.oregonstate.edu/degrees/competencies#BS-competencies

Broken link; page not found

Alignment with the OSU Catalog of the Existing Program

The HDFS Hybrid program will be the same as it is for the HDFS General Option, as presented in the OSU catalog here: http://catalog.oregonstate.edu/OptionDetail.aspx?id=920

Issue

Alignment of Assessment Plan, Including Direct Measures of Student Learning

Assessment of the program learning outcomes for the HDFS Hybrid General Option will include the same procedures that are in place for all other HDFS students. Assessments take place each term in *HDFS 341 Family Studies*, *HDFS 430 Student Teaching in Early Childhood Development and Education*, and *HDFS 461 Program Development and Proposal Writing.* Data is collected through a competency reporting system lead by the College of Public Health & Human Sciences Director of Accreditation and Assessment.

Statement Identifying Academic Home, including the Program Director or Coordinator

The academic home for the HDFS Hybrid program is the School of Social and Behavioral Health Sciences. The School Head (currently, Dr. Karen Hooker) oversees HDFS and other academic programs housed in the School. The HDFS Undergraduate Program Coordinator (currently, Dr. Lori McGraw) reports to the School Head and, going forward, will provide coordination for the new Hybrid HDFS program.

Demonstration of Adequate Budget Resources

On February 1, 2018, we were notified that our proposal for the HDFS Hybrid program was selected for funding through the Provost's Portland Bridge Fund (see attached). The approved

funding amount was $100,000 in FY 18. As described in our proposal (also attached), we expect that the program will be sustainable after two years.

Library Review Missing

Curriculum 4-Year Plan

Students applying to the HDFS Hybrid program of the Oregon State University Portland Hub must obtain 48 credits of baccalaureate core courses in one of the following ways:

- Apply to OSU's Ecampus (http://ecampus.oregonstate.edu/about/admissions-requirements.htm) to complete the courses
- Transfer at least 24 quarter (16 semester) graded, transferable credits from a regionally accredited college or university since graduating from high school or completing your GED
- Enroll as a postbaccalaureate student Broken link: "This page could not be found"

These enrollment guidelines are the same for all HDFS students, and can be found online here http://admissions.oregonstate.edu/apply-choose-application#undergrad and here http://ecampus.oregonstate.edu/about/admissions-requirements.htm

Additional required elective courses and minors can be pursued through Ecampus or on Oregon State's Corvallis or Cascades Campuses.

The 4-year plan for the HDFS Hybrid program (see attached) will be the same plan that is used for all other HDFS General Option students. An online example of this option can be found here: http://health.oregonstate.edu/sites/health.oregonstate.edu/files/advising/sample-plans/hdfs-general-sample-plan-2017-18.pdf

HIGHER EDUCATION COORDINATING COMMISSION

3/29/18

Proposal for Delivery of an Existing Program to a New Location

1. Program Description

a. Program title, level, and delivery sites.

BS in Human Development and Family Sciences (HDFS), General Option; undergraduate. The degree is currently offered on the Corvallis campus, at OSU-Cascades, and on Ecampus. We propose to deliver the degree at OSU's Portland Hub.

b. Department and school/college that would offer the program. Include the name of the institution program coordinator.

The academic home for the HDFS program is the School of Social and Behavioral Health Sciences. The School Head (currently, Dr. Karen Hooker) oversees HDFS and other academic programs housed in the School. The HDFS Undergraduate Program Coordinator (currently, Dr. Lori McGraw) reports to the School Head and, going forward, will provide coordination for the HDFS program.

c. Briefly describe the academic program. List all course titles, including number of credits.

The 4-year plan for the HDFS program (see attached) will be the same plan that is used for all other HDFS General Option students. An online example of this option can be found here: http://health.oregonstate.edu/sites/health.oregonstate.edu/files/advising/sample-plans/hdfs-general-sample-plan-2017-18.pdf

HDFS Core (19)

? H100. Introduction to Public Health (4)
HDFS 240. *Human Sexuality (3)
HDFS 314. Adult Development and Aging (4)
HDFS 341. Family Studies (4)
HDFS 360. Critical Thinking in Human Development and Family Sciences (4)
HDFS 361. Applied Research Methods (4)

Non-HDFS Courses (21–26)

COMM 218. *Interpersonal Communication (3)
NUTR 225. General Human Nutrition (3)
PSY 201. *General Psychology (3)
PSY 202. *General Psychology (3)
SOC 204. *Introduction to Sociology (3)
WR 327. *Technical Writing (3)
or HC 199. * Honors Writing (3)

Choose one of three statistics options below:
H 220. Introduction to Health Data Analysis (3)
ST 201, ST 202. Principles of Statistics (4,4)
ST 351. Introduction to Statistical Methods (4)

Required for Option (23)

HDFS 311. Infant and Child Development (4)
HDFS 313. Adolescent Development (4)
HDFS 461. ^Program Development and Proposal Writing (4)

Choose at least 11 credits from the following courses not previously taken:
HDFS 201. *Contemporary Families in the U.S. (3)
HDFS 312. Parenting Research and Application (4)
HDFS 431. Family, School, and Community Collaboration (3)
HDFS 432. Children and Youth With Special Needs (3)
HDFS 444. Family Violence and Neglect (4)
HDFS 447. *Families and Poverty (4)
HDFS 465. Topics in Human Development and Family Sciences (3)

baccalaureate core courses

d. Indicate in what ways the proposed program at the new location(s) will differ from the on campus program.

There is no difference between the proposed program and the programs offered in Corvallis, Bend or fully online. The hybrid delivery format is currently used, or planned for use, for delivery of many of these same courses at the Corvallis campus. This format provides flexibility for many students who are working or have family responsibilities.

e. List any special requirements or prerequisites for admission to the program at the new location(s).

There are no special requirements for prerequisites for admission to the program. Students must meet the admission requirements for OSU.

f. Is there an accrediting agency or professional society that has established standards for this program? If so, is the program currently accredited? If accredited, what steps would be needed to accredit the program at the proposed new location(s)?

The College of Public Health and Human Sciences is accredited by the Council on Education in Public Health. There is no HDFS accrediting body.

g. Provide evidence of consultation with other public universities regarding non-duplication of similar programs offered in the same region, or ones that will cause undue hardship to another public university.

There are no HDFS programs in the Portland Metropolitan Statistical Area (MSA).

2. Demand

a. List any similar programs offered at the proposed or nearby location(s).

There are no similar programs near the proposed location.

b. Provide evidence of need for the program at the new location(s).

In a recent analysis of the Portland market by Eduventures for higher education (2015), Public Health was listed as one of 3 areas (the other 2 were related to computer programming and computer and information sciences) that were at the top of the list as an "OSU opportunity in Portland" (p. 24). Our proposal is, therefore, highly responsive to demand in the Portland area.

The HDFS program provides current knowledge, practical skills and hands-on experience to excel in a field dedicated to improving the human condition by intervening during crises, helping people access resources and advocating for changes in the systems that affect the lives of those in need. Diverse careers available to HDFS graduates include teaching in early childhood, social service caseworker, counseling, long-term care positions, child welfare, public administration, public health, nursing, and many others. The option to add an accelerated one year MPH would further expand career options for these students, preparing them to enter the high demand field of health care.

Term

We propose to offer a hybrid HDFS Portland major for Fall 2018, enabled largely due to our current HDFS online degree program. Beginning in 2010, HDFS was among the vanguard of academic units at OSU to offer a complete undergraduate degree online and currently has one of the largest Ecampus enrollments of any major with 329 (220 declared majors), according to the Ecampus Marketing Dashboard report (2017). The proposed hybrid HDFS Portland program would be supported by established OSU Extended (Ecampus) courses and thus provides the flexibility to create online, hybrid and in-seat programming at the OSU-Portland campus.

Q. Are referring to the new OSU facility (Former M+F building) as the OSU-Portland campus? It is not a branch campus.

Campus

c. Estimate enrollment and number of graduates over the next five years. Will any enrollment limitation be imposed? If so, how will those to be enrolled be selected?

Remove shade

The program estimates that enrollment will grow to 200-250 over the next five years. We plan to accommodate all students who are interested in pursuing this innovative pathway to earn an OSU degree.

3. Personnel

a. List qualifications of faculty (regular and/or adjunct) who will be involved in delivering the program to the proposed location(s).

A Ph. D. in HDFS or a closely-related field will be a required qualification for the successful candidate who is hired to deliver several courses at the Portland hub. Other preferred qualifications include: experience teaching in HDFS, experience teaching online, and experience teaching in a hybrid format. We expect that students will also be taking some OSU Ecampus courses which are taught by instructors with a Master's degree or a PhD in HDFS. These qualifications do not differ from those required for an instructor delivering the HDFS program in Corvallis, at OSU-Cascades, or on Ecampus.

b. Estimate the number and type of support staff needed to provide the program at the new location(s).

It is likely that OSU's Portland hub will include at least one full-time administrative assistant, who will provide support to all programs in the new location. For advising support, PHHS advisors will be utilized for the first two years. After that, we expect to be able to hire a .50 FTE advisor who will be assigned to the Portland hub.

4. Other Resources

a. Describe facilities (e.g., buildings, labs, equipment) necessary to offer the program at the new location(s).

OSU has leased the second floor of the Meier & Frank building in downtown Portland that will be the hub for its Portland programs. The facilities are typical enhanced classroom facilities, which will be available on-site. The instructors will need access to a printer for exams.

b. Indicate how library needs will be met.

Library needs are currently met for the equivalent online HDFS degree. Students in the hybrid modality program will use the online access for library materials.

c. Indicate how students at the new location(s) will receive student services (e.g., academic advising, financial aid assistance, course registration, access to book/text purchases).

All students in the hybrid modality program will have access to all student services that are currently provided to online students, including financial aid assistance, course registration, and textbook purchases. The College already has one full-time academic advisor working with Ecampus students.

5. Alternative Delivery Methods/Formats

a. Are alternative delivery methods being used (e.g., distance learning or technology-enhanced)? Please describe.

The degree program is currently available fully online. The proposed program provides supplemental face-to-face instruction that will replace some of the online academic activities.

b. Will this program be delivered in an alternative format (e.g., weekend, evening, on-site)? Please describe.

The courses will typically meet one day per week. As enrollment grows, sections may be offered in daytime, evening, and/or weekend formats to provide maximum flexibility and choice for the students enrolled.

6. 40-Mile Radius Rule

"Significant change" to a university's academic program includes, but is not limited to, any new undergraduate or graduate degree program, or any existing undergraduate or graduate degree program that will be offered more than 40 miles from the site at which it is currently offered. "Significant change" to a university's academic program does not mean a new undergraduate or graduate certificate program, new minor, or a new name for an existing degree program.
Source: Oregon Administrative Rules (OAR) 715-013-0020(1)

Curriculum Plan for HDFS Hybrid Courses
Portland Hub

Mary 3/28/18

FALL 2018

HDFS 201 Contemporary Families in the U.S.	3 e
HDFS 311 Infant & Child Development	4 e
H 100 Introduction to Public Health*	4 e

WINTER 2019

HDFS 240 Human Sexuality	3 e
HDFS 313 Adolescent Development	4 e
PSY 201 General Psychology*	3 e

SPRING 2019

HDFS 314 Adult Development and Aging	4 e
HDFS 341 Family Studies	4 e
PSY 202 General Psychology*	3 e

FALL 2019

HDFS 201 Contemporary Families in the U.S.	3 e
HDFS 311 Infant & Child Development	4 e
HDFS 360 Critical Thinking in HDFS	4 e
HDFS 447 Families and Poverty	4 e

WINTER 2020

HDFS 240 Human Sexuality	3 e
HDFS 313 Adolescent Development	4 e
HDFS 361 Applied Research Methods	4 e
HDFS 444 Family Violence & Neglect	4 e

SPRING 2020

HDFS 312 Parenting Research & Application	4 e
HDFS 314 Adult Development and Aging	4 e
HDFS 341 Family Studies	4 e
HDFS 461 Program Dev. & Proposal Writing	4 e

e *Ecampus or Hybrid

* Baccalaureate Core Course
^ Writing Intensive Course

HDFS Ecampus Courses Available All Terms

HDFS CORE (35 Credits)

H 100 Introduction to Public Health	4 e
HDFS 240 Human Sexuality	3 e
HDFS 311 Infant & Child Development	4 e
HDFS 313 Adolescent Development	4 e
HDFS 314 Adult Development and Aging	4 e
HDFS 341 Family Studies	4 e
HDFS 360 Critical Thinking in HDFS	4 e
HDFS 361 Applied Research Methods	4 e
HDFS 461 Program Dev. & Prop. Writing	4 e

HDFS ELECTIVES (minimum of 12 Credits)

HDFS 201 Contemp. Families in the U.S.	3 e
HDFS 312 Parenting Research & Application	4 e
HDFS 431 Family/School/Comm. Collaboration	3 e
• (available winter 2019)	
HDFS 432 Child. & Youth w/Spec. Needs	3 e
HDFS 444 Family Violence & Neglect	4 e
HDFS 447 Families & Poverty	4 e

HDFS Required Supporting Courses Available All Terms on Ecampus (18 Credits)

COMM 218 Interpersonal Comm.	3 e
NUTR 225 General Human Nutrition	3 e
PSY 201 General Psychology	3 e
PSY 202 General Psychology	3 e
SOC 204 Introduction to Sociology	3 e
WR 327 Technical Writing	3 e
OR	
HC 199 Honors ~~College~~ Writing	3

STATISTICS Reqirement (choose one) **(3/4/8 Credits)**

ST 201 Principles of Statistics AND	4 e
ST 202 Principles of Statistics	4 e
OR	
H 220 Intro. To Epi. & Health Data Anal.	3 e
OR	
ST 351 Introduction to Statistical Meth.	4 e

Gary 3/29/18

Human Development and Family Science, General Undergraduate Option

ecampus Print Version

This option is offered within the following major(s):

Human Development and Family Sciences - College of Public Health and Human Sciences

Available on the Corvallis and OSU-Cascades campuses and via Ecampus.

Students majoring in Human Development and Family Sciences learn how people change across the life course within the contexts of families, school, work, and communities. Information from many disciplines is applied to the study of individuals and families, preparing students to fully understand people and to develop skills in critical thinking and in research. Students learn about infants and toddlers, teens and adults of all ages, and families.

On completing the HDFS General option, students are prepared to be involved and effective community members and to improve people's lives. The HDFS General option is ideal for students interested in the helping professions and also pairs well with a minor or a second major in liberal studies; pre-medicine or pre-nursing; psychology; public health; sociology; Spanish; or women studies, gender, and sexuality studies. It provides exceptional preparation for graduate work in counseling, education, public policy, social work, or human development and family sciences, each of which can lead to a productive, satisfying career.

30 H 100. Introduction to Public Health (4)

HDFS Core (19)

HDFS 240. *Human Sexuality (3)
HDFS 314. Adult Development and Aging (4)
HDFS 341. Family Studies (4)
HDFS 360. Critical Thinking in Human Development and Family Sciences (4)
HDFS 361. Applied Research Methods (4)

Non-HDFS Courses (21–26)

COMM 218. *Interpersonal Communication (3) **(COCC: SP 218)**
NUTR 225. General Human Nutrition (3) **(COCC: FN 225)**
PSY 201. *General Psychology (3) **(COCC: PSY 201)**
PSY 202. *General Psychology (3) **(COCC: PSY 202)**
SOC 204. *Introduction to Sociology (3) **(COCC: SOC 201)**
WR 327. *Technical Writing (3)
or HC 199. * Honors Writing (3)

Choose one of three statistics options below:

H 220. Introduction to Health Data Analysis (3) **(COCC: MTH 243 and MTH 244)**
ST 201, ST 202. Principles of Statistics (4,4) **(COCC: MTH 243, MTH 244)**
ST 351. Introduction to Statistical Methods (4)

Required for Option (23)

HDFS 311. Infant and Child Development (4)
HDFS 313. Adolescent Development (4)
HDFS 461. ^Program Development and Proposal Writing (4)

Choose at least 11 credits from the following courses not previously taken:

ED 140. Introduction to Early Childhood Education (4) **COCC Course**
HDFS 201. *Contemporary Families in the U.S. (3)
HDFS 312. Parenting Research and Application (4)
HDFS 331. Directed Experience in Early Childhood (3) **OSU-Cascades Only**
HDFS 431. Family, School, and Community Collaboration (3)
HDFS 432. Children and Youth With Special Needs (3)
HDFS 444. Family Violence and Neglect (4)
HDFS 447. *Families and Poverty (4)
HDFS 465. Topics in Human Development and Family Sciences (3)

Footnotes:

* Baccalaureate Core Course (BCC)
^ Writing Intensive Course (WIC)
COCC: Central Oregon Community College

ecampus - Signifies that the Major/Option can be completed thru Ecampus - Distance Ed

Option Code: 441

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For comments, questions, and feedback about the website contact the Business Solutions Group

BSG Developed by the Business Solutions Group at OSU College of Business

Gary 3/29/18

B.S. in HDFS

General Option I 2017-2018

	Fall		Winter		Spring		Opportunities
First Year	H 100 *PSY 201 (SPI) *WR 121 Bacc Core: Cultural Diversity Electives or Minor	4 3 3 3 3	HDFS 240 *PSY 202 * MTH 105 Bacc Core: HHS 231 Electives or Minor	3 3 3 2 5	*COMM 218 (SPEECH) Bacc Core: Western Culture Bacc Core: PAC/HHS lab Electives or Minor	3 3 1 9	Develop a working relationship with your advisor Get involved with a student organization
	Total Credits	16	Total Credits	16	Total Credits	16	
Second Year	HDFS 201 (DPD) HDFS 311 WR 327 (WR II) Electives or Minor	4 3 4 3	HDFS 313 *SOC 204 NUTR 225 Electives or Minor	4 3 3 4	H 220 or ST 201 & 202 or ST 351 Bacc Core: Biological Science Bacc Core: Literature & Arts Electives or Minor	3-8 4 3 4	Shadow a professional in the field Volunteer with an agency or organization to learn more about your career field
	Total Credits	14	Total Credits	14	Total Credits	14-19	
Third Year	HDFS 314 HDFS elective Bacc Core: Physical Science Electives or Minor	4 4 4 3	HDFS 341 Bacc Core: Sci, Tech & Soc Electives or Minor	4 3 8	HDFS 360 *HDFS 447 (CGI) Bacc Core: Physical or Biological Science Electives or Minor	4 4 4 3	Study Abroad (either major specific or otherwise) Research possible internship sites
	Total Credits	15	Total Credits	15	Total Credits	15	
Fourth Year	HDFS 361 Electives or Minor	4 11	*HDFS 461 Electives or Minor	4 11	Electives or Minor	15	Visit the Career Development Center to work on your resume/cover letter and learn about resources for your career search
	Total Credits	15	Total Credits	15	Total Credits	15	

This is a sample schedule intended for informational purposes only. Students should consult with their OSU academic advisor to create a personalized degree plan.