

Baccalaureate Core Committee

February 8, 2018

Minutes

Voting members present: Pat Ball, Nancy Barbour, Isabelle Brock, Filix Maisch, Weihong Qiu, Dana Sanchez, Inara Scott

Voting members absent: Natalie Dollar, Bob Paasch, Bill Smyth, Rorie Spill Solberg

Ex-Officio members present: Academic Affairs – Heath Henry, WIC – Vicki Tolar Burton

Category Reviews

- Discussion Needed
 - GEOG323
 - None of the Baccalaureate Core learning outcomes were listed and there was only a single mention of the course being a WIC. There was no mention of critical thinking or how students will be assessed on outcomes. The verbatim Baccalaureate Core statement was missing and there was no matrix provided.
 - The course is also offered through Ecampus but no Ecampus syllabus was submitted for review.
 - The course is otherwise well structured and has all the appropriate writing assignments and structured papers.
 - Decertified and sent back to the originator for significant syllabus revisions
 - Recommended that the originator be directed to the WIC office for assistance.
 - BI450
 - Is a unique WIC course, offered once a year for 15 credits
 - There was some confusion in regards to where the course is offered; is it at Hatfield or is it an Ecampus course?
 - The course is offered at Hatfield; there was likely an error in the system that led to the confusion.
 - The syllabus is generally well done, but needs minor revisions and clarifications
 - It wasn't clear what the role of the TA is
 - The second WIC outcome was not written verbatim
 - The revision portion of the assignment was unclear
 - It was clarified that the students for this course do have a much shorter turnaround time for their revisions, but they spend a whole class day devoted to it.
 - The grade percentage for individual writing assignments seemed a little low (22% instead of 25%) but the course covers several different writing genres and writing for different audiences
 - Recertify but return to originator for minor syllabus revisions
 - BI371
 - This course has already been reviewed and re-certified but the Cascades' representative noticed that the syllabus from the Cascades' campus was missing
 - Ask the instructor to send the syllabus to the WIC Director and the Academic Affairs representative for a quick review.

Category II Proposals

- None

Continued from Previous Meeting

- Review & Discuss
 - APA's [suggested edits](#) to policy pertinent to BCC that appears in the Curricular Policies and Procedures section of the APA (formerly APAA) website.
 - The WIC Director has a suggestion
 - Make it explicit that the WIC course should be taken in the major. Each interdisciplinary major has a list of approved WIC courses for that major listed online.
 - There is some redundancy through the document, but that's a good thing so that it's harder for anyone to miss the requirements if they just scroll through the document
 - It was decided to add another statement about WIC courses (each interdisciplinary major has a list of approved WIC courses for that major listed online) down under the

WIC heading so that students do not miss the information listed above if they scrolls passed the information at the top of the document.

- Most of the changes being made are to align what's on the website with what's in the catalog
 - There's a broken link on the WIC page, the co-chair will send the link to the WIC director so they can update the link.
 - No other edits were suggested.
- A Spring visit to Cascade, half-day workshop will be scheduled to help support the Cascade faculty and go over Baccalaureate Core policies and syllabus requirements
 - The Cascades representatives will be sending out a doodle poll to narrow down a date.
 - Focus of the workshop will be the syllabus, Difference, Power & Discrimination (DPD), and Writing Intensive Curriculum (WIC)

Minutes prepared by Caitlin Calascibetta